CCSC South Central - Steering Committee Meeting
2 Dec 2016

Present: Laura Baker, Anne Marie Eubanks, Eduardo Colmenares-Diaz, Tina Johnson, Sam Karrah, Michael Kart, Tim McGuire, Michael Scherger, Bilal Shebero, Bilal Shebaro, Bingyang Wei
Present via Skype Video Conference: Vipin Menon

Meeting commenced at 2 pm @ Texas Christian University, Ft. Worth, TX

Paper Selection for April Conference

12 of the 22 submitted papers were selected for inclusion in the conference – an **acceptance rate of 55.4%**.

Tutorial/Workshop Selection

5 tutorials / workshops were submitted. 2 tutorials and 1 workshop were accepted; the workshop will have a pre-conference time slot.

Program

The selection of workshop, tutorials and paper groupings & time slots was discussed. Two concurrent sessions of which each consists of 2 paper sessions and 1 tutorial session. Each paper will have 15 minute presentation with 5 minute Q&A. Tutorials are an hour, the workshop is 75 minutes.
Student posters need to be up by 2 pm, to allow the judges to look at the posters during the day. The poster session will be 1 ½ hours.
Moderators would be called upon closer to the conference time.
Specific rooms for the conference will be assigned later. Michael Scherger will host a walk-through of possible rooms, labs, and facilities at conclusion of the meeting.
The Steering Committee will meet after the dinner reception.

Budget

Registration cost: $130 regular, $145 late, $50 student. Cost of extra: Proceedings $10, Lunch $10, Dinner $15.
25 attendees at $130 = $3250
$1000 to CCSC, leaves $2250 for conference

Announcements/Dates

7 April 2017	Conference at TCU
4 April 2017	Student Poster deadline.
21 Mar 2017	Early Registration ends.
15 Jan 2017	All authors must have papers and forms completed and registration submitted.

Website Configuration

Tim McGuire, Laura Baker, & Vipin Menon

Notes from National CCSC

Tina Johnson:

- National is aware of the low submissions and the low attendance rates
- National is ok with one day conference
- Proposals for increasing participation:
  - Join together with Midsouth or Southeastern to combine the conferences
  - Host a Lightening Talks Session
  - Host a Programming Contest
  - Host a Nifty Assignments Session
    - Include this into next year's conference

Adjourned: 5:35pm. Walk through of possible rooms, labs, and facilities at TCU completed by 6:15pm. Submitted by Anne Marie Eubanks