CCSC South Central - Steering Committee Meeting
6 Dec 2013

Present in person: Vipin Menon, Michael Kart, Anne Marie Eubanks, Laura Baker, Tim McGuire.
Present remotely (conference call or Skype): Tina Johnson, Michael Scherger, Sunny Choi, Leslie Fife
Not present: Shyam Karrah, Kay Kussman.

Meeting commenced at 2 pm @ St Edwards University, Austin, TX

Paper Selection for April Conference
After spirited discussion, 14 of the 20 submitted papers were selected for inclusion in the conference – an acceptance rate of 70%.

No student papers were submitted.

Tutorial/Workshop Selection
3 tutorials and 1 workshop were submitted. The workshop was slated as a pre-conference workshop for Friday morning, with the keynote following lunch.

Program
The selection of tutorial time slots and paper groupings was discussed.
The keynote speaker from IBM was announced.
Rooms were worked out. Meal plans were presented.
Need moderators.

Conference Discussion
Board member terms expiring and need for elections at the Friday Dinner.
Discussion of conference roles, to include: Treasurer, Registrar and Publicity.
Local equipment needs for presenters was discussed, with St. Edwards taking care of this.

Budget
Registration cost unchanged from last year. $135 regular, $145 regular late, $45 student.
Process to request $200 in Best Buy gift cards for student awards explained. Treasurer assigned to handle this request and the resulting paperwork.

Historical Record
Decision was made to add the Steering Committee information to the program each year and to link to a copy of the program for all past years (where practical) as an historical record.

Announcements/Dates
11-12 April 2014  Conference at St. Edwards.
7 April 2014      Student Poster deadline.
17 Mar 2014       Early Registration ends.
15 Jan 2014       All authors must have papers and forms completed and registration submitted.

Adjourned: 345 pm. Submitted by Leslie Fife