

Consortium for Computing Sciences in Colleges

2015 Fall Meeting of the CCSC Board of Directors

7 p.m. – 11 p.m. - October 8, 2015

Library Seminar Room

Seattle Pacific University

Seattle, Washington

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Annotated Agenda

2015 Fall Meeting of the CCSC Board of Directors

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I. Approval of Agenda

II. Welcome to New Members

We want to issue a warm welcome to the CCSC Board of Directors to Tina Johnson, South Central Representative. We also want to welcome are Kevin Treu, Southeast Representative, Brent Wilson, Northwest Representative, and John Meinke, Publications Chair back to the board for another term.

III. Future Board Meetings

Spring 2016 Board Meeting

We will meet for the both the spring meeting of the Board of Directors and the CCSC Annual Business Meeting at the SIGCSE Conference in Memphis, Tennessee. The CCSC Board of Directors will meet on Wednesday, March 2, 2016 from 7:00 p.m. to 11:00 p.m. The CCSC Annual Meeting will be held on Friday, March 4, 2015 following the SIGCSE Business Meeting. Rooms for the board meeting, the meeting of the audit committee, and the CCSC Annual Meeting are being scheduled through SIGCSE.

Fall 2016 Board Meeting

The Board of Directors meets each fall in conjunction with one of the fall conferences. If we remain on the same schedule of rotation, the Fall 2016 Board of Directors meeting should be held in conjunction with the Southeastern 2016 Conference.

Action Item: Approve the location of the Fall 2016 Board Meeting.

IV. Reports

Board members are requested to report verbally only on additions to their written report, which was distributed prior to the meeting. New action items arising from reports will be

deferred to New Business. Please read the other reports ahead of time and do not read your own report to us during the meeting.

Officers' Reports

President
Vice President
Publications Chair
Membership Secretary

Regional Reports

Central Plains	Eastern
Midwest	Mid-South
Northeastern	Northwestern
Rocky Mountain	South Central
Southeastern	Southwestern

Other Reports

National Partners Chair
Conference Coordinator
Comptroller's Report
Service Recognition Committee
UPE

V. Elections and Appointments

Nominating Committee

Two regional representatives are needed to serve on the Nominating Committee, which will be chaired by the Vice President, Hala ElAarag.

Action Item: Appoint two regional representatives to the Nominating Committee for 2016.

Positions Elected in the Spring 2016

CCSC Vice President – VP term through 2018, President Term through 2020
Midsouth Representative
Northeastern Representative
Rocky Mountain Representative

Finance Committee

The finance committee is a standing committee of the Consortium appointed by the Treasurer. The committee is chaired by the Treasurer and is charged with

submitting a budget for the next fiscal year by or shortly after the conclusion of the spring meeting of the Board of Directors.

Action Item: Treasurer's appointment of a Finance Committee.

Audit Committee

The Audit Committee members are Comptroller Rob Bryant (chair), and two other persons who do not serve on the board. Rob Bryant will choose members for the 2015 Audit Committee. Suggestions for members should be sent to Rob. An audit of the Consortium should take place during the spring board meeting in Memphis.

Service Recognition Committee

Members of the Service Recognition Committee are Susan Dean, 1 years remaining in term, and Kevin Treu (chair), 2 year remaining in term. Colleen Lewis' term expires after presentation of the Distinguished Service Award this year. Colleen is the non-board member of the committee.

Action Item: Appoint a non-board member to replace Colleen on the Service Recognition Committee.

Spring Elections

The spring 2015 election was held electronically through votingplace.net. The election ran smoothly with no issues. Total cost of the election was \$180.00.

Action Item: The Spring 2015 election shall be held electronically using the same vendor, votingplace.net at a cost of \$180. (*Action Item or Information Item?? Do we need this as an action item? We have the \$180 in the budget so it does not need to be approved.*)

VI. Financial Reports

Report of the Financial and Accounting Practices Taskforce

Treasurers Report

Approval of Regional Budgets

VII. Old Business

Future Directions Commission

At the March 4th, 2015 meeting the CCSC Board of Directors formed a Future Directions Commission. The Commission was charged was to:

1. Investigate and analyze the drop in submissions to conferences, drop in conference attendance and the corresponding drop in CCSC membership.
2. Analyzing the current organization and potential modifications to our geographic regional structure with a view toward maximizing both conference attendance and conference submission rates.
3. Providing appropriate definition of our publication functions to enable an eventual transition to different leadership.

Members of the committee are Jeff Lehman, chairperson, Megan Thomas, Larry D'Antonio, Kevin Treu, and Deborah Hwang. Ex- officio members of the committee are the elected members of the Consortium and the Conference Coordinator. The committee is to report to the Board at the Fall 2015 meeting and deliver its final recommendations at the Spring 2016 Board meeting.

SIGCSE Exhibit Booth

The Consortium operated an Exhibit booth during SIGCSE 2014-15 and the consensus of the Board was to again operate the booth during SIGCSE 2016. An exhibit booth has been requested from SIGCSE. Costs are not known at the time of the writing of this agenda. When they are known they will be submitted for approval via an email vote.

Questions: Are there changes we want to make for this year? Who is going to coordinate this activity? Who will solicit regional conferences for flyers to distribute?

Report on a Permanent Address for the Consortium

Currently the mailing address for the Consortium is the Treasurer's address. This approach works well in periods of a long-serving treasurer. However, in periods where the Treasurer changes every few years, the current approach is problematic. The Treasurer, Susan Dean has been exploring options for establishing a permanent address.

Question: What is the status of this investigation?

Report on a Document Archival Policy

A committee of John Meinke, Megan Thomas and Brent Wilson was appointed by the board during the Fall 2014 Board Meeting to consider the development of a Document Archival Policy.

Question: What is the status of this investigation?

VIII. New Business

By-Laws for the CCSC Eastern Region

The Eastern Regional Steering Committee has developed and approved Regional By-Laws, which can be found in the packet of reports to the board.

Action Item: Approve the By-Laws of the CCSC Eastern Region.

Membership Rolls

During the course of the year the need of a current membership role for the entire consortium or for a region arises. These requests range from the need to determine the number of copies of the Journal to print to a mailing list for a conference announcement to the preparation of voting lists for the annual election. Our current system is a labor intensive process, which requires extracting membership data from 11 instances of Conftool, merging the lists, and hand editing to eliminate duplicates. Needless to say, producing a membership role in a timely fashion is a daunting task.

As a Board we need to consider this process. How do we best address the issues producing membership rolls presents? Should we consider a set of fixed dates at which membership rolls are produced and stored (where?) for use between dates? Should we consider providing additional help in terms of assistants to the Membership Secretary? Should we consider purchasing a membership tracking system?

C. Standards for Regional Web Sites and Conference Data

The availability of regional and conference information on regional web sites varies widely from region to region. Should we consider the development of a set of guidelines?

D. Span emails through the Generic @ccsc.org Emails

There has been recent rash of spam emails sent to the emails that we expose on the web site. Various national and regional officers have been on the receiving end of the emails. What action, if any, do we need to take?

Minutes of 2015 Fall Meeting of the CCSC Board of Directors

7 p.m. – 11 p.m. - October 8, 2015

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Voting Members Present: Scott Sigman, President; John Meinke, Publications Chair; Susan Dean, Treasurer; Tim McGuire, Membership Secretary; Larry D'Antonio, Northeastern Representative; Judy Mullins, Central Plains Representative; Kevin Treu, Southeastern Representative; Jeff Lehman, Midwest Representative; David Naugler, Midsouth Representative; Megan Thomas, Southwestern Representative; Brent Wilson, Northwest Representative; Karina Assiter, Rocky Mountain Representative; Tina Johnson, South Central Representative.

Voting Members Present via Skype: Hala ElAarag, Vice-President; John Wright, Eastern Representative.

Visitor Present: Will Mitchell, Conference Coordinator.

Visitors via Skype: Tim DeClue, National Partners Chair.

President Scott Sigman called the meeting to order at 7:40 p.m., October 8, 2015.

Scott Sigman introduced new representative Tina Johnson, and he also acknowledged Kevin Treu, Brent Wilson, and John Meinke, all of whom are starting new terms.

There was a unanimous vote to approve the agenda.

Scott Sigman announced the co-location of CCSC Annual Business Meeting at the SIGCSE Conference in Memphis, Tennessee. The CCSC Board of Directors will meet on Wednesday, March 2, 2016 from 7:00 p.m. to 11:00 p.m. The CCSC Annual Meeting will be held on Friday, March 4, 2016 following the SIGCSE Business Meeting.

Tim McGuire moved and Larry D'Antonio seconded the approval of the Fall 2016 Board of Directors meeting to be held in conjunction with the Southeastern 2016 Conference. The conference will be held in Asheville North Carolina in November, 2016. Motion passed unanimously.

Reports:

John Meinke reported about communication problems, reiterating that one conference's changing submission dates does not change his need to receive final papers in time for preparation of the proceedings for both conferences in the combined Journal issue and the coordination of three issues being prepared within a short time frame. He stressed the importance of conferences providing person-specific mailing address for the proceedings, and of alerting the local mailroom that they will be arriving. He also reemphasized his need for the conference program even in

preliminary form, up front, and gave an example of conference chairs sending more material after John sent a supposedly-final Journal issue to the printer.

John also reported that the first two Journal issues of the year (all fall conferences except Eastern) were available in the ACM Digital Library as of a week ago.

Tim McGuire reported that CCSC has 584 members.

Karina Assiter added to her report that Rocky Mountain had a conference last week and they had 29 attendees.

Tim DeClue, national partners chair, reported that it is easy to market in your area. The organizations want to support CS conferences. Tim asked the board to consider allowing the national vendor chair to travel to multiple conferences to get a feel on what other conferences are doing and be able to market better. Organizations want access to members and students. We give info about our national partners to our members. Tim has not approached Microsoft or IBM. Scott suggested making room in the program for vendor presentations and ask them to attend X number of conferences. Megan Thomas mentioned that this might be too expensive for the vendors. No conclusion was reached regarding funding of travel to conferences by the NP Chair.

Regional Representatives should read the Comptroller's report for budget submission deadlines.

Kevin Treu, Service Recognition chair, reported that there were 6 recommendations for the award. The committee brought two names to the board; George Benjamin and Ingrid Russell. The service recognition committee moved to approve both. The board unanimously approved the recognition of both candidates. Both will be recognized at the CCSC Business Meeting during SIGCSE 2016.

Brent Wilson and John Wright volunteered to serve on the Nominating committee. Positions to be filled are Vice President, Midsouth, Northeastern and Rocky Mountain representatives.

Susan Dean, Treasurer, appoint Judy Mullins, Rob Bryant and John Meinke to serve on the Finance Committee.

The Audit Committee members are Comptroller Rob Bryant (chair), and two other persons who do not serve on the board. Rob Bryant will choose members for the 2016 Audit Committee. Suggestions for members should be sent to Rob. An audit of the Consortium's records for fiscal year 2014-15 should take place during the spring board meeting in Memphis.

The appointment of a non-board member to replace Colleen Lewis on the Service Recognition Committee is needed. Two names were suggested. Kevin Treu will email them
The Spring 2016 election shall be held electronically using the same vendor, votingplace.net. The budget provides up to \$250 for elections

John Meinke moved and Tim McGuire seconded the approval of South Central 2017 budget. The budget was unanimously approved.

John Meinke moved and Judy Mullins seconded the approval of Rocky Mountain 2016 budget.

The budget was unanimously approved.

The Future Directions Commission got feedback from all 10 regional editors regarding questions related to authors/papers. They received feedback from 6 of 10 regions regarding questions related to the health of the region. The committee is working on summarizing this feedback. The committee will make recommendations in the spring. The data is not quantitative data so interpreting them is challenging.

The Consortium will operate an Exhibit booth during SIGCSE 2016. Judy Mullins will coordinate this activity.

The Treasurer, Susan Dean is still exploring options for establishing a permanent address for the consortium

The Document Archival Policy committee has explored options but there is no decision made. Suggestion was made to look into how other nonprofit organizations deal with this problem. Scott Sigman and Will Mitchell will work on framing questions for the committee to address.

John Wright moved and John Meinke seconded the approval of the By-Laws of the CCSC Eastern Region. Motion was withdrawn for later consideration via email.

During the course of the year the need of a current membership roll for the entire consortium or for a region arises. These requests range from the need to determine the number of copies to print of the Journal to a mailing list for a conference announcement to the preparation of voting lists for the annual election. Our current system is a labor intensive process, which requires extracting membership data from 11 instances of Conftool, merging the lists, and hand editing to eliminate duplicates. Needless to say, producing a membership role in a timely fashion is a daunting task.

We need to look into how to coordinate the use of Quickbooks and Conftool. In addition to an archiving system. A working group was formed that consists of Susan Dean, Will Mitchell and Tim Mcguire (chair). The group will report to the board at the Spring 2016 meeting

The availability of regional and conference information on regional web sites varies widely from region to region. Regional representatives need to be aware of this problem and keep it as high priority on their agenda.

There has been recent rash of spam emails sent to the emails that we expose on the web site. Various national and regional officers have been on the receiving end of the emails. We can reduce the problem by not putting a properly formed email address on the web. The renewing of the contract with the ISP will need to be done at the end of July. We need to talk to the ISP about the forwarding of the CCSC email.

Judy Mullins moved the approval of the board to cover the hotel and meals for Brent Wilson to travel for the board meeting tonight. John Meinke seconded. Motion passed unanimously.

The meeting was adjourned at 10:48 pm

Report of the President

Scott Sigman

On behalf of the Consortium a warm welcome to Tina Johnson who is joining the Board as the new South Central Representative. Brent Wilson, Northwest Representative, and Kevin Treu, Southeastern Representatives have been reelected and will continue to serve as representatives of their respective regions. John Meinke has consented to server another term as the Publication Chair. Welcome back to each of these. Likewise, our appreciation and a big thank you are extended to Leslie Fife for his service as the outgoing South Central Representative.

The Financial and Accounting Practices Taskforce has been busy finalizing its task. The members of the committee, Carol Spradling (chairperson), Will Mitchell, Susan Dean, Brian Hare, and Judy Mullins, have done yeoman work over the last three years. Their work includes smoothing the transition between treasurers and defining a sound footing for the accounting and financial practices of the Consortium. Their remaining task focuses on detailing and documenting procedures for the capture of regional data. Details of their work will be reported to the Board by the Treasurer, Susan Dean.

While the Taskforce is finishing its task the Commission on Future Directions is just starting its work. The members of the committee, Jeff Lehman (chairperson), Megan Thomas, Larry D'Antonio, Kevin Treu, and Deborah Hwang, have been busy over the summer collecting data. Their charge is to look at the future direction the Consortium needs to take in regard to regional organization, conference participation, and a future transition at the Publication Chair position. The Commission will bring a preliminary report of their work to the Board meeting on October 8th and a final report, along with recommendations, to the spring Board meeting.

The work that the Taskforce is finishing and that the Commission is beginning is essential to providing a solid foundation upon which the Consortium can build for the next decade or two. There remains, however, one additional area that the Board needs to examine. Maintaining an accurate membership roll is vital to the Consortium's existence. Our current process of maintaining a membership roll as 11 separate database instances is not sustainable over the long term. The current process is error prone and extracting data in a timely fashion is a laborious activity. It is imperative that we take a look at this vital function with a view to resolving the issues we have tossed around over the last several years.

As a group of volunteers with "day jobs", if you will, the members of the Board have accomplished much over the last several years. Thank you for your dedication and hard work. I look forward to working with you for yet another year.

Respectively submitted,
Scott Sigman

Report of the Vice President Hala ElAarag

The Vice President has tallied and recorded 8 email votes of the Board since the Spring Board Meeting. The results are listed below. Approved regional conference budgets may be found in the Treasurer's report.

Minutes to approve 2015 CCSC Business Meeting:

March 12, 2015 John Meinke has moved and Hala ElAarag seconded the motion to approve the minutes of the 2015 CCSC Business Meeting.

Voted yes: 11

Voted No: 0

Did not vote: 4

The minutes have been approved

Minutes of the Spring 2015 Board Meeting

On March 25, Hala ElAarag has moved and Susan Dean has seconded a motion to adopt the Minutes of the Spring 2015 Board Meeting. Leslie Fife moved a friendly amendment so that the second sentence of the second paragraph of the section entitled Future Directions Commission reads,

"A fifth person is still to be identified; Leslie Fife volunteered to serve on the committee. Deborah Hwang was also suggested as a possible choice to fill the fifth position on the commission. "

Hala ElAarag and Susan Dean accepted the friendly amendment.

Voted yes: 10

Voted no: 0

Did not vote: 5

The minutes have been approved

Approval of the CCSC:MW 2015 budget

On April 4 2015, Susan Dean has moved Board approval of the CCSC:MW 2015 budget. John Meinke seconded.

Voted yes: 10

Voted no: 0

Did not vote: 5

The budget has been approved

Approval of the CCSC:CP 2015 budget

On April 14, 2015 Susan Dean has moved and John Meinke has seconded a motion to approve the CCSC:CP budget as distributed to the board by Susan.

Voted yes: 11

Voted No: 0

Did not vote: 4

The budget has been approved

Approval of the CCSC:EA 2015 budget

On May 11, 2015 Susan Dean moved Board approval of the proposed budget for CCSC:EA 2015. John Meinke seconded.

Voted yes:13

Voted No: 0

Did not vote: 2

The budget has been approved

Approval of the CCSC:SC 2015 budget

On May 19, 2015 Susan Dean has moved the approval of the proposed 2016 budget for the South Central conference. John Meinke has seconded the motion.

Voted yes: 10

Voted No: 0

Did not vote: 5

The budget has been approved

Approval of the CCSC:NE 2015 budget

On June 22, 2015 Susan Dean moved Board approval of the attached proposed budget for CCSC:NE 2016. John Meinke seconded.

Voted yes: 11

Voted No: 0

Did not vote: 4

The budget has been approved

Approval of the CCSC budget for fiscal year 2015-16

On July 6, 2015 Susan Dean has moved: "Board approval of the attached proposed budget for CCSC for fiscal year 2015-16." As the finance committee is a standing committee of the Board,

Robert's Rules does not require a second for the motion.

Voted yes: 11

Voted no: 0

Did not vote: 4

The budget has been approved

Respectfully submitted,

Hala ElAarag

Vice President

Publication Chair Report

John Meinke

Fall 2015 Conferences

A summary of the statistics for the fall conferences follows:

Conference	Number Papers	Average Size	Panels/tutorials/...	Average Size	Page Count	Acceptance rate
Northwest	4	6.2	8	2.6	56	58%
Midwest	11	8.5	12	1.8	130	52%
Rocky Mountain	17	7.8	6	2.3	150	71%
Southeastern	14	6.8	9	3.1	134	59%
Eastern	15	8.4	5	1.6	138	65%

Please note that the figures above reflect what appears in the *Journal*. They do not reflect the final program for each conference in which there might have been additional workshops and such.

Once again, my thanks to the editorial team, Susan Dean and George Benjamin, as well as the folks I worked with from the individual conferences: Jeff Lehman, Pamela Smallwood, Sharon Tuttle, Stephen Carl, Steve Kreutzer, and David Hovemeyer. My thanks also to our printer, Courier Printing, as well as to the volunteers that helped in proof-reading. What fantastic jobs those proofreaders do in very short order as we complete the final manuscript and then try to get it as quickly as possible to Courier Printing!

Membership Roster

The CCSC membership roster continues to pose a problem and should be reexamined by the Board. Print run sizes must be determined for each of the issues, which means that we need the estimate for each issue which we base on the “current” state of the membership roster, and then when we’re ready to mail out the *Journal* issue we need an actual mailing list. That means that in support of publications alone the membership secretary needs to update the membership roster 12 times annually. (This is in addition to other CCSC purposes that the roster supports.) The problem is what this involves. The data comes in from Conftools in the form of eleven separate spreadsheets which then need to be merged and have duplidates removed! It is a very laborious process.

We have discussed this issue in the past unsuccessfully. I don’t have a solution, but we need to try to move toward a solution.

Respectfully submitted,
John Meinke, Publications Chair

Membership Secretary Report

Tim McGuire

As of October 1, 2015, CCSC membership stands at 584. The majority of those, of course, result from conference attendance. Renewals also have arrived via the Membership Renewal site and by US mail.

Membership counts and percentages of total by region are shown in the following table. Those listed as “Unspecified” are affiliate members.

Region	Membership Count	Percentage of Total
Central Plains	45	7.8%
Eastern	68	11.8%
Midsouth	24	4.2%
Midwest	62	10.8%
Northeastern	159	27.7%
Northwestern	45	7.8%
Rocky Mountain	17	3.0%
South Central	48	8.4%
Southeastern	83	14.5%
Southwestern	19	3.3%
Unspecified	19	3.3%
Total	584	100.0%

The following historical data comes from previous board reports.

Membership – From Board Reports																
	F08	S09	F09	S10	F10	S11	F11	S12	F12	S13	F13	S14	F14	S15	F15	
CP	54	60	56				47	47	41	49	49	55	46	51	45	
EA	80	84	84				75	74	91	61	70	63	60	66	68	
MS	37	47	55				38	38	34	40	40	45	37	38	24	
MW	71	89	47				54	54	79	74	91	76	89	67	62	
NE	124	109	101				128	129	131	137	130	136	113	128	159	
NW	58	45	48				65	38	48	38	41	47	64	44	45	
RM	46	30	10				32	30	37	24	28	20	26	20	17	
SC	82	77	48				38	37	36	42	30	42	44	46	48	
SE	92	55	54				72	66	86	70	76	78	78	86	83	
SW	36	34	43				32	32	23	32	23	36	27	31	19	
Other			1					1	2	4	8	8	8	9	19	
Total	680	630	547	~ 450	510- 720	?	581	546	608	571	586	606	592	586	584	

Spring Conference Attendance

The following table shows regular members and others who attended regional conferences during the Spring 2015 season.

2015 Regional Conference Attendance							
Region	Regular Attendees	Students	Vendors	K-12	Speakers	Other	Total
Southwestern	19	11	0	3	1	0	34
Central Plains	46	56	1	10	0	38 ^a	157
MidSouth	24	6	0	0	0	17 ^b	47
South Central	41	20	1	0	0	0	63
Northeastern	123	68	5	0	0	0	96
Total	253	161	7	13	1	55	397

Notes:

- a) Central Plains - Student Programming Contest Competition Only, 36; Career Fair, 2
- b) MidSouth – Student Programming Contest

Central Plains Regional Report

Judy Mullins

Regional Elections

Baochuan Lu of Southwest Baptist University was elected as the Central Plains Editor for a 3-year term. Brian Hare was elected Regional Treasurer for a 3-year term.

Central Plains Conference 2015

Our conference was hosted by College of the Ozarks in Point Lookout, MO. Jim Buchan served as conference chair. The keynote speaker was Jim Ingram, Manager-Business Intelligence Garmin International, Olathe, KS, whose talk was entitled “Optimizing Business Decisions.” The banquet speaker was David Foss, President of Jack Henry & Associates, Inc. Foss’s talk was entitled “The Evolution of Banking Technology.” A K-12 Keynote was delivered by Tammy Pirmann, CSTA Board of Directors. Ms Pirmann’s talk was titled “How is Computer Science Taught in the Various K-12 Levels?” The conference sponsored a poster contest and a programming contest for students, and featured a student papers session as well as a special track for K12 Lightning Talks and Panels. A scheduled pre-conference workshop, “*HFOSS: Humanitarian Open Source Software in the College Classroom*” was cancelled due to the presenter, Sean Goggins, being snowed in at the airport.

Student Programming Contest Winners

23 teams from 14 colleges and universities competed in the programming contest. The programming contest followed the ACM International Collegiate Programming Contest format. The top four teams were awarded cash prizes as follows:

Rank	Team	Problems Solved	Total Minutes	Prize (shared among team)
1	Southwest Baptist University - <i>Purple</i>	5	498	\$300
2	University of Kansas - <i>The Problem Halts</i>	4	476	\$210
3	University of Central Missouri – <i>Josh Gast</i>	4	695	\$150
4	University of Central Missouri – <i>Negative Infinity</i>	2	107	\$90

A detailed summary of the contest may be found at <http://www.ccsc.org/centralplains/2015ProgrammingContestResults.html>. Support for the programming contest was provided by the Cerner Corporation and UPE.

Student Poster Contest Winners

16 students from 3 universities presented 7 posters in the contest. The winners are shown below:

Rank	Student	University	Award
1	Daniel Chick, David McBride and Josef Polodna	Drury University	\$150
2	Ian Meyers, Zachary Glossip and Clayton Sippy	Drury University	\$100
3	Zachary Glossip	Drury University	\$75

Central Plains Conference 2016

Our conference for 2016 will be hosted by Missouri Western State University, St. Joseph, Missouri, April 1-2, 2016, with Baoqiang Yan acting as conference chair. Conference highlights will include papers, panels, and tutorials, a K-12 track, a Nifty Assignments track, a Work-in-Progress track, a SIGCSE sponsored workshop, a student poster contest, a student programming contest, a student papers track and a career fair. Companies attending the career fair will be charged approximately \$50. The fair will be held on Saturday morning, when the greatest number of students will be in attendance. Conference details may be found at <http://www.ccsc.org/centralplains>.

Future Conferences

Our 2017 conference will be hosted by the University of Nebraska Lincoln in Lincoln, Nebraska, March 31-April 1. Charles Riedesel from University of Nebraska Lincoln has been elected conference chair by the Regional Conference Committee. The 2018 conference will be hosted by Northwest Missouri State University, Maryville, Mo.

Respectively submitted by:

Judy Mullins
Central Plains Representative

Eastern Regional Report

John Wright

This report is being written and submitted before our 31st Annual Regional Conference which will be held on October 23-24, 2015 at Stockton University, Galloway, NJ. It is being co-chaired by Vince Cicirello and Aakash Taneja, both with Stockton University. The website for the conference can be found at <http://www.ccsc-eastern.org>. Current information about this year's conference can be found on this site. Conference and regional updates as well as pictures from past conferences can be found on our Facebook page at <http://www.facebook.com/ccsceastern>. The CCSCE2015 Collegiate Programming Contest will be held on Saturday, October 24 from 8:20am-12:50pm. Prizes will be awarded courtesy of Upsilon Pi Epsilon.

The 32nd Annual Conference will be held next fall at Frostburg State University in Frostburg, MD, chaired by Michael Flinn. The Call for Participation has been prepared and will be distributed at this year's conference and at SIGCSE. It will be posted on the web site soon after this year's conference has completed. The dates for the conference will be October 28-29, 2016. The 33rd Annual Conference will be held in the fall of 2017 at Muhlenberg College in Allentown, PA, and we are looking for a site for the 2018 conference.

In addition to our work on the annual conference, the Eastern Steering Committee wrote and approved bylaws for the Eastern Region and are awaiting the approval of the CCSC Board. This committee is also performing a search for a new Regional Treasurer and would like to thank Karen Anewalt, University of Mary Washington, for her many years of service in this position.

Respectfully submitted by John Wright, Eastern Regional Representative.

Mid-South Regional Report

David Naugler

2015 Conference

The Thirteenth Annual Mid-South Conference was held April 10-11 at Hendrix College in Conway, Arkansas. Larry Morell of Arkansas Tech University was the Conference Chair and Gabriel Ferrer of Hendrix College was the Site Chair. Nine papers (out of 19 submitted) were presented. There are also four tutorials, two panel discussions, a Nifty Assignments session, a student papers session and a student programming contest.

David Hinson gave the keynote address **Stranger in a Strange land: an Entrepreneur's Sojourn in the Academy**.

2016 Conference

The Fourteenth Annual Mid-South Conference will be held at Rhode College in Memphis on April 1-2, 2016. Gabriel Ferrer will be the Conference Chair and Betsy Sanders will be the Site Chair.

Respectfully submitted
David Naugler

Midwest Regional Report

Jeffrey Lehman

Midwest Conference 2015

The twenty-second annual Midwest Conference will be October 2nd and 3rd 2015, at the University of Evansville, in Evansville, IN. Janet Helwig, Dominican University, will serve as the Conference Chair. The Site Chairs will be Deborah Hwang, University of Evansville, and Scott Anderson, University of Southern Indiana.

The 2015 Midwest Conference Committee met on April 25, 2015, at University of Evansville to select papers and set the program. Twelve of twenty-one papers were selected (57.2% acceptance rate).

The conference schedule includes four parallel tracks with four paper sessions, two panels, four tutorials, two vendor sessions, K-12 session, a spotlight on student session (posters and projects), nifty assignments, and a works-in-progress session. Pre-conference workshops will include *Assessment and/or Abet Accreditation: the Good, the Bad, and the Helpful* with Cathy Bareiss and *Reviewing NSF Proposals: Effective Proposal Writing Via the Review Process* with Paul Tymann.

Michael Goldweber will present our keynote address *Improving Course Relevance: Incorporating the Social Value of Computing into your Courses*. In honor of the 35th anniversary of the founding of CCSC, Will Mitchell, former University of Evansville faculty member and CCSC founder will give the banquet address. A student programming contest will be held Saturday morning.

Midwest Conference 2016

The location for our 2016 conference will be Taylor University in Upland, IN. The conference date has not been finalized.

Respectfully submitted by:

Jeffrey L. Lehman
Midwest Representative

Northeast Regional Report

Lawrence D'Antonio

2015 Conference

The Twentieth Annual CCSCNE conference was held April 17-18, 2014 at the College of the Holy Cross in Worcester, MA. Attendance continued the very positive trend of the past several years. There were a total of 287 registrants in total. There were 123 regular attendees (up 12 from last year) and 157 student attendees (down 19 from last year), including 29 programming contest teams (down 3 from last year) and 52 student posters (up 1 from last year). We had 6 faculty posters (up 2 posters from last year).

There were 29 papers submitted of which 15 were accepted. This represents an acceptance rate of 52%. In addition the conference featured three tutorials, three panels, six faculty posters, and four pre-conference workshops.

There were two excellent invited speakers: Sep Kamvar of M.I.T. who gave a talk on “Self-Limiting Software and Sociotechnical Ecosystems” and Kim Bruce of Pomona College who gave a talk on “Programming with Grace.”

The programming contest took place on Friday morning. The student posters were displayed during the Friday evening social hour. In addition there was a Hackfest in which approximately forty students spent much of Friday afternoon and evening working on an open source software project.

There were five vendors who exhibited at the conference: Turingscraft, EMC², Dexter Industries, ICCP, and Jones & Bartlett.

Officer Elections

We had elections for the following positions.

Regional Chair	Lawrence D'Antonio	Ramapo College	ldant@ramapo.edu
Secretary	Richard Wyatt	West Chester U.	rw Wyatt@wcupa.edu
Membership Chair	James Teresco	College of Saint Rose	terescoj@stroze.edu
Regional Editor	Mihaela Sabin	University of New Hampshire	mihaela.sabin@unh.edu

Note: Mihaela Sabin and James Teresco are new officers.

2016 Conference

The conference committee was introduced for the 2016 conference, our Twenty-first Annual Meeting, which is to be held at Hamilton College on April 29-30, 2016. The conference chair is Mark Bailey from Hamilton College.

The deadline for papers, panels, tutorials, and workshop submissions for the 2015 conference will close on November 16, 2015. Faculty posters are due January 15, 2016. Student poster abstracts are due March 4, 2016.

Other Items

- MassBay Community College will host the 2017 meeting.
- The University of New Hampshire, University of New Haven, and College of Saint Rose have expressed interest in hosting future meetings.

Respectfully submitted, September 20, 2015

Lawrence D'Antonio
Chair of CCSCNE Board
Ramapo College of NJ
Mahwah, NJ 07430

Phone: 201-684-7714
Email: ldant@ramapo.edu

Northwestern Regional Report

Brent Wilson

Future Northwestern Conference Sites

<i>Year</i>	<i>Dates</i>	<i>School</i>	<i>Location</i>
2015	October 9-10, 2015	Seattle Pacific Univ.	Seattle, WA
2016	October 7-8, 2016	Lewis & Clark College	Portland, OR
2017	1st/2nd Weekend of October, 2017	Washington State Univ. Tri-Cities	Richland, WA
2018	1st/2nd Weekend of October, 2018	University of Washington Bothell	Bothell, WA
2019	1st/2nd Weekend of October, 2019	George Fox University	Newberg, OR

Regional Notes

We currently have one regional board position (Secretary) not filled at this time. We are still seeking one volunteer that will accept an appointment until an election can be held.

Preparing for the National Board, Fall 2015

We would also like to extend our sincerest thanks to each of the national board for making the journey out here to the NW fall conference.

Respectfully submitted,
Brent Wilson
Northwestern Representative

Rocky Mountain Regional Report

Karina Assiter

General

Links

Regional site	http://www.ccsc.org/rockymt/
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regional board

Position	2015 Conference	2014 Conference (if differs)
<u>CCSC Rep (Regional chair)</u>	<u>Karina Assiter</u>	
<u>Treasurer</u>	<u>Ed Lindoo</u>	
<u>Editor(s)</u>	<u>Pam Smallwood</u>	
<u>Submission chair(s)</u>	<u>Karina Assiter</u> & <u>Mohamed Lotfy</u>	
<u>Webmaster</u>	<u>Kim Bartholomew</u>	
<u>Publicity Chairs</u>	<u>Reva Freedman</u> & <u>Avi Jain</u>	<u>Reva Freedman</u>
<u>Registrar</u>	<u>Durga Suresh</u>	
<u>Conference chair(s)</u>	<u>Mohamed Lotfy</u> & <u>Pam Smallwood</u>	<u>Jean Johnson</u>
<u>Site Chair(s)</u>	<u>Cecily Heiner</u>	<u>Mohamed Lotfy</u> & <u>Pam Smallwood</u>
<u>Moderator Chair</u>	<u>Avi Jain</u>	
<u>Program Chair</u>	<u>Mohamed Lotfy</u>	

2015 (24th Conference)

logistics

Date	October 2-3
Location	Southern Utah University, Cedar City, UT

Links

Submissions	https://www.ccsc.org/rm2015/index.php
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Fees

	Early	On-site
Author/Presenters	\$145	\$180
Attendee	\$100	\$130
Attendee-No meals	\$50	\$50
Student	\$75	\$75
Student – No Meals	\$25	\$25
Vendors	\$200	\$200

dates

Submission	May 31, 2015
Acceptance	June 28, 2015
Final Draft & Registration	July 12, 2015

future conferences (to be determined)

#	Year	Date	Location
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25 th	2016	Oct 7-8 or Oct 15-16	Regis University, Denver CO
26 th	2017		
27 th	2018		

Respectfully submitted: Karina Assiter, RM Regional representative

South Central Regional Report

Tina Johnson

2015 Conference

The 26th Annual CCSC South Central Conference was hosted by St. Edward's University on April 17-18 in Austin, Texas. The conference chair was Michael Scherger, Texas Christian University; the conference site chair was Michael Kart, St. Edward's University; and the program chair was Laura Baker, St. Edward's University.

There were 15 submitted papers and 9 were selected for inclusion – an acceptance rate of 60%. There were 4 student papers submitted, 3 accepted. There were 10 tutorials and 2 workshops submitted, 6 tutorials were accepted and 1 workshop was accepted.

The keynote speaker for the conference was Travis Oliphant, Cofounder and CEO of Continuum Analytics. The topic was Big Data Analytics.

2016 Conference

The 27th Annual CCSC South Central Conference will be hosted by St. Edward's University on April 8-9, 2016, in Austin, Texas. The conference chair is Michael Scherger, Texas Christian University; the conference site chair is Michael Kart, St. Edward's University; and the program chair is Laura Baker, St. Edward's University. More information regarding the conference can be found at <http://www.ccsc.org/southcentral/conference2016.html>

Respectfully submitted,

Tina Johnson
South Central Regional Representative

Southeast Regional Report

Kevin Treu

Fall 2015 CCSC:Southeastern Conference

The 29th CCSC Southeastern Conference is scheduled for Nov 6-7 in Salem, VA at Roanoke College. It will be our third visit to Roanoke. Anil Shende and Durell Bouchard are the site chairs. Kevin Treu is chairing the regional board; Hala ElAarag (Stetson) and Stephen Carl (Covenant) are program chairs, with assistance from John Hunt (Covenant). Other regional board members are Susan Dean (publicity, UMUC – Maryland in Europe), Jeannie French (local registrar, Coastal Carolina), John Hunt (treasurer, Covenant), Ben Setzer (secretary, Kennesaw State), John Meinke (Proceedings Editor, UMUC – Maryland in Europe), Dean Brock (2016 site chair, UNC-Asheville), and Robert Lover (at-large, Belmont Abbey).

The members of the local conference committee are:

- Local Arrangements Chair, Publicity Chair, Speakers Chair: Anil Shende
- Vendors Chair, Corporate Sponsors Chair: Durell Bouchard
- Programming Contest Directors: Andy Digh, Chris Healy
- Student Research Contest Director: Chris Healy

The scheduled program includes 12 papers, 2 panels, 1 tutorial, 1 workshop, two “nifty assignments” sessions, and a session of student presentations from our student research competition. A total of 21 regular papers were submitted (1 fewer than last year) of which 12 were accepted, for an acceptance rate of 57.1%, compared to 54.5% in 2014, 46.8% in 2013 and 2012 and 60% in 2011. (The acceptance rate for panels/tutorials/workshops was 100% -- 5 of 5 submissions.)

A pre-conference workshop entitled “*EngageCSEdu: A Living Collection of CS1 & CS2 Course Materials to Engage and Retain Diverse Students*” will be presented by Dr. Beth Quinn of the National Center for Women and Information Technology (scheduled from 9:00 a.m. to 12:00 p.m. on Friday, November 6).

The keynote address will be given by Dr. Brian Rickabaugh of Humana, entitled “*Standing Out in a Moving World*”. The banquet address will be given by Dr. Hampton Smith, an entrepreneur and independent video game developer, entitled “*Small Colleges Can Excite Unexpected People About Computer Science*”.

Student activities consist of a programming contest and a student research contest. We expect a record number of participants in our 22nd annual programming contest (set last year with 31 teams including 110 students from 20 colleges competing). We have 12 participants in our annual student research competition, representing 5 different institutions, which is also a record.

Winners in each of the competitions will be announced at the conclusion of the conference on

Saturday, Nov 7.

2016 CCSC:Southeastern Conference

At present we are scheduled for the next two conferences, with UNC-Asheville hosting for the first time in 2016, and Lenoir-Rhyne College hosting in 2017. Aggressive recruitment of hosts seems to have paid off, as interest has also been expressed in hosting beyond 2017.

Other Regional Issues/Activities

Overall Health of the Region – There are some concerns here. Though we've been successful recently in lining up hosts, membership seems stagnant. After experiencing a significant dropoff in submissions two years ago, we received still 2 fewer submissions last year and 1 fewer this year. Consequently, I have concerns about the long term health of the region. I hope to discuss with other representatives how things are going in their regions and what they're doing to keep them vital.

Respectfully submitted,
Kevin Treu
Southeastern Regional Representative

Southwest Regional Report

Megan Thomas

Regional Officers:

- Regional Chair: Colleen Lewis, Harvey Mudd College
- Treasurer and Registrar: Michael Doherty, University of the Pacific
- Secretary: Zach Dodds, Harvey Mudd College
- Editor: Peter Gabrovsky, CSU Northridge
- Regional Representative: Megan Thomas, CSU Stanislaus
- Webmaster: open position

2015 Conference

Four papers accepted, 1 tutorial, 1 workshop. (Nine papers submitted.)

Southwestern Conference 2016

- **Location:** Stanford University
- **Date:** March 25-26, 2016
- **Conference Organizers:**
 - **Conference Chair:** Cynthia Lee

Southwestern Conference 2017

- **Location:** University of California, San Diego
- **Conference Chair:** Leo Porter

Southwestern Conference 2018

- **Location:** CSU Northridge

Conference Chair: Leo Porter

Respectfully submitted,

Megan Thomas

Southwest Regional Representative

Treasurer Report

Susan Dean

1. Income and Expenses FY 14-15 - *see attachment*
2. Assets and Liabilities - July 31, 2014 and July 31, 2015 - *see attachment*
3. Conference budgets – **Action Items** - *see attachments*
 - SC2017 Proposed
 - RM2016 Proposed
4. Final Report of Financial and Accounting Task Force

The work of the Task Force was to be completed by July 31, 2015. We have accomplished our tasks, except that documentation could not be completed until “living through” the end of the fiscal year and a tax return filing, so is underway The other Task Force members (Carol, Judy, and Brian) will be reviewing the completed documentation as made available by Susan and Will.

 - A. Detailed definition of accounting and financial procedures to be followed/performed by regions/conferences. *Work-in-progress*
 - B. Detailed definition of accounting and financial procedures and duties of the Treasurer and Associate Treasurers. *Work-in-progress*
 - C. Develop how the Comptroller and the Audit Committee will review the financial data and supporting documentation. *Work-in-progress*
 - D. Definition and refinement of financial reports to the Board, to the Membership, and to the Regions. *Board, give feedback!*
 - E. Revision of forms for reimbursements and other payments of expenses. *Work-in-progress.*
 - F. Allocation of National Partners income, and appropriate accounting for it. *Done*
5. Insurance Forms for Upcoming Conferences

Regional Representatives, please provide information on your 2016 conference by filling out the attached information form – bring to me at the board meeting, or email it by the end of November.
6. Other Projects Underway
 - A. “Ownership” of Financial Accounts
 - B. Permanent Address for CCSC
 - C. Income tax returns

Respectfully submitted,
Susan Dean
CCSC Treasurer

CCSC

Income and Expenses

August 2014 - July 2015

	CCSC	Conferences	TOTAL
Income			
45000 Investments		-	-
45030 Interest-Savings, Short-term CD	350.52	-	350.52
Total 45000 Investments	350.52	-	350.52
46400 Other Types of Income		-	-
46410 National Partners	6,000.00	-	6,000.00
46430 Miscellaneous Revenue	87.53	-	87.53
Total 46400 Other Types of Income	6,087.53	-	6,087.53
47200 Program Income		-	-
47230 Direct Membership Dues *	9,387.50	-	9,387.50
47240 Program Service Fees		-	-
47250 Registrations with Membership *		-	-
47252 Early	17,548.00	40,872.00	58,420.00
47256 On-site	3,157.00	9,248.00	12,405.00
Total 47250 Registrations with Membership	20,705.00	50,120.00	70,825.00
47260 Registrations without Membership		-	-
47262 Vendor registration		1,840.00	1,840.00
47264 K-12 teacher		1,090.00	1,090.00
47270 Student Registrations		-	-
47272 Student Conf		13,207.00	13,207.00
47275 Indiv student team member		1,448.00	1,448.00
47278 Team registration		10,525.00	10,525.00
Total 47270 Student Registrations	-	25,180.00	25,180.00
Total 47260 Registrations without Membership	-	28,110.00	28,110.00
47280 Extra Service Fees		-	-
47282 Workshop early		260.00	260.00
47285 Banquet		1,045.00	1,045.00
47286 Lunch		71.00	71.00
47288 Extra Proceedings		192.00	192.00
Total 47280 Extra Service Fees	-	1,568.00	1,568.00
Total 47240 Program Service Fees	20,705.00	79,798.00	100,503.00
47295 Conference Misc Income/donations		1,150.00	1,150.00

Total 47200 Program Income	30,092.50	80,948.00	111,040.50
Total Income *	36,530.55	80,948.00	117,478.55
		-	
		-	
		-	
Expenses		-	
60900 Business Expenses		-	-
60950 Reimbursed Conference expense		-	-
60951 catering		46,241.80	46,241.80
60958 conference supplies		1,158.15	1,158.15
60962 facility & equip rentals		1,458.00	1,458.00
60965 Speaker & Entertainment		3,508.30	3,508.30
60967 awards		4,162.07	4,162.07
60971 signage & web expense		80.15	80.15
60972 publicity materials & distribution		1,285.75	1,285.75
60973 handouts		693.15	693.15
60975 conf travel & committee exp		3,544.56	3,544.56
60978 Other conference expense		2,759.00	2,759.00
Total 60950 Reimbursed Conference expense	-	64,890.93	64,890.93
60980 Journal expenses		-	-
60981 Journal Printing exp	13,898.80	-	13,898.80
60985 Journal distribution	3,549.05	-	3,549.05
Total 60980 Journal expenses	17,447.85	-	17,447.85
Total 60900 Business Expenses	17,447.85	64,890.93	82,338.78
62100 Contract Services		-	-
62150 Outside Contract Services	180.00	-	180.00
Total 62100 Contract Services	180.00	-	180.00
65000 Operations		-	-
65030 Printing and Copying	5.59	-	5.59
65040 Supplies	108.25	-	108.25
Total 65000 Operations	113.84	-	113.84
65100 Other Types of Expenses		-	-
65120 Insurance - Liability, D and O	638.00	-	638.00
65160 Other Costs	1,295.20	-	1,295.20
65180 PayPal Fees	2,289.28	-	2,289.28
Total 65100 Other Types of Expenses	4,222.48	-	4,222.48
68300 Travel and Meetings		-	-

68310 Conference, Convention, Meeting	516.13	-	516.13
68320 Travel	<u>19,082.89</u>	-	<u>19,082.89</u>
Total 68300 Travel and Meetings	<u>19,599.02</u>	-	<u>19,599.02</u>
Total Expenses *	<u>41,563.19</u>	64,890.93	<u>106,454.12</u>
Net Operating Income	(5,032.64)	16,057.07	11,024.43
Paid in FY14-15 for FY15-16 Journal Issues			<u>10,782.00</u>
Actual Net for FY15-16			242.43

*** Treasurer's Notes:**

1. Certain items that are specifically enumerated in the conference budgets are “folded in” in this report. In budgeting, each conference is allocated a portion of the National Partners’ income; in reality there is never an actual transfer of these funds. Similarly, the Membership Fee built into each conference budget for general CCSC support is not specifically transferred from the “conference income” columns to the CCSC column. In budgeting each conference is charged a “Head Tax” for each registrant who receives a Journal subscription; here that part of the registration fees is automatically associated with CCSC rather than with the individual conference.
2. Item 47230 Direct Membership Dues includes \$8,275.50 that was paid in registrations and membership renewals in FY13-14 that was “held” to cover the costs of Journal issues actually received in FY 14-15. Similarly, there is \$10,782 included here in 47250 Registration with Membership that was collected in FY14-15 to cover costs in FY15-16 that has not yet been moved out.
3. Miscellaneous Revenue = credit card rebates.
4. Outside Contract service = the online voting service used to conduct CCSC elections.
5. 65160 Other Costs includes such expenses as the monthly fees for QuickBooks online, purchase of software in support of Publications, registration with the state of Indiana, fees in support of the CCSC web site, etc.

CCSC Assets and Liabilities - FY 14-15

Assets	July 31, 2014	July 31, 2015
PayPal	2,007.36	8,594.86
Checking	14,773.35	20,102.07
Savings	103,788.78	94,758.92
CDs	44,180.63	44,585 *
Accounts Receivable	192.15	
Total Assets	164,962.27	168,040.85
Liabilities		
Chase Credit Card		212.21
Wells Fargo Credit Card		39.95
Reserves for Journals	8,275.50	10,782
Returned payments owed **		980.09
Total Liabilities	8,275.50	11,824.24

* approximation, as I am working on online account access.

** two FY 14-15 checks for expenses were returned, replacement payments made in FY15-16.

Rocky Mountain

Baseline Budget year: 2016

Actual

host: Regis Denver

2014

Budget Approved for 2014

Proposed 2016 Budget

Income	#	each	total	#	each	total	23
Registrations - Full - Author	27	\$140	\$3,780	30	\$135	\$4,050	3105
Registrations - Full - Attendee	2	\$100	\$200		\$160	\$0	
Registrations - Student - Full	2	\$75	\$150	5	\$35	\$175	105
Registrations - No meals Attendee	2	\$50	\$100			\$0	
Registrations - No meals Student	3	\$25	\$75			\$0	
Registrations - K-12 early			\$0			\$0	
Registrations - K-12 late			\$0			\$0	
Registrations - Progr Teams			\$0			\$0	
Registrations - student web			\$0			\$0	
Workshop - early			\$0			\$0	
Workshop - late			\$0			\$0	
Extra Meals							
Banquet	3	\$25	\$75	3	\$25	\$75	25
Lunch (Saturday)	1	\$15	\$15	1	\$15	\$15	
Extra Proceedings	5	\$10	\$50	1	\$10	\$10	30
Vendors Registration	0	\$50	\$0	0	\$50	\$0	
Vendors Presentations			\$0			\$0	
National Partners	4	\$100	\$400	4	\$100	\$400	
Industry Sponsorship							
UPE Sponsorship	1	\$200	\$200	1	\$200	\$200	
Grants							
Other Income							400
Total			\$5,045			\$4,925	\$3,665

Expenses

Steering Com. Travel Ex.							
Steering Com. Meeting Ex.			\$300			\$300	
Phone/Fax			\$15			\$15	
Publicity							
In support of Conference							
Other							
Postage for publicity			\$68			\$68	
Publicity							
In support of Conference							
Other							
Office Supplies			\$86			\$92	
Publicity							
In support of Conference							
Other							
Brochure Printing/Duplicating			\$113			\$150	
Publicity (printing, other formats)							
Other duplicating							
Signage							
Speaker Expenses	1		\$400	1		\$400	400

Consortium Head Tax	31	\$41	\$1,271	33	\$41	\$1,353	
Extra Proceedings	5	\$6	\$30	10	\$6	\$60	
Meals - Total							\$1,293
Breaks-Friday	31	\$6	\$186	33	\$6	\$198	
Breaks-Saturday	31	\$6	\$186	33	\$6	\$198	
Reception			\$0			\$0	
Banquet	34	\$25	\$850	33	\$25	\$825	
Saturday Breakfast			\$0			\$0	
Saturday Breakfast (prog. Teams)			\$0			\$0	
Luncheon (prog. Teams)			\$0			\$0	
Luncheon (Sat.)	32	\$15	\$480	25	\$15	\$375	
Entertainment							400
Transportation							
Rentals							
Student Awards			\$60			\$200	
Faculty Awards							
Consortium Membership			\$1,000			\$1,000	
Other Expenses							
Total			\$5,045			\$5,234	\$ 2,093
Balance			\$0			(\$309)	

Note - this is essentially the same revised budget as approved by the Board for RM 2015 in Mar '15.

SouthCentral

Budget year 2017
host:

Actual
2015

Last budget approved:

Income	#	each	total	#	each	total	42
Registrations - Full - Early	40	\$130	\$5,200	40	\$130	\$5,200	\$4,160
Registrations - Full - Late	5	\$140	\$700	5	\$140	\$700	
Registrations - Full - On-Site	0	\$135	\$0	0	\$135	\$0	\$1,400
Registrations - Student - early	20	\$50	\$1,000	20	\$50	\$1,000	\$1,000
Registrations - Student - late			\$0			\$0	
Registrations - K-12 early			\$0			\$0	
Registrations - K-12 late			\$0			\$0	
Registrations - Progr Teams			\$0			\$0	
Registrations - student web			\$0			\$0	
Workshop - early			\$0			\$0	
Workshop - late			\$0			\$0	
Extra Meals							
Banquet	2	\$18	\$36	2	\$18	\$36	\$15
Lunch (Saturday)	2	\$11	\$22	2	\$11	\$22	\$10
Extra Proceedings	2	\$10	\$20	2	\$10	\$20	\$10
Vendors Registration	1	\$125	\$125	1	\$125	\$125	\$130
Vendors Presentations			\$0			\$0	
National Partners	4	\$100	\$400	4	\$100	\$400	
Industry Sponsorship							
UPE Sponsorship			\$200			\$200	
Grants							
Other Income (List)							
Total			\$7,703			\$7,703	\$6,725

Expenses

Steering Com. Travel Ex.							
Steering Com. Meeting Ex.			\$50			\$50	
Phone/Fax			\$0			\$0	
Publicity							
In support of Conference							
Other							
Postage							
Publicity			\$0			\$0	
In support of Conference							
Other							
Office Supplies			\$0			\$0	
Publicity							
In support of Conference			\$350			\$350	\$435
Other			\$0			\$0	
Brochure Printing/Duplicating	65	\$2.00	\$130	65	\$2.00	\$130	
Publicity (printing, other formats)							
Other duplicating							
Signage							
Speaker Expenses	1	\$50	\$50			\$50	

Consortium Head Tax	45	\$41	\$1,845	45	\$41	\$1,845	\$1,722
Extra Proceedings	2	\$10	\$20	2	\$10	\$20	
Meals - Total							\$1,557
Breaks-Friday	65	\$5	\$325	65	\$5	\$325	
Breaks-Saturday	45	\$5	\$225	45	\$5	\$225	
Reception	65	\$0	\$0	65	\$0	\$0	
Banquet	65	\$18	\$1,170	65	\$18	\$1,170	
Saturday Breakfast	45	\$5	\$225	45	\$5	\$225	
Saturday Breakfast (prog. Teams)			\$0			\$0	
Luncheon (prog. Teams)			\$0			\$0	
Luncheon (Sat.)	45	\$11	\$495	45	\$11	\$495	
Entertainment							
Transportation			\$100	100		\$100	
Rentals - Includes Banquet Room			\$600	600		\$600	\$528
Student Awards			\$300	300		\$300	\$290
Faculty Awards							
Consortium Membership			\$1,000	1000		\$1,000	\$1,000
Other Expenses (List)							
Publicity							
Other							
Total			\$6,885			\$6,885	\$5,532
Balance			\$818			\$818	\$1,193

Consortium for Computing Sciences in Colleges

Information for Insurance for Conferences and Planning Meetings in 2016

Please complete and email to susandean@frontier.com by Nov. 30, 2015, or give hard copy to Susan Dean at Fall Board meeting. (If your region does not have an in-person planning meeting, leave that part blank.)

Conference Name:

Date(s):

Co-sponsor: Association for Computing Machinery's Special Interest Group for
Computer Science Education

Venue:

Address:

Expected Attendance:

Meeting Name:

Date(s):

Venue:

Address:

Expected Attendance:

Comptroller Report

Rob Bryant

The table below is the status of budgets that have been sent, received, and processed by me as of 9/29/15. Baseline budgets are sent to each region at least twice a year (May/June and January).

CCSC Comptroller Conference Budget approval status, 9/29/15

Region	Baseline yr & date	Budget yr & date	Comptroller Approval	approved by board	Next budget
-conf. term	sent to region	rcvd from region	sent to treasurer		needed
CP-SPR	2017: 6/2/2015				2017
EA - FA	2016: 6/2/2015				2016
MS - SPR	2016: 6/2/2015				2016
MW - FA	2016: 6/2/2015				2016
NE - SPR	2016: 6/2/2015	2016: 6/7/2015	2016: 6/16/2015	2016: 6/30/2015	2017
NW - FA	2016: 6/2/2015				2016
RM - FA	2016: 6/2/2015	2016: 9/20/2015	2016: 9/20/2015		2016
SC - SPR	2017: 6/2/2015	2017: 6/18/2015	2017: 6/9/2015		2017
SE - FA	2017: 6/2/2015				2017
SW - SPR	2016: 6/2/2015				2016

Conference Coordinator Report

William Mitchell

The forms for In-Coop status for the five Spring Conferences have been submitted to ACM. No one seems to be in a hurry to advertise these conferences. I had to dun regional steering committee members to get information as only two websites were displaying 2016 information and they were accessed via the 2015 link. I have asked that a minimal site (the call for papers) be established 9 months before the conference. I believe early notice of paper deadlines will help boost submissions.

I have done a study of the table of contents of the last 98 conference proceedings to see what trends I could uncover. I have shared my data with the Futures Committee and presented some of it to the MW conference in my banquet talk. I think that a major component to the dwindling paper submissions is too little market analysis and targeted recruitment. In today's environment someone has to actively solicit participation and reach out to non-participating programs. There is no longer sufficient reward for presenting to expect faculty to overwhelm the papers chair.

This market analysis needs to be done by the regional steering committee members within their regions because it involves tracking participation over time.

For example, in the MidWestern region Ohio and Michigan have taken over paper production leadership from Indiana and Illinois in part because Illinois faculty present a lot at CP, and because many of the original programs in Indiana and Illinois no longer submit papers (Indiana generated 36 papers from 1994-2004 but only 24 from 2005 to 2014, Illinois generated 45 from 1994-2004 but only 24 in the last 10 years). However, some conferences have reduced emphasis on reviewed papers and introduced posters and nifty assignments. Increasingly there are activities for students. These accommodations allow the conferences to continue to provide a meeting ground that supports the efforts of undergraduate computing faculty.

National Partners Chair Report

Tim DeClue

National Partner Program Updates:

There were no changes with regard to the National Partner program for the fall of 2015.

Current National Partners:

PLATINUM Partners: Turingscraft

GOLD Partners: Carnegie Mellon Information Networking Institute

SILVER Partners: Oracle Academy

Current Work:

We are winding up the fall proposals for national partners. The National Science Foundation has chosen to request a different avenue for supporting CCSC—primarily asking to support as ACM SIGCSE does with speakers.

Areas in need of Improvement

- Communication between the national partner chair (NPC) and the regions needs to be improved. The **regional vendor chair** needs to have a public email address available for the NPC to use.
- The NPC should be encouraged and supported to attend multiple CCSC conference meetings per year.
 - As a position which serves primarily to market the CCSC to potential partners, the NPC needs to have a holistic view of the national organization. Attending multiple conferences will address this need.
 - The NPC and the organization will benefit if the NPC has a network of contacts throughout the national organization. Attending multiple conferences will address this need.
 - Representing a national organization when the NPC only has a regional view places the NPC at a significant disadvantage from the standpoint of understanding how all of the conferences work. Attending multiple conferences will address this need.

UPE Report

Service Recognition Committee Report

Appendix

Bylaws Of The Consortium For Computing Sciences In Colleges, Eastern Region

Article 1: Name and Purpose

The name of this organization is The Consortium for Computing Sciences in Colleges, Eastern Region (CCSCE). It is affiliated with The Consortium for Computing Sciences in Colleges (CCSC). It was formed in 1983 as The Eastern Small College Computing Conference (ESCCC) and joined CCSC in 2001. The purpose of CCSCE is to hold the annual CCSC Eastern Regional Conference which is designed to promote the exchange of information among college personnel and K-12 educators concerned with computer use and education in the academic environment. It provides an affordable regional forum for the exchange of ideas and information concerning computing and computing curricula.

Article 2: Membership

Members of CCSCE are those members of CCSC who have selected the Eastern Region as their region for purposes of CCSC voting.

Article 3: Governing Body

The Eastern Steering Committee is the governing body of CCSCE. This committee is made up of the Regional Representative to CCSC, the Regional Treasurer, and members-at-large consisting of former chairs of the CCSC Eastern Regional Conference. The Regional Representative to CCSC serves as Chair. The Regional Representative is selected through an election conducted by the CCSC.

The Regional Treasurer is selected by the Eastern Steering Committee as this position needs to be filled. Upon the completion of each annual conference, the chair of the annual conference committee (see Article 4), or one of the co-chairs if there is more than one chair, will be asked to join the Eastern Steering Committee as a member-at-large.

The purpose of the Regional Representative is to serve as a liaison between the Annual Conference Committee, the Eastern Steering Committee, the members of the CCSC Eastern Region, and the CCSC Board of Directors.

The Regional Treasurer is responsible for helping the host institution to put together a budget for the annual conference and to communicate financial matters with the Eastern Steering Committee and the CCSC Treasurer. The treasurer will serve a 3-year term, renewable for a second 3-year term if desired by the steering committee and the treasurer.

Members-at-large are responsible for promoting the purpose of the organization and advising the Regional Representative in the role as liaison amongst the organization's constituencies. Members-at-large should be active within the organization, attending planning meetings and the annual conference when possible. Members-at-large are volunteers and may terminate their participation on the Eastern Steering Committee by notifying the Regional Representative.

Article 4: Conference

Hosts for the annual Eastern Regional Conference are chosen by the Regional Representative on a voluntary basis. Each host supplies a chair or co-chairs to organize all aspects of the conference with the assistance of a conference committee and the support of the Regional Representative, the Regional Treasurer, and the Eastern Steering Committee. The chair is responsible for the outcome of the annual

conference and for selecting members for the conference committee to help in achieving a successful outcome.

The conference committee is generally made up of, but is not limited to, the following roles and responsibilities:

- a. Chair: to plan, coordinate, and execute all aspects of the annual conference and to select other members of the conference committee to assist in this responsibility
- b. Papers Chair: to collect paper submissions to the conference, coordinate the review of the submissions, advise the conference committee on which papers to select for the conference, and to notify the proposers of acceptance or rejection of their submissions
- c. Editor: to ensure that authors have properly prepared the papers selected for inclusion in the conference publication, the Journal of Computing Sciences in Colleges, in coordination with the CCSC Publications Chair. This role is often fulfilled by the Papers Chair.
- d. Panels, Workshops, and Tutorials Chair: same as Papers Chair, but for Panel, Workshop, and Tutorial submissions
- e. Nifty Ideas and Lightning Talks Chair: same as Papers Chair, but for Nifty Idea and Lightning Talk submissions
- f. Student and Faculty Posters Chair: same as Papers Chair, but for poster submissions
- g. Speakers Chair: to select and coordinate speakers for the conference
- h. Programming Contest Chair: to coordinate all aspects of the student programming contest
- i. Registrar: to manage registration at the Annual Conference and provide registration information for the CCSC database and the Regional Treasurer
- j. Local Arrangements: to coordinate travel and housing options and other possible regional opportunities for those attending the conference
- k. Webmaster: to maintain and update the CCSCE Web site and social networking sites
- l. Regional Representative: to serve as liaison between CCSC and CCSCE
- m. Regional Treasurer: to manage the finances of CCSCE and to coordinate with the CCSC Treasurer

Article 5: Meetings

A spring planning meeting will be held by the conference chair to select submissions for the annual conference and make decisions on any other aspects of hosting the conference. An initial planning meeting may also be held at the ACM SIGCSE Conference if the chair so chooses. All conference committee and steering committee members will be invited to attend planning meetings.

The Eastern Steering Committee may hold an annual business meeting at the CCSCE Annual Conference as necessary. Steering committee members will be notified at least one month in advance of the conference if a meeting is to be held. Business of the steering committee may be accomplished via email or other forms of computer mediated communication.

Article 6: Standing Rules

Standing rules shall be defined and modified by the Eastern Steering Committee.

Article 7: Amendments

These by-laws may be amended by a 2/3-majority vote of the members of the Eastern Steering

Committee. The vote may be taken by email or at an annual business meeting. The official copy of the bylaws will be archived and available at the CCSC Eastern web site.