

Consortium for Computing Sciences in Colleges
2015 Spring Meeting of the CCSC Board of Directors
CCSC Board Meeting
Big Joe Turner B, Kansas City Marriott Downtown
Kansas City Missouri
 March 4, 2015 7pm

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Annotated Agenda
CCSC Board Meeting
Big Joe Turner B, Kansas City Marriott Downtown
Kansas City Missouri
March 4, 2015 7pm
Annotated Agenda

I. Approval of Agenda

II. Future Board Meetings

1. *Location of the Spring 2016 CCSC Business Meeting*

Each year we formally move that the next year's business meeting be held in conjunction with the annual SIGCSE meeting. This action also comes to the annual meeting for approval by the membership.

Action Item: Approve the co-location of the Spring 2016 CCSC Annual Business Meeting with the SIGCSE conference. SIGCSE 2016 meets in Memphis, Tennessee and this meeting date will be Friday, March 4, 2016, following the SIGCSE Business meeting. The usual time is 6 pm.

2. *Meeting Times and Location of Upcoming CCSC Board Meetings*

The Fall 2015 board meeting has been set for October 8, 2015 immediately prior to the Northwest regional conference at Seattle Pacific University in Seattle, Washington. The conference will be held on October 9-10, 2015.

Action Item: Approve the location of the Spring 2016 board meeting on Wednesday, March 2, 2016 immediately prior to the start of the SIGCSE 2016 symposium in Memphis, Tennessee. The meeting will run 7-11 pm.

III. Elections and Appointments

1. *Election of Publications Chair*

John Meinke's term as Publications Chair expires on July 31, 2015. John has consented to serve another 3-year term.

Action Item: Approve the appointment of John Meinke as Publications Chair for a three-year term, August 1, 2015 through July 31, 2018.

2. *Nominating Committee Report*

Members of the Nominating Committee include Vice-President Hala ElAarag, Larry

D'Antonio, and Karina Assiter. The committee solicited nominations for three regional representatives to serve terms from August 1, 2015 through July 31, 2018 (Northwest, South Central, and Southeastern). The report of the Nominating Committee will be presented to the annual meeting of the Consortium on Friday, March 6th, 2015. Additional nominations can come from the floor at that time.

3. Service Recognition Committee

Action from the fall board meeting appointed Kevin Treu to the Service Recognition Committee to continue to serve a three year term through 2018. Kevin was appointed committee chairperson. Members of the committee now include Colleen Lewis(2016) , and Susan Dean(2017). Colleen is the non-board member of the committee.

The 2015 Service Recognition Award was awarded to Elizabeth Adams during the Banquet at the 2014 Eastern Regional Conference on November 14, 2015. Liz wishes to express her thanks to the Board for this award.

4. Spring Election

The Spring 2015 election will continue to be held electronically. Vice-President Hala ElAarag will conduct the election using VotingPlace.net as was used in the previous Spring 2014 election.

IV. Reports

As usual, Board members are requested to report verbally only on any additions to, or action items contained in (but not present in this agenda), the written reports submitted and distributed prior to the meeting. New action items arising from reports will be deferred to New Business.

Officers' Reports

| | |
|----------------|----------------------|
| President | Publications Chair |
| Vice President | Membership Secretary |

Regional Reports

| | |
|----------------|----------------|
| Central Plains | Northwestern |
| Eastern | Rocky Mountain |
| Midwest | South Central |
| Mid-South | Southeastern |
| Northeastern | Southwestern |

Other Reports

| | |
|------------------------|---------------------------|
| Conference Coordinator | National Partners Program |
|------------------------|---------------------------|

V. Budgets and Financial

1. Finance Committee and CCSC Budget

The Finance Committee is a standing committee of the Board chaired by the Treasurer. Members appointed to serve on this committee at the Fall Board Meeting were Judy Mullins and Jeff Lehman together with Comptroller Rob Bryant. They are charged to report to the Board a recommended CCSC budget for the next fiscal year shortly after the conclusion of the Spring 2015 Board Meeting.

2. Financial and Accounting Task Force Report

At the Fall 2012 Board meeting a Financial and Accounting Task force was created. The Task force was formed to review the financial procedures of the Consortium and to examine the division of the duties of the Treasurer among the Treasurer, an Associate Treasurer, and the Comptroller. Members of the committee, as reappointed by the President on September 21, 2014, are Carol Spradling (chairperson), Will Mitchell, Susan Dean, Brian Hare (regional treasurer from Central Plains), and Judy Mullins (national associate treasurer).

3. Revision of the Standing Rules for Article VI

One of the tasks that the Financial and Accounting Task force was charge with was examining the division of the duties of the Treasurer among the Treasurer, an Associate Treasurer, and the Comptroller. In fulfillment of this charge the Task force is recommending the changes to the Standing Rules for Article VI of the Bylaws as distributed to you on Tuesday, February 17, 2015 by Vice President, Hala ElAarag. A copy of the proposed changes is in the Appendix of the report packet.

Action Item: Approve the changes to the Standing Rules for Article VI.

4. Treasurer's Report

5. Approval of Regional Budgets

2016 Southeastern Regional Budget

6. Tax Returns

Bill Myers graciously consented to work beyond the end of his term to prepare the 2014 tax forms for the CCSC. He is attending the board meeting to review the tax forms with the Board and to assist the Audit committee with its annual audit.

7. Comptroller's Report

8. Audit Committee Report

Comptroller Rob Bryant, Joanne Selinski from Johns Hopkins, and Shereen Khoja from Pacific University will conduct an audit of the Consortium. The Comptroller will

report on the findings of the audit before the board meeting adjourns.

VI. Other Old Business

1. Mailing List Policy

During the fall board meeting a committee of Jeff Lehman, Deborah Hwang, and Scott Sigman was appointed to examine the issues related to Mailing List Policy and problems distributing emails through the CCSC mailing list. Jeff Lehman and Deborah Hwang have looked at the mailing list problem extensively, though the broader question of mailing list policy has not been addressed.

2. Permanent Address for the Consortium

Currently the mailing address for the Consortium is the Treasurer's address. This approach works well in periods of a long-serving treasurer. However, in periods where the Treasurer changes every few years, the current approach is problematic. The Treasurer, Susan Dean was charged with exploring the options the Consortium has for establishing a permanent address.

3. Marketing, recruitment and membership

Over the last several years we have seen falling membership numbers. The Membership Secretary, Tim McGuire and the Membership System Administrator were charged with reporting back on membership numbers, the need for a publicity chair, and how we can improve marketing.

4. Document Archive Policy

One of the duties assigned to the Vice President is as follows:

Maintain the official copy of the Bylaws, Standing Rules, and other policies of the Consortium; submit the official Bylaws and Standing Rules for official Consortium publication; distribute a copy of any Bylaw, Standing Rule, or policy to any member requesting the same, and bring the official copy of the Bylaws, Standing Rules, and other policies to each meeting of the Board of Directors.

The statement raises several questions. First, where is the repository of official documents located? At present we have documents stored on the server for our website and through various individuals' Dropbox accounts. Second, who has access to the documents? Third, outside various statements scattered throughout the minutes, is there a comprehensive collection of the policies of the Consortium? As a case in point, we have adopted a National Partners program with different levels of participation through an email vote. All the minutes will reflect is the motion to adopt the policy and the results of the vote. In particular, they will not include the details of the policy.

A committee of John Meinke, Megan Thomas and Brent Wilson was appointed by the board to explore the issue and bring recommendations to the board at the Spring board meeting.

VII. New Business

1. Commission on Future Directions

Over the last several years there appears to have developed a trend of lower participation in our regional conferences. There have been fewer paper, panel, and tutorial submissions and lower conference attendance across all our regions. This past spring the issue of submissions has been particularly acute for the South Central and Southwest conferences. We have talked informally about the falling attendance and submissions over the last couple of years. All of our conversations, however, have been speculative. It is time that we investigate and determine a course of action based upon actual data and not simple speculation.

I am asking the board to endorse the appointment of a Commission on Future Directions consisting of Jeff Lehman, chairperson, Megan Thomas, Larry D'Antonio, Kevin Treu, and _____. In addition, the elected members of the Consortium and the Conference Coordinator are to serve as ex-officio members of the Commission. It is intended that the ex-officio members of the committee will serve as designated resources at the committee's disposal and will follow the work of the committee closely.

The Commission is charged with:

1. Investigate and analyze the drop in submissions to conferences, drop in conference attendance and the corresponding drop in CCSC membership.
2. Analyzing the current organization and potential modifications to our geographic regional structure with a view toward maximizing both conference attendance and conference submission rates.
3. Providing appropriate definition of our publication functions to enable an eventual transition to different leadership.

The Commission will report on the progress of its work at the Fall 2015 Meeting of the Board of Directors and will make its final report and deliver its recommendations at the Spring 2016 Meeting of the Board of Directors.

Action Item: Endorse the creation of the Commission on Future Directions and the charge to the committee.

CCSC Annual Business Meeting Agenda

Room 2505 A - Kansas City Convention Center
Kansas City, Missouri
March 6, 2015, 6:00pm

1. Minutes of Spring 2014 Annual Business Meeting, posted at <http://www.ccsc.org/board/archive.htm>.
2. Introduction of Regional Representatives
3. Membership Secretary Report
4. Treasurer's Report
5. Publications Chair Report
6. National Partners Chair Report
7. Nominating Committee Report and Election procedures for Spring 2015 Election.
8. Report on the election of the Publications Chair.
9. CCSC Annual Business meeting for Spring 2016 will be in conjunction with SIGCSE 2016 in Memphis, Tennessee.
10. Introduction of National Vendors representatives.
11. New Business from membership.

Minutes CCSC Board Meeting
Big Joe Turner B, Kansas City Marriott Downtown
Kansas City Missouri
March 4, 2015 7pm

Voting Members Present: Scott Sigman, President; Hala ElAarag, Vice-President; John Meinke, Publications Chair; Susan Dean, Treasurer; Tim McGuire, Membership Secretary; John Wright, Eastern Representative; Larry D'Antonio, Northeastern Representative; Judy Mullins, Central Plains Representative; Kevin Treu, Southeastern Representative; Jeff Lehman, Midwest Representative; David Naugler, Midsouth Representative; Megan Thomas, Southwestern Representative; Brent Wilson, Northwest Representative

Voting Members Present via Skype: Karina Assiter, Rocky Mountain Representative; Leslie Fife, South Central Representative

Visitor: Bill Myers

President Scott Sigman called the meeting to order at 7:00 p.m., March 4, 2015.

Board members introduced themselves.

John Meinke moved the approval of the agenda. Brent Wilson seconded. There were no objections to the Agenda.

John Meinke moved and Larry D'Antonio seconded the approval of the co-location of the Spring 2016 CCSC Annual Business Meeting with the SIGCSE Symposium SIGCSE 2016 meets in Memphis, Tennessee, and this meeting date will be Friday, March 4, 2016, following the SIGCSE Business meeting. The usual time is 6 pm.

The Fall 2015 board meeting has been set for October 8, 2015, immediately prior to the CCSC Northwest regional conference at Seattle Pacific University in Seattle, Washington. The conference will be held on October 9-10, 2015.

Brent Wilson moved and Susan Dean seconded the approval of the location of the Spring 2016 board meeting on Wednesday, March 2, 2016, immediately prior to the start of the SIGCSE 2016 Symposium in Memphis, Tennessee. The meeting will take place 7-11 pm.

John Meinke's term as Publications Chair expires on July 31, 2015. John has consented to serve another 3-year term.

Larry D'Antonio moved and Jeff Lehman seconded the election of John Meinke as Publications Chair for a three-year term, August 1, 2015, through July 31, 2018. Motion passed.

Members of the Nominating Committee include Vice-President Hala ElAarag, Larry D'Antonio, and Karina Assiter. The committee solicited nominations for three regional representatives to serve terms from August 1, 2015 through July 31, 2018 (Northwest, South Central, and Southeastern). The report of the Nominating Committee was presented and is included in the report. (Additional nominations came from the floor during the business meeting on March 6, 2015.)

Action from the fall board meeting appointed Kevin Treu to the Service Recognition Committee to serve a three year term through 2018. Kevin was appointed committee chairperson. Members of the committee now include Colleen Lewis (2016) , and Susan Dean (2017). Colleen is the non-board member of the committee.

The 2015 Service Recognition Award was awarded to Elizabeth Adams during the Banquet at the 2014 Eastern Regional Conference on November 14, 2015. Liz wishes to express her thanks to the Board for this award.

The Spring 2015 election will continue to be held electronically. Vice-President Hala ElAarag will conduct the election using VotingPlace.net as was used in the Spring 2014 election.

Scott Sigman asked the board members to report verbally only on any additions to, or action items contained in (but not present in the agenda), the written reports that were submitted and distributed prior to the meeting.

Publications Chair Report: John Meinke, Publications Chair, mentioned that, according to ACM, in order to remove papers from the Digital Library that have not been presented at the conferences, a disclaimer needs to be put in the Call for Papers and not just in the acceptance letters. It is also best if it is put on the conference website.

Eastern Representative Report: John Wright reported that the host of the upcoming Eastern conference has not yet finalized the budget. It was suggested to always have the next year's chair as a co-chair to provide experience. Board members Brent Wilson and Larry D'Antonio offered advice based on their own conference experiences. Jeff Lehman said that in the Midwestern region there is a planning meeting for the next year right after the conference.

Northeastern Representative Report: Larry D'Antonio reported that a community college is hosting for the first time this year and that he is looking forward to working with them.

John Meinke needs the number of copies of the proceedings to be shipped to the conference.

Northwest Region Report: Brent Wilson encouraged board members to submit papers to the Northwestern conference as the board will meet there in Fall 2015.

South Central Report: Leslie Fife was not available at that point via Skype. Scott Sigman reported that he will go to the South Central conference this year. He also mentioned that all papers submitted to the South Central conference were from outside the region. Scott emphasized

the importance of putting information about the conferences on the website.

National Partners Report: Scott reported on behalf of the National Partners liaison, Tim DeClue, that the conferences must have vendor sessions available in the conferences program.

Finance Committee: The Finance Committee is a standing committee of the Board chaired by the Treasurer. Members appointed to serve on this committee at the Fall Board Meeting were Judy Mullins and Jeff Lehman together with Comptroller Rob Bryant. They are charged to report to the Board a recommended CCSC budget for the next fiscal year shortly after the conclusion of the Spring 2015 Board Meeting.

Susan Dean chair of the Finance committee reported that the committee will work together the next two days and send the budget proposal for a Board vote by email.

Financial and Accounting Task Force Report: At the Fall 2012 Board meeting a Financial and Accounting Task force was created. The Task force was formed to review the financial procedures of the Consortium and to examine the division of the duties of the Treasurer among the Treasurer, (an) Associate Treasurer(s), and the Comptroller. Members of the committee, as reappointed by the President on September 21, 2014, are Carol Spradling (chairperson), Will Mitchell, Susan Dean, Brian Hare (regional treasurer from Central Plains), and Judy Mullins (national associate treasurer).

The task force will prepare the documentation of the tasks by the end of July.

Susan Dean said that the documentation will guide the data capturing even if the personnel are different.

The bulk of payments are done through PayPal. The few checks that come in are deposited at a Wells Fargo or Bank of America by the local registrar.

One of the tasks that the Financial and Accounting Task force was charged with was examining the division of the duties of the Treasurer among the Treasurer, an Associate Treasurer, and the Comptroller. In fulfillment of this charge the Task force is recommending the changes to the Standing Rules for Article VI of the Bylaws as distributed to the Board on Tuesday, February 17, 2015, by Vice President, Hala ElAarag. A copy of the proposed changes is in the Appendix of the report packet. The committee brought the motion to approve the changes of the Standing Rules. Larry D'Antonio seconded. The motion carried.

Treasurer's Report: In presenting an interim summary of income and expenses for the Fall 2014 conferences, Susan Dean reported that there is nothing alarming about the income and expenses year to date. Jeff Lehman mentioned that it would be helpful to provide a one sentence explanation if the conferences had significant expenses that were not covered by income.

Susan Dean moved the approval of the 2016 budget of the Southeastern conference. John Meinke seconded. The budget was approved.

Rocky Mountain has proposed for the 2015 conference a budget modification based on a different tier of fees for presenters than that of non-presenting attendees. The rationale is that an attendee

can have a lower cost and maybe next year will come back as a presenter after seeing the value of presenting papers.

Susan Dean moved the approval of the Rocky Mountain 2015 revised budget. Larry D'Antonio seconded.

Scott Sigman mentioned that once the budget gets approved, region representatives have to work within the budget. The budget is a framework to work within but can't be changed without Board approval.

The Rocky Mountain 2015 revised budget was approved.

Bill Myers graciously consented to work beyond the end of his term to prepare the fiscal year 2013-14 tax forms for the CCSC. He attended this board meeting to review the tax forms with the Board and to assist the Audit committee with its annual audit.

Susan Dean moved approval of the federal tax return. Jeff Lehman seconded. The tax return was approved.

Tim McGuire moved the approval of the tax return for the state of Indiana as prepared by Bill Myers. Larry D'Antonio seconded. The tax return for the state of Indiana was approved.

Audit Committee Report: Comptroller Rob Bryant, Joanne Selinski from Johns Hopkins University, and Shereen Khoja from Pacific University conducted an audit of the Consortium. The Comptroller reported on the findings of the audit by email.

Mailing List Committee: During the fall board meeting a committee of Jeff Lehman, Deborah Hwang, and Scott Sigman was appointed to examine the issues related to Mailing List Policy and problems distributing emails through the CCSC mailing list. Jeff Lehman and Deborah Hwang have looked at the mailing list problem extensively, though the broader question of mailing list policy has not been addressed.

For now use the reply all and do not use the forwarders. One suggestion was to use Google lists. Jeff will look for other web hosts and do some extra tests.

Permanent Address: Currently the mailing address for the Consortium is the Treasurer's address. This approach has worked well with a long-serving treasurer. However, in periods where the Treasurer changes every few years, the current approach is problematic. The Treasurer, Susan Dean, was charged with exploring the options the Consortium has for establishing a permanent address.

Possibilities include using a mailbox in a UPS (or similar) store with the forwarding address to whomever is in charge that year or perhaps using the ACM in-cooperation status. Susan Dean will continue to look into a solution to this issue.

Membership: Over the last several years we have seen falling membership numbers. The Membership Secretary, Tim McGuire, and the Membership System Administrator were charged

with reporting back on membership numbers, the need for a publicity chair, and how we can improve marketing.

We do need a publicity chair who understands marketing. The role of the publicity chair is to communicate with the regional publicity chairs to get a uniform marketing strategy for the whole organization.

Scott Sigman will ask a group of undergraduate students at Northwestern Missouri State to do a marketing project for CCSC (without cost to CCSC).

Archival Options Committee:

A committee of John Meinke, Megan Thomas and Brent Wilson was appointed by the board to explore the issue and bring recommendations to the board at the Spring board meeting.

Brent Wilson, chair of the archival options committee reported that the archives are needed for the regions as well as on the national level. Several options are listed in the report. The committee will have a recommendation in Fall 2015 and an initial synopsis will be provided via email in the next few months.

Future Directions Commission: Over the last several years there appears to have developed a trend of lower participation in our regional conferences. There have been fewer paper, panel, and tutorial submissions and lower conference attendance across all our regions. This past spring the issue of submissions has been particularly acute for the South Central and Southwest conferences. We have talked informally about the falling attendance and submissions over the last couple of years. All of our conversations, however, have been speculative. It is time that we investigate and determine a course of action based upon actual data and not simple speculation.

Scott Sigman asked the board to endorse the appointment of a Commission on Future Directions consisting of Jeff Lehman, chairperson, Megan Thomas, Larry D'Antonio, Kevin Treu. A fifth person is still to be identified; Leslie Fife volunteered to serve on the committee. Deborah Hwang was also suggested as a possible choice to fill the fifth position on the commission. In addition, the Elected Officers of the Consortium Board and the Conference Coordinator are to serve as ex-officio members of the Commission. It is intended that the ex-officio members of the committee will serve as designated resources at the committee's disposal and will follow the work of the committee closely.

The Commission will report on the progress of its work at the Fall 2015 Meeting of the Board of Directors and will make its final report and deliver its recommendations at the Spring 2016 Meeting of the Board of Directors.

The creation of the Commission on Future Directions was endorsed by the board. The committee was charged with:

1. Investigate and analyze the drop in submissions to conferences, drop in conference attendance and the corresponding drop in CCSC membership.

2. Analyzing the current organization and potential modifications to our geographic regional structure with a view toward maximizing both conference attendance and conference submission rates.
3. Providing appropriate definition of our publication functions to enable an eventual transition to different leadership.

The meeting was adjourned at 10:20 pm.

Report of the President

Scott Sigman

As we gather for the Spring 2015 meeting of the CCSC Board of Directors I have mixed news to report. On one hand, the work of the Financial and Accounting Practices Task Force has made good progress in establishing coherent accounting procedures. The Task Force's work has also been instrumental in providing a smooth transition between the administrations of long serving Treasurer, Bill Myers, and current treasurer, Susan Dean. The work on the transition will be the basis of future smooth transitions at the Treasurer's position. On the other hand, we are seeing lower participation numbers and lower submission rates across the conferences in all our regions. There are strong indications that these lower numbers are a long term trend and not just a short term statistical blimp. For the good of the Consortium, we need to investigate why we are trending toward lower participation and what can be done to reverse this trend.

Good news should always come first. Susan Dean will bring the official report on the Financial and Accounting Practices Task Force. I will leave the details to her report. My perception is that the work of the Task Force is doing yeoman's work. They are creating and testing accounting practices that will form the foundation upon which the Consortium can successfully conduct yearly audits. In addition, their work has provided a smooth transition from the long time administration of the Treasurer's office by Bill Myers to that of our new Treasurer, Susan Dean. The importance of smoothing this transition cannot be overstated. The work on the transition is capturing for the Consortium's use a wealth of intuitional knowledge that Bill collected over his long tenure as Treasurer. This is knowledge that we simply cannot afford to lose.

Along these same lines, the Task Force will bring a series of Standing Rule changes to the Board for consideration. You have received the changes via email and they will be in the report packet that the Vice-President, Hala ElAarag, distributes. Please take the time to read though these changes and come armed with questions and ready to vote. Bill Myers will be at the Board meeting to present the yearly tax statement he so graciously consented to complete for the 2014 year. In addition, he will work with the Audit Committee to complete this year's audit.

Elections will be held this year over a 30 day period in late spring. The Vice-President, Hala ElAarag will determine the dates for the election. As in the past several years, voting will be conducted online using the facilities of VotingPlace.net. Positions to be filled this year are Regional Representative for the Northwest, South Central, and Southeast regions. Hala, as chairperson of the Nominating Committee, will bring a report to the Board and additional nominations will be taken from the floor during the Business Meeting on March 6.

I will turn to the less encouraging news last. Over the last several years there appears to have developed a trend of lower participation in our regional conferences. There have been fewer paper, panel, and tutorial submissions and lower conference attendance across all our regions. This past spring the issue of submissions has been particularly acute for the South Central and Southwest conferences. We have talked informally about the falling attendance and submissions over the last couple of years. All of our conversations, however, have been speculative. It is time that we investigate and determine a course of action based upon actual data and not simple speculation. Therefore, I am in the process of naming a Commission on Future Directions, which will be charged with:

1. Investigate and analyze the drop in submissions to conferences, drop in conference attendance and the corresponding drop in CCSC membership.

2. Analyzing the current organization and potential modifications of our geographic regional structure with a view toward maximizing both conference attendance and conference submission rates.
3. Providing appropriate definition of our publication functions to enable an eventual transition to different leadership.

The Commission will be asked to bring its report and any recommendations to the Board by the Spring 2016 Board Meeting.

I envision a Commission of 5 members with the elected officers of the Consortium along with the Conference Coordinator serving as ex-officio members. I have contacted several people who have agreed to serve on the Commission. I will present the membership of the Commission and its charge to the Board for approval at our upcoming meeting. Suffice it to say, the purview of this committee needs to be wide enough that they may examine the issues from all possible angles. Point 3 is added for just this reason. Publications are currently tied to our conference schedule and we cannot look at one without looking at the other. It is my hope the work of the Commission will provide the basis for establishing the direction the CCSC will take over the next decade or two.

Respectively submitted,
Scott Sigman

**Report of the Vice President
Hala ElAarag**

The Vice President has tallied and recorded 4 email votes of the Board since the Fall Board Meeting. The results are listed below. Approved regional conference budgets may be found in the appendix.

On February 2, 2015 Susan Dean has moved and Leslie Fife has seconded the approval of the attached budget for the CCSC: NW 2015 Conference.

Voted yes: 13
Voted No: 0
Did not vote : 2

On January 20,2015 Susan Dean has moved The approval of the attached budgets for the CCSC:MS 2015 conference and the CCSC:SW 2015 conference. John Meinke seconded.

Voted Yes: 12
Voted No: 0
Did not vote: 3

On January 13, 2015 Hala ElAarag has moved and John Meinke has seconded the motion to approve the minutes of the Fall 2014 board meeting.

Voted yes:12
Voted no: 0
Did not vote: 3

On December 5 2014. Susan Dean has moved and Leslie Fife seconded the approval of the proposed budget for the CCSC SE 2015 conference.

Voted yes: 11
Voted no: 0
Did not vote: 4

Spring Elections

Spring elections will again be conducted using VotingPlace.net. Elections will run from Saturday, April 25th through Saturday, May 25th .

Nominating Committee

Nominations for the spring elections are contained in a separate Nominating Committee report.
Hala ElAarag
Vice President

Publication Chair Report

John Meinke

Spring 2015 Conferences

A summary of the statistics for the spring 2015 conferences follows:

| Conference | Number Papers | Average Size | Panels/tutorials/... | Average Size | Page Count | Acceptance rate |
|----------------|---------------|--------------|----------------------|--------------|------------|-----------------|
| Mid South | 9* | 7 | 10 | 2 | 81 | 9/19 47% |
| Central Plains | 8 | 8 | 15 | 2 | 94 | 61% |
| South Central | 9 | 8 | 7 | 2 | 73 | 9/15 60% |
| Southwestern | 4 | 8 | 11 | 2 | 47 | 4/9 44% |
| Northeastern | 15 | 8 | 20 | 3 | 166 | 15/29 52% |

*Ten papers were originally accepted for Mid South, one was subsequently withdrawn.

Please note that the figures above reflect what appears in the *Journal*. They do not reflect the final program for each conference in which there might have been additional workshops and such. In addition, note that these figures are hand computed so are subject to possible off-by-one miscounts. Also, note that when it comes to average size I have used a ceiling – if the average is 1.1 it goes up to 2 in the reported statistics – we don't break mid-page on our individual manuscripts! If a single sentence goes on an extra page it counts as an additional page!

Once again, my thanks to the editorial team, Susan Dean, and George Benjamin, as well as the folks I worked with from the individual conferences: David Naugler, Baochuan Lu, Laura Baker, Peter Grabovsky, and Mike Gousie. They all proved wonderful to work with again – how many of them have I worked with for how many years! My thanks also to our printer, Courier Printing, as well as to the volunteers that helped in proof-reading.

Timely Submission of Manuscript Copy

This is a request that has appeared in this report almost regularly, but this Spring was even more relevant! We had four conferences with five days in between – and each conference seemed to feel that their conference was the most important. While it would have been nice for each of those five conferences to have the last possible date for manuscripts due that would be impossible. The manuscript submission due dates have to be balanced with the work load of the

number of conferences being worked on simultaneously.

The reviewing process is complete prior to our receiving the first manuscript. Please get the roster of reviewers to us when it is available. That really should be the first item to arrive! We spend time massaging it for final copy, and having the roster of reviewers arrive late contributes to the chaos associated with getting the final manuscript out to the printer!

We also do our best with materials for the invited speakers. These tend to be more difficult to obtain. We cannot include an invited speaker in the final copy without his/her name and the title of the talk. We prefer to also receive a short abstract of the talk as well as a short biography. These are special speakers and we need to do them the courtesy of having them listed in the proceedings if possible. We realize that the invited speakers are doing us a favor with their invited talks and that the materials may come “late”. However, we really need to do a better job of getting those together as early as possible.

I would note that a lot of this is boiler plate from previous reports – it should not have to be repeated every time, but appears to have annually fallen on deaf ears! Please, regional representatives, bring this back to your regional committees. We will be transitioning to a new publications chair sometime in the next few years and the new person is going to be unequipped to deal with the slipshod ways that some of our regions are handing off all of this to the publications chair!

Internet Presence

It is important that each of our regions has an up-to-date presence on its web site. This includes having the conference program posted as early as possible. We cannot expect folks to register for the conference without at least being able to see a program. I personally would not register for a conference when I haven’t seen the program prior to registering, and a number of our regions are posting the registration process long prior to posting the final program, or even a preliminary program. I also note that I also use the regional committee and the conference committee for the proceedings and accomplish that when starting to work on the proceedings. Regional representatives need to take this message back to their regions. Regional web sites must be kept up to date!

Print Runs

We rely on two items in determining the print runs – the current and projected state of the membership list, and the number of attendees budgeted for the conferences. We try as much as possible not to overprint, so regions need to submit realistic budgets so we have reasonable figures to work with! Please bear that in mind as budgets are developed. We do not maintain archives or back copies. I contact the conference organizers for how many they wish shipped and include that budget figure in my message along with the proviso that “what you order is what you get” – the conferences cannot simply come back and say we have a bumper number of last-minute registrations and need x more proceedings! Neither can they return extra copies that were not used. We realize that it involves gazing into a crystal ball which none of us has, but that’s the way we need to function.

Manuscript Deadlines

This Spring manuscript deadlines generally worked. My thanks to the regions for working with the dates that we recommended and attempting as much as possible to meet those deadlines. Let’s all keep in mind the number of conferences that we have scheduled in “short

order” and do regional planning appropriately!

ACM Digital Library

Simply to have this item reiterated, we have had presenters not show up for their presentations at some of the conferences. If that is the case we can have the paper pulled from the ACM Digital Library *provided* the call for participation states such clearly. This is in line with ACM’s policy. Regional representatives: please make certain that this gets communicated to whoever prepares your call for participation!

Respectfully submitted,
John Meinke, Publications Chair

Membership Secretary Report

Tim McGuire

As of February 28, 2015, CCSC membership stands at 586. The majority of those, of course, result from conference attendance. Renewals also have arrived via the Membership Renewal site and by US mail. With online registration for fall conferences in progress through ConfTool, the snapshot below includes those new regular members who registered for a fall conference by February 28.

Membership counts and percentages of total by region are shown in the following table. Those listed as “Unspecified” are affiliate members.

| Region | Membership Count | Percentage of Total |
|----------------|------------------|---------------------|
| Central Plains | 51 | 8.7% |
| Eastern | 66 | 11.3% |
| Midsouth | 38 | 6.5% |
| Midwest | 67 | 11.4% |
| Northeastern | 128 | 21.8% |
| Northwestern | 44 | 7.5% |
| Rocky Mountain | 20 | 3.4% |
| South Central | 46 | 7.8% |
| Southeastern | 86 | 14.7% |
| Southwestern | 31 | 5.3% |
| Unspecified | 9 | 1.5% |
| Total | 586 | 100.0% |

The following historical data comes from previous board reports.

| Membership – From Board Reports | | | | | | | | | | | | | | |
|---------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| | F08 | S09 | F09 | S10 | F10 | S11 | F11 | S12 | F12 | S13 | F13 | S14 | F14 | S15 |
| CP | 54 | 60 | 56 | | | | 47 | 47 | 41 | 49 | 49 | 55 | 46 | 51 |
| EA | 80 | 84 | 84 | | | | 75 | 74 | 91 | 61 | 70 | 63 | 60 | 66 |
| MS | 37 | 47 | 55 | | | | 38 | 38 | 34 | 40 | 40 | 45 | 37 | 38 |
| MW | 71 | 89 | 47 | | | | 54 | 54 | 79 | 74 | 91 | 76 | 89 | 67 |
| NE | 124 | 109 | 101 | | | | 128 | 129 | 131 | 137 | 130 | 136 | 113 | 128 |
| NW | 58 | 45 | 48 | | | | 65 | 38 | 48 | 38 | 41 | 47 | 64 | 44 |
| RM | 46 | 30 | 10 | | | | 32 | 30 | 37 | 24 | 28 | 20 | 26 | 20 |
| SC | 82 | 77 | 48 | | | | 38 | 37 | 36 | 42 | 30 | 42 | 44 | 46 |
| SE | 92 | 55 | 54 | | | | 72 | 66 | 86 | 70 | 76 | 78 | 78 | 86 |
| SW | 36 | 34 | 43 | | | | 32 | 32 | 23 | 32 | 23 | 36 | 27 | 31 |

| | | | | | | | | | | | | | | |
|-------|-----|-----|-----|-------|-----------|--|-----|-----|-----|-----|-----|-----|-----|-----|
| Other | | | 1 | | | | 1 | 2 | 4 | 8 | 8 | 8 | 9 | |
| Total | 680 | 630 | 547 | ~ 450 | 510- 720? | | 581 | 546 | 608 | 571 | 586 | 606 | 592 | 586 |

Spring Conference Attendance

The following table shows regular members and others who attended regional conferences during the Fall 2014 season.

| 2014 Fall Regional Conference Attendance | | | | | | | |
|--|-------------------|----------|---------|------|----------|-----------------|-------|
| Region | Regular Attendees | Students | Vendors | K-12 | Speakers | Other | Total |
| Midwestern | 63 | 68 | 5 | 2 | 0 | 19 ^a | 157 |
| Northwest | 41 | 15 | 1 | 0 | 0 | 1 ^b | 57 |
| Rocky Mountain | 23 | 3 | 0 | 0 | 0 | 0 | 26 |
| Southeastern | 73 | 23 | 1 | 0 | 1 | 0 | 98 |
| Eastern | 68 | 28 | 0 | 0 | 0 | 0 | 96 |
| Total | 268 | 137 | 7 | 12 | 1 | 18 | 434 |

Notes:

- a) Midwestern - Student Programming Contest Competition Only
- b) Northwest –Saturday only

ConfTool and Membership Records

One paragraph from my predecessor’s Spring 2014 report should be emphatically repeated:

In my opinion, the board needs to have a serious discussion and evaluation as to how well ConfTool serves our purpose for registration and a membership system. The lack of integration between the ten regional and one Membership Renewal ConfTool sites is a very serious deficiency. The Consortium needs an integrated interactive online membership and registration system which provides service to individual members, to regions, officers, and the board at large.

I add my concurrence. We are pushing the limits of ConfTool. To generate the data for the simple report above, it was necessary to: access 11 separate databases; export the data to spreadsheets; manipulate the data from the various spreadsheets into a consistent format; merge them into one spreadsheet; manually search for duplicated names to delete. As a result, a report that should rationally take a few minutes to generate in an automated fashion required hours of error-prone manual processing.

It is my understanding that we have essentially reached the limits of our ability to customize ConfTool. It seems that ConfTool serves the regional conferences fairly well, but it is not serving the Consortium as a whole.

Herman L. “Stoney” Jackson of Western New England University (also CCSC:NE webmaster) continues to provide a great deal of technical support for ConfTool. I could not do this job without his support and I wish to express my deep appreciation for his work.

Central Plains Regional Report

Judy Mullins

Central Plains Conference 2015

Our 21st annual conference is scheduled for April 10-11 at College of the Ozarks in Point Lookout, Missouri. Jim Buchan is the current conference chair with Baoqiang Yan serving as a co-chair and the 2016 conference chair.

The complete program and other conference information may be found at <http://www.ccsc.org/centralplains/>.

- Our keynote speaker is Jim Ingram, Manager, Business Intelligence, Garmin International. His topic will be “Optimizing Business Decisions.” The banquet speaker is David Foss, President of Jack Henry and Associates, Shawnee Mission, KS. The title of his talk will be “The Evolution of Banking Technology.” This year we have also invited Tammy Pirmann, a CSTA school district representative, to speak. Her talk is titled “How is Computer Science Taught in the Various K-12 Levels?”
- Sean Goggins, Assistant Professor of Computer Science at the University of Missouri, is presenting a pre-conference workshop titled “HFOSS: Humanitarian Open Source Software in the College Classroom.”
- Proposals for 13 papers, 4 workshop/tutorials, 6 panels and 3 nifty-assignments were received. We accepted 8 papers for an acceptance rate of 62%, 3 workshop/tutorials for an acceptance rate of 75%, 6 panels for an acceptance rate of 100% and 2 nifty-assignments for an acceptance rate of 66.7%. In addition, the conference will feature lightning talks (including a special K-12 slot), an employer job fair, a student programming contest (including one for high school students), and a student poster contest. We are also offering a student paper session for the first time at this year’s conference. The papers will be reviewed, and a certificate will be awarded for the best paper.
- A focus to encourage the attendance of K-12 computing teachers continues this year. Cerner Corporation is once again sponsoring 30 scholarships for K-12 teachers who attend the conference. In addition, a meeting of the Missouri Computer Science Teachers Association will be held on Saturday afternoon after the conclusion of the conference. Robin Robertson at Republic High School in Republic, MO is taking leadership of this activity. She, along with about 15 other teachers, is implementing APCS in Southwest MO, including all five high schools in Springfield.
- Conference Steering Committee and Regional Board members are listed at <http://www.ccsc.org/centralplains/committee-stuff.html>

Central Plains Conference 2016

Our 2016 conference will be hosted Missouri Western State University in St. Joseph, Missouri on April 1-2, 2016. Baoqiang Yan from MWSC will serve as the conference chair and Rick Barker of Washburn University will serve as the co-chair.

Future Conferences

The 2017 conference will be hosted by Washburn University, Topeka, KS. Rick Barker will

serve as conference chair. The 2018 conference will be hosted by Northwest Missouri State University in Maryville, MO. The 2018 conference chair is yet to be determined.

Regional Steering Committee Elections

No positions are currently up for re-election.

Respectively submitted by:

Judy Mullins, Central Plains Representative

Eastern Regional Report

John Wright

We were very pleased to have had the CCSC Board join us for the 30th annual conference at York College of Pennsylvania (YCP) on November 14-15, 2014. Co-chairs David Hovemeyer, David Babcock, and James Moscola, with help from a wonderful conference committee, skillfully organized a great conference. The conference presented 7 posters, 2 workshops, 4 lightning talks, 2 tutorials, 2 Panels, and 14 papers in 5 sessions. We had 96 registered attendees and 20 programming teams. It was wonderful to have the programming contest back after a two year hiatus with results posted at <http://public.juniata.edu/ccsce/2014Contest.html>. Conference award winners are posted at <http://www.ccsc-eastern.org/past-conferences/2014awards>. The opening keynote speaker was Dr. Daniel Russell from Google speaking on digital literacy in his talk, "Mindtools: What Does It Mean to be Literate in the Age of Google?". The dinner keynote speaker was Dr. Gary McGraw of Cigital, Inc. speaking on the need to build in security in his talk, "Software Security and the Building Security in Maturity Model (BSIMM)".

The 2015 conference, our 31st, will be held on October 23-24, 2015 at Stockton College and will include a Student Programming Contest. The chair will be Vince Cicirello. This will be our second attempt at having CCSCCE at Stockton after the conference was canceled there due to Hurricane Sandy in 2012. We appreciate Vince for volunteering to go through all of that work again to host the conference. The Call for Participation is available at <http://public.juniata.edu/ccsce/2015CFP.pdf> and there is a link on the participation tab of the conference home page. Due to difficulties communicating with Stockton, the conference committee and budget is not currently available as of the writing of this report. Our apologies for the delay. Other information will be updated on the conference website at www.ccsc-eastern.org as it becomes available.

The 32nd annual conference will be held in the fall of 2016 at Frostburg State University with Michael Flinn as chair. We are always interested in hosts for future sites and are actively looking for a host for the 2017 conference.

The Eastern Steering Committee, which can be found at <http://www.ccsc-eastern.org/about-us/steering>, will be working this spring and summer on creating a set of by-laws for the region. We hope to finalize that at our conference in the fall and bring that to the board for approval sometime thereafter.

Respectfully submitted by John Wright, Eastern Regional Representative.

Mid-South Regional Report

David Naugler

2015 Conference

The Thirteenth Annual Mid-South Conference will be held April 10-11 at Hendrix College in Conway, Arkansas. Larry Morell of Arkansas Tech University is the Conference Chair and Gabriel Ferrar of Hendrix College is the site chair. Nine papers (out of 19 submitted) will be presented. There are also four tutorials, two panel discussions, a Nifty Assignments session, a student papers session and a student programming contest.

2016 Conference

Our 2016 conference will be at Rhode College in Memphis.

Respectfully submitted
David Naugler

Midwest Regional Report

Jeffrey Lehman

Midwest Conference 2015

The twenty-second annual Midwest Conference will be October 2nd and 3rd 2015, at the University of Evansville, in Evansville, IN. Will Mitchell, former University of Evansville faculty member and CCSC founder, will speak at the conference in honor of the 35th anniversary of the founding of CCSC. Janet Helwig, Dominican University, will serve as the Conference Chair. The Site Chairs will be Deborah Hwang, University of Evansville, and Scott Anderson, University of Southern Indiana.

The fall planning meeting was handled by e-mail. Key deadlines include:

| | |
|----------------------------------|--------------|
| Paper Submissions | March 20 |
| Panels, Tutorials, and Workshops | March 20 |
| Nifty Tools & Assignments | May 1 |
| Works-in-Progress | May 1 |
| Acceptance Notification | May 8 |
| Final Drafts and Registration | May 29 |
| Student Posters and Showcase | September 18 |
| Early registration | September 18 |

The Conference Committee will meet on April 26, 2015, at the University of Evansville, in Evansville, IN. to set the program.

Steering Committee

The Midwest Region Steering Committee has not met since the last Board meeting.

Respectfully submitted,
Jeffrey L. Lehman
Midwest Representative
Midwest Regional Representative

Northeast Regional Report

Lawrence D'Antonio

2015 Conference

The Twentieth Annual CCSCNE conference will be held April 17-18, 2015 at Holy Cross College. The Conference Chairs are Laurie King from Holy Cross College and Karl Wurst from Worcester State College.

There were 29 papers submitted of which 15 were accepted. This represents an acceptance rate of 52%. In addition the conference will feature three tutorials, three panels, eight faculty posters, and four pre-conference workshops.

There will be two very distinguished invited speakers: Sepandar Kamvar from M.I.T. and Kim Bruce from Pomona College.

The cut-off date for early registration is March 27.

2016 Conference

The Twenty-First Annual CCSCNE conference will be held April 16-17 at Hamilton College in Clinton, New York. The conference chair will be Mark Bailey from Hamilton College.

Future Conferences

MassBay Community College will be the site of our 2017 conference (date not yet set). This will be our first conference at a two year school.

Submitted February 17, 2015

Lawrence D'Antonio
Chair of CCSCNE Board
Ramapo College of NJ
Mahwah, NJ 07430

Phone: 201-684-7714
Email: ldant@ramapo.edu

Northwestern Regional Report

Brent Wilson

Future Northwestern Conference Sites

| <i>Year</i> | <i>Dates</i> | <i>School</i> | <i>Location</i> |
|-------------|----------------------------------|-----------------------------------|-----------------|
| 2015 | October 9-10, 2015 | Seattle Pacific Univ. | Seattle, WA |
| 2016 | October 7-8, 2016 | Lewis & Clark College | Portland, OR |
| 2017 | 1st/2nd Weekend of October, 2017 | Washington State Univ. Tri-Cities | Richland, WA |
| 2018 | 1st/2nd Weekend of October, 2018 | University of Washington Bothell | Bothell, WA |
| 2019 | 1st/2nd Weekend of October, 2019 | George Fox University | Newberg, OR |

Regional Notes

We currently have one regional board position (Secretary) not filled at this time. We are seeking one volunteer that will accept an appointment until an election can be held.

Preparing for the National Board, Fall 2015

CCSC NW 2015 extended an invitation to the National Board of Directors to hold its fall board meeting at the NW 2015 conference in Seattle, WA. The National Board accepted and we are now in the process of procuring accommodations very near the Seattle Pacific University campus. The lodging (Seattle Courtyard Marriott Downtown/Lake Union) is only 1.5 miles from campus.

We would also like to extend an invitation to each of the national board members to consider submitting a paper for the fall conference. The more geographically isolated regions (western US) tend to see many of the same presenters each year and we would like to diversify that presentation pool with a paper or two from National Board members.

Respectfully submitted,
Brent Wilson
Northwestern Representative

Rocky Mountain Regional Report

Karina Assiter

GENERAL

LINKS

| | |
|---------------|---|
| Regional site | http://www.ccsc.org/rockymt/ |
| Facebook | https://www.facebook.com/CCSCRM |

REGIONAL BOARD

| Position | 2015 Conference | 2014 Conference (if differs) |
|----------------------------------|---|--|
| <u>CCSC Rep (Regional chair)</u> | <u>Karina Assiter</u> | |
| <u>Treasurer</u> | <u>Ed Lindoo</u> | |
| <u>Editor(s)</u> | <u>Pam Smallwood</u> | |
| <u>Submission chair(s)</u> | <u>Karina Assiter & Mohamed Lotfy</u> | |
| <u>Webmaster</u> | <u>Kim Bartholomew</u> | |
| <u>Publicity Chairs</u> | <u>Reva Freedman & Avi Jain</u> | <u>Reva Freedman</u> |
| <u>Registrar</u> | <u>Durga Suresh</u> | |
| <u>Conference chair(s)</u> | <u>Mohamed Lotfy & Pam Smallwood</u> | <u>Jean Johnson</u> |
| <u>Site Chair(s)</u> | <u>Cecily Heiner</u> | <u>Mohamed Lotfy & Pam Smallwood</u> |
| <u>Moderator Chair</u> | <u>Avi Jain</u> | |
| <u>Program Chair</u> | <u>Mohamed Lotfy</u> | |

2014 (23RD)

LOGISTICS

| | |
|----------|-----------------------------|
| Date | October 10-11 |
| Location | Regis University, Denver CO |

LINKS

| | |
|-------------|---|
| Submissions | https://www.ccsc.org/rm2014/ |
| Program | http://www.ccsc.org/rockymt/2014RockyMountainCCSCProgram.pdf |

FEES

| | |
|--------------------|-------|
| Early Registration | \$135 |
| On-site | \$155 |
| Student | \$35 |

DATES

| | |
|----------------------------|---------------|
| Submission | June 10, 2014 |
| Acceptance | July 7, 2014 |
| Final Draft & Registration | July 19, 2014 |

SUBMISSION STATISTICS

| | Submitted | Accepted | Rejected |
|-------------------|-----------|-----------|----------|
| Paper | 19 | 16 | 3 |
| Workshop/Tutorial | 3 | 3 | 0 |
| Student Paper | 0 | 0 | 0 |
| Total | 22 | 19 | 3 |

2015 (24TH CONFERENCE)

LOGISTICS

| | |
|----------|--|
| Date | October 2-3 |
| Location | Southern Utah University, Cedar City, UT |

LINKS

| | |
|-------------|---|
| Submissions | https://www.ccsc.org/rm2015/index.php |
|-------------|---|

FEES

Our fee structure has changed upon the recommendations of our treasurer.

| | Early | On-site |
|--------------------|-------|---------|
| Author/Presenters | \$145 | \$180 |
| Attendee | \$100 | \$130 |
| Attendee-No meals | \$50 | \$50 |
| Student | \$75 | \$75 |
| Student – No Meals | \$25 | \$25 |
| Vendors | \$200 | \$200 |

DATES

| | |
|----------------------------|---------------|
| Submission | May 31, 2015 |
| Acceptance | June 28, 2015 |
| Final Draft & Registration | July 12, 2015 |

FUTURE CONFERENCES (TO BE DETERMINED)

| # | Year | Date | Location |
|------------------|------|------|----------|
| 25 th | 2016 | | |
| 26 th | 2017 | | |
| 27 th | 2018 | | |

Respectfully submitted: Karina Assiter, RM Regional representative

South Central Regional Report

Leslie Fife

2015 South Central Conference

Michael Kart, Local Conference Chair, St. Edward's University

Michael Scherger, Guest Conference Chair, Texas Christian University

26th annual conference will be held in Austin, Texas at St. Edward's University April 17-18, 2015.

Conference includes:

- 15 professional paper submissions and 9 were chosen for an **acceptance rate of 60%**
- 4 tutorials, 1 pre-conference workshop, 1 panel presentation.

First year of a South by South Central Student Showcase for student projects in addition to our student poster presentations and 3 student paper presentations.

Committee concerns: professional paper submission rates are down again, steady decline

in total paper submissions over last 10 years. A high of about 45 in 2004 down to this year a low of 14 submissions total.

We might consider combining with another region in coming years and host every other year in each region. Low submissions and low program contents makes attendance low and it's difficult to host with such low numbers.

V/R submitted, with information provided Br. Dr. Baker.

Leslie Fife, SC Rep

Southeast Regional Report

Kevin Treu

Fall 2014 CCSC:Southeastern Conference

The 28th CCSC Southeastern Conference was hosted by the College of Charleston in Charleston, SC on Nov 7-8, 2014. There were 98 registrants (23 of whom were students, and 19 of whom were first time attendees). The program included 12 papers, 2 tutorials, 2 workshops, 1 research poster session, a “nifty assignments” session, and a session of student presentations from our student research competition. A total of 22 regular papers were submitted (2 fewer than last year, and 10 fewer than 2013) of which 12 were accepted, for an acceptance rate of 54.5%, compared to 46.8% in 2013 and 2012, and 60% in 2011. (The acceptance rate for panels/tutorials/workshops was 83.3% -- 5 of 6 submissions.) Approximately 20 people attended the pre-conference workshop, “Strategically Recruiting Women Students into You Undergraduate Computing Major”. Student participation was very high, with 31 teams (a new record) consisting of 110 students representing 20 schools in the programming contest. 8 students authored papers in the student paper contest. Winners in the programming contest were Wofford College (1st), Bob Jones University (2nd), and Davidson College (3rd).

Fall 2015 CCSC:Southeastern Conference

Roanoke College in Salem, VA will host the 2015 conference on Nov 6-7. Anil Shende and Durell Bouchard are the site chairs. The rest of the Conference Committee has not yet been determined. The conference web site is:

<http://www.ccsce.org/conference.php?year=29th>

The call for participation is available at the site. April 3 is the deadline for paper submissions. (September 18 is the deadline for abstracts for the Student Research Contest.) Student activities will again include a programming contest and student paper competition. Details of each are available on the web site. The keynote and banquet speakers have yet to be determined.

Future CCSC:Southeastern Conferences

UNC-Asheville will host for the first time in November of 2016. Dates have not yet been finalized. Several institutions have expressed interest in possibly hosting beyond 2016.

Other Regional Issues/Activities

Overall Health of the Region – There are some concerns here. Though we’ve been successful recently in lining up hosts, membership seems stagnant. After experiencing a significant dropoff in submissions last year, we received still 2 fewer submissions this year. Consequently, I have concerns about the long term health of the region. I hope to discuss with other representatives how things are going in their regions and what they’re doing to keep them vital.

Task Force Initiatives – The regional board is working on some initiatives that are expected to improve the conference and the operations of the region. Specifically:

- Review and assessment of bi-annual meeting procedures to address problems of attendance
- Continued assessment and refinement of the ConfTool system for paper submission and reviewing
- Consideration of alternative forms of presentation and participation at the conference, including the new “nifty assignments” session
- Continued testing and dissemination of a comprehensive conference hosting manual

Reports on these initiatives are expected at the regional board meeting on March 6, with specific recommendations to be discussed and adopted.

Respectfully submitted,
Kevin Treu
Southeastern Regional Representative

Southwest Regional Report

Megan Thomas

Regional Officers:

- Regional Chair: Colleen Lewis, Harvey Mudd College
- Treasurer and Registrar: Michael Doherty, University of the Pacific
- Secretary: Zach Dodds, Harvey Mudd College
- Editor: Peter Gabrovsky, CSU Northridge
- Regional Representative: Megan Thomas, CSU Stanislaus
- Webmaster: open position

Southwestern Conference 2015

- **Location:** Harvey Mudd College
- **Date:** March 27-28, 2015
- **Conference Organizers:**
 - **Conference Chair:** Colleen Lewis, Harvey Mudd College
 - **Papers Chair:** Megan Thomas, CSU Stanislaus
 - **Authors Chair:** Peter Gabrovsky, CSU Northridge
 - **Posters Chair:** Youwen Ouyang, CSU San Marcos
 - **Speakers Chair:** Stephanie August, Loyola Marymount University
 - **Panels/Tutorials Chair:** Leo Porter, University of California, San Diego
 - **Lightning Talk Chair:** Cynthia Lee, Stanford University
 - **Site Chair / Publicity Chair:** Zach Dodds, Harvey Mudd College
 - **Partner's Chair:** Rick Covington, CSU Northridge
- **Program:**
 - 4 tutorials
 - 4 papers (9 submissions)

Southwestern Conference 2016

- **Location:** Stanford University
- **Conference Chair:** Cynthia Lee

Southwestern Conference 2017

- **Location:** University of California, San Diego
- **Conference Chair:** Leo Porter

Respectfully submitted,

Megan Thomas

Southwest Regional Representative

Treasurer Report

Susan Dean

Conference Budgets

1. Up for approval - SE, included in packet.
2. Fall 2015 budgets needed - EA, MW.
3. Spring 2016 budgets needed - CP, MS, NE, SC, SW.

Current (2/17/2015) status of Fall 2014 conferences and CCSC Accounts - included in packet.

Tax returns 2013 - Bill Myers - needs Board approval, included in packet.

The tax returns are based on the figures provided by Bill Myers for fiscal year 2013-14, which were included in the packet of reports for the Fall 2014 Board meeting.

CCSC FY15-16 Budget – work-in-progress with Finance Committee (Judy Mullins, Jeff Lehman, Rob Bryant) – will submit via email.

Working on allocation of National Partner income, including appropriate accounting for expenses of providing the services to which they are entitled.

CCSC
Interim Report of Income and Expenses Year-to-Date
 See notes below *

August 1, 2014 - February 17, 2015

| | CCSC | CP | EA | MW | NE | NW | RM | SE | TOTAL |
|--------------------------------|---------------|------------|---------------|---------------|--------------|--------------|--------------|---------------|---------------|
| Income | | | | | | | | | |
| Interest Income | 230 | | | | | | | | 230 |
| Partners and Grants | 6,000 | | | | | | | | 6,000 |
| Registrations, Memberships | 9,278 | 560 | 10,892 | 12,030 | 784 | 6,385 | 3,815 | 12,468 | 56,212 |
| Total Income | 15,508 | 560 | 10,892 | 12,030 | 784 | 6,385 | 3,815 | 12,468 | 62,442 |
| Expenses | | | | | | | | | |
| Reimbursed Expenses | 1,618 | 356 | 8,316 | 7,008 | 1,560 | 2,869 | 2,093 | 7,757 | 31,577 |
| Contract Services | 100 | | | | | | | | 100 |
| Journal printing, distribution | 7,217 | | | | | | | | 7,217 |
| Other Types of Expenses | 1,963 | | | | | | | | 1,963 |
| Travel and Meetings | 7,204 | | | | | | | | 7,204 |
| Head Tax | | | 2,337 | 2,419 | | 1,681 | 943 | 3,034 | |
| Consortium Membership | | | 1,000 | 1,000 | | 1,000 | 1,000 | 1,000 | |
| Total Expenses | 18,101 | 356 | 11,653 | 10,427 | 1,560 | 5,550 | 4,036 | 11,791 | 48,061 |
| Net Operating Income | -2,594 | 204 | -761 | 1,603 | -776 | 835 | -221 | 677 | 14,381 |

Account Balances

| | |
|---------------------------|---------|
| Checking Accounts, PayPal | 23,113 |
| Savings Account & CDs | 146,215 |
| Credit Card | 190 |

*** Explanatory notes**

1. These figures do not include registration income received after January 31, 2015.
2. "Internal" accounting is incomplete in these figures.
3. Details of income and expenses are available on request from treasurer@ccsc.org
4. Detailed classification of income and expenses under development by the Task Force.
5. Reserves accrued for next fiscal year are not set apart from the figures shown here.

Comptroller Report

Rob Bryant

The table below is the status of budgets that have been sent, received, and processed by me as of 2/16/15. Baseline budgets are sent to each region at least twice a year (May/June and January).

CCSC Comptroller Conference Budget approval status, 2/16/15

| Region | Baseline yr & date | Budget yr & date | Comptroller Approval | approved by board | Next budget |
|-------------|--------------------|------------------|----------------------|-------------------|-------------|
| -conf. term | sent to region | rcvd from region | sent to treasurer | | needed |
| CP-SPR | 2016: 1/19/2015 | | | | 2016 |
| EA - FA | 2015: 1/19/2015 | | | | 2015 |
| MS - SPR | 2016: 1/19/2015 | | | | 2016 |
| MW - FA | 2015: 1/19/2015 | | | | 2015 |
| NE - SPR | 2016: 1/19/2015 | | | | 2016 |
| NW - FA | 2016: 1/19/2015 | | | | 2016 |
| RM - FA | 2016: 1/19/2015 | | | | 2016 |
| SC -SPR | 2016: 1/19/2015 | | | | 2016 |
| SE - FA | 2016: 1/19/2015 | 2016:2/6/2015 | 2016:2/7/2015 | | 2016 |
| SW - SPR | 2016: 1/19/2015 | | | | 2016 |

Report of the Audit of CCSC Fiscal Year 2013-2014

3/4/2015

1. **Take each bank statement provided by the treasurer and match the July 31st amount with the amount stated on the treasurer's report.**

Verified: Bank of America Checking and savings; Wells Fargo Checking, CDs, and savings; and PayPal;

2. Randomly select a month in one of the accounts and match the checks entered in the treasurer's record with the list of checks shown in the matching bank statement.

We verified March 2014 Wells Fargo checking account.

- 3 Randomly select a month in one of the accounts and match the deposits listed by the treasurer to those listed on the bank statement.

We verified September 2013 Bank of America checking account

4. Pick a random conference disbursement for each month of a region and verify the documentation supporting this reimbursement (match check written to check request and/or bill statement; check requests and bill statements are organized by region). Do this by picking one disbursement (CCSC written check) from each month and matching to bank statement and corresponding bill/receipt.

All months verified except the two below.

May 27th, 2014, CCSC EXP44A scanned document had amount cutoff – not displayed.

Sept. 13, 2013, CCSC Exp02/Wells CHW09-13-13 Amount pd \$1755, bill shows owed \$1751.70

5. Determine whether deposits reported by, or through in case of locally deposited funds, the treasurer as being CCSC dues match the list of new memberships and membership renewals as reported by the Membership Secretary for the appropriate time periods.

We were not supplied a copy of the Membership report to complete this task.

6. Verify that all the appropriate amounts have been reported on the tax forms.

Amounts were reported on federal and state tax forms.

7. Verify that all appropriate forms have been filed when due.

Tax forms appear completed but did not indicate file date – they are not filed until after audit.

8. Verify deposits of money paid by the national vendors.

All (two) national vendor deposits verified.

9. **Verify that the numbers of members reported by the regions as having registered to attend the conference are reported accurately in the membership report, and that deposits of fees associated with these registrations are accounted for in the Treasurer's records.**

Verified

10. **Verify correspondence between numbers in the membership report and Treasurer's records of deposits paid by (or on behalf of) new and renewing members who did not attend conferences.**

According to the treasurer report there were 47 members (Current Dues and 3 future) who paid dues but did not attend a conference. Documentation and procedures for regions and from the membership report are not available to verify this number.

11. **For each region, verify that disbursements of funds for conference expenses agree with attendee counts and are within the approved conference budget.**

All regions expenses agreed with attendee counts and they were all within the approved budget.

12. Verify that disbursement of funds for non-conference board expenses are in accordance with the approved budget for the fiscal year being audited, and with any relevant guidelines established in the operating procedures as reflected in the bylaws, standing rules, and minutes of the meetings of the CCSC Board.

*Verified a disbursement in all months with the exception of:
August only had fees which were not board expenses.*

Additional comments:

Again, if post-conference reports were filed by each region indicating attendees and corresponding categories for each attendee would enable more accurate auditing.

Final Report on 2013-2014

**2013-2014 Audit Committee
Submitted 3/4/2015**

Rob Bryant, Chair
Shereen Khoja
Joanne Selinski

Conference Coordinator Report

William Mitchell

My board reports now focus on our In-Coop status with SIGCSE. It is two and one-half months since the last Fall conference (Eastern), and that site has changed only by adding the date and place of the 2015 conference to the 2014 data. It is four months since the first Fall conference, Midwest, and its 2015 website is well fleshed out. Rocky Mountain, Northwestern, and Southeastern have no information about their 2015 conferences that can be reached from the CCSC website. I have contacted regional reps to see if they can give me the data I need for the SIGCSE Co-op forms and this should permit me to file the forms before the Spring Board meeting. The form requires a URL for the website, which in some cases is last year's. Rather than repeat it here, I ask that all regional representatives read my report to the Fall Board meeting and the one for last Spring in which I suggested a time line for developing the next conference website. It appears that regional webmasters have not been encouraged to follow this time line or have the same trouble that I have getting information. The Conference Committees for Fall 2015 conferences should be formed and a timeline for participation in the conference established (paper, panel, and registration deadlines). Now we just have to make this information public.

National Partners Chair Report

Tim DeClue

National Partner Program Updates:

There were no changes with regard to the National Partner program for the Spring of 2015.

Current National Partners:

PLATINUM Partners: Aldebaran Robotics, Turingscraft, Oracle Academy

GOLD Partners: Carnegie Mellon Information Networking Institute

SILVER Partners: National Science Foundation

Current Work:

I am preparing for SIGCSE and promoting CCSC to the vendors at SIGCSE. I am currently in negotiations with the Institute for the Certification of Computing Professionals (ICCP.org) with regard to becoming a national partner.

Areas of Improvement

Communication between the National Partners Chair and the regions needs to be improved. The regional vendor chair needs to have a public email address available for the national partner chair to use.

Nominating Committee Report

Committee members: Karina Assiter, Larry D'Antonio, Hala ElAarag

The Nominating Committee solicited nominations from the CCSC regional representatives.

The positions to be filled in the 2015 Spring Election are Regional Representatives from the Southeast, Northwest, and South Central Regions. The Nominating Committee submits the following slate of candidates. Additional nominations will be solicited from the floor at the Annual CCSC Business Meeting, which will be held at 6:00 p.m. on March 6, 2015 in Kansas City Convention Center, Kansas City, Missouri

Southeast Representative (8/1/2015 – 7/31/2018)

Nominee: Kevin Treu, Furman University

Northwest Representative (8/1/2015 – 7/31/2018)

Nominee: Brent Wilson, George Fox University

South Central Representative (8/1/2015 – 7/31/2018)

Nominee: Leslie Fife, Louisiana state University, Shreveport

Respectfully Submitted,

Hala ElAarag

Nominating Committee Chair

Subcommittee Report on Data Archival Options

John Meinke, Megan Thomas, Brent Wilson

It has been noted that there is not a 'single' repository for consortium archives, both at the national and regional level. Many regions and to some degree the national board have used personal or institutional resources for on-line storage.

It is the recommendation of this subcommittee for the national board to establish a single repository to be used for both national and regional archival purposes. There are several options available to us. The following is a listing of some of those options. You can also find a comparison of online storage solutions here: <http://online-storage-service-review.toptenreviews.com>

- Google
 - Non-profits. 30GB free storage spread across Google Drive & Gmail, once your org is confirmed a non-profit <http://www.google.com/nonprofits/>
 - For regular stuff, 15 GB free. 100 GB at \$1.99 a month. Not clear if there even is a separate business rate... they seem to assume it is all personal data.
- Microsoft Onedrive
 - OneDrive application for Mac, Windows, Android, iOS available.
 - Other applications can be used. Web pages imply Office 365 mainly, though apps are supported. OneNote, photos, etc.
 - Description of OneDrive app just refers to adding/sharing files, may need Silverlight
 - 15 GB free. 100 GB, \$1.99 month for personal
 - <https://onedrive.live.com/about/en-us/plans/>
 - \$5 per user per month, for Business. 1TB.
- Amazon S3 <http://aws.amazon.com/s3/pricing/>
 - 5GB free. limits on "get" and "put" requests, but they are in the thousands. pay by the GB. up to 1TB at 3 cents per GB, so \$3 per month for 100 GB
 - Claim to be aimed at developers and IT teams, so should be ok for any file types, encryption may be possible
 - Can also host 'static' web sites -- i.e., nothing fancier than client-side Javascript. No additional charge above data storage, as long as don't go over get/put caps.
- Box.com
 - 'starter' - \$5 per user per month, max 10 users, 100GB storage
 - 'business' - \$15 per user per month, minimum 3 users, unlimited storage
 - <https://www.box.com/pricing/>
 - seem to focus on business users and secure file sharing
- ADrive <http://www.adrive.com/business>

- Business plans: 500GB, 25 users for \$175 annually (~\$15/mo) for 1-yr contract, \$315 for 2-year contract (~\$13/mo)
- Max file size 16GB
- Raw storage

Appendices

Financial and Accounting Task Force Report - Fall 2014

Members: Carol Spradling, Will Mitchell, Judy Mullins, Brian Hare, Susan Dean

We have accomplished the definition of accounting and financial duties of the Treasurer and Associate Treasurer(s), and of how those interface with duties of Comptroller. *We propose Board approval of the Standing Rules modifications which have been submitted separately for Board consideration.*

Work on these items is underway; anticipated completion date is July 31, 2015.

1. Detailed definition of accounting and financial procedures to be followed/performed by regions/conferences.
2. Detailed definition of accounting and financial procedures and duties of the Treasurer and Associate Treasurers.
3. Develop how the Comptroller and the Audit Committee will review the financial data and supporting documentation.
4. Definition and refinement of financial reports to the Board, to the Membership, and to the Regions.
5. Revision of forms for reimbursements and other payments of expenses.
6. Allocation of National Partners income, and appropriate accounting for it.

Revision of Standing Rules for Article VI:

Feb. 16, 2015

Proposed by the Financial and Accounting Task Force

Carol Spradling, Judy Mullins, Will Mitchell, Brian Hare, and Susan Dean

Replace existing Item 4 entirely:

4. The Treasurer, assisted by Associate Treasurer(s) with whom tasks defined here and in Item 11 of Article VI of the Bylaws are shared in accordance with accepted accounting practices, shall have responsibility for the following:

- a. Maintain a centralized repository of proper vouchers and books of accounts in an electronic repository, and ensure appropriate access to the financial accounting system supporting this repository.
- b. Prepare tax and other legal and financial documents.
- c. Pay bills and expenses (national and regional) as authorized by the CCSC Board.
- d. With the Finance Committee, prepare and submit annual CCSC budget for Board approval.
- e. With the Comptroller, prepare and submit annual budgets for regional conferences for CCSC Board approval.
- f. Arrange for a Board-approved backup signatory for the CCSC Treasurer on all CCSC financial accounts.
- g. Serve as liaison with CCSC insurer, and coordinate with regional representatives regarding relevant information for individual conferences.
- h. Communicate with the appropriate national and regional authorizing officer to resolve submitted expenses in excess of Board-approved amounts.
- i. Maintain a list of duties and instructions for accomplishing that is accessible online to the Associate Treasurer(s), appropriate CCSC officers and Board members.
- j. Maintain such records as needed to support reconciliation of actual CCSC income with income expected from conference registrations and membership renewals.

[Note that the Bylaws assign these duties to the Treasurer in Item 11 of Article VI:

- a. *Receive and disburse the funds of the Consortium, and shall keep and preserve proper vouchers and books of accounts, which shall be open to inspection by the Board of Directors and subject to audit.*
- b. *Coordinate deposit of Consortium funds in such financial institutions or investments as may be approved by the Board of Directors.*
- c. *Submit a financial report at each meeting of the Board of Directors, and an annual financial report to the membership.*
- d. *Serve as Chair of the Finance Committee in preparation of annual budgets, and assist the regions with the preparation of their conference budgets.]*

Item 5 (of Standing Rules for Article VI) is replaced. This new version adds the Associate Treasurers. Also, though not part of the charge of this task force, this version replaces "Database Administrator" with "Membership System Administrator" to reflect a previous Board action.

5. Individuals charged with special duties are the Conference Coordinator, Webmaster, National

Partners chair, Associate Editors of the Journal, Comptroller, Associate Treasurers, and Membership System Administrator.

Item 7's old part d is removed, part d here is new. a, b, and c are unchanged.

7. The Comptroller shall:

- a. Conduct preliminary reviews of regional/conference budgets and coordinate clarification with regional committees before submission of the budgets to the Treasurer and subsequently to the Board.
- b. Review financial records on a regular basis to ensure that income and expense items are properly recorded and up-to-date and agree with Board-approved budgets.
- c. Chair the Audit Committee.
- d. Regularly reconcile the status of the CCSC's financial accounts with the records maintained in the centralized repository.

Renumber existing Item 12 to become Item 14, and existing Item 13 to become Item 15.

Item 12 is completely new:

12. The Associate Treasurer(s) shall assist the Treasurer with duties as assigned.

Item 13 is completely new:

13. In addition to duties defined in regional Bylaws, Regional Treasurers shall:

- a. Submit proposed Conference Budgets to the Comptroller in sufficient time for CCSC Board approval one year in advance of the region's conference.
- b. Submit all expense and reimbursement requests to the CCSC Treasurer.
- c. Report, and submit for deposit to the appropriate CCSC financial account as designated by the CCSC Treasurer, any income collected regionally.
- d. Reconcile local records of income and expenses with the CCSC financial accounting system by timely communication with the CCSC Treasurer.

Item 2 is modified to reflect the Board's prior change of "Database Administrator" to "Membership System Administrator" (not the business of this Task Force), and to add task c as requested by this Task Force.

2. The Membership Secretary shall:

- a. Provide in a timely manner appropriate mailing lists as needed for any Consortium business.
- b. Be the interface between the Board and the Membership System Administrator to resolve database and other system problems.
- c. Provide regular and timely reports of conference registrations and membership enrollments and renewals to support the financial system in tracking CCSC's expected income.

Although not the business of this Task Force, the following change to the official Standing Rules is recommended to reflect prior Board action replacing "Database Administrator" by "Membership System Administrator."

6. The Membership System Administrator shall:

- a. Maintain the membership system as specified by the Board.

- b. Provide timely reports to support membership, financial, publications, and other Board functions, reflecting accurate and up-to-date membership information.
- c. Coordinate with individual regional/conference registrars to ensure that conference-related membership information is kept up to date.

| | | | | | | | | | | | |
|---------|--------------------------|-------------------------|-----------------------------|----------|------|---------------------------------------|------|----------|--|---------|------|
| Region: | MidSouth | | | | 2015 | | | | | | |
| | | host: | Hendrix College, Conway, AR | | | | | | | | 2010 |
| | | Budget amounts proposed | | | | Last budget amounts approved by Board | | | | | |
| | Transportation | | | | | | | | | | |
| | Rentals | | | \$500 | | | | \$600 | | | |
| | Student Awards | | | \$1,000 | | | | \$1,000 | | 184 | |
| | Faculty Awards | | | | | | | | | | |
| | Student Programs | | | \$600 | | | | \$600 | | 493 | |
| | Consortium Membership | | | \$1,000 | | | | \$1,000 | | | |
| | Other Expenses (List) | | | | | | | | | | |
| | Publicity | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | In support of Conference | | | | | | | | | | |
| | IT Tech Support | 8 | \$40 | \$320 | | 8 | \$40 | \$320 | | | |
| | | | | | | | | | | | |
| | Other | | | | | | | | | 42 | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | Total | | | \$12,570 | | | | \$13,800 | | \$6,799 | |
| | | | | | | | | | | | |
| | Balance | | | \$93 | | | | \$1,088 | | | |

| Region: | MidSouth | Past Conference | | |
|---------|---------------------------------|-----------------|----------|----------------|
| | | 2011 | 2012 | 2013 |
| | | | | (not complete) |
| Income | | 47 | | |
| | Registrations - Full - Early | \$ 6,680 | \$ 6,740 | 3860 |
| | Registrations - Full - Late | | | |
| | Registrations - Full - On-Site | | | |
| | Registrations - Student - early | 585 | 225 | 60 |
| | Registrations - Student - late | | | |
| | Registrations - K-12 early | | | |
| | Registrations - K-12 late | | | |
| | Registrations - Prog. Teams | 2,970 | 1,710 | |
| | Registrations - student web | | | |
| | Workshop - early | | | |
| | Workshop - late | | | |
| | Extra Meals | 75 | | 36 |
| | Banquet | | | |
| | Lunch (Saturday) | | | |
| | Extra Proceedings | 30 | 30 | 20 |
| | Vendors Registration | | | |
| | Vendors Presentations | | | |
| | National Partners | 300 | 300 | 300 |
| | Industry Sponsorship | | | |
| | UPE Sponsorship | 200 | 200 | 200 |
| | Grants | | | |
| | Other Income (List) | | 835 | |
| | Programming Contest | | | 1485 |
| | | | | |
| | | | | |
| | Total | \$10,840 | \$10,040 | \$5,961 |

| Region: | MidSouth | Past Conference | | 2013 | |
|----------|-------------------------------------|-----------------|-------|----------------|--|
| | | 2011 | 2012 | | |
| | | | | (not complete) | |
| Expenses | | | | | |
| | Steering Com. Travel Ex. | \$ - | \$ - | | |
| | Steering Com. Meeting Ex. | 145 | 91 | | |
| | Phone/Fax | | | | |
| | Publicity | | | | |
| | In support of Conference | | | | |
| | Other | | | | |
| | Postage | | | | |
| | Publicity | | 565 | | |
| | In support of Conference | 44 | 260 | | |
| | Other | 39 | | | |
| | Office Supplies | | | | |
| | Publicity | | 400 | | |
| | In support of Conference | 126 | 116 | | |
| | Other | 415 | | | |
| | Brochure Printing/Duplicating | | 116 | | |
| | Publicity (printing, other formats) | | 241 | | |
| | Other duplicating | | | | |
| | Signage | | | | |
| | Speaker Expenses | 300 | | | |
| | Consortium Head Tax | 1,886 | 1,927 | | |
| | Extra Proceedings | 60 | 24 | | |
| | Meals - Total | 3,549 | 4,586 | | |
| | Breaks-Friday | | | | |
| | Breaks-Saturday | | | | |
| | Lunch-Friday | | | | |
| | Reception | | | | |
| | Banquet | | | | |
| | Saturday Breakfast | | | | |
| | Saturday Breakfast (prog. Teams) | | | | |
| | Luncheon (prog. Teams) | | | | |
| | Luncheon (Sat.) | | | | |
| | Entertainment | | | | |

Approved 2015 Southwest Budget

Region: SW

2015 Budget (initial estimate Feb 28, 2104)
host: Harvey Mudd College

Last budget amounts approved by

| Income | # | each | total | # | each |
|---------------------------------------|----|--------|---------|----|-------|
| Registrations - Full - Early | 20 | \$160 | \$3,200 | 25 | \$160 |
| Registrations - Full - Late | 1 | \$180 | \$180 | 0 | \$180 |
| Registrations - Full - On-Site | | | \$0 | | |
| Unpaid attendees (speakers) | | \$0.00 | \$0.00 | 3 | |
| Registrations - Student 2 day - early | | | \$0.00 | 8 | \$60 |
| Registrations - Student 2 day - late | | | \$0.00 | 0 | \$60 |
| Registrations - Student - early | 15 | \$60 | \$900 | 5 | \$30 |
| Registrations - Student - late | | \$30 | \$0 | 0 | \$30 |
| Registrations - K-12 early | | | \$0 | | |
| Registrations - K-12 late | | | \$0 | | |
| Registrations - Progr Teams | | | \$0 | | |
| Registrations - student web | | | \$0 | | |
| Workshop - early | | | \$0 | | |
| Workshop - late | | | \$0 | | |
| Extra Meals | | | | | |
| Banquet | | | \$0 | | |
| Lunch (Saturday) | | | \$0 | | |
| Extra Proceedings | | \$10 | \$0 | | \$10 |
| Vendors Registration | 2 | \$125 | \$250 | 0 | \$125 |
| Vendors Presentations | | | \$0 | | |
| National Partners | 4 | \$100 | \$400 | 4 | \$100 |
| Industry Sponsorship | | | \$0 | 0 | |
| UPE Sponsorship | | | \$200 | | |
| Grants | | | | | |
| Other Income (List) | | | | | |
| Donations | | | | | |
| Total | | | \$5,130 | | |
| | | | | | |
| Expenses | | | | | |
| Steering Com. Travel Ex. | | | | | |
| Steering Com. Meeting Ex. | | | \$0 | | |
| Phone/Fax | | | \$0 | | |
| Publicity | | | | | |
| In support of Conference | | | | | |
| Other | | | | | |
| Postage | | | | | |
| Publicity | | | \$250 | | |
| In support of Conference | | | | | |
| Other | | | | | |
| Office Supplies | | | \$100 | | |
| Publicity | | | | | |
| In support of Conference | | | | | |
| Other | | | \$0 | | |
| Brochure Printing/Duplicating | | | \$200 | | |
| Publicity (printing, other formats) | | | | | |

| | | | | | |
|----------------------------------|----|-------|---------|----|---------|
| Other duplicating | | | | | |
| Signage | | | | | |
| Speaker Expenses | 2 | \$300 | \$600 | 2 | \$500 |
| Consortium Head Tax | 21 | \$41 | \$861 | 21 | \$41 |
| Extra Proceedings | 3 | \$6 | \$18 | 5 | \$6 |
| Meals - Total | | | | | \$1,872 |
| Breaks | 36 | \$4 | \$144 | 36 | \$4 |
| Reception | 0 | \$100 | \$0 | 0 | \$100 |
| Banquet | 36 | \$30 | \$1,080 | 36 | \$24 |
| Saturday Breakfast | 36 | \$6 | \$216 | 41 | \$5 |
| Saturday Breakfast (prog. Teams) | | | \$0 | | |
| Luncheon (prog. Teams) | | | \$0 | | |
| Luncheon (Sat.) | 36 | \$12 | \$432 | 41 | \$10 |
| Entertainment | | | | | |
| Transportation | | | | | |
| Rentals | | | \$0 | 1 | \$350 |
| Student Awards | | | \$200 | | |
| Faculty Awards | | | | | |
| Consortium Membership | | | \$1,000 | | |
| Other Expenses (List) | | | \$0 | | |
| Publicity | | | | | |

In support of Conference

Other

| | | |
|---------|--|---------|
| Total | | \$5,101 |
| Balance | | \$29 |

| | | | | | | |
|---------|---------|---------|---------|---------|---------|---------|
| \$1,000 | \$750 | 1,000 | 1262 | | 590 | 500 |
| \$861 | \$1,025 | 820 | 1353 | 1,189 | 1,681 | 1,394 |
| \$30 | \$90 | 96 | 252 | 426 | 378 | 18 |
| | \$1,492 | 1202 | 2747 | 984 | 2,209 | 1,736 |
| \$144 | | | | | | |
| \$0 | | | | | | |
| \$864 | | | | | | |
| \$205 | | | | | | |
| \$0 | | | | | | |
| \$0 | | | | | | |
| \$410 | | | | | | |
| | | | | | | |
| \$350 | \$586 | 446 | | | | |
| \$200 | \$200 | 200 | 160 | | 100 | 100 |
| | | | | | | |
| \$1,000 | | | | | | |
| \$0 | | | | 128 | 856 | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| \$5,064 | \$4,160 | \$3,764 | \$5,774 | \$3,041 | \$5,830 | \$4,634 |
| \$166 | | | | | | |

| | | | | | | | | | |
|-------------------------------------|-----|-------|---------|---------|-----|-------|---------|---------|---------|
| Expenses | | | | | | | | | |
| Steering Com. Travel Ex. | | | | | | | | | |
| Steering Com. Meeting Ex. | | | \$0 | | | | \$0 | | |
| Phone/Fax | | | | | | | | | |
| Publicity | | | | | | | | | |
| In support of Conference | | | | | | | | | |
| Other | | | | | | | | | |
| Postage | | | \$25 | | | | \$25 | | |
| Publicity | | | | | | | | | |
| In support of Conference | | | | | | | | | |
| Other | | | | | | | | | |
| Web Expenses | | | \$25 | | | | \$25 | | |
| Office Supplies | | | \$350 | | | | \$350 | | |
| Publicity | | | | | | | | | |
| In support of Conference | | | | | | | | | 378.86 |
| Other | | | | | | | | | |
| Program Printing/Duplicating | | | \$300 | | | | \$300 | | 600 |
| Publicity (printing, other formats) | | | \$150 | | | | \$150 | | 300 |
| Other duplicating | | | | | | | | | |
| Signage | | | | | | | | | 36 |
| Speaker Expenses | | | \$1,000 | | | | \$1,000 | | 1289.57 |
| Consortium Head Tax | 71 | \$41 | \$2,911 | | 71 | \$41 | \$2,911 | | |
| Extra Proceedings | 4 | \$6 | \$24 | | 4 | \$6 | \$24 | | |
| Meals - Total | | | | \$5,180 | | | | \$5,180 | 4910.32 |
| Breaks-Friday | 2 | \$75 | \$150 | | 2 | \$75 | \$150 | | 126.22 |
| Breaks-Saturday | 2 | \$100 | \$200 | | 2 | \$100 | \$200 | | 199.61 |
| Presenter's Luncheon-Friday | 35 | \$15 | \$525 | | 35 | \$15 | \$525 | | 327.82 |
| Banquet | 65 | \$30 | \$1,950 | | 65 | \$30 | \$1,950 | | 1666.78 |
| Friday Pizza (students) | 100 | \$6 | \$600 | | 100 | \$6 | \$600 | | 565.36 |
| Saturday Breakfast | | | \$0 | | | | \$0 | | 0 |
| Saturday Breakfast (prog. Teams) | | | \$0 | | | | \$0 | | 0 |
| Luncheon (prog. Teams) | 90 | \$12 | \$1,080 | | 90 | \$12 | \$1,080 | | 1242.78 |
| Luncheon (Sat.) | 45 | \$15 | \$675 | | 45 | \$15 | \$675 | | 781.75 |
| Entertainment | | | | | | | | | |
| Transportation | | | | | | | | | |
| Rentals | | | \$300 | | | | \$300 | | 328.94 |

| | | | | | | | | | |
|-----------------------------------|--|--|----------|--|--|--|----------|--|----------|
| Student Awards | | | \$350 | | | | \$350 | | 407.3 |
| Student Programs (other expenses) | | | \$50 | | | | \$50 | | |
| Faculty Awards | | | | | | | | | |
| Consortium Membership | | | \$1,000 | | | | \$1,000 | | |
| Other Expenses | | | | | | | | | 599.06 |
| Total | | | \$11,665 | | | | \$11,665 | | \$13,760 |
| Balance | | | \$95 | | | | \$95 | | |

| 2011 | 2010 | 2009 | | | |
|----------|------|---------|--|--|--|
| | | | | | |
| | | | | | |
| 9100 | 7245 | 4725 | | | |
| 580 | | | | | |
| | | | | | |
| 250 | | 100 | | | |
| 100 | | | | | |
| | | | | | |
| | | | | | |
| 480 | | | | | |
| 960 | | | | | |
| | | | | | |
| | | | | | |
| | | 85 | | | |
| 50 | | | | | |
| | | | | | |
| 0 | | 10 | | | |
| 200 | | | | | |
| | | | | | |
| 400 | | 500 | | | |
| | | | | | |
| 200 | | 200 | | | |
| 0 | | 120 | | | |
| 0 | | 3500 | | | |
| | | | | | |
| \$12,320 | | \$9,240 | | | |

Approved 2015 Rocky Mountain Budget

| 1 | A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | |
|----|----------|-------------------------------------|--------------------------|-------|---------|------|-------------------------------------|---------|---------|---|---|-----------|---------|---------|----------|---------|---------|---------|
| 2 | Region: | Rocky Mountain | Baseline Budget year: | | | 2015 | | | | | | | 2014 | 2013 | 2012 | Actual | | |
| 3 | | | host: | | | | | | | | | | | | | 2011 | 2010 | 2009 |
| 4 | | | Proposed Baseline Budget | | | | Budget Approved from board for 2014 | | | | | | | | | | | |
| 5 | Income | | # | each | total | # | each | total | | | | 23 | 23 | 39 | | | | |
| 6 | | Registrations - Full - Author | 27 | \$140 | \$3,780 | 30 | \$135 | \$4,050 | | | | new appro | 675 | 2,970 | \$ 4,845 | \$3,915 | \$4,385 | \$2,885 |
| 7 | | Registrations - Full - Attendee | 2 | \$100 | \$200 | | | \$160 | \$0 | | | | 2430 | | | | | |
| 8 | | Registrations - Student - Full | 2 | \$75 | \$150 | 5 | \$35 | \$175 | | | | 105 | 105 | 105 | \$560 | \$135 | \$185 | |
| 9 | | Registrations - No meals Attendee | 2 | \$50 | \$100 | | | \$0 | \$0 | | | | | | | | | |
| 10 | | Registrations - No meals Student | 3 | \$25 | \$75 | | | \$0 | \$0 | | | | | | | | | |
| 11 | | Registrations - K-12 early | | | \$0 | | | \$0 | \$0 | | | | | | | | | |
| 12 | | Registrations - K-12 late | | | \$0 | | | \$0 | \$0 | | | | | | | | | |
| 13 | | Registrations - Progr Teams | | | \$0 | | | \$0 | \$0 | | | | | | | | | |
| 14 | | Registrations - student web | | | \$0 | | | \$0 | \$0 | | | | | | | | | |
| 15 | | Workshop - early | | | \$0 | | | \$0 | \$0 | | | | | | \$510 | | | |
| 16 | | Workshop - late | | | \$0 | | | \$0 | \$0 | | | | | | | | | |
| 17 | | Extra Meals | | | | | | | | | | | 40 | 20 | \$10 | \$20 | | |
| 18 | | Banquet | 3 | \$25 | \$75 | 3 | \$25 | \$75 | | | | 25 | | | | | | |
| 19 | | Lunch (Saturday) | 1 | \$15 | \$15 | 1 | \$15 | \$15 | | | | | | | | | | |
| 20 | | Extra Proceedings | 5 | \$10 | \$50 | 1 | \$10 | \$10 | | | | 30 | 10 | 20 | | | | |
| 21 | | Vendors Registration | 0 | \$50 | \$0 | 0 | \$50 | \$0 | | | | | | | | | | |
| 22 | | Vendors Presentations | | | \$0 | | | \$0 | | | | | | | | | | |
| 23 | | National Partners | 4 | \$100 | \$400 | 4 | \$100 | \$400 | | | | | 100 | 300 | \$300 | \$300 | \$500 | |
| 24 | | Industry Sponsorship | | | | | | | | | | | | | | | | |
| 25 | | UPE Sponsorship | 1 | \$200 | \$200 | 1 | \$200 | \$200 | | | | | | 200 | \$200 | \$200 | \$120 | |
| 26 | | Grants | | | | | | | | | | | | | | | | |
| 27 | | Other Income (Microsoft) | | | | | | | | | | | | | \$10 | \$1,185 | \$1,130 | |
| 28 | | | | | | | | | | | | | | | | | | |
| 29 | | Total | | | \$5,045 | | | \$4,925 | | | | | \$3,225 | \$5,490 | \$5,505 | \$6,205 | \$4,820 | |
| 30 | | | | | | | | | | | | | | | | | | |
| 31 | Expenses | | | | | | | | | | | | | | | | | |
| 32 | | Steering Com. Travel Ex. | | | | | | | | | | | | | | | | |
| 33 | | Steering Com. Meeting Ex. | | | \$300 | | | \$300 | | | | | | | | | | |
| 34 | | Phone/Fax | | | \$15 | | | \$15 | | | | | | | | | | |
| 35 | | Publicity | | | | | | | | | | | | | | | | |
| 36 | | In support of Conference | | | | | | | | | | | | | | | | |
| 37 | | Other | | | | | | | | | | | | | | | | |
| 38 | | Postage for publicity | | | \$68 | | | \$68 | | | | | | | | | | |
| 39 | | Publicity | | | | | | | | | | | | | | | | |
| 40 | | In support of Conference | | | | | | | | | | | | 12 | | | | |
| 41 | | Other | | | | | | | | | | | | | | | | |
| 42 | | Office Supplies | | | \$88 | | | \$82 | | | | | | | | | | |
| 43 | | Publicity | | | | | | | | | | | | | | | | |
| 44 | | In support of Conference | | | | | | | | | | | | | 189 | \$149 | 41 | |
| 45 | | Other | | | | | | | | | | | | | | | | |
| 46 | | Brochure Printing/Duplicating | | | \$113 | | | \$150 | | | | | | | | | | |
| 47 | | Publicity (printing, other formats) | | | | | | | | | | | | | | | | |
| 48 | | Other duplicating | | | | | | | | | | | | | | | | |
| 49 | | Signage | | | | | | | | | | | | | | | | |
| 50 | | Speaker Expenses | 1 | | \$400 | 1 | | \$400 | | | | | 400 | 7 | | | | |
| 51 | | Consortium Head Tax | 31 | \$41 | \$1,271 | 33 | \$41 | \$1,363 | | | | | 902 | 1107 | \$1,189 | \$820 | \$1,025 | |
| 52 | | Extra Proceedings | 5 | \$6 | \$30 | 10 | \$6 | \$60 | | | | | 168 | 138 | \$54 | \$240 | \$210 | |
| 53 | | Meals - Total | | | | | | | \$1,598 | | | | 1,379 | \$5,064 | \$3,028 | \$1,827 | \$1,778 | |
| 54 | | Breaks-Friday | 31 | \$6 | \$188 | 33 | \$6 | \$198 | | | | | | | | | | |
| 55 | | Breaks-Saturday | 31 | \$6 | \$188 | 33 | \$6 | \$198 | | | | | | | | | | |
| 56 | | Reception | | | \$0 | | | \$0 | | | | | | | | | | |
| 57 | | Banquet | 31 | \$25 | \$775 | 33 | \$25 | \$825 | | | | | | | | | | |
| 58 | | Saturday Breakfast | | | \$0 | | | \$0 | | | | | | | | | | |
| 59 | | Saturday Breakfast (prog. Teams) | | | \$0 | | | \$0 | | | | | | | | | | |
| 60 | | Luncheon (prog. Teams) | | | \$0 | | | \$0 | | | | | | | | | | |
| 61 | | Luncheon (Sat.) | 31 | \$15 | \$465 | 25 | \$15 | \$375 | | | | | | | | | | |
| 62 | | Entertainment | | | | | | | | | | | | | | | | |
| 63 | | Transportation | | | | | | | | | | | | | | | | |
| 64 | | Rentals | | | | | | | | | | | | | | | | |
| 65 | | Student Awards | | | \$150 | | | \$200 | | | | | | 150 | \$150 | | | |
| 66 | | Faculty Awards | | | | | | | | | | | | | \$150 | | | |
| 67 | | Consortium Membership | | | \$1,000 | | | \$1,000 | | | | | | | | | | |
| 68 | | Other Expenses | | | | | | | | | | | | | | | | |
| 69 | | | | | | | | | | | | | | | | | | |
| 70 | | Total | | | \$5,045 | | | \$5,234 | | | | | \$2,849 | \$8,667 | \$4,720 | \$3,328 | \$3,011 | |
| 71 | | | | | | | | | | | | | | | | | | |
| 72 | | Balance | | | \$0 | | | (\$309) | | | | | | | | | | |

Approved 2016 Southeast Budget

| Region: | SouthEast | | | Budget year: | 2016 | | | Actuals | Actuals | 2011 | 2009 | | | |
|---------------------------------|-----------|-------|-----------------|--------------|---------------------------------------|-----------------|------------|------------------|------------------|-----------------|----------------|--|----|--|
| | | | | host: | | | | 2014 | 2013 | | | | | |
| | | | | | 2015 budget amounts approved by Board | | | | | | | | | |
| Income | # | each | total | # | each | total | attendees: | | | | | | | |
| Registrations - Full - Early | 65 | \$130 | \$8,450 | 65 | \$130 | \$8,450 | | \$8,840 | 8320 | 9100 | 4725 | | | Actual figures for 2010 and 2012 are not available |
| Registrations - Full - Late | 6 | \$145 | \$870 | 6 | \$145 | \$870 | | | 1015 | 580 | | | | Proposed budget for CCSC-SE 2016 is same as budget approved by Board for CCSC-SE 2015. |
| Registrations - Full - On-Site | | | \$0 | | | \$0 | | \$870 | | | | | | |
| Registrations - Student - early | 10 | \$25 | \$250 | 10 | \$25 | \$250 | | \$665 | 350 | 250 | 100 | | | |
| Registrations - Student - late | | | \$0 | | | \$0 | | | 100 | 100 | | | | |
| Registrations - K-12 early | | | \$0 | | | \$0 | | | | | | | | |
| Registrations - K-12 late | | | \$0 | | | \$0 | | | | | | | | |
| Registrations - Progr Teams | 25 | \$20 | \$500 | 25 | \$20 | \$500 | | \$660 | 600 | 480 | | | | |
| Registrations - Progr Students | 90 | \$10 | \$900 | 90 | \$10 | \$900 | | \$1,260 | 1190 | 960 | | | | |
| Registrations - student web | | | \$0 | | | \$0 | | | | | | | | |
| Workshop - early | | | \$0 | | | \$0 | | | | | | | | |
| Workshop - late | | | \$0 | | | \$0 | | | | | | | | |
| Extra Meals | | | | | | | | | | | | | 85 | |
| Banquet | 5 | \$30 | \$150 | 5 | \$30 | \$150 | | \$75 | 125 | 50 | | | | |
| Lunch (Saturday) | | | \$0 | | | \$0 | | \$20 | 60 | | | | | |
| Extra Proceedings | 4 | \$10 | \$40 | 4 | \$10 | \$40 | | | 0 | 0 | 10 | | | |
| Vendors Registration | 0 | \$50 | \$0 | 0 | \$50 | \$0 | | \$50 | 50 | 200 | | | | |
| Vendors Presentations | | \$100 | \$0 | | \$100 | \$0 | | | | | | | | |
| National Partners | 4 | \$100 | \$400 | 4 | \$100 | \$400 | | \$400 | 400 | 400 | 500 | | | |
| Industry Sponsorship | | | | | | | | | | | | | | |
| UPE Sponsorship | | | \$200 | | | \$200 | | \$200 | 200 | 200 | 200 | | | |
| Grants | | | | | | | | | | 0 | 120 | | | |
| Other Income | | | \$0 | | | \$0 | | | | 0 | 3500 | | | |
| Total | | | \$11,760 | | | \$11,760 | | \$ 13,040 | \$ 12,410 | \$12,320 | \$9,240 | | | |

| Expenses | CCSC-SE 2016 - p. 2 | | | | | | | | | | | | | |
|-------------------------------------|---------------------|-----|-------|---------|-----------------|-----|-------|-----------------|--|---------|-----------------|-----------------|-----------------|----------------|
| Steering Com. Travel Ex. | | | | | | | | | | | | | | |
| Steering Com. Meeting Ex. | | | | | \$0 | | | \$0 | | | | | 0 | 230 |
| Phone/Fax | | | | | | | | | | | | | | |
| Publicity | | | | | | | | | | | | | | |
| In support of Conference | | | | | | | | | | | | | | |
| Other | | | | | | | | | | | | | | |
| Postage | | | | | \$25 | | | \$25 | | | | | | |
| Publicity | | | | | | | | | | | | | | |
| In support of Conference | | | | | | | | | | | | | | |
| Other | | | | | | | | | | | | | | |
| Web Expenses | | | | | \$25 | | | \$25 | | | | | | |
| Office Supplies | | | | | \$350 | | | \$350 | | | | | | |
| Publicity | | | | | | | | | | | | | | |
| In support of Conference | | | | | | | | | | | | | 378.88 | 263.42 |
| Other | | | | | | | | | | | | | | |
| Program Printing/Duplicating | | | | | \$300 | | | \$300 | | | | | | |
| Publicity (printing, other formats) | | | | | \$150 | | | \$150 | | | | | | |
| Other duplicating | | | | | | | | | | | | | | |
| Signage | | | | | | | | | | | | | | 36 |
| Speaker Expenses | | | | | \$1,000 | | | \$1,000 | | | | | 1289.57 | 100 |
| Consortium Head Tax | | 71 | \$41 | \$2,911 | | 71 | \$41 | \$2,911 | | | | \$3,034 | | 2214 |
| Extra Proceedings | | 4 | \$6 | \$24 | | 4 | \$6 | \$24 | | | | | | 54 |
| Meals - Total | | | | | \$5,180 | | | \$5,180 | | \$6,334 | 4910.32 | 5893.63 | | 2412 |
| Breaks-Friday | | 2 | \$75 | \$150 | | 2 | \$75 | \$150 | | | 126.22 | 98.82 | | |
| Breaks-Saturday | | 2 | \$100 | \$200 | | 2 | \$100 | \$200 | | | 189.61 | 124.74 | | |
| Presenter's Luncheon-Friday | | 35 | \$15 | \$525 | | 35 | \$15 | \$525 | | | 327.82 | 729 | | |
| Banquet | | 65 | \$30 | \$1,950 | | 65 | \$30 | \$1,950 | | | 1666.78 | 1967.76 | | |
| Friday Pizza (students) | | 100 | \$6 | \$600 | | 100 | \$6 | \$600 | | | 565.36 | 628.28 | | |
| Saturday Breakfast | | | | \$0 | | | | \$0 | | | 0 | 78.67 | | |
| Saturday Breakfast (prog. Teams) | | | | \$0 | | | | \$0 | | | 0 | | | |
| Luncheon (prog. Teams) | | 90 | \$12 | \$1,080 | | 90 | \$12 | \$1,080 | | | 1242.78 | 1020.6 | | |
| Luncheon (Sat.) | | 45 | \$15 | \$675 | | 45 | \$15 | \$675 | | | 781.75 | 1125.9 | | |
| Entertainment | | | | | | | | | | | | | | |
| Transportation | | | | | | | | | | | | | | |
| Rentals | | | | | \$300 | | | \$300 | | | | 328.94 | | |
| Student Awards | | | | | \$350 | | | \$350 | | | \$199 | 407.3 | 250 | 239 |
| Student Programs (other expenses) | | | | | \$50 | | | \$50 | | | | | | 39 |
| Faculty Awards | | | | | | | | | | | | | | 21 |
| Consortium Membership | | | | | \$1,000 | | | \$1,000 | | | \$1,000 | | | |
| Other Expenses | | | | | | | | | | | \$322 | 599.08 | 1201.35 | |
| Total | | | | | \$11,665 | | | \$11,665 | | | \$11,210 | \$13,760 | \$13,716 | \$5,209 |
| Balance | | | | | \$95 | | | \$95 | | | | | | |

Return of Organization Exempt From Income Tax

| | | |
|--|---|--|
| Form 990-EZ Department of the Treasury Internal Revenue Service | Short Form Return of Organization Exempt From Income Tax Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations) | OMB No. 1545-1150 <div style="font-size: 2em; font-weight: bold; text-align: center;">2013</div> <div style="background-color: black; color: white; text-align: center; padding: 5px; font-weight: bold;"> Open to Public Inspection </div> |
|--|---|--|

A For the 2013 calendar year, or tax year beginning August 1, 2013, and ending July 31, 20 14

B Check if applicable:

| | | |
|---|---|---|
| <input checked="" type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending | <p>C Name of organization Consortium for Computing Sciences in Colleges</p> <p>Number and street (or P.O. box, if mail is not delivered to street address) Room/suite 5 Maple Street</p> <p>City or town, state or province, country, and ZIP or foreign postal code Walton, NY 13856</p> | <p>D Employer identification number 35-1651794</p> <p>E Telephone number 607-865-4017</p> <p>F Group Exemption Number ▶</p> |
|---|---|---|

G Accounting Method: Cash Accrual Other (specify) **▶** _____

H Check if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

I Website: **▶** www.ccsc.org

J Tax-exempt status (check only one) - 501(c)(3) 501(c) () ◀ (insert no.) 4947(a)(1) or 527

K Form of organization: Corporation Trust Association Other _____

L Add lines 5b, 6c, and 7b, to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ **▶** \$ _____

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)
 Check if the organization used Schedule O to respond to any question in this Part I

| | Description | Line | Amount |
|---|--|---------------|---------------|
| Revenue | 1 Contributions, gifts, grants, and similar amounts received | 1 | 3350 |
| | 2 Program service revenue including government fees and contracts | 2 | 106566 |
| | 3 Membership dues and assessments | 3 | 9894 |
| | 4 Investment income | 4 | 485 |
| | 5a Gross amount from sale of assets other than inventory | 5a | |
| | b Less: cost or other basis and sales expenses | 5b | |
| | c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a) | 5c | |
| | 6 Gaming and fundraising events | | |
| | a Gross income from gaming (attach Schedule G if greater than \$15,000) | 6a | |
| b Gross income from fundraising events (not including \$ _____ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000) | 6b | | |
| c Less: direct expenses from gaming and fundraising events | 6c | | |
| d Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c) | 6d | | |
| 7a Gross sales of inventory, less returns and allowances | 7a | | |
| b Less: cost of goods sold | 7b | | |
| c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a) | 7c | | |
| 8 Other revenue (describe in Schedule O) | 8 | | |
| 9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8 ▶ | 9 | 120295 | |
| Expenses | 10 Grants and similar amounts paid (list in Schedule O) | 10 | |
| | 11 Benefits paid to or for members | 11 | |
| | 12 Salaries, other compensation, and employee benefits | 12 | |
| | 13 Professional fees and other payments to independent contractors | 13 | 7 |
| | 14 Occupancy, rent, utilities, and maintenance | 14 | |
| | 15 Printing, publications, postage, and shipping | 15 | 18118 |
| | 16 Other expenses (describe in Schedule O) | 16 | 90510 |
| 17 Total expenses. Add lines 10 through 16 ▶ | 17 | 108635 | |
| Net Assets | 18 Excess or (deficit) for the year (Subtract line 17 from line 9) | 18 | 11660 |
| | 19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return) | 19 | 131176 |
| | 20 Other changes in net assets or fund balances (explain in Schedule O) | 20 | (8276) |
| | 21 Net assets or fund balances at end of year. Combine lines 18 through 20 ▶ | 21 | 134560 |

Part II Balance Sheets (see the instructions for Part II)

Check if the organization used Schedule O to respond to any question in this Part II

| | (A) Beginning of year | (B) End of year |
|--|-----------------------|-----------------|
| 22 Cash, savings, and investments | 154533 | 22 164770 |
| 23 Land and buildings | 0 | 23 0 |
| 24 Other assets (describe in Schedule O) | 2204 | 24 192 |
| 25 Total assets | 156737 | 25 164962 |
| 26 Total liabilities (describe in Schedule O) | 25561 | 26 30402 |
| 27 Net assets or fund balances (line 27 of column (B) must agree with line 21) | 131176 | 27 134560 |

Part III Statement of Program Service Accomplishments (see the instructions for Part III)

Check if the organization used Schedule O to respond to any question in this Part III

What is the organization's primary exempt purpose? [See Schedule O](#)

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

Expenses
(Required for section 501(c)(3) and 501(c)(4) organizations and section 4947(a)(1) trusts; optional for others.)

| | | |
|---|-----|-------|
| 28 <u>Conducting ten conferences dealing with topics related to our tax exempt purposes. Total attendance at our conferences was 544 professionals involved with computer education or with the application of technology to education and over 600 students.</u> (Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/> | 28a | 64417 |
| 29 <u>Publishing and distributing a scholarly journal consisting of the proceedings of the above conferences and of information on the Consortium's organization and goals. The journal went to members and several libraries. (6 issues)</u> (Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/> | 29a | 17781 |
| 30 _____ (Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/> | 30a | |
| 31 Other program services (describe in Schedule O) _____ (Grants \$) If this amount includes foreign grants, check here <input type="checkbox"/> | 31a | |
| 32 Total program service expenses (add lines 28a through 31a) | 32 | 82198 |

Part IV List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated—see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV

| (a) Name and title | (b) Average hours per week devoted to position | (c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-) | (d) Health benefits, contributions to employee benefit plans, and deferred compensation | (e) Estimated amount of other compensation |
|---|--|--|---|--|
| Laura Baker President | 1 | -0- | -0- | -0- |
| Scott Sigman President-elect/Secretary | 1 | -0- | -0- | -0- |
| John G. Meinke Publications Chair | 2 | -0- | -0- | -0- |
| William Myers Treasurer | 2 | -0- | -0- | -0- |
| Robert Neufeld Membership Chair | 2 | -0- | -0- | -0- |
| Carol Spralding Central Plains Representative | 0.5 | -0- | -0- | -0- |
| Elizabeth Adams Eastern Representative | 0.5 | -0- | -0- | -0- |
| David Naugler MidSouth Representative | 0.5 | -0- | -0- | -0- |
| Jeff Lehman Midwestern Representative | 0.5 | -0- | -0- | -0- |
| Lawrence D'Antonio Northeastern Representative | 0.5 | -0- | -0- | -0- |
| Brent Wilson Northwestern Representative | 0.5 | -0- | -0- | -0- |
| Karen Assiter Rocky Mountain Representative | 0.5 | -0- | -0- | -0- |

| Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V <input type="checkbox"/> | | Yes | No |
|--|---|-----|-------------------------------------|
| 33 | Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O | | <input checked="" type="checkbox"/> |
| 34 | Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions) | | <input checked="" type="checkbox"/> |
| 35a | Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)? | | <input checked="" type="checkbox"/> |
| b | If "Yes," to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O | | |
| c | Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III | | |
| 36 | Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N | | <input checked="" type="checkbox"/> |
| 37a | Enter amount of political expenditures, direct or indirect, as described in the instructions ▶ 37a <u>-0-</u> | | |
| b | Did the organization file Form 1120-POL for this year? | | |
| 38a | Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return? | | <input checked="" type="checkbox"/> |
| b | If "Yes," complete Schedule L, Part II and enter the total amount involved 38b | | |
| 39 | Section 501(c)(7) organizations. Enter: | | |
| a | Initiation fees and capital contributions included on line 9 39a | | |
| b | Gross receipts, included on line 9, for public use of club facilities 39b | | |
| 40a | Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ <u>-0-</u> ; section 4912 ▶ <u>-0-</u> ; section 4955 ▶ <u>-0-</u> | | |
| b | Section 501(c)(3) and 501(c)(4) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I | | <input checked="" type="checkbox"/> |
| c | Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958 ▶ | | |
| d | Section 501(c)(3) and 501(c)(4) organizations. Enter amount of tax on line 40c reimbursed by the organization ▶ | | |
| e | All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T | | <input checked="" type="checkbox"/> |
| 41 | List the states with which a copy of this return is filed ▶ <u>Indiana</u> | | |
| 42a | The organization's books are in care of ▶ <u>William H Myers III</u> Telephone no. ▶ <u>704-827-7276</u> Located at ▶ <u>124 Maple Circle, Belmont, NC</u> ZIP + 4 ▶ <u>28012-2628</u> | | |
| b | At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country: ▶ _____ See the instructions for exceptions and filing requirements for Form TD F 90-22.1, Report of Foreign Bank and Financial Accounts . | Yes | No |
| 42b | | | <input checked="" type="checkbox"/> |
| c | At any time during the calendar year, did the organization maintain an office outside the U.S.? If "Yes," enter the name of the foreign country: ▶ _____ | | <input checked="" type="checkbox"/> |
| 43 | Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 —Check here <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year ▶ 43 | | |
| 44a | Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ | | <input checked="" type="checkbox"/> |
| b | Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ | | <input checked="" type="checkbox"/> |
| c | Did the organization receive any payments for indoor tanning services during the year? | | <input checked="" type="checkbox"/> |
| d | If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O | | |
| 44d | | | |
| 45a | Did the organization have a controlled entity within the meaning of section 512(b)(13)? | | <input checked="" type="checkbox"/> |
| 45b | Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions) | | <input checked="" type="checkbox"/> |

| | | | |
|--|-----------|------------|-------------------------------------|
| | | Yes | No |
| 46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I | 46 | | <input checked="" type="checkbox"/> |

Part VI Section 501(c)(3) organizations only

All section 501(c)(3) organizations must answer questions 47–49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI

| | | | |
|--|------------|------------|-------------------------------------|
| | | Yes | No |
| 47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II | 47 | | <input checked="" type="checkbox"/> |
| 48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E | 48 | | <input checked="" type="checkbox"/> |
| 49a Did the organization make any transfers to an exempt non-charitable related organization? | 49a | | <input checked="" type="checkbox"/> |
| b If "Yes," was the related organization a section 527 organization? | 49b | | |

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

| (a) Name and title of each employee | (b) Average hours per week devoted to position | (c) Reportable compensation (Forms W-2/1099-MISC) | (d) Health benefits, contributions to employee benefit plans, and deferred compensation | (e) Estimated amount of other compensation |
|-------------------------------------|--|---|---|--|
| None | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

f Total number of other employees paid over \$100,000 **0**

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

| (a) Name and business address of each independent contractor | (b) Type of service | (c) Compensation |
|--|---------------------|------------------|
| None | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

d Total number of other independent contractors each receiving over \$100,000 **0**

52 Did the organization complete Schedule A? **Note.** All section 501(c)(3) organizations and 4947(a)(1) nonexempt charitable trusts must attach a completed Schedule A **Yes** **No**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

| | | |
|------------------|---|------|
| Sign Here | ▶ Signature of officer | Date |
| | ▶ William H Myers III, Treasurer | |
| | Type or print name and title | |

| | | | | | |
|-------------------------------|----------------------------|----------------------|------|---|------|
| Paid Preparer Use Only | Print/Type preparer's name | Preparer's signature | Date | Check <input type="checkbox"/> if self-employed | PTIN |
| | Firm's name ▶ | Firm's EIN ▶ | | | |
| | Firm's address ▶ | Phone no. ▶ | | | |

May the IRS discuss this return with the preparer shown above? See instructions **Yes** **No**

Public Charity Status and Public Support

SCHEDULE A
(Form 990 or 990-EZ)

Public Charity Status and Public Support

OMB No. 1545-0047

2013

Department of the Treasury
Internal Revenue Service

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

Open to Public Inspection

| | |
|--|---|
| Name of the organization Consortium for Computing Sciences in Colleges | Employer identification number 35-1661794 |
|--|---|

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

- The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)
- 1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
 - 2 A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E.)
 - 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
 - 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state: _____
 - 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
 - 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
 - 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
 - 8 A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
 - 9 An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
 - 10 An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
 - 11 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See **section 509(a)(3)**. Check the box that describes the type of supporting organization and complete lines 11e through 11h.
 - a Type I b Type II c Type III—Functionally integrated d Type III—Non-functionally integrated
 - e By checking this box, I certify that the organization is not controlled directly or indirectly by one or more disqualified persons other than foundation managers and other than one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2).
 - f If the organization received a written determination from the IRS that it is a Type I, Type II, or Type III supporting organization, check this box
 - g Since August 17, 2006, has the organization accepted any gift or contribution from any of the following persons?

| | Yes | No |
|--|----------|----|
| (i) A person who directly or indirectly controls, either alone or together with persons described in (ii) and (iii) below, the governing body of the supported organization? | 11g(i) | |
| (ii) A family member of a person described in (i) above? | 11g(ii) | |
| (iii) A 35% controlled entity of a person described in (i) or (ii) above? | 11g(iii) | |
 - h Provide the following information about the supported organization(s).

| (i) Name of supported organization | (ii) EIN | (iii) Type of organization (described on lines 1–9 above or IRC section (see instructions)) | (iv) Is the organization in col. (i) listed in your governing document? | | (v) Did you notify the organization in col. (i) of your support? | | (vi) Is the organization in col. (i) organized in the U.S.? | | (vii) Amount of monetary support |
|------------------------------------|----------|---|---|----|--|----|---|----|----------------------------------|
| | | | Yes | No | Yes | No | Yes | No | |
| (A) | | | | | | | | | |
| (B) | | | | | | | | | |
| (C) | | | | | | | | | |
| (D) | | | | | | | | | |
| (E) | | | | | | | | | |
| Total | | | | | | | | | |

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)
 (Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

| Calendar year (or fiscal year beginning in) ▶ | (a) 2009 | (b) 2010 | (c) 2011 | (d) 2012 | (e) 2013 | (f) Total |
|---|----------|----------|----------|----------|----------|-----------|
| 1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") | | | | | | |
| 2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf | | | | | | |
| 3 The value of services or facilities furnished by a governmental unit to the organization without charge | | | | | | |
| 4 Total. Add lines 1 through 3 | | | | | | |
| 5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f) | | | | | | |
| 6 Public support. Subtract line 5 from line 4. | | | | | | |

Section B. Total Support

| Calendar year (or fiscal year beginning in) ▶ | (a) 2009 | (b) 2010 | (c) 2011 | (d) 2012 | (e) 2013 | (f) Total |
|---|----------|----------|----------|----------|----------|-----------|
| 7 Amounts from line 4 | | | | | | |
| 8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources | | | | | | |
| 9 Net income from unrelated business activities, whether or not the business is regularly carried on | | | | | | |
| 10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.) | | | | | | |
| 11 Total support. Add lines 7 through 10 | | | | | | |
| 12 Gross receipts from related activities, etc. (see instructions) | | | | | 12 | |
| 13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ <input type="checkbox"/> | | | | | | |

Section C. Computation of Public Support Percentage

| | | |
|---|----|---|
| 14 Public support percentage for 2013 (line 6, column (f) divided by line 11, column (f)) | 14 | % |
| 15 Public support percentage from 2012 Schedule A, Part II, line 14 | 15 | % |
| 16a 33¹/₃% support test—2013. If the organization did not check the box on line 13, and line 14 is 33 ¹ / ₃ % or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/> | | |
| b 33¹/₃% support test—2012. If the organization did not check a box on line 13 or 16a, and line 15 is 33 ¹ / ₃ % or more, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/> | | |
| 17a 10%-facts-and-circumstances test—2013. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/> | | |
| b 10%-facts-and-circumstances test—2012. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part IV how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/> | | |
| 18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ▶ <input type="checkbox"/> | | |

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

| Calendar year (or fiscal year beginning in) ▶ | (a) 2009 | (b) 2010 | (c) 2011 | (d) 2012 | (e) 2013 | (f) Total |
|---|----------|----------|----------|----------|----------|-----------|
| 1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") | 6593 | 4300 | 2420 | 3936 | 6925 | 24174 |
| 2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose | 129156 | 118388 | 112518 | 104939 | 104496 | 569497 |
| 3 Gross receipts from activities that are not an unrelated trade or business under section 513 | | | | | | |
| 4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf | | | | | | |
| 5 The value of services or facilities furnished by a governmental unit to the organization without charge | | | | | | |
| 6 Total. Add lines 1 through 5 | 135749 | 122688 | 114938 | 108875 | 111421 | 593671 |
| 7a Amounts included on lines 1, 2, and 3 received from disqualified persons | 1850 | 1990 | 1605 | 1515 | 1635 | 8595 |
| b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year | | | | | | |
| c Add lines 7a and 7b | 1850 | 1990 | 1605 | 1515 | 1635 | 8595 |
| 8 Public support (Subtract line 7c from line 6.) | | | | | | 585076 |

Section B. Total Support

| Calendar year (or fiscal year beginning in) ▶ | (a) 2009 | (b) 2010 | (c) 2011 | (d) 2012 | (e) 2013 | (f) Total |
|---|----------|----------|----------|----------|----------|-----------|
| 9 Amounts from line 6 | 135749 | 122688 | 114938 | 108875 | 111421 | 593671 |
| 10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources | 1075 | 1202 | 813 | 711 | 485 | 4286 |
| b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975 | | | | | | |
| c Add lines 10a and 10b | 1075 | 1202 | 813 | 711 | 485 | 4286 |
| 11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on | | | | | | |
| 12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part IV.) | | | | 360 | 284 | 644 |
| 13 Total support. (Add lines 9, 10c, 11, and 12.) | 136824 | 123890 | 115751 | 108946 | 112190 | 598601 |
| 14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ <input type="checkbox"/> | | | | | | |

Section C. Computation of Public Support Percentage

| | | |
|--|-----------|---------|
| 15 Public support percentage for 2013 (line 8, column (f) divided by line 13, column (f)) | 15 | 97.74 % |
| 16 Public support percentage from 2012 Schedule A, Part III, line 15 | 16 | 97.26 % |

Section D. Computation of Investment Income Percentage

| | | |
|---|-----------|--------|
| 17 Investment income percentage for 2013 (line 10c, column (f) divided by line 13, column (f)) | 17 | 0.72 % |
| 18 Investment income percentage from 2012 Schedule A, Part III, line 17 | 18 | 1.19 % |
| 19a 33 1/3% support tests—2013. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input checked="" type="checkbox"/> | | |
| b 33 1/3% support tests—2012. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/> | | |
| 20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ▶ <input type="checkbox"/> | | |

Schedule of Contributors

Schedule B

(Form 990, 990-EZ, or 990-PF)
 Department of the Treasury
 Internal Revenue Service

Schedule of Contributors

▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.
 ▶ Information about Schedule B (Form 990, 990-EZ, or 990-PF) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

| | |
|--|---|
| Name of the organization <u>Consortium for Computing Sciences in Colleges</u> | Employer identification number <u>35-1651794</u> |
|--|---|

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

501(c)(3) (enter number) organization

4947(a)(1) nonexempt charitable trust **not** treated as a private foundation

527 political organization

Form 990-PF

501(c)(3) exempt private foundation

4947(a)(1) nonexempt charitable trust treated as a private foundation

501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.

Note. Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

- For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II.

Special Rules

- For a section 501(c)(3) organization filing Form 990 or 990-EZ that met the 33¹/₃ % support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi) and received from any one contributor, during the year, a contribution of the greater of (1) \$5,000 or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h, or (ii) Form 990-EZ, line 1. Complete Parts I and II.

- For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 for use *exclusively* for religious, charitable, scientific, literary, or educational purposes, or the prevention of cruelty to children or animals. Complete Parts I, II, and III.

- For a section 501(c)(7), (8), or (10) organization filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions for use *exclusively* for religious, charitable, etc., purposes, but these contributions did not total to more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Do not complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions of \$5,000 or more during the year ▶ \$ _____

Caution. An organization that is not covered by the General Rule and/or the Special Rules does not file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it does not meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

| | |
|--|---|
| Name of organization Consortium for Computing Sciences in Colleges | Employer identification number 35-1651794 |
|--|---|

Part I **Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

| (a) No. | (b) Name, address, and ZIP + 4 | (c) Total contributions | (d) Type of contribution |
|------------|-----------------------------------|----------------------------|--|
| ----- | None ----- ----- ----- | \$ ----- | Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.) |
| ----- | ----- ----- ----- | \$ ----- | Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.) |
| ----- | ----- ----- ----- | \$ ----- | Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.) |
| ----- | ----- ----- ----- | \$ ----- | Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.) |
| ----- | ----- ----- ----- | \$ ----- | Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.) |
| ----- | ----- ----- ----- | \$ ----- | Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.) |
| ----- | ----- ----- ----- | \$ ----- | Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.) |

| | |
|--|---|
| Name of organization Consortium for Computing Sciences in Colleges | Employer identification number 35-1651794 |
|--|---|

Part II Noncash Property (see instructions). Use duplicate copies of Part II if additional space is needed.

| (a) No. from Part I | (b) Description of noncash property given | (c) FMV (or estimate) (see instructions) | (d) Date received |
|---------------------------|--|--|----------------------|
| | None ----- ----- ----- | \$ ----- | ----- |
| | ----- ----- ----- | \$ ----- | ----- |
| | ----- ----- ----- | \$ ----- | ----- |
| | ----- ----- ----- | \$ ----- | ----- |
| | ----- ----- ----- | \$ ----- | ----- |
| | ----- ----- ----- | \$ ----- | ----- |
| | ----- ----- ----- | \$ ----- | ----- |

| | |
|--|---|
| Name of organization Consortium for Computing Sciences in Colleges | Employer identification number 35-1651794 |
|--|---|

Part III *Exclusively* religious, charitable, etc., individual contributions to section 501(c)(7), (8), or (10) organizations that total more than \$1,000 for the year. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of *exclusively* religious, charitable, etc., contributions of **\$1,000 or less** for the year. (Enter this information once. See instructions.) ▶ \$ _____
 Use duplicate copies of Part III if additional space is needed.

| | | | |
|---|----------------------------|--|--|
| (a) No. from Part I | (b) Purpose of gift | (c) Use of gift | (d) Description of how gift is held |
| ----- | | | |
| (e) Transfer of gift | | | |
| Transferee's name, address, and ZIP + 4 | | Relationship of transferor to transferee | |
| | | | |
| | | | |
| ----- | | | |
| (e) Transfer of gift | | | |
| Transferee's name, address, and ZIP + 4 | | Relationship of transferor to transferee | |
| | | | |
| | | | |
| ----- | | | |
| (e) Transfer of gift | | | |
| Transferee's name, address, and ZIP + 4 | | Relationship of transferor to transferee | |
| | | | |
| | | | |
| ----- | | | |
| (e) Transfer of gift | | | |
| Transferee's name, address, and ZIP + 4 | | Relationship of transferor to transferee | |
| | | | |
| | | | |

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Schedule B (Form 990, 990-EZ, or 990-PF), such as legislation enacted after the schedule and its instructions were published, go to www.irs.gov/form990.

Note. Terms in **bold** are defined in the *Glossary* of the Instructions for Form 990.

Purpose of Schedule

Schedule B (Form 990, 990-EZ, or 990-PF) is used to provide information on contributions the organization reported on:

- Form 990-PF, Return of Private Foundation, Part I, line 1; or
- Form 990, Return of Organization Exempt from Income Tax, Part VIII, *Statement of Revenue*, line 1; or
- Form 990-EZ, Short Form Return of Organization Exempt from Income Tax, Part I, line 1.

Who Must File

Every organization must complete and attach Schedule B to its Form 990, 990-EZ, or 990-PF, unless it certifies that it does not meet the filing requirements of this schedule by taking the following action:

- Answering “No” on Form 990, Part IV, *Checklist of Required Schedules*, line 2, or
- Checking the box on
 - Form 990-EZ, line H, or
 - Form 990-PF, Part I, *Analysis of Revenue and Expenses*, line 2.

See the separate instructions for these lines on those forms.

If an organization is not required to file Form 990, 990-EZ, or 990-PF but chooses to do so, it must file a complete return and provide all of the information requested, including the required schedules.

Accounting Method

When completing Schedule B (Form 990, 990-EZ, or 990-PF), the organization must use the same accounting method it checked on Form 990, Part XII, *Financial Statements and Reporting*, line 1; Form 990-EZ, line G; or Form 990-PF, line J.

Public Inspection

- Schedule B is open to public inspection for an organization that files Form 990-PF.

- Schedule B is open to public inspection for a section 527 political organization that files Form 990 or 990-EZ.

- For all other organizations that file Form 990 or 990-EZ, the names and addresses of contributors are not required to be made available for public inspection. All other information, including the amount of contributions, the description of **noncash contributions**, and any other information, is required to be made available for public inspection unless it clearly identifies the contributor.

If an organization files a copy of Form 990 or 990-EZ, and attachments, with any state, it should not include its Schedule B (Form 990, 990-EZ, or 990-PF) in the attachments for the state, unless a schedule of contributors is specifically required by the state. States that do not require the information might inadvertently make the schedule available for public inspection along with the rest of the Form 990 or 990-EZ.

See the Instructions for Form 990, 990-EZ, or 990-PF for information on telephone assistance and the public inspection rules for these forms and their attachments.

Contributors to be Listed on Part I

A *contributor* (person) includes individuals, fiduciaries, partnerships, corporations, associations, trusts, and exempt organizations. In addition, section 509(a)(2), 170(b)(1)(A)(iv), and 170(b)(1)(A)(vi) organizations must also report **governmental units** as contributors.

Contributions

Contributions reportable on Schedule B (Form 990, 990-EZ, or 990-PF) are contributions, grants, bequests, devises, and gifts of money or property, whether or not for charitable purposes. For example, political contributions to section 527 political organizations are included. Contributions do not include fees for the performance of services. See the Instructions for Form 990, Part VIII, line 1, for more detailed information on contributions.

General Rule

Unless the organization is covered by one of the *Special Rules* below, it must list in Part I every contributor who, during the year, gave the organization, directly or indirectly, money, **securities**, or any other type of property that total \$5,000 or more for the organization's **tax year**. In determining the total amount, separate and independent gifts of less than \$1,000 can be disregarded.

Include each contribution included on Form 990, Part VIII, line 1, in calculating a contributor's total contributions and determining whether that contributor must be reported on Schedule B under this General Rule (or one of the following *Special Rules*, if applicable). For example, if an organization that uses the accrual method of accounting reports a pledge of noncash property in Part VIII, line 1, it must include the value of that contribution in calculating whether the contributor meets the General Rule (or one of the *Special Rules*, if applicable), even if the organization did not receive the property during the tax year.

Special Rules

Section 501(c)(3) organizations that file Form 990 or 990-EZ. For an organization described in section 501(c)(3) that meets the 33 $\frac{1}{3}$ % support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), and not just the 10% support test (whether or not the organization is otherwise described in section 170(b)(1)(A)), list in Part I only those contributors whose contribution of \$5,000 or more during the tax year is greater than 2% of the amount reported on Form 990, Part VIII, line 1h, or Form 990-EZ, line 1.

Example. A section 501(c)(3) organization, of the type described above, reported \$700,000 in total contributions, gifts, grants, and similar amounts received on Form 990, Part VIII, line 1h. The organization is only required to list in Parts I and II of its Schedule B each person who contributed more than the greater of \$5,000 or 2% of \$700,000 (\$14,000) during the tax year. Thus, a contributor who gave a total of \$11,000 would not be reported in Parts I and II for this section 501(c)(3) organization. Even though the \$11,000 contribution to the organization was greater than \$5,000, it did not exceed \$14,000.

Section 501(c)(7), (8), or (10) organizations. For contributions to these social and recreational clubs, fraternal beneficiary and domestic fraternal societies, orders, or associations that were not for an exclusively religious, charitable, etc., purpose, list in Part I each contributor who contributed \$5,000 or more during the tax year, as described under *General Rule*, earlier.

For contributions to a section 501(c)(7), (8), or (10) organization received for use exclusively for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals (sections 170(c)(4), 2055(a)(3), or 2522(a)(3)), list in Part I each contributor whose aggregate contributions for an exclusively religious, charitable, etc., purpose were more than \$1,000 during the tax year. To determine the more-than-\$1,000 amount, total all of a contributor's gifts for the tax year (regardless of amount). For a noncash contribution, complete Part II.

All section 501(c)(7), (8), or (10) organizations that listed an exclusively religious, charitable, etc., contribution in Part I or II must also complete Part III to provide further information on such contributions of more than \$1,000 during the tax year and show the total amount received from such contributions that were for \$1,000 or less during the tax year.

However, if a section 501(c)(7), (8), or (10) organization did not receive total contributions of more than \$1,000 from a single contributor during the tax year for exclusively religious, charitable, etc., purposes and consequently was not required to complete Parts I through III with respect to these contributions, it need only check the third *Special Rules* box on the front of Schedule B and enter, in the space provided, the total contributions it received during the tax year for an exclusively religious, charitable, etc., purpose.

Specific Instructions



Do not attach substitutes for Schedule B or attachments to Schedule B with information on contributors. Parts I, II, and III of Schedule B may be duplicated as needed to provide adequate space for listing all contributors. Number each page of each part (for example, Page 2 of 5, Part II).

Part I. In column (a), identify the first contributor listed as No. 1 and the second contributor as No. 2, etc. Number consecutively. In column (b), enter the contributor's name, address, and ZIP code. Identify a donor as "anonymous" only if the organization does not know the donor's identity. In column (c), enter the amount of total contributions for the tax year for the contributor listed.

In column (d), check the type of contribution. Check all that apply for the contributor listed. If a *cash contribution* came directly from a contributor (other than through payroll deduction), check the "Person" box. A cash contribution

includes contributions paid by cash, credit card, check, money order, electronic fund or wire transfer, and other charges against funds on deposit at a financial institution.

If an **employee's** cash contribution was forwarded by an employer (indirect contribution), check the "Payroll" box. If an employer withholds contributions from employees' pay and periodically gives them to the organization, report only the employer's name and address and the total amount given unless you know that a particular employee gave enough to be listed separately.

Check the "Noncash" box in column (d) for any contribution of property other than cash during the tax year, and complete Part II of this schedule. For example, if an organization that uses the accrual method of accounting reports a pledge of noncash property on Form 990, Part VIII, line 1, it must check the "Noncash" box and complete Part II even if the organization did not receive the property during the tax year.

For a section 527 organization that files a Form 8871, Political Organization Notice of Section 527 Status, the names and addresses of contributors that are not reported on Form 8872, Political Organization Report of Contributions and Expenditures, do not need to be reported in Part I if the organization paid the amount specified by section 527(j)(1). In this case, enter "Pd. 527(j)(1)" in column (b) instead of a name, address, and ZIP code; but you must enter the amount of contributions in column (c).

Part II. In column (a), show the number that corresponds to the contributor's number in Part I. In column (b), describe the **noncash contribution** received by the organization during the tax year, regardless of the value of that noncash contribution. Note the public inspection rules discussed earlier.

In columns (c) and (d), report property with readily determinable market value (for example, marked quotations for securities) by listing its **fair market value (FMV)**. If the organization immediately sells **securities** contributed to the organization (including through a broker or agent), the contribution still must be reported as a gift of property (rather than cash) in the amount of the net proceeds plus the broker's fees and expenses. See the Instructions for Form 990, Part VIII, line 1g, which provide an example to illustrate this point. If the property is not immediately sold, measure market value of marketable securities registered and listed on a recognized securities exchange by the average of the highest and lowest quoted selling prices (or the average between the *bona fide* bid and

asked prices) on the contribution date. See Regulations section 20.2031-2 to determine the value of contributed stocks and bonds. When FMV cannot be readily determined, use an appraised or estimated value. To determine the amount of a noncash contribution subject to an outstanding debt, subtract the debt from the property's FMV. Enter the date the property was received by the organization, but only if the donor has fully given up use and enjoyment of the property at that time.

The organization must report the value of any **qualified conservation contributions** and contributions of **conservation easements** listed in Part II consistently with how it reports revenue from such contributions in its books, records, and financial statements and in Form 990, Part VIII, Statement of Revenue.

For more information on noncash contributions, see the instructions for Schedule M (Form 990), Noncash Contributions.

If the organization received a partially completed Form 8283, Noncash Charitable Contributions, from a donor, complete it and return it so the donor can get a charitable contribution deduction. Keep a copy for your records.

Original (first) and successor donee (recipient) organizations must file Form 8282, Donee Information Return, if they sell, exchange, consume, or otherwise dispose of (with or without consideration) charitable deduction property (property other than money or certain publicly traded securities) within 3 years after the date the original donee received the property.

Part III. Section 501(c)(7), (8), or (10) organizations that received contributions for use exclusively for religious, charitable, etc., purposes during the tax year must complete Parts I through III for each person whose gifts totaled more than \$1,000 during the tax year. Show also, in the heading of Part III, the total of gifts to these organizations that were \$1,000 or less for the tax year and were for exclusively religious, charitable, etc., purposes. Complete this information only on the first Part III page if you use duplicate copies of Part III.

If an amount is set aside for an exclusively religious, charitable, etc., purpose, show in column (d) how the amount is held (for example, whether it is commingled with amounts held for other purposes). If the organization transferred the gift to another organization, show the name and address of the transferee organization in column (e) and explain the relationship between the two organizations.

Supplemental Information to Form 990 or 990-EZ

SCHEDULE O
(Form 990 or 990-EZ)

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2013

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

Name of the organization

Consortium for Computing Sciences in Colleges

Employer identification number

35-1651794

Form 990-EZ, Part I Line 16 Expenses to conduct 10 conferences \$64,080.58

Administrative Expenses \$26,429.91

Part II, Line 24: Account Receivable

| Line 26: | 2012 | 2013 |
|---------------------------------|--------|-------|
| Accounts Payable | 6956 * | 1845 |
| Advanced Payments | 10286 | 26282 |
| Reserves for Committed Services | 8319 | 8275 |

*Correct figure

Part I Line 20 Reserves for Committed Services (8275)

Rounding Error (1)

Part III

Organization's Primary Exempt Purpose: Educational -- The improvement of computer instruction in undergraduate education; the improvement of the use of computer technology in undergraduate education; and the effective use of computer technology in the administrative tasks of small colleges.

Part IV Continuation:

| (a) | (b) | (c) | (d) | (e) |
|------------------------------|-----|-----|-----|-----|
| Leslie Fife | 0.5 | -0- | -0- | -0- |
| South Central Representative | | | | |
| Kevin Treu | 0.5 | -0- | -0- | -0- |
| Southeastern Representative | | | | |
| Colleen Lewis | 0.5 | -0- | -0- | -0- |
| Southwestern Representative | | | | |

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Cat. No. 51056K

Schedule O (Form 990 or 990-EZ) (2013)

Indiana Nonprofit Organization's Annual Report

NP-20

State Form 51062
(R7 / 8-13)

Indiana Department of Revenue
Indiana Nonprofit Organization's Annual Report
For the Calendar Year or Fiscal Year
Beginning 08 / 01 / 2013 and Ending 07 / 31 / 2014
MM/DD/YYYY MM/DD/YYYY

Check if: Change of Address
 Amended Report
 Final Report: Indicate
Date Closed _____

Due on the 15th day of the 5th month following the end of the tax year.
NO FEE REQUIRED.

| | | |
|--|--|---|
| Name of Organization Consortium for Computing Sciences in Colleges | | Telephone Number 607-865-4017 |
| Address 5 Maple Street | | County Delaware |
| City Walton | | State NY |
| Zip Code 13856 | | Indiana Taxpayer Identification Number 0108557103 000 |
| Federal Identification Number 32-1651794 | | |
| Printed Name of Person to Contact William H Myers III | | Contact's Telephone Number 704-827-7276 |

If you are filing a federal return, attach a completed copy of Form 990, 990EZ, or 990PF.

Note: If your organization has unrelated business income of more than \$1,000 as defined under Section 513 of the Internal Revenue Code, you must also file Form IT-20NP.

Current Information

1. Have any changes not previously reported to the Department been made in your governing instruments, (e.g.) articles of incorporation, bylaws, or other instruments of similar importance? If yes, attach a detailed description of changes.
2. Indicate number of years your organization has been in continuous existence. 32
3. Attach a schedule, listing the names, titles and addresses of your current officers.
4. Briefly describe the purpose or mission of your organization below.

Educational -- The improvement of computer instruction in undergraduate education; the improvement of the use of computer technology in undergraduate education; and the effective use of computer technology in the administrative tasks of small colleges.

I declare under the penalties of perjury that I have examined this return, including all attachments, and to the best of my knowledge and belief, it is true, complete, and correct.

| | | |
|---------------------------------|--------------------------|----------------------|
| William H Myers III | Treasurer | Jan. 15, 2015 |
| Signature of Officer or Trustee | Title | Date |
| William H Myers III | 704-827-7276 | |
| Name of Person(s) to Contact | Daytime Telephone Number | |

Important: Please submit this completed form and/or extension to:
Indiana Department of Revenue, Tax Administration
P.O. Box 6481
Indianapolis, IN 46206-6481
Telephone: (317) 232-0129

Extensions of Time to File

The Department recognizes the Internal Revenue Service application for automatic extension of time to file, Form 8868. **Please forward a copy of your federal extension, identified with your Nonprofit Taxpayer Identification Number (TID), to the Indiana Department of Revenue, Tax Administration by the original due date to prevent cancellation of your sales tax exemption.** Always indicate your Indiana Taxpayer Identification number on your request for an extension of time to file.

Reports post marked within thirty (30) days after the federal extension due date, as requested on Federal Form 8868, will be considered as timely filed. A copy of the federal extension must also be attached to the Indiana report. In the event that a federal extension is not needed, a taxpayer may request in writing an Indiana extension of time to file from the: Indiana Department of Revenue, Tax Administration, P.O. Box 6481, Indianapolis, IN 46206-6481, (317) 232-0129.

If Form NP-20 or extension is not timely filed, the taxpayer will be notified by the Department pursuant to I.C. 6-2.5-5-21(d), to file Form NP-20. If within sixty (60) days after receiving such notice the taxpayer does not file Form NP-20, the taxpayer's exemption from sales tax will be canceled.



25413111594

Attachment to Form NP-20

Organization: Consortium for Computing Sciences in Colleges
Tax Year: August 1, 2013, through July 31, 2014
EIN: 35-1651794

Part I

Question #1
No

Question #3

Current Officers

Laura J. Baker, President
St. Edwards University, Box 1043
Austin, TX 78704

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Drury University
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North Newton, KS 67117

John G. Meinke, Publications Chair
Office of Graduate Programs
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APO AE 09012

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Colleen Lewis, Southwestern Representative
Harvey Mudd College
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Claremont, CA 91711-5901