

## **CCSC: CP Steering Committee Meeting Minutes**

Saturday, August 7, 2010

Room 1550 Ward Edwards Building

University of Central Missouri

Warrensburg, Missouri

Present: See attendee list below.  
Meeting led by Mahmoud Yousef  
Minutes by Scott Bell

### **1) Welcome and introductions:**

Mahmoud called the meeting to order at 11:00 am

### **2) Regional Steering Board Meeting**

Scott Sigman suggested that the committee develop a set of rules for the poster contest similar to those for the programming contest. Rick Barker and the student poster committee will work on this and email their suggestions to the committee for review prior to the January meeting

The deposit discrepancy from the conference receipts has been cleared up

As part of the resolution to the deposit issue, we will discuss on-site payment options in January (cash, checks, credit card)

Gary Schmidt has asked to be replaced as the regional registration chair. Since Gary's position will be up for election at the April, 2011 meeting, Mahmoud will appoint a local chair to perform the job for the 2011 conference by September 15. A new regional chair will be elected at the general business meeting in April.

Scott Sigman will be making a report to the national committee and needs reports on the programming, web and poster competitions from the 2010 conference.

### **3) Committee Business**

Programming Contest: The programming contest committee needs to submit a list of software requirements as soon as possible. Brian Hare and Scott Bell will get this to Mahmoud asap.

Web Page Contest: Due to decreasing student participation in the web page competition, the contest will not be held at the 2011 conference. Scott Sigman will allow the domain name used for hosting this contest to expire.

### **4) Budget:**

The budget for the conference has been submitted to the board and approved.

Prizes for the poster contest were discussed. It was decided that \$100 will be awarded as first prize, \$75 for second prize and \$50 for third prize. The remainder of the award money will be used for prizes in the programming contest.

A discussion about the use of Central Desktop was led by Tim DeClue. Some find the system cumbersome and don't appreciate the email distribution. Tim and Mahmoud will investigate alternatives. Possibilities discussed include Google docs and a standard email group.

Lunch Break

Tour of conference facilities

### **5) Approval of meeting minutes**

Minutes for the January 4, 2010 meeting were amended. Judy Mullins moved the minutes be approved as amended and Mahmoud seconded. Motion carried

Scott Sigman read the minutes from the April 9th steering committee meeting. One amendment was made. Rick Barker moved the minutes be approved, Carol Spradling seconded. Motion carried

Scott Sigman read the minutes from the April 10th general business meeting. One amendment was made. Rick moved the minutes be approved, Brian Hare seconded. Motion carried

Scott Bell will send amended minutes to all members

### **6) Conference details**

Dates: April 8-9, 2011

Suggested keynote speaker: Stewart Thomas from Hallmark was suggested. Mahmoud will contact Mr Thomas and and report back to the committee

Suggested banquet speaker: John McCormick from University of Northern Iowa was recommended by Dean Sanders (via Carol Spradling). Carol and Dean will contact John and report back to the committee

Pre Conference Workshop: I-Phone development was suggested. Ron McCleary will contact the regional education representative for Apple to see if they are available to attend the conference and provide a workshop. Michael Rogers' SIGCSE workshop is a possible alternative

A concern was expressed pertaining to no-show presenters. There were several presenters who did not show up for the 2010 conference. After discussion, it was decided that this was abnormal and the topic was tabled.

There is interest in increasing participation in K-12 teachers at the conference. Tim DeClue volunteered to lead a committee to investigate ideas to help encourage participation. Scott Bell and Carol Spradling volunteered to help. This sub-committee will report its findings prior to the January meeting.

Vendor Registration price will be set at \$135

Website updates: make sure the UPE, Cerner and SIGCSE logos are visible on the website .

Mahmoud has reserved a block of rooms at the Comfort Inn in Warrensburg. Cost will be \$72.24  
Members need to mention CCSC conference

The following deadlines were set:

- 9/1-9/7 Call for papers will go out
- 11/29 Paper Submission Deadline
- 11/29 Abstracts for panels, tutorials, workshops and nifty assignments
- 12/29 Reviewer Deadline
- 1/3/11 January Committee Meeting
- 1/6/11 Acceptance Notification Deadline
- 1/24/11 Paper final version due date
- 3/4/11 Lightening talk submission deadline
- 3/4/11 Early Registration Deadline
- 3/4/11 Poster Contest Registration Deadline
- 3/4/11 Programming Contest Team Registration Deadline

<b>Attendees</b>		
Bell	Scott	Kansas State
Barker	Rick	Washburn University
DeClue	Tim	Southwest Baptist University
Hare	Brian	University of Missouri-Kansas City
Hsin	Wen	Park University
McCleary	Ron	Avila University
Mullins	Judy	University of Missouri-Kansas City
Neufeld	Bob	McPherson College
Rogers	Michael	Northwest Missouri State University
Sigman	Scott	Drury University
So	Shing	University of Central Missouri
Spradling	Carol	Northwest Missouri State University
Yousef	Mahmoud	University of Central Missouri