

January 2nd, 2018 Meeting Minutes
 CCSC: Central Plains Conference Planning Meeting
 11:00 A.M, Colden Hall (Room 1350)
 Northwest Missouri State University

Attendees: In Person: Scott Bell (Northwest), Diana Linville (Northwest), Cheran Jaiswal (Truman), Ron McCleary (Avila), Michael Rogers (Northwest), Charles Badami (Northwest), Michael Oudshoorn (Northwest), Ajay Bandi (Northwest), Brian Hare (UMKC), David Heise (Lincoln), Rex McKanry (St. Charles), Rick Barker (Washburn), Denise Case (Northwest), Charles Riedesel (UNL), Bin “Crystal” Peng (Park)
Online: Scott Sigman (Drury), Baochuan Lu (SBU), Tim DeClue (SBU), Judy Mullins, Karla Carter (Bellevue)

1. Welcome and Introductions
2. Agenda additions
3. Approval of minutes from August 4th, 2017 meeting at University of Nebraska-Lincoln – **Minutes Approved**
4. Regional Board Report – Judy Mullins
Approval of budget for 2019:
 - **Regional report: Need to end conference in the black. Survey re: digital-only proceedings survey are in. 89% would accept digital copy, 11% no. 72% yes 28% no to digital only. That is a high enough proportion of no to continue printing copies & not go digital only. Considering on demand printing. SIGCSE exhibit booth will be set up. Need flyers for conference. Need to put 'in cooperation with SIGCSE' on website. Chair of conference must be member of SIGCSE. Considering trying to boost attendance by offering workshops on cybersecurity, AI, etc.**
 - **2019 budget (Scott S): Current budget is \$700 in red. Considering raising registration to \$155. Reduced planned expenditures for speaker expenses to \$875 from \$1000. Postage budget has been used as cushion in the past. We don't expect to need the full budget for speakers. Our registrations are higher than some, lower than others. We are about in the middle. Refreshments & meals may be an area to work the budget a bit. Considering reworking Saturday lunch to bringing in subs or something else relatively cheap. Cost of meals can be a big factor in costs. In addition, the later the estimated numbers are put together, the more accurate.**
 - **Motion to approve budget (Ron) under the direction of the chair to manage the budget (Rex), Seconded (Diana). Budget Approved.**
5. Committee Reports

Task	Assigned	Notes	Deadline
conference chair	Scott Bell	sbell@nwmissouri.edu <ul style="list-style-type: none"> • Rooms reserved • catering notified of event (still need to pick menu) • IT notified • Workshop Presentation selected 	
conference co-chair	Rex McKanry	rmckanry@stchas.edu	
grad schools		Scott will contact grad schools	
2-yr schools involvement	Rex?	Needs a list of 2-yr schools (Carol?)	
k12	Tim DeClue/Diana Linville?	Tim – working with code.org – approx. 20 schools on campus, hopefully several will attend Scott – we have several teachers from Google Grant workshops that will hopefully attend	
Site support	IT group	Additional support – need 3 computers and printer for registration, need someone “on call” for presentation rooms.	
	Scott Bell, Doug Hawley		
	Students		
Student posters	Rick Barker Ajay Bandi	Room needs access control until judging is done. Needs to be close to everything	
Student Papers	Ajay Bandi	Emailed to Ajay, reviewed by committee. He will notify those presenting. Make sure papers are checked in TurnItIn before submitting to check for plagiarism.	

programming contest	Charles Hoot/ Michael Rogers	TEST YOUR INFRASTRUCTURE, MAKE SURE SOFTWARE IS CONSISTENT ON STUDENTS AND JUDGES MACHINES. You do not want surprises. – Scott has spoken to Charles. He is planning on using Open Kattis.
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6. Pre-Conference Workshop: “An Iota of IoT” Michael Rogers, Bill Siever –**motion to approve (Diana), seconded (Michael O.) Pre-Conference Approved.**

7. Keynote Speakers: Suggestions? - **David, Denise, Carol, Scott and Michael will work on speakers**

- Opening Keynote
- Dinner Keynote

Primary Candidate Options:

- i. **Kent Pickett from Mo West....(Judy will contact) - simulations at Leavenworth and a consultant with Miter corporation**
- ii. **Alicia Dwyer Cianciolo.....(Judy will contact) – NASA employee – worked on the Mars curiosity robot Team**
- iii. **UMKC Faculty - eye-Verify – Brian Hare**
- iv. **K-12 Legislation for CS speakers – every public school would have to offer CS to students – Tim DeClue**

Secondary Candidate Options:

- i. **George Keramaj – Michael O**
- ii. **Industry Panel**
- iii. **Butterscotch Shenanigans – Seth and Sam Coster – Rex McKanry**
- iv. **Drury Faculty – Chris Branton - Virtual Reality – Scott Sigman**

8. LUNCH (scheduling adjustable)

9. Select conference presentations

- **Papers (Michael Oudshoorn, Ajay Bandi) – acceptance rate of 54.55% of the papers**
- **Panels/Tutorials/Workshops (Ron McCleary) – Panels – acceptance rate of 100%, Tutorials/Workshops – acceptance rate of 50%**
- **Nifty Assignments (Mahmoud Yousef) – 57% acceptance rate**

10. Additional Items?

- **Conftool (Ron) – it is now online, please start advertising and recruiting participants. He changed the interface to hopefully make it straightforward and easier to use. He would welcome feedback on the configuration. He will be working on making it easier for the treasurer and programming contest.**
- **Review Process (David) –mentioned that running the admission system had some changes. Went to opt in system for reviewers, which he feels was a positive change and had a higher response rate. However, we have a smaller pool of reviewers. We need to figure out a way to get more reviewers:**
 - i. **Booth at SIGCSE**
 - ii. **Karla suggested giving a webinar on how to do reviews to help those who have never reviewed, people may think it’s harder than it is or just do not know what they are doing.**
 - iii. **Tim asked if we had any high school teachers who are reviewers. Judy does not know if HS teachers would have the experience to review.**
 - iv. **Maybe put a check box on the registration to volunteer as a reviewer.**
 - v. **Brian said that some conferences look at past participants and ask them to be reviewers, Diana seconded that stating that some conferences if you submit a paper you MUST also be a reviewer.**

- **Instructions of Rubrics and Scoring (David):** nifty assignments/panels/workshops have drifted away. Reviewers are not following the scoring rubric. Need a committee to give feedback to improve the process so that reviewers will utilize this correctly. We are in the habit of only looking at the scores, not at the quality of reviews, or look at the topic areas. Would like a small committee to look at this. Maybe we should look at all categories as a whole.

Volunteers – David, Scott, Ron, Charles R, Baochuan

- **Social Media (Karla) –** We have a twitter account, Michael will collaborate to look into this.

11. Tour of local facilities?

12. Schedule – **Suggested Tracks - 4 papers, 4 tutorials(2), 4 panels, 1 lightning, 1 student papers, 1 vendors, 1 nifty**