Discussed future conference sites

- LSU-Shreveport 2013
- University of Houston 2014

Awaiting confirmation of a Dallas conference in 2015 and would like to explore hosting a conference in the Woodlands in 2016 due to its closer proximity to the Houston airport.

Some concern was expressed about dropping registration numbers. One suggestion was to try to plan conferences in a central location to minimize travel expenses for active participants in the region, at least until the economy changes.

A schedule for the next year was proposed as follows:

- Early August 2011: First call for papers
- 7 November 2011: Paper submission deadline
- 11 November 2011: Papers released to reviewers
- 18 November 2011: Student paper submission deadline
- 28 November 2011: Reviews due back to papers chair.
  Tutorial deadline.
- 2 December 2011: Steering committee meeting (2:00)
- 15 January 2012: Final versions of papers and presenter registrations
- 1 April 2012: Last day to early register by mail.
- 8 April 2012: Student poster submissions reported deadline

National representative reported that a new national database should be available in the future that will support on-line registration and payment by credit card.

Committee responsibilities were determined. Anne Marie Eubanks will serve as tutorial chair. Rakesh Verma agreed to serve as the 2014 conference chair.

- 2012 conference chair: Rajan Alex
- Treasurer: Michael Kart
- Papers chair: Laura Baker
- Student papers chair: Michael Scherger
- Student posters: Shyam Karrah
- Publicity chair: Vipin Menon
- Moderators chair: Kay Kussman
Steering committee welcomes Anne Marie Eubanks (SFA) and Rakesh Verma (UH). Shyam Karrah was also elected to a 3-year position. Phyllis Tedford will serve 1 year to replace William Denny, who is retiring.

Attendance at conference was reported as 44 total attendees of which 36 were full CCSC memberships.

Evaluation of 2011 conference: The location of the conference was good (physically adjacent to the hotel and within walking distance of the food). However, IT support for wireless internet connectivity should be better (the LEMIT building’s special guest account allowing fast internet access should have been part of the registration packet). Vendors and booksellers need to be contacted early and provided with a physical shipping address (they have to have time to arrange schedules and get permission to come and either make travel arrangements or ship materials).