

CCSC – South Central Region
Meeting of the **Steering Committee of the CCSC-SC** in Spring 2014
April 12, 2014, 7:30 a.m. – 8:30 a.m.,
Room 288, JBWS, St. Edwards University, Austin, Texas.

Attendees:

In Person:

1. Michael Kart (Conference Site Chair)
2. Laura Baker (Papers Chair)
3. Mike Scherger (Student Papers Chair)
4. Tim McGuire (Panels and Tutorials Chair)
5. Sam Karrah (Posters Chair)
6. Vipin Menon (Conference Chair)
7. Anne Marie Eubanks (Registrar)
8. Tine Johnson (Treasurer)
9. Kay Kussmann (Moderators Chair)

Remotely (via Skype)

10. Leslie Fife (CCSC Rep)

1) **NEXT YEAR'S CHAIR:**

Mike Scherger was elected as Conference Chair for next year, i.e., 2015. Among his duties will be to also serve as Publicity Chair.

Michael Kart will continue as Conference Site Chair for 2015, and Laura Baker as Papers Chair. St. Edwards University will be hosting the CCSC-SC conference again in 2015, as was decided in 2012. Mike Scherger, Michael Kart, and Laura Baker will co ordinate everything, and they will distribute responsibilities as they see fit.

2) **STUDENT POSTERS:** We were all appreciative of the students for presenting some great posters this year. Possible improvements to the process were discussed.

We decided that the judging for the **student posters** could happen in **two phases**: First phase: 3:30 pm - 4:30 pm, when the judges would walk around and look at the posters (without students necessary to be present). Second phase is 4:45 pm - 5:45 pm, when the judges would evaluate the posters (students would need to be there, and explain their work and their posters).

The students will be asked next year to have the posters up by 1 pm. (before the keynote address begins). We would like for everyone to be at the keynote address.

Various suggestions were made to facilitate the judging process, since the judges have so little time to judge the excellent posters we have been seeing at CCSC-SC. For instance, the student posters could be numbered 1, 2, 3, 4, etc., so that the judges could easily correlate their scores.

Next year, we could have the abstracts of the posters sent to the steering committee (judges) ahead of time.

3) **STUDENT PROJECTS:** The idea of student projects was discussed. In 2015, we will also have a **Student Projects Session**. This session will be separate from the Student Posters session. Only power and wifi will be provided, along with a 5 ft X 5 ft space for each student. The project must be **self-contained**. No other accessories will be provided, apart from power and wifi. If

students want to bring laptops, demos, gadgets, things they made/designed, etc., that is what we want to see and encourage.

We could call this "Student Project Showcase". It could be from 8:45 am to 10 am on Saturday morning.

4) DATES:

Important Dates for the CCSC - South Central Region: April 17-18, 2015

November 10, 2014 (Monday): Last day to submit professional papers for review.

November 10, 2014: Last day to submit student papers for review.

November 14, 2014 (Friday): Papers released to reviewers.

December 1, 2014 (Monday): Last day to submit a panel, workshop, or tutorial proposal.

December 1, 2014 (Monday): Electronic reviews due back to Papers Chair.

December 5, 2014 (Friday) at 2 pm: Steering Committee meeting to decide the CCSC-SC 2015 program.

December 8, 2014 (Monday): Authors notified via email of paper status.

January 15, 2015: Final electronic versions of accepted professional papers and student papers due for publication.

January 15, 2015: Professional and student author registrations due.

(We always use Jan 15, 20XX as the date every year, for *these* last two items.)

April 13, 2015 (Monday): Last day to submit student or faculty **poster** abstracts for presentation.

April 17-18, 2015: Conference at St. Edward's University in Austin, Texas.

5) Miscellaneous:

Brochure/Program: Folks mentioned that they liked the CCSC-SC 2014 Conference Program. Vipin Menon was asked to continue this for 2015.

Several people mentioned that they **enjoyed the food** at CCSC-SC 2014. The Friday banquet was wonderful. The music was great, and the musician was excellent. The **live music** added a nice personal touch to the banquet.

Everyone felt that Michael Kart and Laura Baker have done a wonderful job in organizing CCSC-SC 2014. Thank you very much, Michael and Laura!!

Dinner: 70 were ordered.

Registrants for CCSC-SC 2014: **62 paid people. 45 were professionals, 17 were students.**

Comparison to last year: **FROM last year, i.e., 2013:** The following are from my notes on last year, i.e., 2013

- "In 2013, 54 people registered before the conference began; 3 registered on-site."
- Out of the 57 total attendees in 2013, 36 were professionals (aka regular attendees), and 21 were students.

From 36 professional attendees in 2013 up to 45 professional attendees in 2014, we have a 25% increase in 2014.

8:35 am: Meeting ends.

Thanks again, Laura and Michael ! Everything - every conference arrangement - was picture perfect at St. Edwards University, Austin, TX !

Respectfully Submitted,
Vipin Menon, CCSC- SC Conference Chair 2014