

CCSC: CP Steering Committee Meeting Meeting
Saturday, August 6, 2011

Ozarks Technical College
Springfield, MO

Meeting led by George Gibeau
Minutes by Ed Mirielli

Attendance:
Bob Neufeld
Carol Browning
George Gibeau
Dean Sanders
Brian Hare
Tim DeClue
Ed Mirielli
Michael Rogers
Ron McCleary
Scott Sigman
Scott Bell

1.

George called the meeting to order with an introduction to the day's agenda.

2.

The minutes from the April 8, 2011 regional meeting were briefly discussed and approved without corrections.

The minutes from the April 9, 2011 general business meeting were briefly discussed and approved without corrections.

Scott Sigman discussed the new online CCSC registration system.

Dean Sanders expressed concern over potential issues related to methods of payment particularly from the Editor's perspective of It's the Editors responsibility to ensure that accepted papers and conference registration/payment/copyright for authors match. This needs to be examined in the new system.

By board action, we will be using the new conference registration system 'ConfTool'. It was also discussed that current conference committee members could examine and experiment with the new system as time permits.

It was determined that for the 2012 CCSC-CP conference, that we would continue using the Grinnell-Walker system for paper submission and review as has been done previously, but use the new CCSC system for conference registration and payment – although we will need to sort out the payment and copyright forms issues as expressed by Dean Sanders.

It was discussed that all upcoming CCSC conferences should be available or announced at SIGCSE in order to better coordinate communication between the regional and national organizations.

Scott requested information regarding data from past conference (e.g. number of papers, programming contests, student posters, etc.) to present to the CCSC Board at their next meeting.

3.

Committee assignments were reviewed and updated.

WE BRIEFLY DISCUSSED THE CONFERENCE “CO-CHAIR” ROLE AND DETERMINED THAT THIS ROLE COULD BE FILLED BY THE NEXT YEAR’S CONFERENCE CHAIR IN ORDER TO HAVE CONTINUITY AND MENTORING FOR UPCOMING CHAIR’S RESPONSIBILITIES.

WE ADDED THE “OUTREACH FOR K-12 DEVELOPMENT” TO THE CONFERENCE AGENDA.

WE DISCUSSED THEN AGREED TO REMOVE THE “LIGHTNING TALKS” CATEGORY FROM THE CONFERENCE AGENDA.

4.

Scott presented the budget for the 2012 conference as based on attendance and related from past conferences, projections based on local costs, and the last approved budget.

The committee discussed the possibility of reducing registration costs for “past” members (e.g. emeritus or affiliate types) or those with some qualifying financial distress. As this is a local (our region) decision this item was deferred until our next meeting. Scott will be bringing this item to the next CCSC Board meeting.

It was also discussed that all presenters should be responsible for paying conference registration fees if they are submitting a topic/paper/panel, etc. independent of whether they are a banquet/invited speaker just as all other speakers do.

6.

We engaged in lunch activities.

5.

We discussed the various submission and review deadlines and timeframes for the 2012 CCSC-CP conference considering it is a bit earlier (3/30-3/31) than in past years. The following dates were set:

7-12.

Call for papers/participation: 12/5/2011 (with 1 week potential extension only)

FINAL SUBMISSION OF PAPERS: 1/23/2012

REVIEWS DEADLINE: 12/23/2011
NOTIFICATION OF ACCEPTANCE: 1/9/2012
EARLY REGISTRATION CUTOFF: 3/1/12
STUDENT POSTER SUBMISSION DEADLINE: 3/1/2012
PROGRAMMING CONTEST TEAM REGISTRATION: 3/1/2012

THE NEXT CONFERENCE STEERING COMMITTEE MEETING WILL BE ON 1/7/2012
BEGINNING AT 11:00 -- OZARK TECHNICAL COLLEGE, SPRINGFIELD, MO.

VENDER REGISTRATION WILL BE \$135 AS INDICATED IN THE BUDGET.

DISCUSSION CENTERED ON REGISTRATION ISSUES FOR STUDENT REGISTRATION
AND POSTER SUBMISSIONS AND PROGRAMMING TEAM FEES. THE
PROGRAMMING CONTENT TEAM FEE WILL BE \$60. IT WAS DETERMINED THAT
PROGRAMMING TEAM REGISTRATION FEES DO NOT INCLUDE CONFERENCE
REGISTRATION.

A STUDENT FULL CONFERENCE REGISTRATION WILL BE \$45 AND A 1-DAY
REGISTRATION FEE WILL BE \$10 AND ENTITLES STUDENTS ACCESS TO THE FULL
CONFERENCE PER THEIR REGISTRATION. IF STUDENTS INTEND ON ATTENDING
THE CONFERENCE, THEY WILL NEED TO REGISTER AND PAY FEES ACCORDINGLY.
THE STUDENT REGISTRATION FORMS WILL BE MODIFIED ACCORDINGLY. IT
WAS ALSO NOTED THAT A WEB PAGE WILL BE NEEDED DISCUSSING STUDENT
POSTER COMPETITION.

WE DISCUSSED THE POSSIBLE KEYNOTE AND BANQUET SPEAKERS AS WELL AS
PRE-CONFERENCE WORKSHOPS. WHILE NO INDIVIDUAL PEOPLE WERE
SPECIFICALLY IDENTIFIED, TOPICS TO CONSIDER INCLUDE: IBM'S SMART
COMPUTING OR WATSON INITIATIVES,
CYBER-TERRORISM/SECURITY/ASSURANCE, WOMEN IN COMPUTING, STEM.
COMMITTEE MEMBERS WILL BE MAKING CONTACTS AND BRING DETAILS
FORWARD FOR FORMAL CONSIDERATION.

IT WAS NOTED THAT WE SHOULD BE FORMALLY EVALUATING OR OTHERWISE
ASSESSING VARIOUS ASPECTS OF THE CONFERENCE IN ORDER TO GAGE THE
CLIMATE, PROCESS, AND OUTCOMES OF SESSIONS. WE DEBATED THE USE OF
ON-LINE SURVEY VERSES PAPER-BASED SURVEYS AND THEIR SUBSEQUENT
RESPONSE RATES. NO FINAL DECISION WAS MADE.

IT WAS SUGGESTED THAT THE CALL FOR PAPERS INCLUDE A TOPIC ADDRESSING
K-12 ASPECTS OF COMPUTING AND PERHAPS A PRE-CONFERENCE OR OTHER
WORKSHOP BE CONSIDERED FOR THIS GROUP AT THIS YEAR'S CONFERENCE.
AND, IT MIGHT BE USEFUL TO HAVE A MEMBER OF THE CSTA (COMPUTER
SCIENCE TEACHERS ASSOCIATION) BE A MEMBER OF THE CONFERENCE
ORGANIZING COMMITTEE.

LASTLY WE DISCUSSED CORPORATE SPONSORSHIPS AND IT WAS NOTED THAT CERNER SPONSORED THE K-12 INITIATIVE LAST YEAR AND ARE LIKELY (ALTHOUGH UNCONFIRMED) THEY WILL AGAIN. SUGGESTIONS FOR ADDITIONAL SPONSORS ARE WELCOMED.

WE ADJOURNED AND TOOK A TOUR OF THE LOCAL FACILITIES.

RESPECTFULLY SUBMITTED,

ED MIRIELLI