CONSORTIUM FOR COMPUTING SCIENCES IN COLLEGES

2017 Fall Meeting of the CCSC Board of Directors
Utah Valley University
Orem, UT
The Student Center, Trustees Conference Room SC 213c
7 pm. – 11 pm. – October 12, 2017

Contents

Annotated Agenda

2017 Fall Meeting of the CCSC Board of Directors
7 p.m. – 11 p.m. – October 12, 2017
The Student Center, Trustees Conference Room SC 213c
Utah Valley University
Orem, UT

I.   Approval of Agenda

II.   Welcome to New Members

We want to issue a warm welcome to our newly elected member Bryan Dixon as Southwest Representative, Judy Mullins Central Plains Representative, John Wright Eastern representative and Cathy Bareiss Midwest Representative for their reelection.

III.   Future Board Meetings

Spring 2018 Board Meeting

We will meet for both the spring meeting of the Board of Directors and the CCSC Annual Business Meeting at the SIGCSE Conference in Baltimore, Maryland. The CCSC Board of Directors will meet on Wednesday, February 21, 2018 from 7:00 p.m. to 11:00 p.m. The CCSC Annual Meeting will be held on Friday, February 23, 2018 following the SIGCSE Business Meeting. Rooms for the board meeting, the meeting of the audit committee, and the CCSC Annual Meeting are being scheduled through SIGCSE.

Fall 2018 Board Meeting

The Board of Directors meets each fall in conjunction with one of the fall conferences. If we remain on the same schedule of rotation, the Fall 2018 Board of Directors meeting should be held in conjunction with the Midwest 2018 Conference to held at Ball State University, Muncie, Indiana. Conference date is tentatively set as September 28 and 29, 2018. Board meeting would be Thursday, September 27, 2018 at 7 pm.

Action Item: Approve the location of the Fall 2018 Board Meeting.

IV. Reports

Board members are requested to report verbally only on additions to their written report, which was distributed prior to the meeting. New action items arising from reports will be deferred to New Business. Please read the other reports ahead of time and do not read your own report to us during the meeting.

Officers' Reports
President
Vice President
Publications Chair
Membership Secretary

Regional Reports

Central Plains (Judy Mullins)	Eastern (John Wright)
Midwest (Cathy Bareiss)	Mid-South (David Naugler)
Northeastern (Larry D'Antonio)	Northwestern (Brent Wilson)
Rocky Mountain (Mohamed Lotfy)	South Central (Tina Johnson)
Southeastern (Kevin Treu)	Southwestern (Bryan Dixon)

Other Reports
National Partners Chair (Liz Adams)
Comptroller's Report (Robert Bryant)
Service Recognition Committee (Kevin Treu)
UPE (John Meinke)

V. Elections and Appointments

Nominating Committee
Two regional representatives are needed to serve on the Nominating Committee, which will be chaired by the Vice President, Jeff Lehman.

Action Item: Appoint two regional representatives to the Nominating Committee for 2018.

Positions Elected in the Spring 2018
Vice President/ President Elect
Brent Wilson Northwestern Representative
Tina Johnson South central Representative
Kevin Treu Southeastern Representative

Finance Committee

The Finance Committee is a standing committee of the Consortium appointed by the Treasurer. The committee is chaired by the Treasurer and is charged with submitting a budget for the next fiscal year by or shortly after the conclusion of the spring meeting of the Board of Directors.

Action Item: Treasurer's appointment of a Finance Committee.

Audit Committee

The Audit Committee members are Comptroller Rob Bryant (chair), and two other persons who do not serve on the board. Rob Bryant will choose members for the 2018 Audit Committee. Suggestions for members should be sent to Rob. An audit of the Consortium should take place during the spring board meeting in Baltimore

Service Recognition Committee

Members of the Service Recognition Committee are Kevin Treu (chair), term expires after presentation of the Distinguished Service Award this year. Bob Neufeld, 2 years remaining, Cathy Bareiss 3 years remaining. Kevin is a board member of the committee.

Action Item: Appoint a board member to replace Kevin Treu (chair) on the Service Recognition Committee.

Comptroller

Rob Bryant has resigned. Shereen Khoja has volunteered to fill this position. She has been working with Rob this past year.

Action Item: Appoint Shereen Khoja as new comptroller and approve the funds to cover her travel and lodging for the spring 2018 meeting.

VI.   Financial Reports

Treasurers Report

Report on the Consortium's financial standing at the midpoint of the year and other items as the Treasurer sees fit.

Approval of Regional Budgets

Southeast 2018, Southwest 2018
Northeast 2018, Northwest 2018

VII. Old Business

Future Directions Task Forces

Based on the report of Jeff Lehman, the chair of the Future Directions Commission, at the March 2nd 2016 meeting of the CCSC Board of Directors, three topic specific task forces have been appointed to continue the work of the future directions commission. The organization task force chaired by Tina Johnson has reported to the board in the Spring 2017meeting.

- Membership - The task force consists of Kevin Treu (chair), Scott Sigman and Brent Wilson.
- Publications - task force consists of Jeff Lehman, John Meinke (chair) and Larry D'Antonio.

Question: What are the recommendations of the membership and publications task forces?

SIGCSE Exhibit Booth

The Consortium operated an Exhibit booth during SIGCSE 2014-17 and the consensus of the Board was to again operate the booth during SIGCSE 2018.   An exhibit booth has been approved by SIGCSE.

Questions: Are there changes we want to make for this year? Who is going to coordinate this activity?

Permanent Address for the Consortium

Currently the mailing address for the Consortium is the Treasurer's address. This approach works well in periods of a long-serving treasurer. However, in periods where the Treasurer changes every few years, the current approach is problematic. The Treasurer, Susan Dean has been exploring options for establishing a permanent address.

Question: What is the status of this investigation?

Standing Rules changes

In Spring 2017, Jeff Lehman reported that he is working with Scott Sigman to complete the required forms for in-cooperating with SIGCSE. He will work on Standing Rules changes for the fall board meeting.

Question: What is the status of this change?

Update of standing rules of Article VI for associate membership secretary and UPE liaison position (Susan Dean)

Question: What is the status of this change?

Code.org

> In Fall 2016 board meeting, the board approved Code.org to list CCSC as a supporter of their K-12 framework. Larry D'Antonio agreed to send an e-mail to the board related to possible cooperation with Code.org.
>
> Question: What is the status of this cooperation?

Reduced Registration for retirees

> In Fall 2016, the Board recommended that regions consider offering a reduced registration rate for retired members.
>
> Question: Which regions offer reductions for retirees.

Document archive

> Our current web host can be used as a document archive. Jeff Lehman will work with Deborah Hwang to make the archive accessible.
>
> Question: what is the status of this issue?

VII. New Business

Europe:

> A suggestion has been made to consider the possibilities of a conference or a region in Europe. What does the board think about this possibility?

Support Professor Lisa Dierker, Wesleyan University NSF grant

> If accepted CCSC will partner with the data-driven initiative through their offerings of regional student contests in programming as well as research paper and poster contests."

Acquiring .cs domain root

> To provide a framework for Computer Science organizations to build on .cs DNS internally. This will require approval of the IANA. Cost should only be time invested. This would require the filing and eventual approval of an IETF RFC

Follow-Up from CS Education summit at CMUS

> Potential for CCSC conference in Montana area. Providing support for training faculty to teach courses in new areas.

Minutes of the Board Meeting

CONSORTIUM FOR COMPUTING SCIENCES IN COLLEGES

2017 Fall Meeting of the CCSC Board of Directors
Utah Valley University, Orem, UT
The Student Center, Trustees Conference Room SC 213c
7 pm. – 11 pm. – October 12, 2017

Voting Members Present: Hala, President; Jeff Lehman, Vice-President; John Meinke, Publications Chair; Susan Dean, Associate Treasurer and Membership Secretary; Brian Hare, Treasurer; Larry D'Antonio, Northeastern Representative; Judy Mullins, Central Plains Representative; Cathy Bareiss, Midwest Representative; David Naugler, Midsouth Representative; Brent Wilson, Northwest Representative; Mohamed Lotfy, Rocky Mountain Representative; Tina Johnson, South Central Representative; Kevin Treu, Southeastern Representative; Bryan Dixon, Southwestern Representative.

Voting Members Present attending by Skype: John Wright, Eastern Representative.

Voting Members Absent: None:

President Hala ElAarag called the meeting to order at 7:25 pm.

New board member Bryan Dixon, Southwestern Representative, was introduced. Re-elected representatives Judy Mullins, Central Plains; John Wright, Eastern; and Cathy Bareiss, Midwest were welcomed as starting new three-year terms.

Cathy Bareiss moved and Tina Johnson seconded a motion to approve the agenda. Agenda was approved.

Cathy Bareiss moved and Tina Johnson seconded a motion to approve the location for both the spring 2018 meeting of the Board of Directors and the CCSC Annual Business Meeting to be at the SIGCSE Conference in Baltimore, Maryland. The CCSC Board of Directors will meet on Wednesday, February 21, 2018 from 7:00 pm. to 11:00 pm. The CCSC Annual Meeting will be held on Friday, February 23, 2018 following the SIGCSE Business Meeting. Locations were approved.

Cathy Bareiss moved and Tina Johnson seconded a motion seconded a motion to approve the location for the fall 2018 Board meeting to be held in conjunction with the fall Midwest 2018 Conference at Ball State University, Muncie, Indiana. The conference date is tentatively set as September 28-29, 2018. The Board meeting will be Thursday, September 27, 2018 from 7 pm to 11 pm. Location was approved.

Reviewed Reports as submitted.

President (Hala ElAarag) – Noted special thanks to Liz Adams, National Partners Chair, for her work recruiting new CCSC national sponsors.

Vice President (Jeff Lehman) – no additions.

Publications Chair (John Meinke) – Reported that the Midwest and Northwest fall conferences did not have paper copies of the proceedings due to issues related to the company contracted for binding. Attendees at these conferences will receive paper copies through the mail.

Membership Secretary (Susan Dean). Reported there are 559 members as of October 9, 2017. We are now using ConfTool to track member preferences for receiving email from vendors.

Reviewed Regional Reports as submitted.

Central Plains (Judy Mullins) – no additions.

Eastern (John Wright) – no additions.

Midwest (Cathy Bareiss). Noted that Midwest felt like it had its first "summer" conference given the unusually warm fall temperatures.

Mid-South (David Naugler) – no additions.

Northeastern (Larry D'Antonio). Reported region is now using EasyChair software ($150).

Northwestern (Brent Wilson). Expressed thanks to the board for guidance and wisdom with last year's conference. This year's conference had a higher number of paper submissions. The higher number of submissions may be due to having a deadline after the spring semester.

Rocky Mountain (Mohamed Lotfy). Reported that their next conference will be held in New Mexico.

South Central (Tina Johnson). Reported the region added lightning talks and enrollment seems to be improving.

Southeastern (Kevin Treu) – no additions.

Southwestern (Bryan Dixon) – no additions.

National Partners Chair (Liz Adams) - no written report. Board acknowledged great work with recruiting new national partners.

Comptroller's Report (Robert Bryant) – no additions.

Service Recognition Committee (Kevin Treu, chair). The board approve the proposal to allow the Distinguished Service Award to be given posthumously.

The board approved a motion to award the 2018 Distinguished Service Award to the late Myungsook Klassen of California Lutheran University.

UPE (John Meinke) – Expressed appreciation for UPE's continued support ($2,000) for student awards.

Cathy Bareiss moved and Tina Johnson seconded a motion to appoint Judy Mullins and Mohamed Lotfy to the Nominating Committee. Motion approved.

Finance Committee will be Brian Hare, Rob Bryant, Shereen Khoja, and Susan Dean.

Suggestions for members of the audit committee that will meet at the spring Baltimore meeting should be sent to Rob Bryant.

Kevin Treu was approved to serve another term and chair the Service Recognition Committee.

John Meinke moved and Cathy Bareiss seconded a motion to approve Shereen Khoja as the new controller effective August 1, 2018. Motion approved.

Cathy Bareiss moved and Tina Johnson seconded a motion to approve travel funds for Shereen Khoja to attend the spring Board Meeting. Motion approved.

Treasurers Report (Brian Hare). Reported working to get account information updated. New credit cards have been obtained and are working. Considering move to single bank (Wells Fargo) to simplify. We currently use both Wells Fargo and Bank of America. In general, we are receiving less checks and using PayPal more which may make consolidating easier. Regional treasures should make deposits. In general, the person writing checks should not make deposits. Quick Books is working well. Still a fair amount of busy work thus will be looking into trying to automate some of the more routine aspects.

Cathy Bareiss moved and Tina Johnson seconded a motion to approve the Southeast, Southwest, Northeast, and Northwest 2018 budgets. Motion approved.

Membership task force (Kevin Treu (chair), Scott Sigman and Brent Wilson). Reported they are gathering data and considering membership survey. How many regions have a publicity chair? Helpful to grow our mailing list. May need to reach out to IS and IT. Looking into use of a marketing consultant.

Publications task force (John Meinke (chair), Jeff Lehman, and Larry D'Antonio). Survey was given regarding acceptance of digital-only proceedings. In regards to institutions accepting the digital copy

(89% yes, 11% no). In regards to members desiring digital-only (72% yes, 28% no). Written feedback comments varied widely. May look at on-demand printing options. Further consideration and discussion is needed.

SIGCSE Exhibit Booth has been confirmed. Cathy Bareiss will set-up volunteer list for booth. Members encouraged to bring fliers for conferences. Fliers can also be sent for other conference.

Susan Dean is still working on finding a permanent mailing address for the CCSC.

Standing Rules changes for in-cooperation with SIGCSE (Jeff Lehman). Fall 2017 conferences were submitted. Working on documentation and will bring Standing Rules Proposal to spring 2018 meeting. Regional Representatives were reminded that one of their conference chairs must be a member of SIGCSE in order to get the in-cooperation status.

Update of standing rules of Article VI for associate membership secretary and UPE liaison position (Susan Dean) – no progress to report.

Code.org possible cooperation (Larry D'Antonio) – no progress to report.

Each region is asked to consider reduced registration for retirees.

Document Archive (Jeff Lehman). Should be able to store data on web-host. No progress to report at this time.

New Business

Discussed possibility of conferences or new region in Europe. Tax implications would be prohibitive at this point. No action taken.

Discussed request to partner with faculty member NSF grant to sponsor student programming and research contests. No action taken.

Discussed e-mail request to acquire the .cs domain root. Unclear how this fit into our mission. No action taken.

Discussed CS Education Summit at CMUS. Regions encouraged to consider offering workshops on current topics such as cyber security and AI.

Cathy Bareiss moved and Tina Johnson seconded a motion to adjourn. Meeting adjourned at 10 pm.

Respectively Submitted,
Jeff Lehman, Vice President

Report of the President

Hala ElAarag

I would like to extend a warm welcome to the Board of Directors for our new and returning members. Bryan Dixon will be serving as the Southwest Representative. Re-elected members are Judy Mullins, serving as Central Plains Representative, John Wright Eastern representative and Cathy Bareiss as Midwest Representative. Brian Hare will be serving as Treasurer and Susan Dean as associate Treasure, while Brian Snyder will be serving as associate membership secretary.

We have resolved several issues in 2016-2017. The Organization task force (Tina Johnson (chair), David Naugler, Kevin Treu, and Judy Mullins) analyzed the current organization and potential modifications to our geographic regional structure with a view toward maximizing both conference attendance and conference submission rates. They recommended that Central Plains and MidSouth regions consider offering a joint conference when feasible. Regional representatives from these two regions will discuss this possibility at their next local steering committee meetings. Jeff Lehman has compiled a list of suggested content for board reports including ideas for promoting attendance. Regional representatives are encouraged to add to this list. Cathy Bareiss added this information to a shared Google drive. Deborah Hwang has determined that our web host can be used as a document archive.

I am very happy to report that we have many new National Partners. While we lost the sponsorship of CMU INI, our National partners now include Turingscraft, Google for Education, Github, NSF, NCWIT, Teradata and ZyBooks. Mike Erlinger and Paul Tymann from NSF have developed a CCSC version of the NSF showcase. Thanks to our very active national partner chair Liz Adams. Please add the national partners to the regional conferences website.

There are several issues that we need to consider over the 2017-2018 year. Foremost on the list is continuing the Future Directions commission work in the areas of membership and publication. We also need to update the Standing Rules to reflect the addition of the associate membership secretary, associate treasurer positions and the role of the vice president to include taking care of the required forms for in-cooperating with SIGCSE. Our capable treasurer and membership secretary is developing documentation for the financial, accounting and membership procedures to ensure a smooth transition to the Treasurer and Membership secretary positions. The Board's task will be to oversee the process and provide the needed assistance. We still need to consider the permanent address for the Consortium. Finally, a suggestion has been made to consider the possibilities of a conference or a region in Europe. I would like the board to discuss this possibility in the Fall 2017 board meeting

I am looking forward to working with you on these issues in Orem. I hope we can get most of these issues resolved during the meeting.

Hala ElAarag, CCSC President

Report of the Vice President

Jeff Lehman

The Vice President tallied and recorded two votes of the Board and facilitated the spring elections. The results are listed below.

Approved Minutes of the 2017 Spring Board Meeting
On March 23, 2017, Jeff Lehman moved and John Meinke seconded a motion to approve the minutes of the 2017 Spring Board meeting and the 2017 Annual CCSC business meeting.

Voted yes: 10
Voted No: 0
Did not vote: 4

Spring Elections
The election was held April 15th through May 15th, 2017.

The results of the Spring 2017 elections for regional representatives are as follows. Each representative will serve from August 1, 2017 through July 31, 2020.

Central Plains, Elected - Judy Mullins
Eastern, Elected - John Wright
Midwest, Elected - Cathy Bareiss
Southwest, Elected - Bryan Dixon

There were 245 members who were eligible to vote electronically and 72 voted (29.4 % participation).

Region, Voted, Eligible, Percentage
Central Plains, 25, 62, 40.3%
Eastern, 17, 91, 18.7%
Midwest, 21, 66, 31.8%
Southwest, 9, 26, 34.6%
Total, 72, 245, 29.4%

For historical record (according to data stored on Voting Place.net) our participation rate for 2017 seems to be relatively good. Multiple reminders were sent via Voting Place.net.

Year, Voted, Eligible, Percentage
2013, 70, 309, 22.65%
2014, 100, 599, 16.69%
2015, 24, 175, 13.71%
2016, 105, 581, 18.07%
2017, 72, 245, 29.39%

Approved CCSCNW 2017 and CCSCEA 2017 Budgets
On May 29, 2017 Susan Dean moved and John Meinke seconded a motion to approve the budgets for CCSCNW 2017 and CCSC EA 2017.

Voted yes: 8
Voted No: 0
Did not vote: 6

Applications for SIGCSE In-Cooperation were submitted in May for the fall conferences. This task was formerly done by Will Mitchell as the Conference Coordinator. Applications for Spring conferences should be submitted in October and applications for fall conferences in March. Applications require the conference date, location, and contact information for the conference chair and papers/program chair. At least one of the chairs should be a member of SIGCSE.

Respectfully submitted,
Jeff Lehman
CCSC Vice President

Publications Chair Report

John Meinke

Fall 2017 Conferences

A summary of the statistics for the fall conferences follows:

Conference	Number Papers	Average Size	Panels/tutorials/...	Average Size	Page Count	Acceptance rate
Northwest	12	8⅓	5	2½	116	75% (12/16)
Midwest	8	9	14	2½	95	67% (8/12)
Rocky Mountain	8	8	4	2	156	75% (18/24)
Southeastern	14	8	3	1	119	60% (15/25)
Eastern	15	8	17	2	158	58% (15/26)

Please note that the figures above reflect what appears in the *Journal*. They do not reflect the final program for each conference in which there might have been additional workshops and such.

Once again, my thanks to the editorial team, Susan Dean and Baochuan Lu, as well as the folks I worked with from the individual conferences: Jeff Lehman, Pamela Smallwood, Sharon Tuttle, Stephen Carl, and Steve Kreutzer. My thanks also to our printer, Courier Printing, as well as to the volunteers that helped in proof-reading. What fantastic jobs those proofreaders do in very short order as we complete the final manuscript and then try to get it as quickly as possible to Courier Printing! My thanks also to the conference committees and their responsiveness to my needs.

Setting Deadline Dates

At the risk of sounding like the little boy who cried wolf, I will ask one more time that conferences check with me ahead of time regarding setting dates for final manuscript submission. Dates that worked fine last year may not work this year due to conferences not taking place the same weekend as last year. Furthermore, that move of a conference to another weekend may not be your conference – it very well could be the companion conference in the joint conference journal. If the companion conference moves up a week from last year your conference may very well have to move due dates!

Printer Problems

I discovered last month that some of our printing deadline problems this Fall were due to the death of the owner of Courier Printing. His widow, a retired music teacher, is attempting to keep the business going, although she is not really all that familiar with the printing industry. The biggest problem right now is the binding.

Future of Printed Proceedings

Brian Snider, Associate Membership Secretary, prepared the survey that went out to the membership. I hope to have some of the results prior to the Board meeting.

Respectfully submitted,

John Meinke, Publications Chair

Membership Secretary Report

Susan Dean

Members/Conference Registrations (fall conference numbers as of Sept. 26, 2017)

	FY2014-15	FY2015-16	FY2016-17	FY2017-18		
Registrations in ConfTool	Members	Members	Members	Members	Students*	Other**
EA	63	62	86	42	5	2
MW	63	50	48	58	73	3
NW	41	36	29	31	1	6
RM	23	25	21	30	1	13
SE	75	54	62	21	1	1
CP	46	51	42			
MS	25	34	29			
NE	124	97	114			
SC	41	31	36			
SW	19	21	19			
MEM		15	10	6		11***

* includes individual students and teams, so does not consistently reflect actual student count
** K-12, vendors, National Partners, free (board, speakers), 1-day, other non-subscription categories
***Life members - Distinguished Service Award
Note – some members attend more than one conference, so the total of the members column does NOT give the number of members of CCSC.

Verbal updates:
1. Fall 2017 conference registration data
2. renewal notices
3. voting lists
4. email lists
5. Print run counts and mailing lists
6. Membership count

> Respectfully submitted,
> *Susan Dean*
> Membership Secretary

Central Plains Regional Report

Judy Mullins

CCSC: Central Plains Report
October 12, 2017

Regional Elections
Judy Mullins was re-elected as the Central Plains Regional Representative for a 3-year term. Ron McCreary, Avila University, was elected Registrar for a 3-year term. Scott Sigman was appointed regional treasurer to complete Brian Hare's term. We want to thank Brian for his outstanding service as regional treasurer.

Central Plains Conference 2017
Our conference was hosted by University of Nebraska - Lincoln in Lincoln, NE. Charles Riedesel served as conference chair. The keynote speaker was Max Pierobon, Assistant Professor, Computer Science & Engineering, University of Nebraska-Lincoln , whose talk was entitled "Engineering Computing and Communications in Biological Systems." The banquet address was given by Adrian S. Wisnicki, Assistant Professor, Department of English and Center for Digital Research in the Humanities, University of Nebraska-Lincoln. Wisnicki's talk was entitled **"**The Evolution of the Livingstone Spectral Imaging Project." The banquet was held at the Museum of Speed. The conference sponsored a poster contest and a programming contest for students, and featured a student papers session as well as a special track for K12 Lightning Talks, Tutorials and an Industry Panel that discussed job market interview. A pre-conference workshop, "Making Music with Computers*"* was presented by Bill Manaris, College of Charleston. This workshop was sponsored by the SIGCSE Speaker's Fund. 14 papers were presented (66-2/3% acceptance rate). We had 43 faculty attendees, 36 student attendees, 1 K-12, and 29 Saturday-only students.

Student Programming Contest Winners
18 Teams from 10 colleges and universities competed in the programming contest. The programming contest followed the ACM International Collegiate Programming Contest format. The top five teams were awarded the following cash prizes:

Rank	Team	Problems Solved	Total Minutes	Prize (shared among team)
1	Bethel College – "Threshers"	2	354	$300
2	University of Nebraska Lincoln – "Hackstreet Boys"	2	463	$210
3	Creighton University – "BlueJays	1	176	$150
4	Graceland University – "GUCodeBeakers"	1	195	$90

A detailed summary of the contest may be found at
http://www.ccsc.org/centralplains/assets/ProgrammingResults2017.pdf.   Support for the programming contest was provided by the Cerner Corporation and UPE.

Student Poster Contest Winners

28 students from 6 universities presented 15 posters in the contest. The winners are shown below:

Rank	Student	University	Award
1	Jennifer Stefens, Alexis Kulash	Drake University	$150
2	Charles Buckhorn, Ben Stitch	Kansas State Polytech	$100
3	Ryan Fabac	Kansas State University Polytech	$75

Central Plains Conference 2018

The 2018 conference will be hosted by the Northwest Missouri State University in Maryville, Missouri, April 6-7, with Scott Bell acting as conference chair. Conference highlights will include papers, panels, and tutorials, a K-12 track, a Nifty Assignments track, a SIGCSE sponsored workshop, a student poster contest, a student programming contest and a student papers track. A career fair is also planned. Conference details may be found at http://www.ccsc.org/centralplains.

Future Conferences

The 2019 conference will be hosted by St. Charles Community College, Cottleville, Mo. April 5-6, 2019. Rex McKanry from St. Charles Community College has been elected conference chair by the Regional Conference Committee. The 2020 conference will be hosted by Truman State University in Kirksville, Mo.

Respectively submitted by:

Judy Mullins
Central Plains Representative

Eastern Regional Report

John Wright

This report is being written and submitted before our 33rd Annual Regional Conference to be held on October 20-21, 2017 at Muhlenberg College, Allentown, PA. It is being co-chaired by George Benjamin and Jorge Reyes-Silveyra, both with Muhlenberg College. The conference accepted 15 papers out of 29 submitted and will include a panel on sustainability, a workshop on cryptocurrency, and tutorials on POGIL, the cloud, and highway graphs. It will include the usual sessions of nifty assignments/lightning talks, the programming contest, keynote and banquet speakers, and the closing luncheon. Anyone interested in being on the committee for the 2018 conference can meet at the post-conference meeting immediately following the luncheon.

The CCSCE2017 Collegiate Programming Contest will be held on Saturday, October 21 from 8:00am-12:50pm. Prizes will be awarded courtesy of Upsilon Pi Epsilon.

The 34th Annual Conference will be held next fall at Marymount University in Arlington, VA, chaired by Donna Schaeffer. The Call for Participation will be distributed at this year's conference and at SIGCSE. It will be posted on the region's web site soon after this year's conference has completed. Marymount University also hosted in 2011.

The 35th Annual Conference will be held in the fall of 2019 at Robert Morris University in Moon Township, PA, chaired by Karen Paullet.

We are currently looking for a site for the 2020 conference.

The Eastern Steering Committee has been communicating via email and will not meet at this year's conference. We are looking for volunteers from the region to help with marketing/promoting the conference and are in discussions about offering a student research session in addition to the usual 5 sessions of faculty papers.

Eastern Website: http://www.ccsc-eastern.org
Eastern on Facebook: http://www.facebook.com/ccsceastern
Past Conferences: http://www.ccsc-eastern.org/past-conferences

Respectfully submitted by John Wright, Eastern Regional Representative.

Mid-South Regional Report

David Naugler

2017 Conference

The Fifteenth Annual Mid-South Conference was held at Lyon College in Batesville, Arkansas on March 31 - April 1, 2017.   David Middleton of Arkansas Tech University was the conference chair and David Sonnier of Lyon College was the site chair. There were six professional papers presented (out of eleven submitted), five tutorials, a workshop, three nifty assignments, two panels, and six student papers.
There was also a student programming contest with fifteen teams from eight institutions.

The keynote was given by Anthony Owen, State director of Computer Science Education, Arkansas Department of Education.

2018 Conference

The Sixteenth Annual Mid-South Conference will be held at Christian Brothers University in Memphis Tennessee April 6 - April 7, 2018.

Respectfully submitted,
David Naugler, Mid-South Regional Representative

Midwest Regional Report

Cathy Bareiss

Midwest Conference 2017
The twenty-fourth annual Midwest Conference was the first summer CCSC conference with temperatures in the 90's. It was held September 23-23, 2017 at Calvin College in Grand Rapids, MI. David Largent, Ball State University, served as the Conference Chair. Victor Norman, Calvin College, served as the site chair.

There were a total of 132 attendees: 54 faculty attendees and presenters, 2 invited speakers, 59 full student conference attendees, 14 programming contest only student attendees, and 2 National Partners.

The student showcase contest had 11 submissions (vs 4 from last year). We had two tracks:
Winners in the Discovery track were:
1. Articulus. Jori Gelbaugh and Amber Carnahan, Hope College.
2. Smart Blocking. Ryan Curstinger, Knox College.
3. Allocation Algorithms for the Dragonfly Topology. Harry Carpetner, Rishu Sharma, and Shogo Akiyama. Knox College.

Winners in the Application track:

1. Algorithm Visualizer. Jinseo Park, Fort Hays State University.
2. Agora: Project Showcase. Joel Stehouwer, Andrew Lang, Drew Campo, and Corwin Webster. Calvin College.
3. Integrating Mobile Apps into the EV3 Robotic platform. Doug Ferguson, Marcus Beal, Alex Emmert, Chandler Derry, and Michael Clark. Carl Sandburg College.

A student programming contest was held Saturday morning with 21 teams representing sixteen institutions. 13 teams solved at least one of the 7 problems. Three problems were solved by at least one team. Thanks to Taylor University for providing the programming contest submission system.
- First place – Calvin IV (three solutions) (and Calvin II solving 2 problems)
- Second place – Taylor (two solutions)
- Third place – Know (two solutions)

The annual Midwest Region General Business Meeting was held at the fall conference after the banquet address. Zaid Altahat was elected as Regional Webmaster. Scott Anderson was re-elected as Regional Treasurer with Kristopher Roberts appoint to serve as Assistant Treasurer. Saleh Alnaeli was appointed as Assistant Editor. Deborah Hwang was appointed as Vice Chair for the CCSC:MW 2018 conference.

Midwest Conference 2018
The 2018 Midwest conference will be held September 28-29, 2018 at Ball State University in Muncie, IN. Paul Gestwicki and David Largent, Ball State University, will serve as the site chairs. Scott Anderson, University of Southern Indiana, will serve as the Conference Chair. An initial fall planning meeting was held at the close of the 2017 conference with additional planning handled by e-mail. The Conference Committee will meet in late April at Ball State University to set the program.

Respectfully submitted,
Cathy Bareiss
Midwest Regional Representative

Northeast Regional Report

Lawrence D'Antonio

2017 Conference
The Twenty-Second Annual CCSCNE conference was held April 7-8, 2017 at College of Saint Rose in Albany, NY. Overall attendance was quite good. There were a total of 268 registrants in total. There were 97 regular attendees (same as last year), 1 vendor and 171 student attendees (down 23 from last year), this included 31 programming contest teams (same as last year) and 59 student posters (down 5 from last year). We also had 11 faculty posters (down 1 from last year). In addition, we had 3 lightning talks (10 minute talks on preliminary work), 4 encore talks (these are talks that reprise presentations at SIGCSE, ITiCSE, or similar conferences), and 3 K-12 sessions (this was new for us, and it did attract approximately 10 high school teachers).

There were 33 papers submitted of which 15 were accepted (this reflected 14 more paper submissions than last year). This was an acceptance rate of 45%. In addition, the conference featured three tutorials, two panels, and three pre-conference workshops.

There were two excellent invited speakers: Pat Yongpradit, Chief Academic Officer for Code.org, who gave a talk on "The New Wave of Computer Science Students" and Anthony Sabatelli, Intellectual Property and Patents Attorney at Dilworth IP who gave a talk on "Intellectual Property Basics for Entrepreneurs."

The programming contest took place on Friday morning. The student posters were displayed during the Friday evening social hour.

There were one vendors who exhibited at the conference: Mercy College.

2018 Conference
The conference committee was introduced for the 2017 conference, our Twenty-Third Annual Meeting, which is to be held at the University of New Hampshire - Manchester on April 20-21, 2018. The conference chairs are Mihaela Sabin and Michael Jonas from University of New Hampshire.

The deadline for papers, panels, tutorials, workshop submissions and lightning talks for the 2018 conference will close on November 16, 2017. Faculty posters are due January 15, 2018. Student poster abstracts are due February 28, 2018. Encore presentations are due February 26, 2018.

Other Items

- University of New Haven will host the 2019 meeting. Alice Fischer will be the conference chair.
- Ramapo College of New Jersey will host the 2020 meeting, which will be the 25th anniversary of CCSCNE.

Respectfully submitted, October 8, 2017
Lawrence D'Antonio
Chair of CCSCNE Board
Ramapo College of NJ
Mahwah, NJ 07430
Phone: 201-684-7714

Northwestern Regional Report

Brent Wilson

<u>Future Northwestern Conference Sites</u>

Year	Dates	School	Location
2018	1st/2nd Weekend of October, 2018	University of Washington Bothell	Bothell, WA
2019	1st/2nd Weekend of October, 2019	University of Portland	Portland, OR
2020	1st/2nd Weekend of October, 2020	Whitman College	Walla Walla, WA

<u>Regional Notes</u>

Past Conference (Last weekend) Information:
- Location: Washington State University – Tri-Cities, Richland, WA
- Attendees: 34 faculty, 9 students
- Paper Submissions: 16 papers submitted, 12 accepted.
- Tutorial/Panels 5 panels/tutorials submitted, 4 accepted
- Student Posters (sponsored by UPE): 5 total
    - 1st Place: Identifying Clouds with Convolutional Neural Networks
        - Sean Richardson and Jeff Mullins from Lewis & Clark College
    - 2nd Place: RunView: One-Glance, Zero-Effort Representation of Program Efficiency with the Cactus
        - Anna Neshyba from Willamette University
    - 3rd Place: Simulating Gene Regulation Networks with Delay Differential Equations
        - Kirk Lange and Nikhill Lonberg from Whitman College

Upcoming Conference:
This fall we will be in University of Washington – Bothell in Bothell, WA.

This past year was especially difficult given that we finally received approval for a host location in May. We want to thank the National Board for their wisdom and guidance as we dealt with the possibility of skipping 2017. In the end, we had more paper submission that we have seen in many years!

We also saw many new participants and are encouraged by this. We will continue to encourage their attendance in addition to considering future paper submissions.

Respectfully submitted,
Brent Wilson
Northwestern Representative

Rocky Mountain Regional Report

Mohamed Lotfy

26th Rocky Mountain Region Conference 2017

The Twenty-Six Annual Rocky Mountain Conference will be held October 13-14 at Utah Valley University in Orem, Utah. Mohamed Lotfy and Pam Smallwood–Regis University–are the Conference Chairs. Kim Bartholomew and Robert Jorgensen–Utah Valley University–are the Site Chairs. There are 18 papers accepted for presentation (out of 24 submitted), five tutorials, and one panel discussion session. One undergraduate student paper will be presented.

The website for the conference is at http://www.ccsc.org/rockymt/ and the program can be found at http://www.ccsc.org/rockymt/2017RockyMountainCCSCProgram.pdf . Members of the conference committee can be found at http://www.ccsc.org/rockymt/RMCCSCConferenceCommittee2017.pdf

Special Thanks for MyEducator who will be sponsoring the Saturday lunch for this year's conference.

27th Rocky Mountain Region Conference 2018

New Mexico Institute of Mining and Technology will be the site for the RM Region 2018 conference. The tentative conference dates are October 12-13, 2018.

The Regional board for 2017-2018 include:
CCSC Rep (Regional chair): Mohamed Lotfy
Treasurer: Ed Lindoo
Editor(s): Pam Smallwood
Submission chair(s): Karina Assiter & Mohamed Lotfy
Webmaster: Kim Bartholomew
Publicity: Reva Freedman
Registrar: Durga Suresh
Conference chair(s): Mohamed Lotfy & Pam Smallwood
Site Chair(s): Kim Bartholomew & Robert Jorgensen
Program Chair: Kim Bartholomew & Mohamed Lotfy

Regional Notes

A goal that the Rocky Mountain region board wants to achieve in future conferences is increasing student research and involvement through the addition of a chair of student presentations to the Rocky Mountain region board.

The Rocky Mountain region webmaster, Kim Bartholomew, added a list of National partners at the bottom of the RM region home page and also linked the National Partners to the CCSC site page.

The Rocky Mountain region webmaster Kim Bartholomew and a team of her students are working on the RMCCSC website to extend some of the capabilities of the site to help service the RMCCSC community.

The Rocky Mountain region conference board is working on increasing the annual conference attendance and are devising ways to inform faculty and students that are not currently CCSC Rocky Mountain members about the annual RM conference.

Five year Summary

Year	Submissions	Papers				Panels/Tutorials/Workshops				Registrations				
		Total	Accepted	Rejected	Rate %	Total	Accepted	Rejected	Rate %	Total	Region	Students	Board	Partner
2013	18	13	11	2	84.62%	5	5	0	100.00%					
2014	21	19	16	3	84.21%	2	2	0	100.00%	31	23	3	0	5
2015	30	24	17	7	70.83%	6	6	0	100.00%	29	25	4	0	0
2016	19	16	11	5	68.75%	3	3	0	100.00%	29	23	5	0	1
2017	31	24	18	6	75.00%	7	6	1	85.71%	48	33	1	13	1

Respectfully submitted,
Mohamed Lotfy
Rocky Mountain Region Representative.

South Central Regional Report

Tina Johnson

2017 Conference

The 28th Annual CCSC South Central Conference was hosted by Texas Christian University on April 7 in Fort Worth, Texas. The conference chair was Michael Scherger, Texas Christian University; the conference site/program chair was Michael Scherger, Texas Christian University.

There were 22 submitted papers of which 12 were selected, an acceptance rate of 55.4%; 2 tutorials and 1 workshop were accepted out of 5 submitted. In addition to accepted paper presentations and tutorials, Google presented a tutorial over "Cloud in the Classroom."

2018 Conference

The 29th Annual CCSC South Central Conference will be hosted by Texas Christian University on April 6, 2018, in Fort Worth, Texas. The conference site/program chair is Michael Scherger, Texas Christian University. In addition to papers, posters, workshops, and panels, lightning talks have been added to the program. Lightning talks will be limited to 5 minutes and will include ideas, collaborations, current works in progress, and/or opportunities for collaboration. The talks will be published in the Conference program but will not be in the journal.

Conference Dates:

November 10, 2017	Last day to submit professional papers for review.
November 27, 2017	Last day to submit a panel, workshop, or tutorial proposal.
January 30, 2018	Last day to submit Lightning Talk.
April 2, 2018	Last day to submit student or faculty poster abstracts for presentation
April 6, 2018	Conference at Texas Christian University in Fort Worth, Texas.

Conference Steering Committee:

Conference Chair: Michael Scherger, Texas Christian University
Professional Papers / Program Chair: Laura Baker, St. Edward's University
Registrar: Anne Marie Eubanks, Stephen F. Austin State University
Treasurer: Bilal Shebaro, St. Edward's University
Posters Chair: Shyam (Sam) Karrah, University of Texas, Dallas
Moderators Chair: Bingyang Wei, Midwestern State University
Panels and Tutorials Chair: Tim McGuire, Sam Houston State University
Publicity Chair: Eduardo Colmenares-Diaz, Midwestern State University
National Board Representative: Tina Johnson, Midwestern State University
Webmaster: Vipin Menon, McNeese State University

Respectfully submitted,

Tina Johnson
South Central Regional Representative

Southeast Regional Report

Kevin Treu

Fall 2017 CCSC:Southeastern Conference
The 31st CCSC Southeastern Conference is scheduled for Nov 3-4 in Greenville, SC at Furman University. This will be the fifth time Furman has hosted, and the third time in seven years. Kevin Treu is the site chair and is chairing the regional board. Kevin Treu is chairing the regional board (and also is site chair for the 2017 conference); Stephen Carl (Covenant) is program chair, with assistance from John Hunt (Covenant). Other regional board members are Susan Dean (publicity, UMUC – Maryland in Europe), Jeannie French (local registrar, Coastal Carolina), Laurie Patterson (secretary, UNCW), John Hunt (treasurer, Covenant), John Meinke (Proceedings Editor, UMUC – Maryland in Europe), Dean Brock (2016 site chair, UNCA), Anil Shende (2018 site chair, Roanoke), and Robert Lover (at-large, Belmont Abbey).

The members of the local conference committee are:

- Local Arrangements Chair, Speakers Chair: Kevin Treu
- Publicity Chair: Andrea Tartaro
- Vendors Chair, Corporate Sponsors Chair: Kala Kennemore
- Programming Contest Directors: Andy Digh, Chris Healy
- Student Research Contest Director: Chris Healy

The scheduled program includes 15 papers, 2 tutorials, 1 workshop, a "nifty assignments" session, a national partner session, and a session of student presentations from our student research competition. A total of 25 regular papers were submitted (same as last year) of which 15 were accepted, for an acceptance rate of 60%, compared to 52% in 2016, 57.1% in 2015, 54.5% in 2014, 46.8% in 2013 and 2012 and 60% in 2011. (The acceptance rate for tutorials/workshops was 100% -- 3 of 3 submissions.)

Due to the central location of this year's conference within our region, and the small number of workshop proposals received, no pre-conference workshop was scheduled this year. The regional board will discuss and determine whether or not to revive this tradition in 2018.

The keynote address will be given by Dr. Ken Abernethy, professor emeritus of Furman University and a long time CCSC member and participant. The banquet address will be given by Dr. Victor Zordan of the Digital Production Arts graduate program at Clemson University.

Student activities consist of a programming contest and a student research contest. We expect a full slate of participants in our 24th annual programming contest – at least 25 teams with over 100 students from 15 or more universities. Submissions to our annual student research competition dropped off precipitously this year, and we don't know why. That's something we'll be looking into.

Winners in each of the competitions will be announced at the conclusion of the conference on Saturday, Nov 4.

2018 CCSC:Southeastern Conference
At present we are scheduled for only the next conference, with Roanoke College hosting in 2018. Right now we have received very little interest in hosting beyond 2018, and this represents a potentially significant problem.

Other Regional Issues/Activities
Overall Health of the Region – There are some concerns here. Membership seems to be stagnant. We experienced a significant drop off in submissions four years ago, and have not yet rebounded fully. Consequently, I have concerns about the long term health of the region. I hope to discuss with other representatives how things are going in their regions and what they're doing to keep them vital.

Respectfully submitted, Kevin Treu
Southeastern Regional Representative

<h1 style="text-align:center">Southwest Regional Report</h1>

<h2 style="text-align:center">Bryan Dixon</h2>

Regional Officers:
- Regional Chair: Colleen Lewis, Harvey Mudd College
- Treasurer and Registrar: Michael Doherty, University of the Pacific
- Secretary: Dean Nevins, Santa Barbara City College
- Regional Representative: Bryan Dixon, CSU Chico
- Webmaster: Angelo Kyrilov, UC Merced

2015 Conference

Four papers accepted, 1 tutorial, 1 workshop. (Nine papers submitted.)

2016 Conference

Five papers accepted, 1 grant-writing workshop, lightning talks. (Eleven papers submitted.)

2017 Conference

Three invited talks, 5 referred papers, 2 tutorials, lightning talks, vendor exhibits and an array of student posters. (Eleven papers submitted).

Southwestern Conference 2018
- **Location:** Harvey Mudd College
- **Date:** March 23-24, 2018
- **Conference Organizers:**
    - **Conference Chair:** Leo Porter, University of California, San Diego
    - **Papers Chair:** Megan Thomas, CSU Stanislaus
    - **Authors Chair:** Pat Virtue, UC Berkeley
    - **Posters Chair:** Youwen Ouyang, CSU San Marcos
    - **Speakers Co-Chair:** Leo Porter, UCSD
    - **Panels/Tutorials Chair:** Cynthia Lee, Stanford University
    - **Lightning Talk Chair:** Paul Cao, UCSD
    - **Site Chair:** Soohyun Nam Liao, UCSD
    - **Partner's Chair:** Rick Covington, CSU Northridge

Southwestern Conference 2019
- **Location:** Stanford University

Respectfully submitted,
Bryan Dixon
Southwest Regional Representative

Treasurer's Report

Brian Hare

1. Income/expenses for fiscal year 2016-17 (See appendix)

2. Assets/Liabilities as of end of FY 2016-17 (See appendix)

3. Conference budgets to be approved (See appendix)
    1. Northeast Proposed
    2. Northwest Proposed
    3. Southeast Proposed
    4. Southwest Proposed

4. Other items – verbal reports
    1. Transition & materials handoff
    2. Financial accounts
    3. Regional Deposit Procedures

Respectfully submitted,
Brian K. Hare
CCSC Treasurer

Comptroller Report

Rob Bryant

CCSC Comptroller Fall 2017 Report

The table below is the status of budgets that have been sent, received, and processed by me as of 10/3/17. Baseline budgets are sent to each region at least twice a year (May-July and January). All regions are to have their budgets for a conference approved at least 1 year in advance of the conference. Presently MS is the next 2018 spring conference that has not submitted a budget. Conferences occurring in the fall of 2018 should have their budgets submitted for approval for the fall board meeting. EA, MW, and NW have not submitted their budgets for their next fall conferences.

CCSC Comptroller Conference Budget approval status, 10/3/17

Region -conf. term	Baseline yr & date sent to region	Budget yr & date rcvd from region	Comptroller Approval sent to treasurer	approved by board	Next budget needed
CP-SPR	2019: 6/19/2017				2019
EA - FA	2018: 6/19/2017				2018
MS - SPR	2018: 6/19/2017				2018
MW - FA	2018: 6/19/2017				2018
NE - SPR	2018: 6/19/2017	2018: 9/26/2017	2018: 10/3/2017		2018
NW - FA	2018: 6/19/2017				2018
RM - FA	2019: 6/19/2017				2019
SC - SPR	2019: 6/19/2017				2019
SE - FA	2018: 6/19/2017	2018: 8/3/2017	2018: 8/26/2017		2018
SW - SPR	2018: 1/22/2017	2018: 6/6/2017	2018: 6/19/2017		2018

CS Summit Report

Report from CS Summit held at CMU, Oct 2-3, 2017 sponsored by NSF

The primary reason for the summit was to address the growing demand of computing programs in the nation without the capacity to support the demand. While many things were discussed CCSC was discussed as possibly having a role to meet one of the needs.

One recognized need was faculty being required to teach courses outside their expertise because of the demand for the courses but lack of faculty to fill all needs. In addition, it is not uncommon for faculty to be required to teach these courses while preparing and teaching two or three additional courses that semester. The courses can also be a challenge to teach because of the lack of established, acceptable course models to follow.

One possible aid in addressing this challenge would be for longer workshops (maybe a day long) to help equip these professors to teach a course. These workshops would include the following:
1) A good introduction and covering of the "recent" advances in that particular field
2) A limited number of acceptable textbooks that could be used for that course
3) A set of quality assignment that cover the current material of the course (and can be easily adapted for a given institution)
4) A set of technologies that can be used to support that material and instructions on how to use that technology.
5) Other material deemed appropriate

The idea would be a "course in a box" that could be taken to an institution and taught in an acceptable manner. The workshop could be led by a professor that specializes in the field with possible support from industry experts.

In addition, a person from the North Central region of the U.S. (between Midwest and northern Rocky Mountain) learned of CCSC (through these discussions) and expressed interest in bringing a conference to that area. He is going back to his home area and seeing how much interest and support there is from other institutions in that area for a conference.

Cathy Bareiss

Assets and Liabilities

CCSC Financial Status - End of FY 16-17	Aug-1-2017
Account	**Balance**
WF Checking	$ 39,405.71
WF Savings	$ 60,143.91
WF CD 9435	$ -
WF CD 6405	$ -
WF CD 9713	$ -
BofA Checking	$ 19,378.58
BofA Savings	$ 49,191.40
PayPal	$ 6,799.70
Total Funds on Hand	**$ 174,919.30**
Chase Credit Card	$ 129.55
Journal Subscription Liability (paid in FY 16-17, issues in 17-18)	$ 7,466.51
Early Registrations Liability (paid in FY 16-17, confs in 17-18)	$ 18,370.00
National Partners Liability (paid in FY 16-17, benefits in 17-18)	$ 12,000.00
FY 16-17 Student Awards Checks returned and replaced in FY 17-18	$ 200.00
Total Liabilities	**$ 25,966.06**

CCSC
External Income and Expenses
August 2016 - July 2017

	CCSC	CP	EA	MS	MW	NE	NW	RM	SC	SE	SW	Total
Income												
43400 Direct Public Support												0.00
43450 Individ, Business Contributions		550.00						40.00				590.00
Total 43400 Direct Public Support	$ 0.00	$ 550.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 40.00	$ 0.00	$ 0.00	$ 0.00	$ 590.00
45000 Investments												0.00
45030 Interest-Savings, Short-term CD	175.83											175.83
Total 45000 Investments	$ 175.83	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 175.83
46400 Other Types of Income												0.00
46410 National Partners	21,000.00											21,000.00
46430 Miscellaneous Revenue	211.79											211.79
Total 46400 Other Types of Income	$ 21,211.79	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 21,211.79
47200 Program Income												0.00
47240 Program Service Fees												0.00
47250 Registrations with Membership												0.00
47252 Pre-registered	323.50	5,700.00	13,035.00	2,880.00	6,960.00	13,230.00	3,505.00	2,100.00	3,900.00	7,280.00	2,080.00	60,993.50
47254 On-SIte		875.00	660.00	1,080.00	510.00	2,210.00	1,440.00		840.00	435.00	1,080.00	9,130.00
Total 47250 Registrations with Membership	$ 323.50	$ 6,575.00	$ 13,695.00	$ 3,960.00	$ 7,470.00	$ 15,440.00	$ 4,945.00	$ 2,100.00	$ 4,740.00	$ 7,715.00	$ 3,160.00	$ 70,123.50
47260 Registrations without Membership												0.00
47262 Vendor registration			400.00			600.00	200.00		120.00		142.00	1,462.00
47264 K-12 teacher		50.00				300.00						350.00
47268 Other Registrant		44.00						88.00				132.00
47270 Student Registrations												0.00
47272 Student Conf		1,580.00	2,640.00	600.00	2,435.00	5,100.00	450.00	100.00	1,000.00	520.00	810.00	15,235.00
47275 Indiv student team nember		640.00			330.00			140.00			60.00	1,170.00
47278 Team registration			1,800.00	2,850.00		7,300.00				1,420.00		13,370.00
Total 47270 Student Registrations	$ 0.00	$ 2,220.00	$ 4,440.00	$ 3,450.00	$ 2,765.00	$ 12,400.00	$ 450.00	$ 240.00	$ 1,000.00	$ 1,940.00	$ 870.00	$ 29,775.00
Total 47260 Registrations without Membership	$ 0.00	$ 2,314.00	$ 4,840.00	$ 3,450.00	$ 2,765.00	$ 13,300.00	$ 650.00	$ 328.00	$ 1,120.00	$ 1,940.00	$ 1,012.00	$ 31,719.00
47280 Extra Service Fees												0.00
47282 Workshop early					100.00							100.00
47285 Banquet		60.00	288.00		50.00	90.00	60.00		65.00	50.00	920.00	1,583.00
47286 Lunch			40.00		15.00		30.00			10.00	24.00	119.00
47288 Extra Proceedings		6.00	24.00	10.00	30.00	40.00	10.00	36.00			16.00	172.00
47290 Other Service			120.00					720.00				840.00
Total 47280 Extra Service Fees	$ 0.00	$ 66.00	$ 472.00	$ 10.00	$ 195.00	$ 130.00	$ 100.00	$ 756.00	$ 65.00	$ 60.00	$ 960.00	$ 2,814.00
Total 47240 Program Service Fees	$ 323.50	$ 8,955.00	$ 19,007.00	$ 7,420.00	$ 10,430.00	$ 28,870.00	$ 5,695.00	$ 3,184.00	$ 5,925.00	$ 9,715.00	$ 5,132.00	$ 104,656.50
Total 47200 Program Income	$ 323.50	$ 8,955.00	$ 19,007.00	$ 7,420.00	$ 10,430.00	$ 28,870.00	$ 5,695.00	$ 3,184.00	$ 5,925.00	$ 9,715.00	$ 5,132.00	$ 104,656.50
Total Income	$ 21,711.12	$ 9,505.00	$ 19,007.00	$ 7,420.00	$ 10,430.00	$ 28,870.00	$ 5,695.00	$ 3,224.00	$ 5,925.00	$ 9,715.00	$ 5,132.00	$ 126,634.12
Gross Profit	$ 21,711.12	$ 9,505.00	$ 19,007.00	$ 7,420.00	$ 10,430.00	$ 28,870.00	$ 5,695.00	$ 3,224.00	$ 5,925.00	$ 9,715.00	$ 5,132.00	$ 126,634.12

Expenses

Account	C1	C2	C3	C4	C5	C6	C7	C8	C9	C10	C11	Total
60900 Business Expenses												0.00
60950 Reimbursed Conference expense												0.00
60951 catering		2,666.11	6,965.62	2,562.34	5,184.72	12,974.05		814.00	1,108.33	5,864.03	2,946.55	41,085.75
60958 conference supplies				34.83						444.70	29.99	509.52
60962 facility & equip rentals		3,280.66				900.00			251.75	535.00		4,967.41
60965 Speaker & Entertainment		55.44				1,616.14				338.30	300.00	2,309.88
60967 awards		660.00	675.00	821.57	300.00	780.00			200.00	175.90		3,612.47
60971 signage & web expense							72.00		28.00			100.00
60972 publicity materials & distribution		504.95	213.40	190.63	1,592.45	577.08			189.53	503.96		3,772.00
60973 handouts			422.15							105.80		527.95
60975 conf travel & committee exp						3,683.69				270.93		3,954.62
60978 Other conference expense		680.46	923.08		320.00	320.00	160.00	140.00	140.00	867.27		3,550.81
Total 60950 Reimbursed Conference expense	$ 0.00	$ 7,847.62	$ 9,199.25	$ 3,609.37	$ 7,397.17	$ 20,850.96	$ 232.00	$ 954.00	$ 1,917.61	$ 9,105.89	$ 3,276.54	$ 64,390.41
60980 Journal expenses												0.00
60981 Journal Printing exp	13,216.01											13,216.01
60985 Journal distribution	2,830.68											2,830.68
Total 60980 Journal expenses	$ 16,046.69	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 16,046.69
Total 60900 Business Expenses	$ 16,046.69	$ 7,847.62	$ 9,199.25	$ 3,609.37	$ 7,397.17	$ 20,850.96	$ 232.00	$ 954.00	$ 1,917.61	$ 9,105.89	$ 3,276.54	$ 80,437.10
62100 Contract Services												0.00
62150 Outside Contract Services	884.75											884.75
Total 62100 Contract Services	$ 884.75	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 884.75
65000 Operations												0.00
65020 Postage, Mailing Service	31.29											31.29
65040 Supplies	166.70											166.70
Total 65000 Operations	$ 197.99	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 197.99
65100 Other Types of Expenses												0.00
65120 Insurance - Liability, D and O	876.00											876.00
65160 Other Costs	90.58											90.58
65180 PayPal Fees	2,614.18											2,614.18
Total 65100 Other Types of Expenses	$ 3,580.76	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 3,580.76
68300 Travel and Meetings												0.00
68310 Conference, Convention, Meeting	1,057.23											1,057.23
68320 Travel	20,708.12											20,708.12
Total 68300 Travel and Meetings	$ 21,765.35	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 21,765.35
Total Expenses	$ 42,475.54	$ 7,847.62	$ 9,199.25	$ 3,609.37	$ 7,397.17	$ 20,850.96	$ 232.00	$ 954.00	$ 1,917.61	$ 9,105.89	$ 3,276.54	$ 106,865.95
Net Operating Income	-$ 20,764.42	$ 1,657.38	$ 9,807.75	$ 3,810.63	$ 3,032.83	$ 8,019.04	$ 5,463.00	$ 2,270.00	$ 4,007.39	$ 609.11	$ 1,855.46	$ 19,768.17
Net Income	-$ 20,764.42	$ 1,657.38	$ 9,807.75	$ 3,810.63	$ 3,032.83	$ 8,019.04	$ 5,463.00	$ 2,270.00	$ 4,007.39	$ 609.11	$ 1,855.46	$ 19,768.17

Northeast Proposed 2018

Region:	Northeast		Baseline Budget year:	2018										Actuals		
		host:														
		Proposed budget amounts				Last budget amounts approved by Board					$2,017	2016	2015	2014	2013	2012	2011
		#	each	total		#	each	total									
Income												97	123	112	135	135	
	Registrations - Full - Early	100	135.00	$13,500		100	135.00	$13,500			$13,230	$11,880	$15,880		17765	16685	$15,930
	Registrations - Full - Late			$0				$0									
	Registrations - Full - On-Site	10	170.00	$1,700		10	170.00	$1,700			$2,210	$1,360					
	Registrations - Student - early	85	60.00	$5,100		85	60.00	$5,100			$5,100	$3,800	$3,400		3400	7650	9410
	Registrations - Student - late			$0				$0									
	Registrations - K-12 early			$0				$0			$300		$50				
	Registrations - K-12 late			$0				$0									
	Registrations - Progr Teams	30	50.00	$1,500		30	50.00	$1,500			$7,300	$7,000	$4,800		6700	1350	1700
	Registrations - Progr Team Members	90	60.00	$5,400		90	60.00	$5,400									
	Registrations - student web			$0				$0									
	Workshop - early			$0				$0									
	Workshop - late			$0				$0									
	Extra Meals														90	684	720
	Banquet	10	30.00	$300		10	30.00	$300			$90		$150				
	Lunch (Saturday)	0		$0		0		$0									
	Extra Proceedings	15	10.00	$150		15	10.00	$150			$40		$50		70	130	240
	Vendors Registration	3	300.00	$900		3	300.00	$900			$600	$1,080	$1,800			1800	900
	Vendors Presentations			$0				$0									
	National Partners	3	100.00	$300		3	100.00	$300			$300				300	300	300
	Industry Sponsorship																
	UPE Sponsorship			$200				$200			$200				200	200	200
	Grants																
	Other Income (List)																-100
	Total			$29,050				$29,050			$29,370				$28,525	$28,799	$29,300

Expenses												
Steering Com. Travel Ex.			3,750.00				3,000.00		$3,684	2153	3306	3216
Steering Com. Meeting Ex.	20	$14	280.00		20	$14	280.00					
Phone/Fax												
Publicity												
In support of Conference												
Other												
Postage												
Publicity											2	
In support of Conference										6		
Other											1	1
Office Supplies												
Publicity												
In support of Conference												151
Other												
Brochure Printing/Duplicating			350.00				350.00					
Publicity (printing, other formats)												
Other duplicating												
Signage												
Speaker Expenses	2	650.00	$1,300		2	650.00	$1,300			600	600	300
Consortium Head Tax	110	41.00	$4,510		110	41.00	$4,510			5535	5084	5494
Extra Proceedings	15	6.00	$90		15	6.00	$90			60	306	
Meals - Total				$11,672				$13,637		12800	13423	15382
Break (3:45-5:00)-Friday	220	3.6	$792		220	7	$1,540					
Break (11:00-11:30)-Saturday	100	4.5	$450		100	7	$700					
Reception-Friday	220	2	$440		220	15	$3,300					
Banquet-Friday	220	36	$7,920		220	19	$4,180					
Saturday Breakfast	100	4.5	$450		100	9.79	$979					
Friday Breakfast (prog. Teams)	120	4.5	$540		120	13.99	$1,679					
Friday Luncheon (prog. Teams)	90	12	$1,080		90	13.99	$1,259					
Luncheon (Sat.)	0				0		$0					
Gratuity Required (15%)												
Entertainment												
Transportation												
Rentals							$950				1487	
Student Awards			765				765			880	690	780
Faculty Awards												
Consortium Membership			1,000				1,000					
Other Expenses (List)												
Publicity												
Web Expenses			119				119			119		
EasyChair			360									
In support of Conference							500					
Total			$24,196				$26,501			$22,153	$24,899	$25,324
Balance			$4,854				$2,549					

Northwest Proposed 2018

Region:	Northwest	Budget year:		2018						2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
		host: UW Bothell																	
				Last budget amounts approved by Board															
Income		#	each	total		#	each	total		2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
	Registrations - Full - Early	35	$160	$5,600		35	$160	$5,600		4945	4170	5630	5890	5190	$7,025	$9,330	$7,215.00	$6,390	$7,310
	Registrations - Full - Late	5	$180	$900		5	$180	$900			1620								
	Registrations - Full - On-Site			$0				$0											
	Registrations - Retired			$0															
	Registrations - Board Members	0	$125	$0		0	$125	$0											
	Registrations - Student - early	10	$30	$300		10	$30	$300		420	420	375	250						
	Registrations - Student - late			$0				$0											
	Registrations - K-12 early			$0				$0											
	Registrations - K-12 late			$0				$0											
	Registrations - Progr Teams			$0				$0											
	Registrations - student web			$0				$0											
	Workshop - early			$0				$0											
	Workshop - late			$0				$0											
	Extra Meals																		
	Banquet	5	$30	$150		5	$30	$150				275							
	Lunch (Saturday)			$0				$0											
	Extra Proceedings	3	$10	$30		3	$10	$30											
	Vendors Registration	1	$150	$150		1	$150	$150											
	Vendors Presentations			$0				$0											
	National Partners	3	$100	$300		3	$100	$300											
	Industry Sponsorship																		
	UPE Sponsorship			$200				$200											
	Grants																		
	Other Income (List)																		
	Total			$7,630				$7,630											

Expenses								
Steering Com. Travel Ex.			$50				$50	
Steering Com. Meeting Ex.			$50				$50	
Phone/Fax			$0				$0	
Publicity								
In support of Conference								
Other								
Postage								
Publicity			$50				$50	
In support of Conference								
Other								
Office Supplies			$50				$50	
Publicity								
In support of Conference								
Other			$0				$0	
Brochure Printing/Duplicating			$20				$20	
Publicity (printing, other formats)								
Other duplicating								
Signage								
Speaker Expenses	1	$500	$500		1	$500	$500	
Consortium Head Tax	40	$41	$1,640		40	$41	$1,640	
Extra Proceedings	3	$6	$18		3	$6	$18	
Meals - Total				$3,600				$3,600
Breaks-Friday			$0				$0	
Breaks-Saturday	50	$15	$750		50	$15	$750	
Reception	1	$150	$150		1	$150	$150	
Banquet	45	$30	$1,350		45	$30	$1,350	
Saturday Breakfast	45	$15	$675		45	$15	$675	
Saturday Breakfast (prog. Teams)			$0				$0	
Luncheon (prog. Teams)			$0				$0	
Luncheon (Sat.)	45	$15	$675		45	$15	$675	
Entertainment								
Transportation			$0				$0	
Rentals			$200				$200	
Student Awards			$300				$300	
Faculty Awards								
Consortium Membership			$1,000				$1,000	
Other Expenses (List)								
Publicity								
In support of Conference								
Other								
Total			$7,478				$7,478	
Balance			$152				$152	

Southeast Proposed 2018

Region:	SouthEast	Budget year:		2018						Actuals						
		host:							2016	2015	2014	2013	2012	2011	2010	2009
				Last budget amounts approved by Board												
Income	#	each	total		#	each	total		53	73	71	58				
Registrations - Full - Early	65	$130	$8,450		65	$130	$8,450		$7,280	$5,980	$9,580	8320	7690	9100	7245	4725
Registrations - Full - Late	6	$145	$870		6	$145	$870		$435	$1,015		1015		580		
Registrations - Full - On-Site			$0				$0									
Registrations - Student - early	10	$25	$250		10	$25	$250		$520	$640	$665	350		250		100
Registrations - Student - late			$0				$0					100		100		
Registrations - K-12 early			$0				$0									
Registrations - K-12 late			$0				$0									
Registrations - Progr Teams	25	$20	$500		25	$20	$500		$1,420	$1,340	$660	600		480		
Registrations - Progr Students	90	$10	$900		90	$10	$900			$60	$1,230	1190		960		
Registrations - student web			$0				$0									
Workshop - early			$0				$0									
Workshop - late			$0				$0									
Extra Meals																85
Banquet	5	$30	$150		5	$30	$150		$50		$75	125		50		
Lunch (Saturday)			$0				$0		$10		$50	60				
Extra Proceedings	4	$10	$40		4	$10	$40					0		0		10
Vendors Registration	0	$50	$0		0	$50	$0				$50	50		200		
Vendors Presentations		$100	$0			$100	$0									
National Partners	3	$100	$300		4	$100	$400				$400	400		400		500
Industry Sponsorship																
UPE Sponsorship			$200				$200				$200	200		200		200
Grants														0		120
Other Income			$0				$0				$0			0		3500
Total			$11,660				$11,760		$9,715	$9,685		$ 12,410		$12,320		$9,240

Expenses													
Steering Com. Travel Ex.													
Steering Com. Meeting Ex.			$0				$0		$271	$0		0	230
Phone/Fax													
Publicity													
In support of Conference													
Other													
Postage			$25				$25						
Publicity													
In support of Conference													
Other													
Web Expenses			$25				$25						
Office Supplies			$350				$350			$481			
Publicity													
In support of Conference									$445		378.86	263.42	
Other													
Program Printing/Duplicating			$300				$300		$106		600	234	
Publicity (printing, other formats)			$145				$150		$504		300		
Other duplicating													
Signage											36		
Speaker Expenses			$1,000				$1,000		$338	$163	1289.57	100	
Consortium Head Tax	71	$41	$2,911		71	$41	$2,911			$2,911			2214
Extra Proceedings	4	$6	$24		4	$6	$24						54
Meals - Total				$5,180				$5,180	$5,864	$4,597	4910.32	5893.63	2412
Breaks-Friday	2	$75	$150		2	$75	$150			$221	126.22	98.82	
Breaks-Saturday	2	$100	$200		2	$100	$200			$25	199.61	124.74	
Presenter's Luncheon-Friday	35	$15	$525		35	$15	$525			$389	327.82	729	
Banquet	65	$30	$1,950		65	$30	$1,950			$1,978	1666.78	1967.76	
Friday Pizza (students)	100	$6	$600		100	$6	$600			$133	565.36	628.26	
Saturday Breakfast			$0				$0				0		
Saturday Breakfast (prog. Teams)			$0				$0				0	78.67	
Luncheon (prog. Teams)	90	$12	$1,080		90	$12	$1,080			$832	1242.78	1020.6	
Luncheon (Sat.)	45	$15	$675		45	$15	$675			$482	781.75	1125.9	
Entertainment													
Transportation													
Rentals			$300				$300		$535		328.94		
Student Awards			$350				$350		$176	$289	407.3	250	239
Student Programs (other expenses)			$50				$50						39
Faculty Awards													21
Consortium Membership			$1,000				$1,000			$1,000			
Other Expenses									$867		599.06	1201.35	
Total			$11,660				$11,665		$9,106	$13,501	$13,760	$13,716	$5,209
Balance			$0				$95		$609				

Southwest Proposed 2018

Region:	SW	2018						2017	2016	2015	2014	2013	2012	2011	2010	Actuals 2009	2008
		host: Harvey Mudd College			Last budget amounts approved by Board												
Income		#	each	total	#	each	total	20	21	19	26	25	25		29	37	34
	Registrations - Full - Early	17	$160.00	$2,720	20	$160	$3,200	$2,080	$1,440	$3,220	$4,260	$4,000	3260	5440	$4,800	$6,040	$5,220
	Registrations - Full - Late	5	$180.00	$900	1	$180	$180	$180		$2,160							
	Registrations - Full - On-Site			$0			$0	$1,080									
	Unpaid attendees (speakers)	2	$0.00	$0		$0.00	$0.00	$810		$240							
	Registrations - Student 2 day - early	8	$60.00	$480			$0.00					$150		460	350	310	145
	Registrations - Student 2 day - late		$60.00	$0			$0.00										
	Registrations - Student - early	5	$30.00	$150	15	$60	$900		$120	$210	$900	$330	340				
	Registrations - Student - late		$30.00	$0		$30	$0										
	Registrations - K-12 early	0	$80.00	$0	2	$80	$160		$80	$240							
	Registrations - K-12 late		$80.00	$0			$0										
	Registrations - Progr Teams			$0			$0	$60									
	Registrations - student web			$0			$0										
	Workshop - early			$0			$0										
	Workshop - late			$0			$0										
	Extra Meals													52	20	92	
	Banquet	0	$16.75	$0			$0	$920									
	Lunch (Saturday)	0	$13.75	$0			$0	$24									
	Extra Proceedings	0	$10.00	$0		$10	$0	$16				$10	50	10		60	
	Vendors Registration	0	$200.00	$0	0	$125	$0					$125	125				
	Vendors Presentations			$0			$0										
	National Partners	3	$100.00	$300	3	$100	$300					$300	$300	300	500	300	300
	Industry Sponsorship			$0			$0										
	UPE Sponsorship			$200			$200					$200	200	200	120	121	
	Grants																
	Other Income (List)												280	90			
	Donations																640
	Total			$4,750				$4,990										
							$4,940					$5,115	$4,555	$6,552	$5,790	$6,923	$6,305
Expenses																	
	Steering Com. Travel Ex.																
	Steering Com. Meeting Ex.			$0													
	Phone/Fax			$0			$0								314		
	Publicity						$0										
	In support of Conference																
	Other																
	Postage																
	Publicity			$0													
	In support of Conference						$50										137
	Other																
	Office Supplies			$0													
	Publicity						$100									16	
	In support of Conference							$30									
	Other			$0								$17					
	Brochure Printing/Duplicating			$0			$0										
	Publicity (printing, other formats)						$200										749
	Other duplicating																
	Signage																
	Speaker Expenses	2	$300.00	$600				$300									
	Consortium Head Tax	22	$41.00	$902	2	$300	$600					$750	1,000	1262		590	500
	Extra Proceedings	0	$6.00	$0	7	$41	$287					$1,025	820	1353	1,189	1,681	1,394
	Meals - Total				0	$6	$0					$90	96	252	426	378	18
	Breaks	37	$6.00	$222	$1,599							$1,492	1202	2747	984	2,209	1,736
	Reception	1	$100.00	$100	20	$4	$80										
	Banquet	37	$16.75	$620	0	$100	$0	$2,947									
	Saturday Breakfast	37	$10.00	$370	20	$29	$580										
	Saturday Breakfast (prog. Teams)			$0	20	$6	$120										
	Luncheon (prog. Teams)			$0			$0										
	Luncheon (Sat.)	37	$13.75	$509			$0										
	Entertainment				20	$11	$220										
	Transportation																
	Rentals			$0													
	Student Awards			$200			$0					$586	446				

	Col1	Col2	Col3	Col4	Col5	Col6	Col7	Col8	Col9
Faculty Awards		$200			$200	200	160		100	100
Consortium Membership	$1,000								
Other Expenses (List)	$0	$1,000							
Publicity		$0						128	856
Total	$4,523	$3,437	$3,277		$4,160	$3,764	$5,774	$3,041	$5,830	$4,634
Balance	$228	$1,503	$1,713						

MEMBERSHIP TASK FORCE REPORT

Brent Wilson, Scott Sigman, Kevin Treu (chair)

BACKGROUND:

The Membership Task Force is one of three committees created at the recommendation of the Future Directions Commission in March, 2016. (The other two are devoted to Organization and Publication, respectively.) The charge of the task force is as follows:

> To investigate and analyze the drop in submissions to conferences, drop in conference attendance and the corresponding drop in CCSC membership.

During the meeting at which the task force was created, the board discussed having publicity chairs in every region and a CCSC publicity chair. (Three regions already have publicity chairs.) The board also discussed the possibility of hiring a marketing consultant or finding a professor who can offer marketing for CCSC as a marketing case study in an undergrad or master course. The feasibility of these suggestions, and the development of other solutions was left to the task force.

UPDATE:

Discussion among the task force members made clear the need to confirm that a problem definitely exists. We would like to see the trends in each of the regions. Are some regions holding their own? Are some continuing to grow? Are any regions in extreme trouble? What is an indicator of "trouble"? What do the members of the regions think?

A common experience among the task force members is a sense of general concern about the size, participation, and apparent lack of growth of our respective conferences, but when we talk with the members of our regions, they seemed satisfied.

This leads us to the conclusion that we need to do two things:

1. Gather appropriate data to confirm the perceived trends, and
2. Survey the members of each region about perceptions of their conference.

The task force requested the following data from the Membership Secretary:

1. # of submissions (paper/panel/workshop) for each conference for the last 20 years (or longer, if possible)
2. Attendance (faculty/student) for each conference for the last 20 years (or longer, if possible)
3. Overall membership numbers for the last 20 years (or longer, if possible)

only to learn that this information has not been gathered in one place. It will have to be collected by "scraping" the minutes of Board meetings over the years. This project is underway.

Similarly, we plan to design an online survey to be administered to regional members regarding perceptions of each conference. This will give some qualitative data to go along with the other data we collect. We anticipate that these efforts will illuminate the nature of the problem we are facing with regard to membership and participation, and help to suggest feasible solutions.

DISTINGUISHED SERVICE AWARD COMMITTEE

Cathy Bareiss, Bob Neufeld, Kevin Treu (chair)

MOTION #1:

The Distinguished Service Award Committee nominates the following individual as recipient of the 2018 award:

- The late Myungsook Klassen of California Lutheran University

Rationale: Dr. Klassen received multiple letters of nomination, as per the award guidelines. Myungsook was the founding regional chair for CCSC:Southwestern and remained chair until 2013 when illness forced her to step down. She served as conference chair and hosted the conference at California Lutheran University in 2010. She was also the program chair for multiple years. Her leadership is principally responsible for the existence and maturation of the Southwestern region.

Dr. Klassen was active during the time that the award has been in existence. The committee is not presently suggesting that awards go back before that time, and this nomination should not be considered a precedent for other Consortium members considered for posthumous nomination.

MOTION #2:

The committee would like to move that conferring of the Distinguished Service Award posthumously be conducted as follows:

- That the person making the nomination, together with the corresponding regional representative, determine whether a family member or other representative can be present at the annual business meeting to accept the award.
- Failing that, the regional representative will accept the award at the business meeting on behalf of the awardee in order to present it to an appropriate representative at the next regional conference. In this case, the person making the nomination and the regional representative again carry the responsibility of determining whether a representative of the family can be present to accept the award. In any case, the award should be acknowledged at the regional conference.
- Should no family representative be identified, the award will be presented to the home department of the awardee to be displayed for a time in recognition of professional contributions made by a member of that department.
- The lifetime membership that is given along with the Distinguished Service Award is not transferrable and therefore does not apply.

Rationale: As per the criteria set out at http://www.ccsc.org/service-award/, "Presentation of this award will be made by a representative of the Board at the annual business meeting or at a regional conference as appropriate." Even for a living recipient, presence at SIGCSE may not be practical, hence the regional conference option. The same options can be feasibly implemented for a family member or representative of the honoree.