

CCSC:SC Steering Committee Meeting at Southeastern Louisiana University Minutes April 25, 2009

Present: R. Alex, L. Baker, W. Denny, L. Fife, K. Hartness, A. Kahlon, T. Kammerdiener, S. Karrah, K. Kussmann, J. McGuffee, T. McGuire, M. Scherger, P. Tedford

- Meeting convened at 7:30 am by James McGuffee <jameswm@stedwards.edu>, chair of 2010 conference.
- Newly elected members to the Steering Committee:
 - Terms ending in 2010
 - William Denny <denny@mcneese.edu>, McNeese State University
 - Terms ending in 2012
 - Leslie Fife <leslie.fife@lsus.edu>, LSU Shreveport
 - Kay Kussmann <kkussman@mcneese.edu>, McNeese State University
 - Amardeep Kahlon <akahlon@austincc.edu>, Austin Community College
- The 21st meeting of CCSC-SC will be April 23-24, 2010 in Austin @ St. Edward's University, with lodging at Wyndham (w/ conf rates for April & Fall planning meetings).
- Officers/Responsibilities:
 - Papers/Program Chair – L. Baker
 - Panels/Tutorials Chair – A. Kahlon
 - Student Papers Chair – M. Scherger
 - Student Project Posters Chair – S. Karrah
 - Publicity Chair – N. Passos
 - Conference Treasurer – R. Alex
 - Conference Registrar – L. Fife
 - Webmaster – P. Tedford
 - National Representative – T. McGuire
 - Moderator Coordinator – W. Denny
- Discussion/suggestions on ways to improve the conference:
Posters:
 - Need specs on website
 - No demos, etc.
 - Make sure location/time of poster session is clear on schedule
 - See if less competition with other events is possible.
 - Student presentations:
 - Need more time
 - Probably should start keynote earlier
 - Papers need presenter bio, not author bio

- 2010 Conference Calendar:
 - Nov 9, 2009 – Professional papers due
 - Nov 13, 2009 – Professional papers released to reviewers
 - Nov 30, 2009 – Professional paper reviews due
 - Nov 16, 2009 – Student papers due (get deadlines from M. Scherger)
 - Dec 25, 2009 – Panels and Tutorials due
 - TBA – Electronic reviews due back to papers chair
 - Dec 4, 2009 – Steering Committee planning meeting
 - Dec 7, 2009 – Professional and student paper authors notified (email) of paper status
 - TBA – Professional and student author registrations due
 - TBA – Final electronic versions of accepted professional papers & student papers due
 - Apr 12, 2010 – Student poster abstracts due
 - Apr 23 & 24, 2010 – Conference

- Conference Hosts:
 - - 2010 St. Edward's University, Austin TX (J. McGuffee)
 - - 2011 Sam Houston State University, Huntsville, TX (K. Hartness)
 - - 2012 West Texas A&M University (R. Alex)
 - - 2013 LSU Shreveport (L. Fife)