CCSC: SC Minutes of April 22\textsuperscript{nd}, 2006
Meeting commenced at approximately 1:15pm.


Discussed the following:

- Steering committee appointments
  - John Fernandez was appointed Treasurer
  - Tim was appointed Secretary
  - Ken agreed to continue as Registrar
  - Kay volunteered as Programming Contest Chair

- Deadlines set
  - Nov. 6, 2006 for professional papers
  - Nov. 22, 2006 for student papers, panels, and tutorials
  - Jan. 15, 2007 for registration of authors being published
  - March 17, 2007 for student posters
  - March 17, 2007 for all other registrations

- Registration fees for students
  - Motion to have a reduced rate for students at $45 passed
  - All students pay, including those coming for programming contest
  - Exception – local student volunteers working the conference

- John Howland agreed to check with colleagues on software for programming contest and Kay volunteered to run the contest.

- Discussion on past student awards
  - Mike and Laura will send to John list of student winners
  - Reviewed awards for 2004 - $200 (2 $75 and 1 $50 for graduate and undergraduate students)
  - Reviewed awards for 2006 - $250 (2 $75 and 2 $50 for graduate and undergraduate students)
  - Agreed upon $300 for student paper and poster awards for 2007 - $150 for graduate and $150 for undergraduate. Need to decide how to divide up.
  - Followup on making sure past winners received their awards
  - Kay proposed getting business to donate money for plaques and certificates

- Need for a formal way to register for
  - programming contest by individual and team
  - preconference workshop

- Budget procedures discussed

- Tabled discussion on making someone an honorary member of the steering committee for SC region.

- Date of December 1, 2006 set as planning committee meeting in Wichita Falls, Texas at Midwestern State University.

- Meeting adjourned at approximately 2:15pm