

MINUTES OF CCSC BOARD MEETING

November 2, 1995
7:00 p.m.
David Lipscomb University
Nashville, TN

Attendees: Sue Fitzgerald, Martha McCormick, Dick Hull, Scott Sigman, Will Mitchell, Cathy Bareiss, Gail Miles, Paul Myers, Susan Dean, Chuck Howerton, Barbara Owens, and John Meinke.

I. Welcome

The Annual Theme for CCSC was announced as
"Access to Computing: Coming On-line With Today's Technology"

Board members in arrears with their membership fees were reminded that they could not vote on CCSC matters until they were paid. All responded with payment.

II. Approval of minutes of last meeting

Due to Kevin Treu being absent the minutes of the last meeting will be approved later.

It was requested that the secretary send by e-mail the minutes of the meeting 10 days after each meeting and again 10 days before the next meeting.

III. Conference Reports

Southeastern - Gail Miles

The present conference meeting being held at David Lipscomb University has 50 prepaid and expect approximately 70 attendees. The site for the 1996 conference will be at ETSU in Johnson City, Tn with Bob Risner as the Conference Chair. The 1997 site will be Lenoir Rhyne College.

South Central - Barbara Owens

The 1995 conference was held in April at Shreveport, LA. The total attendance was 99. It was a successful conference highlighted with excellent speakers. and a profit The 1996 conference will be held in Wichita Falls and the fee will be \$105. The 1997 conference will be in San Antonio - Bangor Hotel- with Trinity College acting as host. Deadline for papers is November 15.

Central Plains - Scott Sigman

The 1995 conference met at Southwest Baptist University, Bolivar, MO. with a total of 52 in attendance. The 1996 conference will be held at William Jewell College, Kansas City, MO. Deadline for papers is November 15. The 1997 conference will be at Rockhurst College.

Rocky Mountain - Chuck Howerton

There were 35 present The fees were \$95 and there were 35 present. The poor attendance is probably due The 1995 conference was held October 20-21 in Salt Lake City, sponsored by Westminster College. to Salt Lake City being too far from the nucleus of the conference. The third week of October seems to also conflict with the Public University Conference in the area.

Northeastern - Will Mitchell

Not present at the scheduled time. The report was to be given later.

Midwest - Cathy Bareiss

A good conference this year. It was held in Ft. Wayne, IN and there were 66 in attendance. Next year the conference will be held in Indianapolis, IN.

PROBLEM - the conference needs to have a better feel of the cost and income.

SUGGESTED SOLUTION - get some seed money from Becky and have a local money manager.

IV. Other Reports

A. NECC - Gail Miles

The 1995 conference meet in Baltimore, MD on June 15-17, 1995. CCSC presented a session "Desirable Computing Skills for New College Students." The 1996 NECC will be in Minneapolis, MN during June. CCSC has submitted two panels and will know about acceptance by January, "Cyber School" and "Women in Computing".

NECC will be in Seattle for 1997 and San Diego for 1998.

B. SIGCSE - Paul Myers

Membership for SIGCSE has stabilized at approximately 1700

All correspondence is being done by e-mail

Plans were discussed to increase membership. The present membership retention rate is high.

Plans to encourage more international members. There will be a joint conference with SIGCUE in Barcelona, Spain in 1996. The call for papers deadline is Nov. 15.

Travel Grant in Second Year - Paul felt we need more input to the SIGCSE Board.

Two ways were suggested (1) Ask for a booth at SIGCSE (not possible as they are controlled by CSC) and (2) to have conference announcements in SIGCSE Bulletin. Motion made by Barbara Owens - Request formal relation with SIGCSE Board and appoint Paul Myers as the liaison. Second Paul Haiduk. Motion passed. Paul H. and Sue F. will assist if Paul M. succeeds in getting door open.

Fifth Anniversary for SIGCSE in 1996. Conference will proceed CSC. Nell Dale will be receiving the Annual Award and be the Key Note speaker.

A copy of the Travel Grant will be in an announcement.

C. Conference Coordinator's Report - Will Mitchell

Northeast Conference Report - The 1995 conference was a great success. The luncheon speaker was great. There was a good participation from the larger schools and seems they will play a big role in this conference.

Conference Coordinator's Report -

1. Study of Cost implies that \$100+ needs to be charged for conference registration
2. Need more directions for registrar's at conference meetings.

D. Membership Report - Sue Fitzgerald for Bill Myers

1. The 27 Oct. 1995 e-mail was referenced - Membership Secretary Report - for an update on membership. (See attachment.)

2. Barbara Owens read the two motions from 30 Oct. 1995 e-mail from Bill Myers

"I move the following MOTION:

All on-site registrations will be at the nonmembers rate. The Consortium will refund the difference between the members and non-members rate to any person who has prepaid for more than one year in advance."

The motion was seconded and was tabled until Friday morning when the

Board is to talk with Becky.

"I move the following MOTION:

All Spring conferences shall charge a "non-member" rate to all attendees. The "non-member" rate shall include membership in the Consortium for the following academic year. The Consortium shall refund the difference between the non-member and member rate to any person who already has membership for the following academic year."

The motion was seconded and was tabled until Friday morning when the Board is to talk with Becky.

Barbara Owens made a MOTION we accept in principle the request of procedure for conferences to expedite registration information requested in the 30 Oct. 1995 Myers e-mail. Motion seconded by Dick Hull. A friendly amendment by Paul H. to request the form be sent to authors to provide the information needed. Motion passes.

Concerns: (1) conference representative needs to stress and explain the role of Consortium and importance of continued membership. (2) how do we retain membership rather than have it sporadic.

E. Treasurer's Report - Sue Fitzgerald for Becky Tidwell

Copy of the report from Becky was given to each Board member.

A request was made for an e-mail treasurer's report

Concerns and Suggestions:

Concern over the approximately \$2000 difference in Income/Expenses - Raised dues should aid the problem and also address the motions made by Bill Myers by e-mail on 30 Oct. 1995.

Concerning the Report - Suggestions (1) prepare a summary statistical analysis - percent for various items, average cost of needs, etc. (2) Show the amount shared among the conferences and the amount sent back from conferences. (3) request for budgets for conferences. A report on these concerns will be addresses during spring meeting.

F. Editors Report - John Meinke

Newsletter being sent

Proceedings - Telnet these to John . This is the most efficient way.

There was discussion on updating the wordprocessing software. It was decided that the editors will decide which wordprocessor.

Meeting was adjourned at 9:30 p.m., to reconvene at 9 a.m. on November 3.

*Re-convened: 9:00 a.m., November 3, 1995, David Lipscomb University

*Attendees: McCormick, Meinke, Dean, Miles, Haiduk, Hull, Owens, Mitchell, Sigmon, Howerton, Treu, Fitzgerald, Barreis, P. Myers

Guest: Bob Riser of ETSU, host of 1996 SESCCC

G. Report on spring membership and board meetings - Paul Haiduk

1. Duke referred to his e-mail of 10/30, reporting that the Annual

Meeting of CCSC will take place at the Philadelphia Marriot in room Salon I immediately following the SIGCSE annual business meeting. The meeting time will be approximately 6:30 PM on Friday, February 16, 1995. This meeting will be included in the SIGCSE Technical Symposium '96 final program.

2. He also reported via e-mail (10/30) that the spring meeting of the Board for CCSC will occur in room 410 at the Philadelphia Marriot beginning at 4 PM and continue until 10 PM on Wednesday, February 14 (Valentine's Day). We actually have the room for the entire afternoon and evening. After discussion, the Board agreed to meet at *1 p.m.* on Wednesday, 2/14 instead.

H. Treasurer's Report (continued) - Becky Tidwell (by phone)

1. Due to the time change, we were unable to get ahold of Becky.
2. Two motions from Bill Myers e-mail message of 10/30 were considered:

First motion - All on-site registrations will be at the nonmembers rate. The Consortium will refund the difference between the members and non-members rate to any person who has prepaid for more than one year in advance.

Second motion - All Spring conferences shall charge a "non-member" rate to all attendees. The "non-member" rate shall include membership in the Consortium for the following academic year. The Consortium shall refund the difference between the non-member and member rate to any person who already has membership for the following academic year.

Sue noted that these issues pertain to *procedure* rather than *policy*, and it was agreed that Bill would resolve these matters with Becky and report to the Board what is to be done.

V. Old Business

A. CCSC E-mail List Server - Sue Fitzgerald for Dennis Martin

Sue distributed a handout reporting on the electronic CCSC newsletters which have been distributed by Dennis, starting with the first issue on 9/28/95. Four issues have been sent to a mailing list of 191 people.

The issue of terminology for various CCSC publications was raised. Specifically, we now put out a regular paper newsletter (inserted in the Journal), an electronic newsletter, and the Journal itself. No particular decisions were made. It was simply noted that these are three distinct publications, not to be confused.

The idea that all of these be placed on the new Web site alone was proposed, so that distribution would be passive rather than active. It was agreed that this should be done *in addition to* actively sending them out.

Dick noted that an actual moderated listserv (mailing list) for CCSC has not been created. It was agreed that Dick would return with a recommendation on this at the next Board meeting.

Barbara made the MOTION that the president appoint a publications subcommittee to establish guidelines for publications and report

issues to the Board. This motion was seconded and passed unanimously. Sue then appointed Kevin Treu, Dick Hull, John Meinke and Dennis Martin to this subcommittee, with Kevin as chair. It was suggested that John Rabung and Dean Hendrix be among those people contacted to help.

In charging the subcommittee, Sue suggested consideration of the issues of privacy, and who on the Board is ultimately responsible for all publications. The subcommittee was left to define its objectives.

Cathy made the following MOTION: The Board thanks Dennis Martin for his significant and wonderful contributions to the promotion of the Consortium. The motion was seconded and passed unanimously.

B. CCSC World Wide Web pages - Kevin Treu

A report detailing the design and contents of a prospective Web site for the CCSC was distributed. The site, to be created largely at Furman University, is expected to go on-line during Christmas break.

C. Representation Issues - Martha McCormick

Martha reported on the results of an e-mail survey she conducted regarding Article VI ("Governing Body") of the CCSC By-Laws, pertaining to the make-up of the Board. The majority of respondents stated a preference to have representatives from each *conference* on the Board. It was, however, immediately evident that the majority of Board members disagreed with this suggestion.

Paul Myers suggested that representation be by *region* rather than by *conference*, noting strongly that there is no strong CCSC identity with the conference approach. He also pointed out several semantic peculiarities between "conference" and "region" in both the current by-laws and in the proposed changes.

Gail Miles raised the issue of the Board being too big, suggesting that the conference coordinator simply represent *all* conferences. Dick Hull subsequently suggested the elimination of conference representatives, using at-large reps only. These and other suggestions were discussed.

Paul Haiduk agreed that the Board is too big, but stressed that entire groups would be potentially disenfranchised by the previous suggestions. He noted that other conferences could break from the CCSC (like Eastern) upon becoming successful if they feel they are not an equal part of the larger whole.

Paul Myers re-emphasized that *no one* feels like a "member" of CCSC, and suggested the idea of renaming the conferences as "CCSC:Southeastern" and "CCSC:South Central" for example.

Cathy Bareiss stated that there must be a representative of each conference or region on the Board, but "regions" are not presently well defined.

Paul Myers suggested once again that we focus on *region* and not *conference*, saying that one implies the other.

Barbara made the following MOTION: From this meeting on, every new

conference document produced will refer to the conferences as "CCSC:Southeastern Conference", etc. The motion was seconded and passed unanimously with one abstention.

NOTE: Since the meeting, this issue has been raised again, with a new, currently pending motion. (Scheduled for a 12/4 vote.)

Will Mitchell presented the idea of having a *regional* steering committee in addition to a *conference* steering committee in each area, serving as a middle layer. A person from the regional steering committee would then be a member of the CCSC Board. Will noted that there has been resistance to this idea, especially in areas where the two committees would be the same.

There was an extended discussion regarding the definition regions, including the suggestions that they be flexible and not mutually exclusive, allowing people to choose which region to be affiliated with, regardless of where they live.

Returning to the issue of Board size, Paul Haiduk make the following MOTION: Starting with fiscal year 1997-98, the President-Elect of the Board will serve as the Secretary of the Board, thus eliminating the current position of Secretary. The motion was seconded and passed unanimously.

Chuck Howerton also suggested elimination of the NECC representative to the Board.

At Sue's request, the discussion returned to the issue of region definition. Among the suggestions were that the definition be done without regard to the locations of the conferences, and that an individual would join the overall Consortium, subsequently identifying which region they want to be in, regardless of where they actually live.

Paul Haiduk made the following MOTION: Align the CCSC by region and follow up with appropriate policies and procedures to implement this alignment. The motion was seconded and passed unanimously.

The discussion then turned to potential regions, how many there would be, and whether they would be static or dynamic in size and number. Will Mitchell suggested that we simply define a specific *number* of regions and let the membership actually define them.

Barbara made the following MOTION: The Board will form six CCSC representational regions for purposes of guiding the revision of the by-laws. Paul Myers made the AMENDMENT that the exact number of regions be left out. This was rejected as a friendly amendment and was withdrawn. He then made the AMENDMENT that the term "initially six" be used. This was accepted as a friendly amendment, making the final MOTION: The Board will form initially six CCSC representational regions for purposes of guiding the revision of the by-laws. The motion was seconded and passed unanimously.

Dick then made the following MOTION: The initial regions will be roughly centered around the current conferences and will cover the entire U.S. Chuck Howerton made the AMENDMENT that "and North America" be included. This was accepted as a friendly amendment, making the

MOTION: The initial regions will be roughly centered around the current conferences and will cover the entire U.S. and North America. The motion was seconded and passed unanimously.

D. Bylaws Changes - Board

Paul Myers made the following MOTION: The revision of by-laws oriented toward representation and membership will be tabled, to be addressed by an appointed subcommittee, subject to the charge of the Board. Discussion included the fact that proposed by-law changes must be approved and distributed to the membership 30 days before SIGCSE. The motion was seconded and passed unanimously. Sue then appointed Paul Myers, Chuck Howerton, Paul Haiduk and herself to the subcommittee. The charge to the committee was to come back with proposed by-law changes within 10 days, for a vote to be taken within another 10 days.

Sue raised the question of how the election on the proposed changes would take place. It was concluded that it would be by ballot at the annual meeting.

The composition of the Nominating Committee was then discussed. It was concluded that each conference representative would provide Dick Hull with two names of people who could serve on the Nominating Committee.

Barbara Owens made the following MOTION: Revision of the by-laws will include the replacement of the term "Newsletter Editor" with "Publications Chair," who will be an elected and voting member of the Board. The motion was seconded and passed unanimously.

Paul Haiduk made the following MOTION: The governing body of the CCSC shall be redefined to consist of the President, Past President, President-Elect/Secretary, Membership Secretary, Treasurer, Publications Chair and the *regional* representatives only. Chuck Howerton made the AMENDMENT that the Publications Chair be excluded as a voting member. There was no second to this amendment. The original motion was seconded and passed unanimously.

Paul Myers made the following MOTION: The institutional membership shall be eliminated/re-defined. Paul Haiduk made the MOTION that this be tabled. This motion was approved without a vote.

In subsequent discussion, it was determined that the following articles of the by-laws, and Bill Myers' motions concerning changing them, would be considered by the appointed subcommittee:

- Article VII (Officers)
- Article IV (Voting)
- Article III (Membership)
- Article XV (Bylaw Amendments)

Regarding Article VIII (Fiscal Affairs), Paul Myers made the following MOTION: Bill Myers' motion to change Article VIII (submitted via e-mail) shall be accepted as written.

John Meinke made the AMENDMENT that the term "fiscal year" be used in place of exact dates. The motion was tabled for consideration by the committee.

Regarding Article IX (Committees), Chuck Howerton made the

following MOTION: Bill Myers' motion to change Article IX (submitted via e-mail) shall be accepted as written. The motion was tabled for consideration by the committee.

Regarding Article XVI (First Year Operating Rules), Paul Haiduk made the following MOTION: The first of two "Article XVI's" shall be stricken, as it is no longer in effect. The motion was seconded, then passed by a vote of 7-2 with 2 abstentions.

Regarding Article V (Meetings), Paul Myers made the following MOTION: Item 1.5) of Bill Myers' suggested change to Article V shall be deleted, as a second safeguard is not needed. (See attachment.) The motion was seconded and passed unanimously with two abstentions.

Regarding the new Article XVII (Sponsored Regional Conferences) proposed by Bill Myers (see attachment), Barbara Owens made the following MOTION: Conference representatives shall be charged with bringing up discussion of Article XVII regarding regional by-laws for regions/conferences at their next steering committee meeting. Dick Hull made the AMENDMENT that the conference representatives will also report back to the Board at the next meeting. This was accepted as a friendly amendment. The motion was seconded and approved unanimously.

Regarding Article XIII (Quorum), Barbara Owens made the following MOTION: The changes to Article XIII suggested by Bill Myers (see attachment) shall be approved. The motion was seconded and passed unanimously.

E. Good and Welfare - Sue Fitzgerald

Sue circulated a handout with four questions for the Board's consideration. These were discussed only briefly, with agreement that it is beneficial both to circulate reports via e-mail prior to Board meetings, and that it is worthwhile to discuss things via e-mail ahead of time.

VI. New Business

Items of new business from the agenda were omitted.

A MOTION was made to adjourn, was seconded and passed unanimously. The meeting adjourned at 12:02 p.m.

Respectfully submitted,
Kevin Treu

*****Addendum #1: Final Membership Report*****

THE CONSORTIUM FOR COMPUTING
IN SMALL COLLEGES
REPORT FROM MEMBERSHIP SECRETARY
October 27, 1995

Membership Information

	1993-94	1994-95	1995-96
		(as of today)	
Regular Members	332	342	342
Associate Members	6	8	3
Institutional Members	17	26	18

Conference Information

Central Plains

	1995
Regular Registrations	47
Students	1
Others in Attendance (Speakers, Local Faculty Receiving Discount, Vendors, Etc.)	4
Total	52

South Central

	1993	1994	1995
Regular Registrations	124	76	83
Student Registrations	2	1	13
Others in Attendance	2	3	3
Total	139	80	99

Midwest

	1994	1995
Regular Registrations	59	62
Student Registrations	4	1
Others in Attendance	4	3
Total	67	66

Rocky Mountain

	1993	1994	1995
Regular	54	50*	35
Student	2	5	4
Other	3	5*	2
Total	59	60	41

Southeastern

	1993	1994	1995(Pre.)
Regular	65	84	45
Student	1	11	2
Other	7	13	10
Total	73	108	57

* - Corrected Figure

*****Addendum #2: Suggested By-Law Changes*****
 *****made by Bill Myers which were acted *****

*****upon during the Board meeting. *****

DATE: October 17, 1995

SUBJECT: Proposed Article V of Bylaws

ARTICLE V - MEETINGS

1. The Board of Directors shall conduct business as a group at least twice each year; one of these meetings shall be held within the week prior to the annual meeting. The Board of Directors may conduct business by electronic mail provided the following procedure is followed:
 - 1) Proposals to be voted upon must be presented for discussion for a period of no less than 30 days by electronically mailing them to all board members with electronic mail access. The author of the proposal shall mail copies of the proposal to those members of the board without electronic mail access.
 - 2) During the discussion period, the author of the proposal may withdraw the proposal or revise the proposal; in addition amendments may be proposed. If two board members propose an amendment by mail or by electronic mail to the President, the amendments shall be discussed for a second 30 day period. The President shall mail or electronically mail copies of the amendments to all board members along with the due date for the return of the vote, the date being the end of the second 30 day period. A count shall be taken of the vote on all amendments by the Secretary at the end of this second 30 day period. The Secretary will inform the Board of the result of the count and will inform the membership of the result in the next issue of the Journal.
 - 3) Once the final proposal has been formulated (at the end of the first 30 day period if no amendments are proposed or at the end of the second 30 day period if amendment are proposed), the President shall mail or electronically mail copies of the final proposal to all board members along with the due date for the return of the vote, that date being 30 days after the mailing of the proposal. A count shall be taken by the Secretary at the end of this 30 day period. The Secretary shall inform the other members of the board of the result of the count and will inform the membership of the result in the next issue of the Journal.
 - 4) For a proposal or amendment to pass by ballot, it must receive the affirmative vote of at least 60% of the board membership, unless 25% of the board membership request that the vote be delayed until the next regular meeting of the board.
 - 5) All proposals passed in this way will be reviewed at the start of the next regular meeting of the board and will be recorded in the minutes for that meeting. Any proposal not receiving majority support at this meeting will be rescinded.
2. The Consortium will hold an annual meeting each year between

January 15 and April 15. The officers of the Consortium and the representatives of the conferences shall present reports to those members in attendance. The date and place of this meeting shall be in conjunction with the Annual SIGCSE Technical Symposium unless that meeting is not held between the above dates or unless that meeting is (in the view of the Board) held at a location at some distance from the majority of the membership. In case that the Annual SIGCSE Technical Symposium is not acceptable, a vote of the membership at the previous annual meeting can set the date and place of the annual meeting.

3. (No change)

Reasons for changes: (See any issue one of the Journal for the present Bylaws)

Section 1.

This will provide for a procedure to conduct business by electronic mail. It will provide that all such actions can be reviewed at the next regular meeting.

Section 2.

This will allow us to hold our annual meeting at someplace other than SIGCSE in case it is at a time or place that is not appropriate for our purpose or for our membership.

DATE: October 18, 1995

SUBJECT: Proposed Article XIII of Bylaws

ARTICLE XIII - QUORUM

3. A simple majority of the members of any standing or special committee of the Consortium shall constitute a quorum of the committee.

Reasons for changes: (See any issue one of the Journal for the present Bylaws)

Quorums are not stated only for the entire membership and the Board; we also need a quorum for other committees.

DATE: October 25, 1995

SUBJECT: Proposed New Article for Bylaws

ARTICLE XVII - SPONSORED REGIONAL CONFERENCES

1. The Board of Directors may from time to time, when it deems advisable, establish regional conferences when petitioned by twenty (20) or more members of the Consortium, of which at least ten (10) must live in the region of the conference. The petition must contain the following:
 - a. A list of the initial Steering Committee members.
 - b. A list of a Conference Committee for the first conference.
 - c. The dates and locations for the first two proposed regional conferences.
 - d. A temporary set of Bylaws for the regional conference.
 - e. A budget for the first regional conference.
2. The Board of Directors shall coordinate communications among the various Steering Committees. In event that the concerned Steering Committees cannot reach agreement, the Board of Directors shall be empowered to settle all disputes.
3. The Steering Committee of each regional conference shall be responsible for selecting the site and date of each conference, preparing a budget for each conference, preparing amendments to the conference bylaws, and for selecting each Conference Committee.
4. The Conference Committee of each conference shall be responsible for soliciting papers, tutorials, panels, speakers, etc. for the conference; preparing and mailing calls and registration announcements; selecting the conference program; compiling and editing the conference proceeding; planning for the conference events; and conducting the conference.
5. The Bylaws for each regional conference shall include provisions for the election of the Steering Committee, the selection of conference sites and dates, the selection of conference committees, the election of conference representatives, the amendment procedure to the bylaws, and any other matter the Steering Committee shall deem advisable. The Bylaws for each regional conference must be consistent with the Bylaws of the Consortium.
6. All paid participants in attendance at the conference who are or will be within three (3) months voting members of the Consortium and all Consortium voting members residing in the region shall be eligible to vote on the adoption of bylaws or on bylaw changes submitted for approval at any conference. Proxy voting is allowable for those eligible voters not in attendance.
7. The Bylaws for each regional conference and any amendments thereof must be approved by the Consortium Board before they can go into effect.
8. The Board of Directors may disband or dismiss the Steering Committee of any sponsored regional conference in the event that all the members of the Steering Committee resign or

become ineligible to serve, that the Steering Committee fails to hold a successful conference for two (2) consecutive years, or that the Steering Committee fails to follow these Bylaws or the Bylaws of their conference. A successive conference is one that has a full program with proceedings, has fifty (50) or more attendees, and that either makes a profit or has a loss that can be covered by the funds held in the conferences account. The first two annual conferences held in any regional shall be considered successful conferences. In the event that the Steering Committee is without members, the Board shall advertise among the membership in the region of the Conference for members to assume the duties of the Steering Committee. If within six (6) months of the mailing of the advertisement, a new Steering Committee is not formed, the Board may disband the Steering Committee by majority vote. In the event that the Steering Committee fails to hold a successful conference for two (2) consecutive years or that the Steering Committee fails to follow these Bylaws or the Bylaws of their conference, the Board of Directors shall formally notify the Steering Committee of the sponsored regional conference of their deficiencies. In the event that within twelve (12) months of the notification, the Steering Committee does not rectify all the deficiencies stated in the notice, the Board of Directors may dismiss the Steering Committee by majority vote.

9. Conferences in existence at the time this Bylaw is adopted shall have two years to submit conference bylaws. They may operate under their current organization during this period. If the conference steering committee does not submit bylaws within this period, the Board of Directors may disband this conference under the procedure of Section 8 until such a time as bylaws are submitted and approved.

Reasons for changes: (See any issue one of the Journal for the present Bylaws)

This bylaw formalizes the position of regional conferences and will allow the membership to be informed on their operation and management. At present, many members are unaware of the organization of these conferences.

Section 1.

This will formalize the formation of regional conferences and will spell out a procedure for starting conference and will provide a mechanism to protect the Consortium from uncontrolled growth.

Section 2.

This will provide for Board authority to settle disputes between the conferences.

Sections 3 and 4.

These provide for the general duties of the regional steering committees and conference committees. The conference bylaws can provide more specific guidelines and can add additional duties to

either.

Section 5.

This section lists the minimum that needs to be in the conference bylaws.

Section 6.

This section defines who is eligible to participate in votes on the adoption or amending of bylaws.

Section 7.

This section provides that the Board must approve all Bylaws.

Section 8.

This section deals with problems that might arise: an inactive Steering Committee or a Steering Committee that is running a conference into the ground. This states a procedure that the Board may use to disband a conference in the case that becomes necessary.

Section 9.

This give present conferences a two year period in which to adopt bylaws and get them approved by their membership and the Board.