INSTRUCTIONS -- COMPLETING THE CCSC COPYRIGHT TRANSFER FORM

Thank you for submitting a paper for publication by CCSC. CCSC's publications are read throughout the world in print and digital formats. CCSC must manage requests for reprinting, republishing, redistributing, digitizing, posting to servers, translating, anthologizing, and other actions.

It is the policy of CCSC to own the copyright on its technical publications to protect the interests of CCSC, its authors and their employers, and at the same time to facilitate the appropriate reuse of this material by others. United States Copyright Law requires that the transfer of copyright of each contribution from the author to CCSC be confirmed. Since works published in the *Journal for Computing Sciences in Colleges* are also published electronically in the ACM Digital Library it is CCSC policy to conform to the ACM Copyright Policy §2.1.

How to Complete the CCSC Copyright Form (the "Form").
☐ Part I: Authors must select Boxes A and/or B and/or C, and sign Part I.
\square Part II: To be signed if authors have auxiliary materials.
\square Part III: To be signed if authors used third party materials.
□ Part IV: Authors must sign Part IV.

Please return the Form with the manuscript to the editor at the address indicated. Additional details about each Part of the Form are provided below.

CCSC authors retain all proprietary rights other than copyright including a set of "Retained Rights" stated on the Form. (Also see the ACM Copyright Policy, §2.4, §2.5 and the Permissions Policy, §3 for further details).

Part I.A. – Assent to Assignment

If you are employed and prepared your paper as part of your job, or as a "work-made-for-hire," the rights to your paper may initially rest with your employer. If so, the Form should be signed by an authorized person. If you sign the Form, CCSC assumes that you have been authorized to do so by the owner. The Form must be received by CCSC before processing of the manuscript so publication can be completed.

For jointly authored papers, an original signature is required from one (assumed senior) author only. However, we recommend that all authors read and agree to the terms of the Form and that this single author act as duly authorized agent of the others.

Part I.B. – Declaration for Government Work

Check *only* Box B of Part I of the Form if *all* authors are Government employees, and the work was created as part of their job exclusively for a Government agency. A statement of "public domain" will appear on the work submitted (the "Work") as it is not copyrightable. If any co-authors are not government employees, Box A of Part I must *also* be checked, and a modified copyright statement regarding government use will appear in the publication.

In the case of a Work created under a Government contract or grant, CCSC recognizes that the Government has royalty-free permission to reproduce all or portions of the Work, and to authorize others to do so for official Government purposes only, if the contract/grant so requires. Authors employed by a civilian agency working under Government contract, i.e., national laboratory employees, are required to check *both* Box A and Box B of Part I.

Part I.C. – Works for which the author(s) retain(s) the copyright

This is for works which are brief (not more than two pages) descriptions of workshops, tutorials, or panel presentations that may be presented at multiple conferences. Note that the maximum two page limit must be observed to use part I.C.

Part II - Permissions

CCSC requires a signed release to serve auxiliary materials, i.e. additional files, including software and executables, that are not submitted for review as an integral part of the work but are supplied by the author as useful and interesting resources for the reader (collectively, the "Auxiliary Materials"). Please sign part II if you are supplying Auxiliary Materials.

Part III - Third Party Material

If you have incorporated any material owned by a third party in your Work or into your Auxiliary Material, you must fill out Part III of the Form and attach proof of permission to include this material.

Part IV - Liability Waiver Everyone must sign Part IV.

CCSC COPYRIGHT FORM

Title of Work (the "Work"):	
Publication and/or Conference Name:	
Author/Presenter(s):	

I. COPYRIGHT TRANSFER

Copyright to the Work and to any supplemental files integral to the Work which are submitted with it for review and publication such as an extended proof, a PowerPoint outline, or appendices that may exceed a printed page limit, (including without limitation, the right to publish the Work in whole or in part in any and all forms of media, now or hereafter known) is hereby transferred to the CCSC (for Government work, to the extent transferable **-see Part I. B. below**) effective as of the date of this agreement, on the understanding that the Work has been accepted for publication by CCSC.

Employer / Author(s) Retained Rights. Each of the Employer/Author(s) retains the following rights:

- 1. All other proprietary rights to the work such as patent;
- 2. The right to reuse any portion of the Work, without fee, in future works of the Author's (or Author's Employer's) own, including books, lectures and presentations in all media, provided that the CCSC citation, notice of the Copyright and the CCSC DOI are included (See Section 4 below). Requests made on behalf of others, however (i.e. contributions to the work of other authors or other editors), usually require payment of a fee;
- 3. The right to revise the work.
- 4. The right to post author-prepared versions of the Work covered by the CCSC copyright in a personal collection on their own home page, on a publicly accessible server of their employer and in a repository legally mandated by the agency funding the research on which the Work is based. Such posting is limited to noncommercial access and personal use by others, and must include the following notice both embedded within the full text file and in the accompanying citation display as well:
 - "© CCSC, (2011). This is the author's version of the work. It is posted here by permission of CCSC for your personal use. Not for redistribution. The definitive version was published in The Journal of Computing Sciences in Colleges, {26, 4, April 2011), http://dl.acm.org/.".
- 5. The right of an employer who originally owned the copyright to distribute definitive copies of its author-employees' Work within its organization. Posting these works for access outside of the employer's organization requires explicit permission from CCSC.

Authors should understand that consistent with CCSC's policy of encouraging dissemination of information, each work published by CCSC appears with the CCSC copyright and the following notice:

"Permission to make digital or hard copies of part or all of this work for personal or classroom use is granted without fee provided that copies are not made or distributed for profit or commercial advantage and that copies bear this notice and the full citation on the first page. Copyrights for components of this work owned by others than CCSC must be honored. Abstracting with credit is permitted. To copy otherwise, to republish, to post on servers or to redistribute to lists, requires prior specific permission and/or a fee."

	A. Asse	ent to	Assignme	nt. I hereby	y represent a	and warra	nt that I	am the sol	e owner (o	authorized age	nt of the
copyri	ght own	er(s)),	, with the	exception o	of third party	material	detailed	in Section	IV below.	I have obtained	permission for
any th	ird party	mate	rial includ	ed in the W	/ork.						

job, aı modif	nd whose work is not ied copyright stateme	subject to copy ent regarding go	fork. I declare I am a G yright. If a co-author is overnment use will app part of work as govern	not a government ear on the publishe	employee, check box ed work. Checking be	A as well. A ox B certifies that
Gover	nment Agency:					-
than t	wo pages) of a works	hop, tutorial, o	retain(s) the copyright repanel presentation wherefore retain(s) owners	nich may be presen	ted at multiple confer	
Signat	ture		Print Name		Date	
II.	AUXILIARY MA	ATERIALS, N	OT INTEGRAL TO	THE WORK		
Му рі	ıblished work contair	ns (a) link(s) to	auxiliary material not i	integral to the wor	k.	
routin comp	es or hardware comp iter systems or softw	onents designed are, and I hereb	exiliary Material containd to permit unauthorized agree to indemnify a and expenses (including	ed access or to disa nd hold harmless (able, erase or otherwine CCSC and ACM from	se harm any all liability, losses,
Signat	ture:		Print N	Jame		
III.	THIRD-PARTY	MATERIAL				
An au permi:	thor who embeds an ssion to include the o	object, such as bject, with the third-party perr	s only to the Work as a an art image that is copunderstanding that the mission does not apply cy, §3.7 Links).	oyrighted by a third entire Work may b	d party, must obtain the distributed as a unit	nat party's t in any medium.
indivi	duals or organization	s (including co	s used in my presentati pyrighted music or mo- sary permissions and/or	vie excerpts or any		
and in the Au perminuthe ne	Auxiliary Materials axiliary Materials. Plassion is obtained, atta	as applicable. lease specify th ach it to this for or substantiatio	ited near the object(s) of Identify below any thir the type of material, i.e., it or your submission to the of a claim of fair use. Original Third-party	d-party material in figure, table, photo CCSC. The Wo	cluded in the Work, po, music, video or oth rk will not be publish	oresentation and/or er image(s). If the ed without proof of
1.		_				
2.		_				
3.		_				

IV. LIABILITY WAIVER

I understand that CCSC, as a not-for-profit entity with broad educational purposes, and its agents will invest considerable resources in reliance on the permissions and releases herein, and that CCSC is under no obligation to exercise any or all of the rights, licenses, and privileges herein granted.

I hereby release and discharge CCSC, ACM, and the Conference and Publication sponsors and organizers, and their respective agents, from any and all liability, losses, damages, penalties, claims, actions, costs and expenses (including

reasonable legal expense) arising out of my participation in the Conference, the publication of the Work, or in connection
with the performance of any of the activities described in this Form as permitted herein, including but not limited to my
rights of privacy or publicity, copyright, patent, trade secret, moral or trademark rights.

effective in perpetuity and extend and apply to CCSC and its						
assigns, contractors, sublicensed distributors, successors, and agents.						
Print Name:						
rimi Name.						