

**THE NEWSLETTER OF THE CONSORTIUM FOR COMPUTING
SCIENCES IN COLLEGES**

SEPTEMBER 2006

FROM THE PRESIDENT	1
Susan Dean, UMUC - Europe	
EDITOR'S MESSAGE	2
John G. Meinke, UMUC - Europe	
CCSC NATIONAL SPONSORS	4
BYLAWS OF THE CONSORTIUM FOR COMPUTING SCIENCES IN COLLEGES, INC.	5
CONFERENCE CALENDAR	20
MEMBERSHIP APPLICATION	23

The Consortium for Computing Sciences in Colleges

BOARD OF DIRECTORS

Following is a listing of the contact information for the members of the Board of Directors and the Officers of the Consortium for Computing Sciences in Colleges (along with the year of expiration of their terms), as well as members serving the Board:

Susan Dean, President (2008), Collegiate Professor, UMUC – Europe, Unit 29216, APO AE 09102; (H) Werderstr 8, D-68723 Oftersheim, Germany. 011-49-6202-5 77 82 14, sdean@faculty.ed.umuc.edu.

Jim Aman Past President (2007), Assoc. Professor, Computer Science, Saint Xavier University, Chicago, IL 60655, (773) 298-3454 (O), (614) 492-1306 (H), (630) 728-2949 (cell), aman@sxu.edu.

Myles McNally, Vice President (2008), Webmaster, Professor of Computer Science, Alma College, 614 W. Superior St., Alma, MI 48801, (989) 463-7163 (O), (989) 463-7079 (fax), mcnally@alma.edu

John Meinke Publications Chair, (2009), Program Director, MS in MIS/MSIT, Office of Graduate Programs, UMUC – Europe, Unit 29216, APO AE 09102; (H) Werderstr 8, D-68723 Oftersheim, Germany. 011-49-6221-37 82 08(O), 011-49-6202-5 77 79 16 (H), 011 - 49-6221- 31 58 71 (fax), meinkej@acm.org

Bill Myers Treasurer (2008), Dept. of Computer Studies, Belmont Abbey College, Belmont, NC 28012-1802, (704) 825-6823, (704) 461-5051, (Fax), myers@crusader.bac.edu

Kris D. Powers Membership Chair (2007), Dept. of Computer Science, Tufts University, Medford, MA 02155, (617) 627-4924 (O), (617) 627-3220 (fax), kpowers@cs.tufts.edu.

John Fernandez, South Central Representative (2009), Associate Professor, Dept. of Computing Sciences, Texas A&M University – Corpus Christi, 6300 Ocean Drive, Unit 5825, Corpus Christi, TX 78412, (361) 825-3622 (O), (361) 825-2795 (fax), john.fernandez@tamucc.edu

George Hauser, Northwestern Representative (2009), Associate Professor, Computer Science, Pacific Lutheran University, Tacoma, WA 98447, (253) 535-8731, hausergj@plu.edu

Elizabeth S. Adams Eastern Representative (2008), James Madison University - Mail Stop 4103, CISAT - Department of Computer Science, Harrisonburg VA 22807, 540-568-1667 (O), 540-568-2745 (fax), e-mail: adamses@jmu.edu

Deborah Hwang, Midwestern Representative (2008), Dept of Electrical Engineering and Computer Science, University of Evansville, 1800 Lincoln Avenue, Evansville, IN 47722, (812) 488-2193 (O), (812) 488-2780 (fax), hwang@evansville.edu

Bob Neufeld Central Plains Representative (2008), Professor Emeritus of Computer Science, McPherson College, P. O. Box 421, North Newton, KS 67117, neufeld@mcperson.edu

Ernest Carey Rocky Mountain Representative (2007), Associate Dean, School of Technology and Computing, #102, Utah Valley State College, Orem, UT 84058-5999, (801) 863-8237 (O), (801) 318-6439 (cell), careyer@uvsc.edu.

Lawrence D'Antonio Northeastern Representative (2007), Ramapo College of New Jersey, Computer Science Dept., Mahwah, NJ 07430, (201) 684-7714, ldant@ramapo.edu.

David R. Naugler, Midsouth Representative (2007), Computer Science, Southeast Missouri State University, One University Plaza, Cape Girardeau, MO 63701, (573) 651-2787, dnaugler@semo.edu

Kevin Treu Southeastern Representative (2007), Furman University, Dept of Computer Science, Greenville, SC 29613, (864) 294-3220 (O), kevin.treu@furman.edu.

Serving the Board: The following CCSC members are serving in positions as indicated that support the Board:

Will Mitchell Conference Coordinator, 1455 S Greenview Ct, Shelbyville, IN 46176-9248, (317) 392-3038 (H), willmitchell@acm.org

George Benjamin Associate Editor, Muhlenberg College, Mathematical Sciences Dept, Allentown, PA 18104, (484) 664-3357 (O), (610) 433-8899 (H), benjamin@muhlenberg.edu

Brent Wilson Database Administrator, George Fox University, 414 N. Meridian St., Newberg, OR 97132, (503) 554-2722 (O), (503) 554-3884 (fax), bwilson@georgefox.edu

Ernest Ferguson National Partners Program Coordinator, Assoc. Professor, CS/IS, Northwest Missouri State University, Maryville, MO 64468, (660) 562-1551 (O), (660) 853-9195 (cell), ferg@nwmissouri.edu Sciences in Colleges.

FROM THE PRESIDENT

Susan Dean
UMUC - Europe
sdean@faculty.ed.umuc.edu



I write this as most of us are either about to begin a new academic year, or have just done so. I wish all of you a wonderful and exciting group of students and learning opportunities!

Many thanks are due to our immediate past president – Jim Aman – and to the whole CCSC Board, who last year accomplished so much in terms of dealing with the growth of the Consortium. Hearty thanks and a fond “Auf wiedersehen” (which means not goodbye, but until we see each other again - fair warning, you guys!) to those whose terms have ended – Rob Bryant and John Howland. Many thanks go to Kevin Treu, whose term as Southeastern representative to the Board had ended, but who has agreed to continue to serve another year since the newly elected SE rep had an unexpected job opportunity out of region that would allow her to move to be with her husband! Best wishes to Bhagyavati on her move, and we’ll look forward to seeing her involved in the regional conference there.

Welcome aboard to our Vice President, Myles McNally (who is not really new at all, as he’s served in many other capacities over the years, including his current and very important service as our Webmaster), and to John Fernandez, who comes on as representative for the South Central region.

Many thanks to the membership, all of you who care enough about our organization to have sent in those ballots to approve the new Bylaws – the changes will strengthen our organization, and we could not have done it without you!

Thanks to the leadership and hard work by Jim Aman and Rob Bryant over the past year, we have developed a relationship with the Computer Science Teachers Association (CSTA) that should provide enormous opportunity for us to communicate with and work with our colleagues in middle/junior and high schools. These are the people nurturing our pipeline of potential CS (and other related disciplines) students in colleges, and they have some major initiatives underway that should help us turn around the problem of decreasing enrollments.

Every President's initial message should outline goals for the upcoming year – high on the list are (1) to expand our relationship with CSTA, (2) continue to work on service to our members, (3) reactivate a dormant long-range planning group to look at possible areas of potential growth compatible with maintaining support of our existing regions, and (4) ??? – let me hear from you folks – it's YOUR Consortium!

Look for opportunities to be involved in your regional conference – we can all learn much from each other, and – it's fun!

Thank you for giving me the opportunity to serve as your President for these two years!

Susan

EDITOR'S MESSAGE



John G. Meinke
UMUC — Europe, Heidelberg, Germany
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I'd like to add my welcome to the new academic year to Susan's welcome above, and the hope that we make it an even more spectacular year for the Consortium. The Consortium is attempting to bring to you the latest in what's happening in computing in education in the teaching oriented colleges, and it's

through you sharing what has been successful in your classroom that we are able to provide a medium to get the word out and what's really working. Thus, in addition to welcoming you to a new academic year, I'm also challenging you to contribute to the Consortium. Attending conferences and sharing with your fellow conferees is one way. With nine conferences scheduled throughout this coming year you should be able to find a conference within reasonable distance of your home institution. See the list of conferences planned in the Conference Calendar section of this newsletter.

We owe many thanks to Jim Aman whose role on the Board changes from President to Past-President, and based on the new bylaws Jim will serve as the last Past-President. Jim has done much for the Consortium in the past year. We look forward to his guidance during the next year in his new role as Past-President.

A sad part of a new year is bidding farewell to departing members of the Board. Many thanks to John Howland who represented the South Central region and a hearty welcome to John Fernandez.

Kevin Treu had completed his term as the Southeastern region representative and was replaced by Bhagyavati. Professional opportunities took her out of the region prior to the start of her term, and Kevin has graciously agreed to serve in her stead. Welcome back, Kevin, from a very brief hiatus. I think that it was something like one minute – Kevin agreed to serve and one minute after his term expired Susan appointed him as Southeastern representative. It will be good having you back for another year.

Phil Prinz (Northwestern regional representative) was on leave last year and George Hauser filled in for him on the Board. We now welcome George as the elected representative for Northwestern for the next three years.

Saving the Vice-President for the end, it's a pleasure to welcome Myles McNally back to the Board as our first Vice-President. Myles had prior service to the Board as Midwestern representative as well as our webmaster. Welcome back, Myles, and we look forward to another four years with you serving the Consortium..

As we welcome a new Vice-President, we also say good-bye to a Past President. I think that I speak for the whole Board when I say that Rob Bryant was wonderful to work with over the last three years, and through his efforts and help with the presidential team (President Elect, President, and Past President) we witnessed a real working team over these past three years. We will miss Rob but know that the Northwestern region will be the beneficiary as he returns to work

with the region. Rob, thanks for three years of hard work contributing to the growth of the Consortium. I have a feeling, though, that with Rob's involvement with the CSTA there will be a lot of interaction between Rob and the Board.

This issue of the Newsletter contains the bylaws for the Consortium. I commend these to you – read them and know what they say. The bylaws and the standing rules were revised over the past couple years by a committee that worked hard on them, and represent a working set of bylaws and standing rules that are consistent. They are also a governing document that will allow the Consortium to grow.

The Fall conferences look great. The proceedings manuscripts have been completed and sent to the printer, and it appears that every one of the Fall conferences has an excellent program. Now we're already working on the Spring conferences. Plan to present and share your ideas.

John

CCSC NATIONAL SPONSORS

The Consortium is very happy to have the following as corporate sponsors. If you have the opportunity please thank them for their support of computing in teaching institutions. As corporate sponsors they are invited to participate in our regional conferences. Visit with their representatives there.

IBM

National Computational Science Institute, NCSI

Microsoft Corporation

O'Reilly Media, Inc.

Addison-Wesley Computing

BYLAWS OF THE CONSORTIUM FOR COMPUTING SCIENCES IN COLLEGES, INC.

ARTICLE I - NAME

The name of this organization shall be The Consortium for Computing Sciences in Colleges, Incorporated, hereafter referred to as the Consortium or CCSC, which is an Indiana not-for-profit corporation.

ARTICLE II - PURPOSE

The purpose of the Consortium is to promote the betterment of computer-oriented curricula in two- and four-year colleges and universities; to improve the use of computing as an educational resource for all disciplines; to encompass regional constituencies devoted to this purpose; and to promote a national liaison among local, regional, and national organizations also devoted to this purpose. Predominantly these colleges and universities are oriented toward teaching, rather than research.

ARTICLE III - MEMBERSHIP

1. There are two classes of membership:
 - a. regular
 - b. affiliate
2. Regular membership is intended for employees of institutions of higher education whose job responsibilities involve the teaching or administration of computer-oriented or computer-supported courses or the selection or administration of computer resources for instructional purposes. Each regular member communicates directly with the Consortium and exercises a single vote. Regular members in good standing are those whose dues have been paid as assigned to this membership class by the Board of Directors. Retirement or professional realignment from a position qualifying for regular membership retains

regular membership eligibility.

3. Affiliate membership is available to any individual or organization wishing to keep informed of the activities of the Consortium and willing to pay the dues assigned to this membership class by the Board of Directors. Affiliate members will receive all communications sent to regular members (except for election ballots) and will qualify for all other member benefits.
4. Membership shall begin on the first of the month after the membership application is received, and shall continue for 12 months. Persons renewing during the membership year will have 12-months extensions applied to their memberships. The Board shall have the right to award complimentary memberships to persons performing services for the Consortium and to persons participating in Consortium sponsored activities. The Board shall set the terms for such memberships. Complimentary members shall be extended the rights and privileges of the appropriate membership class.

STANDING RULE(S) FOR ARTICLE III

Complimentary memberships awarded based on conference attendance shall extend for at least 12 months following the starting date of the conference.

ARTICLE IV - VOTING

1. For voting purposes, a member may, at the time of joining the Consortium or in writing to the Membership Secretary at any time, choose the region with which he/she wishes to be affiliated.
2. Each regular member in good standing shall be entitled to one vote on each matter submitted to a vote of the entire Consortium Membership and one vote on each matter submitted to a regional vote in that member's designated region.

STANDING RULE(S) FOR ARTICLE IV

1. A member has at least 28 days from the date the ballots are mailed out in which to return a ballot for a national election. The Vice President shall certify the election and communicate the results to the Board of Directors. Results of the election shall be reported to the membership.
2. If at the time of joining, a member does not specify a region, the Membership Secretary will assign the region, normally to be that region in which the member resides.

ARTICLE V - MEETINGS

1. The Board of Directors shall conduct business as a group at least twice each fiscal year. One meeting shall be held in conjunction with the Annual Meeting of the Consortium. Such meetings will occur with a minimum sixty (60) day notice to Board members.
2. The Consortium will hold an Annual Meeting once during each fiscal year. The date and place of this meeting shall be selected at the previous Annual Meeting by a vote of those attending the meeting and shall be communicated to all members either through the September issue of the Newsletter or at least sixty days before the meeting, whichever is earlier.
3. The Board of Directors may, with three months notice, call other general meetings of the Consortium to conduct necessary business. Actions taken at any properly announced general meeting in accordance with the provisions of these bylaws by a quorum (Article XIII) of the membership are binding on the Consortium.

STANDING RULE(S) FOR ARTICLE V:

1. Whenever practicable, the Annual Meeting will be held in conjunction with the Annual ACM SIGCSE Technical Symposium.
2. Conducting business by email shall be allowed and will be governed by Roberts Rules of Order, with the following modifications/clarifications:

- a. Any item which is proposed by a voting Board member and seconded by another voting Board member must be transmitted to the Board by the President.
- b. All percentages will be of the number of eligible voting Board members, rather than the number of votes.
- c. A minimum time of 3 business days will be allowed for all discussions.
- d. A minimum time of 2 business days will be allowed for all votes.
- e. At the beginning of each email discussion and vote, the President shall indicate the length of time for discussion and voting.
- f. The Vice President shall be responsible for collecting and reporting the votes. The report should include the overall counts as well as the individual votes.
- g. The President will distribute these rules whenever a proposal is transmitted to the Board.

ARTICLE VI - GOVERNING BODY

1. The governance of the Consortium shall be vested in its Board of Directors.
2. The Board of Directors shall be constituted as follows:
 - a. The elected officers of the Consortium (President and Vice President). These officers shall have voting rights on the Board.
 - b. The officers of Publications Chair, Treasurer, and Membership Secretary which shall be elected by the Board. These officers shall have voting rights on the Board.
 - c. One (1) elected representative from each of the Consortium regions. Regional Representatives shall have voting rights on the Board.
3. Upon approval by the Board of Directors, individuals charged with special duties may have representation to the Board. Such individuals

will serve at the pleasure of the Board and will not have voting rights.

4. All Board members must be Consortium members in good standing during the terms of their offices. Regional Representatives must be affiliated with their respective regions.
5. Each person who is a voting member of the Board has only one vote.
6. All terms of office commence at the start of the next fiscal year (Article VIII) following an election.
7. The Treasurer, Membership Secretary, and Publications Chair shall each be elected for a three (3) year term. The Vice President will be elected for a two year term to be followed by a two year term as President. Regional Representatives will serve for three (3) year terms. Approximately one-third ($\frac{1}{3}$) of the Regional Representatives will be elected each year.
8. The President, Vice-President, and the Regional Representatives shall be elected by mail ballot pursuant to Article IV of these Bylaws from the nominees presented by the Nominating Committee (Article IX) at the Annual Meeting plus additional qualified nominations, if any, made at or prior to the Annual Meeting of the Consortium. A plurality of eligible votes cast is necessary for election. The election shall be conducted by the Nominating Committee. The Membership Secretary of the Consortium shall certify voter eligibility. In the event of a tie, the Board of Directors determines the outcome of the election.
9. The President shall:
 - a. Be the chief executive officer of the Consortium.
 - b. Preside at all meetings of the Consortium and its Board of Directors.
 - c. Be ex-officio member of all committees except the Nominating Committee.
 - d. Be responsible for the organization of the Annual Meeting.
 - e. Be responsible for coordination with any other conventions or joint meetings in which the Consortium, at the discretion of the Board of

Directors, shall participate.

10. The Vice President shall:

- a. In the absence of the President, or during the incapacity of the President, perform all duties and assume all responsibilities of the President until the Board of Directors shall remove such authority.
- b. Serve as Secretary of the Consortium.
- c. Take the minutes and record attendance of all Board of Directors meetings and submit such for official Consortium publication subsequent to approval by the Board of Directors.
- d. Keep a record of all electronic mail discussions held by the Board of Directors, record all decisions made in this manner, and report these decisions as part of the minutes of the subsequent Board Meeting.
- e. Collect proposed changes in the Bylaws or Standing Rules and report them to the members of the Board of Directors.
- f. Keep such records and prepare such reports as may be requested by the Board of Directors.
- g. Maintain the official copy of the Bylaws, Standing Rules, and other policies of the Consortium; submit the official Bylaws and Standing Rules for official Consortium publication; distribute a copy of any Bylaw, Standing Rule, or policy to any member requesting the same, and bring the official copy of the Bylaws, Standing Rules, and other policies to each meeting of the Board of Directors.
- h. Chair the Nominating Committee, solicit and receive nominations, and prepare ballots.
- i. As election officer, receive completed ballots, tabulate the results in consultation with the other members of the Nominating Committee, and certify to the Board of Directors the results of any election.
- j. Insure that all provisions of Article IV - VOTING - are adhered to.

11. The Treasurer shall:

- a. Receive and disburse the funds of the Consortium, and shall keep and

preserve proper vouchers and books of accounts, which shall be open to inspection by the Board of Directors and subject to audit.

- b. Coordinate deposit of Consortium funds in such financial institutions or investments as may be approved by the Board of Directors.
- c. Submit a financial report at each meeting of the Board of Directors, and an annual financial report to the membership.
- d. Serve as Chair of the Finance Committee in preparation of annual budgets, and assist the regions with the preparation of their conference budgets.

12. The Membership Secretary shall:

- a. Maintain the membership roster of the Consortium.
- b. Be responsible for the delivery of dues notices and ballots.
- c. Keep such records and prepare such reports as may be requested by the Board of Directors, the Finance Committee, or individual regions.
- d. Certify voter eligibility.

13. The Publications Chair shall:

- a. Oversee publications of the Consortium.
- b. Provide a refereed publication forum.

14. The duties of the Regional Representatives include:

- a. Communicating of Board actions/directives to the regional governing bodies and other regional officers as appropriate.
- b. Communicating regional actions and concerns to the Board.
- c. Attending Board Meetings.
- d. Serving on CCSC committees.

15. Any vacancy on the Board of Directors because of death, resignation, disqualification, disability, or any other reason may be filled by appointment of the President (or by the Vice President should the Presidency be vacant) until the next election. The appointed replacement

must meet all the qualifications of the office and will take office immediately and will hold office until the next election. If by then the term of office has not expired, an election shall be held for the unexpired portion. The elected official shall take office immediately upon certification of the election.

16. Except as otherwise specifically provided in these Bylaws, all decisions at any meeting of the Board of Directors or of any committee thereof shall be by a majority of those representing a quorum.

STANDING RULE(S) FOR ARTICLE VI:

1. Individuals charged with special duties are the Conference Coordinator, Webmaster, National Partners chair, Associate Editors of the *Journal*, Comptroller, and Database Administrator.
2. The Vice President shall:
 - a. Notify the winners of any election with a congratulatory message copied to the President within one week of certification of the election.
 - b. Notify the unsuccessful candidates for any election with a message thanking them for their support of CCSC and encouraging them to continue active participation in the organization. Such notification should occur coincident with the notification of winners of such election, and should be copied to the President.
 - c. Within two (2) weeks of election results, request the winner's affiliation and contact information for public release, and forward said information to the CCSC Publications Chair (for publication in CCSC official publications), the CCSC Webmaster (for inclusion on the CCSC web site), and the Board listserv maintainer (for inclusion on the CCSC Board listserv).
3. The Database Administrator shall maintain the membership database as specified by the Board.
4. The Membership Secretary shall:

- a. Provide in a timely manner appropriate mailing lists as needed for any Consortium business.
 - b. Be the interface between the Board and the Database Administrator to resolve database problems.
5. The Publications Chair shall publish a minimum of four issues of the *Journal* each year.
- a. Each issue of the *Journal* shall consist of refereed proceedings of the sponsored conferences, other proceedings selected by the Board, and/or other publications chosen by the Board.
 - b. The content of *Journal* issues shall be refereed, unless otherwise designated.
 - c. Each issue of the *Journal* will include a complete list of the members of the Board of Directors along with appropriate contact information.
6. The Publications Chair shall publish a separate newsletter regularly, typically to be included as an insert with *Journal* issues. The September newsletter shall serve as an annual newsletter to the membership, containing the results of the Spring elections, the current Bylaws, and the Standing Rules of the Consortium. The issue shall contain a list of the year's sponsored conferences with dates, locations, and conference chair, information regarding the Annual Meeting, and any other article or information deemed of interest to the membership by the Publications Chair.
7. At the discretion of the President and Vice President, an individual charged with special duties may be invited to attend the next Board meeting following his or her appointment.

ARTICLE VII - REGIONS

1. Consortium membership is affiliated with official Consortium regions (per Article IV, section 1).
2. Regions must function subject to regional bylaws consistent with these

Bylaws and approved by the CCSC Board.

3. Prior to any CCSC-sponsored conference, the region will submit the conference budget for CCSC Board approval.
4. The establishment of a region must be approved by a two-thirds majority of the voting members of the CCSC Board.
5. Each official Consortium region will elect a Regional Representative to the Board of Directors pursuant to Article VI.8.

STANDING RULE(S) FOR ARTICLE VII

1. Conference budgets must be submitted by the region and approved by the CCSC Board one year in advance of the conference.
2. Each region will elect the following officers:
 - a. Regional web master
 - b. Regional registration chair
 - c. Regional editor
 - d. Regional treasurer
3. In order for a new region to be created, a petition must be presented to the Board by a current member of the Board. The petition must demonstrate the need for and viability of adding a new region and show how the new region will impact existing regions.

ARTICLE VIII - FISCAL AFFAIRS

1. The fiscal year of the Consortium will run from August 1-July 31.
2. The Consortium shall assess membership fees as follows:
 - a. The amount of membership fees for each membership class in the Consortium shall be determined and approved by two-thirds of the votes cast at a meeting of the Board of Directors. Current membership fees shall be sustained until changed. Proposed changes

in the membership fees require thirty (30) days prior written notice to the members of the Board of Directors. Any change in membership fees becomes effective at the beginning of the next fiscal year.

- b. Members whose memberships have not been renewed will be billed for membership fees.
- c. A change in membership fees must be published to the membership at least sixty days prior to taking effect.

STANDING RULE(S) FOR ARTICLE VIII

All full registrants for a CCSC sponsored conference shall become members of the Consortium in the appropriate membership class effective the opening date of the conference.

ARTICLE IX - COMMITTEES

1. The President of the Board of the Consortium may create committees as needed.
2. The following standing committees shall be established: Nominating, Finance.

STANDING RULE(S) FOR ARTICLE IX

1. The Consortium committees include the following standing committees: Nominating Committee, Finance Committee, Publications Committee, and Audit Committee. The committee chairperson shall select, from the voting members of the Consortium, members for each committee except as otherwise provided in the Standing Rule. These committees shall perform such responsibilities as may be assigned by the Board of Directors and shall include the duties specified in the following Standing Rules.
2. Nominating Committee consisting of the Vice President and two representatives from separate regions, and chaired by the Vice President,

whose duty it shall be:

- a. To prepare nominations (prior to the Annual Meeting) for Directors scheduled to be elected each spring and to ascertain the availability of such nominees to serve in those positions;
 - b. To receive nominations made either at the Annual Meeting or by the membership prior to the Annual Meeting; the Nominating Committee shall endeavor to nominate at least two qualified candidates for each Director position to be filled by election;
 - c. To prepare a ballot and accompanying candidate biography; and
 - d. To receive and tabulate any ballots of the entire membership. The Vice President shall certify the results of any such ballots to the Board of Directors.
3. Finance Committee, whose chair shall be the Treasurer of the Consortium, whose duty it shall be:
- a. To provide a projection each spring of Consortium income for the following year with recommendations as to the amounts which should be allocated to each of the Consortium's activities;
 - b. To recommend to the Board, the Membership Secretary, and the regional steering committees, policies and procedures which will safeguard and expedite the financial transactions each is responsible for;
 - c. To recommend to the Board dues increases or alternative actions which would raise revenue or minimize expenses.
4. Publications Committee, whose chair shall be the Publications Chair, whose duty it shall be:
- a. To Coordinate with Contributing Editors (established by the individual conferences' steering committees) who will
 - (i) perform as necessary selection and editing of articles and formatting of the individual manuscripts of each *Journal* issue according to established guidelines;

- (ii) deliver camera-ready or electronic copy (as applicable) of the manuscripts and supporting materials to the Editor (Publications Chair) or his/her designate in a timely manner;
 - b. To select printer(s) and make appropriate arrangements for the printing, binding, and delivery of the number of each *Journal* issue that they deem appropriate to fulfill the Consortium's obligations to its members;
 - c. To provide for the mail distribution of each *Journal* issue to the members of the Consortium.
 - d. To supervise the collection and storage of back issues of the *Journal* (the excess of the print run and the extra issues not used by conferences).
 - e. To establish policies and procedures for selling back issues.
 - f. To recommend to the Board the dates and contents of at least four issues of the *Journal* each year (volume).
 - g. To coordinate with Associate Editor(s) (as ex-officio member(s) of the Publications Committee) logistics realizing the actual printing and distribution of the *Journal*.
 - h. To coordinate with the CCSC Webmaster (as an ex-officio member of the Publications Committee) content of the official CCSC web site.
5. Audit Committee, consisting of a chair appointed by the President and two additional members, none of the three having been Board members or charged with special duties (Article VI) during the time period for which records are to be audited, whose duty it shall be:
- a. to verify the correctness and completeness of the financial records of the Consortium.
 - b. to verify the correctness and completeness of the membership records of the Consortium.
 - c. to make recommendations to the Board regarding needed changes in policies and procedures in support of correctness and completeness

of the records of the Consortium.

ARTICLE X - STANDING RULES

1. The Board of Directors may formulate standing rules to supplement these Bylaws, so long as they are not inconsistent with these Bylaws.
2. Standing Rules may be adopted or modified by a two-thirds majority of the voting members of the Board.
3. Notice of a proposal for changes in Standing Rules shall be submitted to each member of the Board of Directors at least ten business days prior to the vote.
4. Each Standing Rule adopted shall become a directive for implementation of these Bylaws.

ARTICLE XI - RESTRICTIONS

This organization shall be non-racial, non-partisan, non-sectarian and shall wholly abstain from any political or labor affiliation or endorsements for public office.

ARTICLE XII - RECORDS

The Consortium shall keep correct and complete books and records of accounts and shall also keep minutes of the meetings of its members, Board of Directors and committees having any of the authority of the Board of Directors. Minutes of all Board meetings will be published in a timely manner.

STANDING RULE(S) FOR ARTICLE XII

1. After approval by the Board, minutes of all Board meetings must be published on the consortium's Web page and the URL of this Web page

will be published in the next subsequent Newsletter.

2. In conjunction with the spring meeting of the Board, the Audit Committee (Article IX) will audit the financial and membership records for the previous fiscal year, and report its findings to the Board.

ARTICLE XIII - QUORUM

1. Ten percent (10%) of the roll of voting members of the Consortium shall constitute a quorum at any meeting of the Consortium as a whole.
2. A simple majority of the members of the Board of Directors who have voting rights shall constitute a quorum of the Board of Directors.
3. A simple majority of the members of any committee of the Consortium shall constitute a quorum of the committee.

ARTICLE XIV - RULES OF ORDER

Rules contained in "Robert's Rules of Order, Revised" most recent edition, shall govern this organization in all cases to which they are applicable, provided they are not inconsistent with the Bylaws and Standing Rules of this organization.

ARTICLE XV - BYLAWS AMENDMENTS

1. Proposed amendments of these Bylaws may be submitted in writing to the Vice President by any member of the Consortium. Proposed amendments will be presented to all members of the Board of Directors for consideration. All proposed amendments must be approved by the Board of Directors before being submitted to the membership; those approved by the Board shall be distributed to the membership at least thirty (30) days in advance of the Annual Meeting of the Consortium.
2. The amendments approved by the Board will be submitted once a year to the membership for approval by mail ballot that will accompany the

annual election ballot. Ballots will be sent out following the Annual Meeting. The procedure for conducting the vote on the Bylaws will be the same as for conducting the election of officers. An amendment is approved if the amendment receives a simple majority of the ballots cast in the election and that majority is at least 10% of the voting membership.

3. Amendments to these Bylaws become effective at the start of the next fiscal year after the amendments are approved, with the exception of changes concerning elections or officers. Changes in the Bylaws concerning elections shall take effect with the next election after the amendments are approved. Changes concerning officers are implemented at the beginning of the following fiscal year.

ARTICLE XVI - RIGHT TO APPEAL TO THE MEMBERSHIP

Any Consortium member in good standing may appeal any action of the Board of Directors to the general membership within sixty days of the publication of the Newsletter reporting that action. The request to have the membership affirm or rescind the Board action must be accompanied by a petition containing the signatures of five per cent of the current roll of voting members. Once the petition is received and the Membership Secretary has verified the signatures, the Board of Directors, within 30 days, will conduct a mail ballot of the membership as defined in Article IV. The results of that ballot must be announced in the first newsletter to be published after the results are known.

CONFERENCE CALENDAR

The Calls for Participation for Consortium sponsored conferences are available at <http://www.cpsc.org/regions/regions.htm>

June 26-28, 2006

ITiCSE 2006 , the 11th Annual Conference on Innovation and Technology in Computer Science Education, will be held **June 26-28** in **Bologna, Italy**. For more information, visit the conference web site at:

<http://www.iticse06.cs.unibo.it/cfp.html>

September 29-30, 2006

The *Thirteenth Annual* Consortium for Computing Sciences in Colleges sponsored **CCSC: *Midwestern Conference*** to be held at **DePauw University, Greencastle, IN, September 29-30, 2006**. Conference chair will be **Gloria Townshend of DePauw University**. For further information, visit the conference web site at:

<http://www.ccsc.org/midwest/conference>

October 6-7, 2006

The *Eighth Annual* Consortium for Computing Sciences in Colleges sponsored **CCSC: *Northwestern Conference***, located east of the Cascades, is scheduled at **Eastern Washington University in Cheney, Washington October 6-7, 2006**. Additional information will be forthcoming on the Northwestern regional website,

<http://www.ccsc.org/northwest/2006/>

October 20-21, 2006

The *Fifteenth Annual* Consortium for Computing Sciences in Colleges sponsored **CCSC: *Rocky Mountain Conference*** to be held at **Fort Lewis College in Durango, CO, October 20-21, 2006**. The conference chair is Noel LeJeune, Metropolitan State College of Denver, and the site chair is Aaron Gordon, Fort Lewis College. For further information, visit the conference web site at: <http://ecarey.uvsc.edu/ccsc/>

October 27-28, 2006

The *Twenty-second Annual* Consortium for Computing Sciences in Colleges sponsored **CCSC: *Eastern Conference***, will be held at **University of Mary Washington in Fredericksburg, VA, October 27-28, 2006**. Conference co-chairs are Karen Anewalt and Jennifer A. Polack-Wahl, University of Mary Washington. For further information, visit the conference web site at:

<http://ccsce06.umw.edu>

November 10-11, 2006

The ***Twentieth Annual*** Consortium for Computing Sciences in Colleges ***CCSC: Southeastern Conference*** to be held at **Lipscomb University, Nashville, TN, November 10-11, 2006**. Becky Tallon and Jon Fouss are site co-chairs. For further information, visit the conference web site at: <http://cs.furman.edu/ccscse/conference.php?year=20th>

March 7-10, 2007

SIGCSE 2007, the 38th Technical Symposium on Computer Science Education, will be held **March 7-10** in **Covington, Kentucky**. Follow the link from the SIGCSE homepage, <http://www.sigcse.org>

April 13-14, 2007

The ***Thirteenth Annual*** Consortium for Computing Sciences in Colleges sponsored ***CCSC: Central Plains Conference***, will be held at **Drury University, Springfield, MO, April 13-14, 2007**. Visit <http://www.ccsc.org/centralplains> for the latest conference information and steering committee.

April 20-21, 2007

The ***Twelfth Annual*** Consortium for Computing Sciences in Colleges ***CCSC: Northeastern Conference*** to be held at **Rochester Institute of Technology, Rochester, NY, April 20-21, 2007**. For information, visit the conference web site at <http://www.ccsce.org/2006/>

April 27-28, 2007

The ***Eighteenth Annual*** Consortium for Computing Sciences in Colleges sponsored ***CCSC: South Central Conference*** to be held at **Midwestern State University, Wichita Falls, TX, April 27-28, 2007**. For more information, visit the conference web site at: <http://www.sci.tamucc.edu/ccsc/>

CCSC Membership Form

For membership services use only:

Check/PO #: _____

DB entry: _____

Name: _____ Street Address: _____

Position: _____

Department: _____

Institution: _____

Please check to confirm that your institution is collegiate level.

City, State Zip : _____

Phone: _____

Please check if the address above is your *home* address (as opposed to your institution's address).

Email: _____

Voting Region ~ Select exactly one

Central Plains

Eastern

Midwest

Midsouth

Northeast

Northwest

Rocky Mountain

South Central

Southeast

Please check if you do *not* want to be included on general mailing lists, which may be provided to CCSC vendor partners and other groups.

Please check if you do *not* want to be included on mailing lists for official CCSC announcements.

Desired Membership Type	Brief description*	Annual Dues
<input type="checkbox"/> Regular	Open to those involved with computing at the collegiate level; includes 1 subscription to the Journal and voting privileges for 1 year.	\$35
<input type="checkbox"/> Affiliate	Open to anyone; includes a 1 year subscription to the Journal (no voting privileges).	\$35

Please make checks out to CCSC (the Consortium for Computing Sciences in Colleges).

The Consortium will assess a charge of \$25 for each check returned to it by the issuing bank.

Please mail this form and remittance to:

Dr. Kris D. Powers
National Membership Secretary
Dept. of Computer Science
Tufts University
161 College Avenue
Medford, MA 01255

THE CONSORTIUM

The CONSORTIUM FOR COMPUTING SCIENCES IN COLLEGES is a not-for-profit organization whose focus is to promote the betterment of computer-oriented curricula in two- and four-year colleges and universities; to improve the use of computing as an educational resource for all disciplines; to encompass regional constituencies devoted to this purpose; and to promote a national liaison among local, regional, and national organizations also devoted to this purpose. Predominantly these colleges and universities are oriented toward teaching, rather than research.

Because departments in smaller colleges and universities are usually small and not highly specialized, the Consortium encourages the sharing of expertise, effective curriculum patterns, and efficient technological applications.

The Consortium is concerned with the advancement of major programs in both computer science and computer information systems, and with the use of computers in the liberal arts and sciences.

MEMBERSHIP CATEGORIES

Regular membership is intended for employees of institutions of higher education whose job responsibilities involve the teaching or administration of computer-oriented or computer-supported courses or the selection or administration of computer resources for instructional purposes. Each regular member communicates directly with the Consortium and exercises a single vote. Regular members in good standing are those whose dues have been paid as assigned to this membership class by the Board of Directors. Retirement or professional realignment from a position qualifying for regular membership retains regular membership eligibility.

Affiliate membership is available to any individual or organization wishing to keep informed of the activities of the Consortium and willing to pay the dues assigned to this membership class by the Board of Directors. Affiliate members will receive all communications sent to regular members (except for election ballots) and will qualify for all other member benefits.

MEMBERSHIP BENEFITS

All members receive *The Journal of Computing Sciences in Colleges*. At least four issues each year present refereed papers from conferences focused on small colleges. The Newsletter provide notices of interest to members, and reports on the activities of the Consortium's Board of Directors. The Consortium holds meetings in conjunction with other computer education organizations, or on its own, and sponsors sessions or tracks at such meetings which focus specifically on the situation within the small college. The annual meeting of the membership is held in conjunction with the ACM/SIGCSE Technical Symposium on Computer Science Education. The Consortium acts as a focus of opinion concerning computing in colleges, and its Board of Directors undertakes projects which will benefit the small college as a group within the computing discipline and other academic areas employing computers. The Board of Directors seeks to publicize the perspectives common to small colleges regarding academic computing both to academic and professional audiences and to the business community as represented by vendors, publishers, foundations, and governmental agencies. These perspectives include a recognition of the important role that non-research institutions play in higher education and the needs of these institutions for access to appropriate instructional computing resources.

Muhlenberg College

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