Minutes approved from last meeting (April 24, 2010)

Future Conference:
1) Tim: Need to report dates to National
   - Action: Rajan get dates to Tim ASAP
   - Usually 2nd half of April - avoid Easter
   - National wants to avoid reg. conf. conflicts

2) Tim: Typical database issues with National
   - Do registration manually this year
   - Status of database:
     i. Throw out current
     ii. Start from scratch
     iii. New database might have paper management

3) Rajan: Needs detailed info about registrants (student vs. prof. ST vs. AT)
   - Leslie has info

4) Registration Form Review
   - Action: Ken will send updated form to Phyllis ASAP

5) Tim: Future conference locations
   - 2012 West Texas - Canyon
   - 2013 LSU-Shreveport
   - 2014 UT-Dallas
     - Action: Talk to Sam about UT-Dallas

6) Where will next year’s Steering Meeting (Amarillo) be?
   - Action: Rajan will check with hotel and confirm

Steering Committee Elections
   - Note: William Denny is retiring May 2011

This Year’s Conference:
1) Student Awards
   - Tim: Easiest thing to do is gift cards
- Action: Treasurer gets gift cards (8 $25 gift cards from Best Buy)
- Amounts to be distributed will be determined at conference

2) Papers
- Laura: 22 papers came in this year vs. 23 or 24 last year (~50% acceptance rate last year)
- Scherger: 2 student papers came in (only one is accepted)
- 2 workshops submitted

3) Ways to increase number of papers submitted in the future:
- Action: Publication chair to:
  i. update mailing list
  ii. include other regions in mailing list?
  iii. Starting August 31st send out call for papers every two weeks
  iv. Include SIGSE listserv
  v. Include community colleges

4) Final list of accepted papers determined
- Action: Laura to send list of accepted papers to Phyllis

5) Proposal to include student papers in journal
- Laura: National has decided against that
- Student can submit paper as a professional paper
- Student papers will be published in e-journal
- Action: Scherger will email student with rejected student paper and encourage them to submit a poster
- Action: Scherger to come up with standard citation for student publications in e-journal

6) Tutorials/Workshops
- Two submitted and accepted

7) Conference schedule determined
- Action: Phyllis produces word document of schedule; sends to Ken

8) Moderators
- Action: Kay to send email to rejected paper authors to be moderators
- Phyllis volunteered to be a moderator

9) New locations for future conferences
- Tim: New locations (UH - Clear Lake)?
- Need to find new people from institutions which would be good hosts
  - San Antonio?
- TCU?