

CCSC: CP Steering Committee Meeting Minutes

Monday, January 3rd, 2011
Ward Edwards Building
University of Central Missouri
Warrensburg, Missouri

Present: See attendee list below.
Meeting led by Mahmoud Yousef
Minutes by Scott Bell

1) Welcome and introductions:

- a. Mahmoud called the meeting to order at 11:00 am

2) Regional Steering Board Meeting

- a. Minutes from August board meeting were presented and approved
- b. 2012 conference will be hosted at Ozark Technical College
 - i. Scott Sigman and George Gibeau will work on budget details
- c. 2013 conference will be hosted at Avila University
 - i. Tentative date is set for April 12-13. Scott Sigman will check with national and ensure the dates are available then reserve them. If not, he will try to reserve April 5-6.
- d. Ron McCleary was nominated and elected as 2013 conference chair
- e. At the business meeting in April, the position of Registrar/Membership will need to be filled. All nominations should be submitted to Scott Sigman.

3) Committee Business

- a. Student Contest Awards: Cerner and UPE have both agreed to provide prizes for contests. Michael will make sure that acknowledgement is posted on the website.
- b. Programming Contest:
 - i. Brian Patrick is the contact for hardware/software on UCM campus
 - ii. Brian Hare has completed a set of programming questions for the contest. Scott Bell will help review them.
 - iii. Hardware requirements: ~ 20 machines for teams to use that are spaced out reasonably well and 1 judging station in a separate room. All machines should be of similar capability. Machines should not have internet access.
 - iv. Software requirements: Windows PCs with C, C++ and Java compilers with either Eclipse or some other common IDE.
 - v. PC^2 installed and able to submit from team station and judge/score programs from judging station. (if not able to do this, will need 2 flash drives per team)
 - vi. Deadline of March 1st was set for verifying the technology that will be used (which IDE, PC^2, etc).
 - vii. The possibility of bootable thumb drives was discussed briefly as something to investigate for future contest setup.
- c. Keynote Speaker: Mustafa has confirmed that Steward Thomas, senior manager from Hallmark, will be the keynote speaker.
- d. Banquet Speaker: Dean has confirmed that Dr John McCormick, Univ of Northern Iowa has agreed to be the banquet speaker.
- e. Pre-Conference Workshop: Michael will run an I-Phone development workshop as the pre-conference workshop. We will utilize the mac lab for this. Limit for participants will be 20.

- f. Vendors: Several vendors have expressed interest, but none have confirmed their attendance yet. Michael will continue to work on confirming their attendance
- g. K-12: Tim is going to contact Cerner education representative. Tim, Scott and Carol will discuss other ways to improve attendance by K-12 teachers.
- h. Poster contest: Need to get rules established for poster contest to prevent judging problems.
- i. Lightning Talks: We only have 1 submitted so far, but expect to get more by the March 4th deadline.
- j. It was suggested that we might try to get flash drives donated to put proceedings on.

4) Discussion and selection of papers, panels, tutorials, workshops and nifty assignments

- a. 16 papers, 2 workshops, 3 nifty assignments, 1 panel discussion, and 2 lightning talk sessions were selected.

5) Creation of the Conference Program

- a. An initial program was developed. Carol will complete the schedule and send it out for approval.
- b. If anyone wants to be a session moderator, contact Mahmoud by Friday.
- c. Copies of program will need to be taken to SIGCSE.

6) Closing business

- a. Mahmoud will complete the program by the end of the week and send it out to all committee members.
- b. Regional committee meeting will be held after the banquet on Friday night.

7) Meeting adjourned at 2:10pm

Attendees		
Bell	Scott	Kansas State
Yan	BaoQiang	Missouri Western University
DeClue	Tim	Southwest Baptist University
Hare	Brian	University of Missouri-Kansas City
Hsin	Wen	Park University
Kamal	Mustafa	University of Central Missouri
McCleary	Ron	Avila University
Neufeld	Bob	McPherson College
Patrick	Brian	University of Central Missouri
Rogers	Michael	Northwest Missouri State University
Sanders	Dean	Northwest Missouri State University
Sigman	Scott	Drury University
So	Shing	University of Central Missouri
Spradling	Carol	Northwest Missouri State University
Yousef	Mahmoud	University of Central Missouri