Consortium for Computing Sciences in Colleges

2018 Fall Meeting of the CCSC Board of Directors
7 p.m. – 11 p.m. – September 27, 2018
L. A. Pittenger Student Center – Room 308
Ball State University
Muncie, Indiana

Table of Contents

All notes taken during the meeting are in red.

Annotated Agenda

Approval of Agenda
Cathy move, Judy second. Motion to approve the agenda passed.

Present:
- Jeff Lehman
- Karina Assiter
- Bauchuan Lu
- Susan Dean
- Judy Mullins
- Cathy Bareiss
- Larry D'Antonio
- Mohamed Lotfy
- John Wright
- David Naugle
- Tina Johnson
- Bryan Dixon
- John Meinke

Welcome to New Members

We want to issue a warm welcome to our new members, Karina Assiter elected as Vice President, Baochuan Lu appointed as Publications Chair, and Shereen Khoja appointed as Comptroller. We welcome back Brent Wilson Northwest Representative, Tina Johnson South Central Representative, and Kevin Treu Southeastern Region each re-elected to another three-year term.

I.   Future Board Meetings

Spring 2019 Board Meeting

We will meet for both the spring meeting of the Board of Directors and the CCSC Annual Business Meeting at the SIGCSE Conference in Minneapolis, Minnesota. The CCSC Board of Directors will meet on Wednesday, February 27, 2019 from 7:00 p.m. to 11:00 p.m. The CCSC Annual Meeting will be held on Friday, March 1, 2019 following the SIGCSE Business Meeting. Rooms for the board meeting, the meeting of the audit committee, and the CCSC Annual Meeting are being scheduled through SIGCSE.

Fall 2019 Board Meeting

The Board of Directors meets each fall in conjunction with one of the fall conferences. If we remain on the same schedule of rotation, the Fall 2019 Board of Directors meeting should be held in conjunction with the Eastern 2019 Conference currently projected to be held at Robert Morris University, Moon Township, PA (Pittsburgh)

Action Item: Approve the location of the Fall 2019 Board Meeting.

Cathy move, Tina second. Motion passes.

II.   Reports

Board members are requested to report verbally on additions to their written report, which was distributed prior to the meeting. New action items arising from reports will be deferred to New Business. Please read the other reports ahead of time. Do not read your own report to us during the meeting, but feel free to briefly share highlights from your region.

Officers' Reports
President (Jeff Lehman)
Vice President (Karina Assiter)
Publications Chair (Baochuan Lu)
Membership Secretary (Susan Dean)

Regional Reports
Central Plains (Judy Mullins)	Eastern (John Wright)
Midwest (Cathy Bareiss)	Mid-South (David Naugler)
Northeastern (Larry D'Antonio)	Northwestern (Brent Wilson)
Rocky Mountain (Mohamed Lotfy)	South Central (Tina Johnson)
Southeastern (Kevin Treu)	Southwestern (Bryan Dixon)

Other Reports
National Partners Chair (Liz Adams)
Comptroller's Report (Shereen Khoja)
Service Recognition Committee (Kevin Treu)
UPE (John Meinke)

III. Elections and Appointments

Nominating Committee

Two regional representatives are needed to serve on the Nominating Committee, which will be chaired by the Vice President, Karina Assiter.

Positions Elected in Spring 2019
Midsouth Representative
Northeastern Representative
Rocky Mountain Representative

Action Item: Appoint two regional representatives to the Nominating Committee for 2019.   Judy, John.
- Cathy move to approve, Tina second. Motion passes.
- Cathy strongly recommended: get more than 1 person to run!
- Use votingplace.net? committee will decide.
- **Regional representatives: need names before SIGCSE.**

Finance Committee

The Finance Committee is a standing committee of the Consortium appointed by the Treasurer. The committee is chaired by the Treasure and is charged with submitting a budget for the next fiscal year by or shortly after the conclusion of the spring meeting of the Board of Directors.

Action Item: Treasurer's appointment of a Finance Committee.

- Cathy and Susan

Audit Committee

The Audit Committee members are Comptroller Shereen Khoja (chair), and two other persons who do not serve on the board. Shereen Khoja will choose members for the 2019 Audit Committee. Suggestions for members should be sent to Shereen. An audit of the Consortium should take place during the spring board meeting in Minneapolis.

- Jeff will follow up with her about the audit.
- **Question: How long do you have to be OFF the board to serve?**

Service Recognition Committee

Members of the Service Recognition Committee for 2019 are Kevin Treu (chair), 2 years remaining, Cathy Bareiss, 1 years remaining, and Bob Neufeld, term expiring after spring 2019 award is given. Both Kevin and Cathy are board members on the committee.

Action Item: Appoint a non-board member to Service Recognition Committee

- John Meinke ?
- Bob Neufeld may be willing to continue to serve. (Judy motioned, Cathy second). Jeff will contact.

Membership Secretary

Susan Dean's term as Membership Secretary is set to expire at the end of July, 2019. Brian Snider is currently serving as Associate Membership Secretary and has agreed to serve as Membership Secretary. Susan has agreed to serve for one year as Associate Membership Secretary.

Action Items:

Elect Brian Snider as CCSC Membership Secretary for a three-year term beginning August 1, 2019.

Brian may also be Northwest rep; that would be ok, though he won't get 2 votes on the board.

Cathy motion, Mohamed second.

Elected!

Appoint Susan Dean as Associate Membership Secretary for a one-year term beginning August 1, 2019.

Cathy move, Brain Hare second. Passed.

Recommend that continue to do this in the future (current becomes associate).

SIGCSE Booth Coordinator and Publications

John Meinke has volunteered to coordinate the SIGCSE Booth and to work with Baochuan Lu with the publications transition.

Action Item: Cover the airfare for John Meinke to/from Minneapolis in return for coordinating the CCSC exhibit booth at SIGCSE 2019 and helping with publications transition.

Mohamed motion, Larry second. Passes. .   **(continue to do this in the future?)**

IV.   Financial Reports

Treasurer's Report

Report on the Consortium's financial standing and other items as the Treasurer sees fit.

Approval of Regional Budgets

V.   Old Business

Future Directions Task Forces

Based on the report of Jeff Lehman, the chair of the Future Directions Commission, at the March 2, 2016 meeting of the CCSC Board of Directors, three topic specific task forces have been appointed to continue the work of the future directions commission. The organization task force chaired by Tina Johnson reported to the board Spring 2017 meeting.
- Membership - The task force consists of Kevin Treu (chair), Scott Sigman and Brent Wilson. Group to report Fall 2018.
- Publications – The task force originally consisted of Jeff Lehman, John Meinke (chair) and Larry D'Antonio. John Meinke and Baochuan Lu to report Fall 2018.

Question: What are the recommendations of the membership and publications task forces?

Stop asking for those reports from Future Directions Task Force? Consider this task force complete.

SIGCSE Exhibit Booth

The Consortium operated an Exhibit booth during SIGCSE 2014-18 and the consensus of the Board was to again operate the booth during SIGCSE 2018.   An exhibit booth has been approved by SIGCSE.

Questions: Are there changes we want to make for this year? Who is going to coordinate this activity?

- Suggest: 1 page sheet with all conferences to hand out. **Jeff will send out draft for approval.**
  - Put in bags with all other flyers? (**Cathy will check)**
  - Put on table
- Request for **map with regions** (in handout**). [Jeff]**

- Poster behind the table? Has to be big enough…
- Spring for fall, fall for spring.
- Kevin has the tablecloth.
- 2 hour shifts. John Meinke will put together schedule (Google doc?) and coordinate table.

Permanent Address for the Consortium

Currently the mailing address for the Consortium is the Treasurer's address. This approach works well in periods of a long-serving treasurer. However, in periods where the Treasurer changes every few years, the current approach is problematic. Larry D'Antonio to report Fall 2018.

Question: What is the status of this investigation?

- See future directions section.

VII. New Business

Mailing Lists

Michael Erlinger has asked that National Partners email be added to the Regional mailing lists.

Question: Can this be added as a benefit for National Partners?

Jeff will make sure all region reps have his email.

Reconciliation Procedures

Request for board authorization regarding reconciliation procedures (Brian Hare).

CCSC Board E-Mail List

For the past two years we have used an email list service hosted for free by Stetson University. This has worked well while Hala was president, however as she is no longer on the board we do not have direct access to the management of the list. It would be ideal to have a mailing list that is not tied to a specific host institution. Our current list is temporarily hosted by Gaggle.email. The cost to

continue using this service is $1.70 per month for 40 users. Our current web host does not provide an e-mail list service. Free services such as Google groups may work well. Finding a new web host that supporting mailing lists could work, but would require significant work to transfer website and services.

Question: What are the emailing list needs for the CCSC board?

- Jeff setup Gaggle, but not necessarily permanent solution.
- Baochuan suggested Google with non-profits ❼ Google groups, **talk to Debra and Laurie from Google (Jeff will follow-up).**
- Cathy suggested Google groups for board to start.

LaTeX

Concern has been expressed that LaTeX will be the required format for paper submissions for CCSC submissions in some (possibly all) regions.

Questions: What is the status/rationale for requiring a specific format for CCSC submissions? What are the concerns/issues?

Discussion about this in the **publications chair report.**

Other items:

Agenda format:

- Action Item: **Jeff redo template and send to Karina.**

Speaker Fee (Cathy)
- Donate speaker fee (to organization) to non-profit organization?   Decision: we give them a check and they can do what they want.

Adjourned at 10:22 pm.

Report of the President

Jeff Lehman

On behalf of the Board of Directors, I would like to extend a warm welcome to our new and returning members. Karina Assiter returns to the board as Vice President. She has previously served on the board as the Rocky Mountain Representative. Re-elected members beginning three-year terms include Brent Wilson serving as Northwest Representative, Tina Johnson serving as South Central Representative, and Kevin Treu serving as Southeastern Representative. Shereen Khoja is our new Comptroller, and Baochuan Lu is our new Publications Chair.

I want to thank Hala ElAarag for her leadership the past four years as President and Vice President. During her time as President of CCSC, we have made significant progress addressing issues identified as part of the Future Directions Task Force and strengthening our National Partners program. I also want to thank Rob Bryant for his many years of service as our Comptroller. The Comptroller position may not be as visible as others but plays a critical role in the integrity of our organization.

On behalf of the Board of Directors, I want to offer special recognition and thanks to John Meinke who served for 30 years as our Publications Chair. He has spent countless hours editing and formatting papers, communicating with Regional Editors, and coordinating the publication of the Journal. His dedication and leadership have strengthened CCSC and given us a strong foundation for the future. We wish him the best and appreciate his continued support as Associate Editor.

Many women and men have served CCSC over the years, and it is my privilege and honor to begin a two-year term as CCSC President. This fall we will consider digital publishing options and formats. We need to review our mailing list options which may require looking at the services provided by our web hosting provider. Identifying a permanent address for CCSC remains an ongoing need. We will continue to look for ways to build our relationship with our National Partners. We have made good progress in refining our board leadership roles and will continue to look for ways to strengthen and promote CCSC.

I look forward to serving with you over the next two years as CCSC President.

Respectfully submitted,

Jeff Lehman, CCSC President

Report of the Vice President

Karina Assiter

On March 8, 2018 Brian Hare moved and Susan Dean seconded the approval of the **South Central, Southeast and Midwest budgets**. Budgets approved.

    11 voted yes
    0 voted no
    4 did not vote

On March 26, 2018 Jeff Lehman moved and Susan Dean has seconded the approval of the **minutes for the Spring 2018 board of directors meeting and the 2018 annual CCSC business meeting**. Minutes were approved.

    11 members voted yes
    0 members voted no
    4 members did not vote

On April 12, 2018 Jeff Lehman moved and Susan Dean seconded the **delay of the spring election** until after the spring 2018 Northeast conference. This will allow for an updated membership list and avoid the ambiguity of who is and isn't a member. We will start the election as soon as membership data is available and the voting system can be configured. Elections will last 30 days starting May 1st and ending May 31st. Motion Passed.

    14 members voted yes
    0 members voted no
    1 member did not vote

The **results of the 2018 elections** are as follows.

    Vice President/President Elect (August 1, 2018 to July 31, 2020)
    Elected - Karina Assiter (157 of 161 votes)
    3 write-in votes

    Northwest Region

Elected - Brent Wilson (8 of 9 votes)
1 write-in vote

South Central Region
Elected - Tina Johnson (17 of 17 votes)
no write-in votes

Southeastern Region
Kevin Treu (17 of 17 votes)

no write-in votes

Each representative will serve from August 1, 2018 through July 31, 2021.

Participation

The election was held May 1st to May 31st, 2018. There were 549 members who were eligible to vote electronically and 167 voted (30.4 % participation). For historical record (according to data stored on Voting Place.net) our participation rate for 2018 seems to be similar to last year. I again tried to send a reminder to those who had not voted each week via Voting Place.net.

Overall Voting 2013 - 2018
Year, Voted, Eligible, Percentage
2013, 70, 309, 22.65%
2014, 100, 599, 16.69%
2015, 24, 175, 13.71%
2016, 105, 581, 18.07%
2017, 72, 245, 29.39%
2018, 167, 549, 30.4%

Regional Voting 2018
Region, Voted, Eligible, Percentage
Northwest, 9, 35, 25.71%
Southeast, 17, 61, 27.87%
South Central, 17, 30, 56.67%

On June 22, 2018 Brian Hare has moved and Susan Dean has seconded the approval of the **2019 budgets of Northwest and Southwest regions**. Budgets were approved.

       11 members voted yes
       0 members voted no
       4 members did not vote

Respectfully submitted,

Karina Assiter, CCSC Vice President

Jeff recommended that **Karina add budget year to minutes.**

Publication Chair Report

Baochuan Lu

Conference	# of Papers	Average Size	Panels Tutorials ...	Average Size	Page Count	Acceptance Rate
Northeastern	13	10	25	3	202	56%
Midwest	15	9	8	2	157	60%
Northwest	12	8	8	2	105	65%
Rocky Mountain	14	8	3	3	129	67%
Southeastern	10	8	2	3	89	55%
Eastern	12		4			52%

Acceptance rates reasonable.

I am implementing two major changes in the publication process:

1. The journals will be typeset in Latex. Latex allows authors to typeset their final "camera-ready" copies, which are, then, compiled into the journal. Word docs are acceptable if an author doesn't want to learn/use Latex, in which case a regional editor or I will need to convert the documents into Latex. Here is a repository that contains instructions, templates, and links to Latex learning resources: https://github.com/lubaochuan/ccsc-editor

- Larry said lots of younger faculty don't know Latex.   Suggested providing template.
- Baochuan said he would receive word if necessary but would provide Git repository with templates for using Latex. He will do the conversion if absolutely necessary.
- **Tell regional editors that we may need to change language. Say "both are acceptable", but Latex is preferred.**

2. We will use Amazon printing on-demand for printing the journals. Each regional conference can decide on how many copies they need and order them on Amazon.

- Stop sending hard copies to all members. Starting at Eastern conference. Digital copies available to all members.
- Email will be sent letting all members know about change (electronic available…). See Susan Deans report.
- 3 options for getting hard copy of Journal
  - Attendees get copies online themselves
  - Add journal printing to region budgets and order for all attendees
  - Registration form with check-box for attendees to request a journal

Membership Secretary Report

Susan Dean

Members/Conference Registrations (fall conference numbers as of Sep. 3, 2018)

| | Registrations in ConfTool | | | | | | |
| | FY14-15 | FY15-16 | FY16-17 | FY17-18 | | | FY18-19 |
	Members	Members	Members	Members	Students*	Other**	Members
EA	63	62	86	73	10	5	22
MW	63	50	48	58	73	3	32
NW	41	36	29	35	10	8	21
RM	23	25	21	34	1	17	14
SE	75	54	62	46	10	4	18
CP	46	51	42	60	97	12	
MS	25	34	29	32	8	2	
NE	124	97	114	100	58	7	
SC	41	31	36	38	18		
SW	19	21	19	31	9	2	
MEM		15	10	20	6 ****	11***	

* includes individual students and teams, so does not consistently reflect actual student count
** K-12, vendors, National Partners, free (board, speakers), 1-day, other non-subscription categories
***Life members - Distinguished Service Award
**** libraries and other non-voting members

Note – some members attend more than one conference, so the total of the members column does NOT give the number of members of CCSC.A s of Sep. 3, 2018, there are 554 Regular Members of the CCSC.

Topics to discuss pertaining to electronic issues of the *Journal*:

1.   Libraries have paid a subscription fee for hard copies of the *Journal*. When an electronic issue is published, CCSC should pay to order the hard copies to be sent to the libraries.

2.   Members (both Regular and Affiliate) should receive an email from the Publications Chair explaining how to access a *Journal* issue that is published electronically. The email would be sent out by the Membership Secretary.

Respectfully submitted,

Susan Dean, Membership Secretary

<center>**Central Plains Regional Report**</center>

<center>Judy Mullins</center>

Regional Elections

Denise Case was elected regional treasurer; her term will expire in 2021. Crystal Peng was elected regional editor. We want to thank Scott Sigman for his outstanding service as regional treasurer and Baochuan Lu for his dedicated service as regional editor.

Central Plains Conference 2018

The 2017 conference was hosted by Northwest Missouri State University in Maryville, MO. Scott Bell served as conference chair. The opening keynote speaker was Kate Hendrickson from Code.org. Her talk was entitled "Computer Science is For Everyone." The banquet address was given by Alicia Dwyer Cianciolo, NASA engineer. Cianciolo's talk was entitled "Flight Planning From 300 Million Miles Away: Computing Techniques for Landing on Mars." Saturday's keynote speaker was Dr. Reza Derakhshani, Associate Professor at the University of Missouri-Kansas City. He spoke about "Biometrics: Past, Present and Future." The conference sponsored a poster contest and a programming contest for students. Also featured were lightning talks, nifty assignments, 4 workshops and 2 panels. A pre-conference workshop, "An Iota of IoT" was presented by Michael Rogers, Northwest Missouri State University and Bill Siever, Washington University. This workshop was sponsored by the SIGCSE Speaker's Fund. Following the conference, a CSTA meeting was held. 12 papers were presented (54.5% acceptance rate). We had 43 faculty attendees, 36 student attendees, 1 K-12, and 29 Saturday-only students.

<u>Student Programming Contest Winners</u>

Teams from 10 colleges and universities competed in the programming contest. The programming contest followed the ACM International Collegiate Programming Contest format. The top three teams were awarded the following cash prizes:

Rank	Team	Problems Solved	Minutes Taken	Prize (shared among team)
1	University of Central Missouri – "UCM-3"	5	401	$180
2	Southwest Baptist University – SBU Purple	3	194	$120
3	St. Charles Community College	3	333	$75

<u>Student Poster Contest Winners</u>

36 students from 7 universities presented 13 posters in the contest. The winners are shown below:

Rank	Student	University	Award
1	Bradley Taylor and Daniel Favor	Northwest Missouri State University	$150
2	Faisal Alsabhan, Kylie Pfaff, Cory Harris, Morgan Brown	Drury University	$100
3	Matthew Camp, Anastasiya Golovan, David Hagerty, Jessica Sok, Caitlin Windham, Bryan Yeap	Georgia Gwinnett College	$75

Support for the programming contest was provided by the Cerner Corporation and UPE.

Central Plains Conference 2019

The 2019 conference will be hosted by St. Charles Community College, Cottleville, Mo. April 5-6, 2019, with Rex McKanry acting as conference chair. Conference highlights will include papers, panels, and tutorials, a K-12 track, a Nifty Assignments track, a SIGCSE sponsored workshop, a student poster contest, a student programming contest and a student papers track. A career fair is also planned. Following the conference, a CSTA meeting will be held. Conference details may be found at http://www.ccsc.org/centralplains.

Future Conferences

The 2020 conference will be hosted by Truman State University in Kirksville, Mo.. April 5-6, 2020. Chetan Jaiswal, Truman State, has been elected conference chair by the Regional Conference Committee.

Respectively submitted by:

Judy Mullins
Central Plains Representative

Eastern Regional Report

John Wright

This report is being written and submitted before our 34th Annual Regional Conference to be held on October 19-20, 2018 at Marymount University in Arlington, VA. It is being ably chaired by Nathan Green at Marymount. The conference accepted 12 papers out of 23 submitted and will include a panel on project-based learning, workshops on CyberPaths and Java Interpreters in a Programming Language course, an NSF grants workshop, and tutorials on promoting diversity and accessibility in assignments and on creating a culture for active learning success. The conference is also trying two new sessions for the first time, student paper presentations and a "Hot Topics" panel inspired by the ACM SIGCSE birds-of-a-feather sessions. It will also include the programming contest, vendors and vendor sessions, keynote and banquet speakers, and the closing luncheon. Anyone interested in being on the committee for the 2019 conference can meet at the post-conference meeting immediately following the luncheon.

The CCSCE2018 Collegiate Programming Contest will be held on Saturday, October 20 from 8:00am-12:50pm. Prizes will be awarded courtesy of Upsilon Pi Epsilon.

The 35th Annual Conference will be held next fall at Robert Morris University in Moon Township, PA, chaired by Karen Paullet. The Call for Participation will be distributed at this year's conference and at SIGCSE. It will be posted on the region's web site soon after this year's conference has completed.

The 36th Annual Conference will be held in the fall of 2020 at Hood College in Fredrick, MD.

We are currently looking for a site for the 2021 conference.

Don Goelman, Villanova University, is retiring and has stepped down from the Eastern Steering Committee. The Eastern Region would like to commend Don on his many years of service and dedication to CCSC-Eastern. He has provided much guidance and support to the region over the years. Villanova hosted the conference in 2009 and many of the Villanova faculty have participated in SIGCSE and CCSC for decades. Thank you for your leadership, Don.

Eastern Website: http://www.ccsc-eastern.org
Eastern on Facebook: http://www.facebook.com/ccsceastern
Past Conferences: http://www.ccsc-eastern.org/past-conferences

Respectfully submitted by John Wright, Eastern Regional Representative.

Mid-South Regional Report

David Naugler

2018 Conference

The Sixteenth Annual Mid-South Conference was held at Christian Brothers University in Memphis Tennessee on April 6 -7, 2018. David Middleton of Arkansas Tech University was conference chair and James McGuffee of Christian Brothers University was the site chair.

There were eleven professional papers presented out of sixteen submitted, four nifty assignments, and six tutorials. A combination Break, Poster Session and Vendors session generated many conversations. There was also a student programming contest with twelve teams from six institutions.

Dr. Laurie White of Google gave the Keynote Speaker address *Machine Learning for Smart People (without Much Time)* and also gave a presentation *An Introduction to Cloud Functions* in a National Partners session.

2019 Conference

The Seventeenth Annual Mid-South Conference will be held April 12 – 13, 2019 at the University of Arkansas, Little Rock in Little Rock, Arkansas. Gabriel Ferrer of Hendrix College will be the conference chair and John Talburt of UALR will be the site chair.

Session with posters, partners etc,.. all in 1 room.

Midwest Regional Report

Cathy Bareiss

Midwest Conference 2017
The **twenty-fifth** annual Midwest Conference is about to be held starting September 28th at Ball State University in Muncie, IN. Scott Anderson from University of Southern Indiana is the conference char. David Largent from Ball State University is serving as our site chair.

The numbers for attendance will be known in two days and submitted to the board right after the conference In additions, results from student work and the programming competition will be included. Also included will be the results for the Midwest Region General Business Meeting which will include next year's budget (and hopefully the year after) and next year site (and hopefully the year after).

This year we are offering our first "course-in-a-box". The topic is big data and we have 16 people registered. This is a significant number for a pre-conference workshop and we hope to do it again next fall on a different topic.

The annual Midwest Region General Business Meeting was held at the fall conference after the banquet address. Zaid Altahat was elected as Regional Webmaster. Scott Anderson was re-elected as Regional Treasurer with Kristopher Roberts appoint to serve as Assistant Treasurer. Saleh Alnaeli was appointed as Assistant Editor. Deborah Hwang was appointed as Vice Chair for the CCSC:MW 2018 conference.

Question for the Board
Our speaker wanted the speaker fee donated to CRW-A (Computer Research Association – Women). I wish to confirm with the board that this is okay.

Respectfully submitted,
Cathy Bareiss
Midwest Regional Representative

2018 Conference

The Twenty-Third Annual CCSCNE conference was held April 20-21, 2018 at the University of New Hampshire – Manchester.. Overall attendance was slightly down. There were a total of 255 registrants in total. There were 100 regular attendees, 7 vendors and 148 student attendees, this included 30 programming contest teams and 41 student posters (down 18 from last year). We also had 11 faculty posters (the same as last year). In addition we had 5 lightning talks (10 minute talks on preliminary work) and 7 encore talks (these are talks that reprise presentations at SIGCSE, ITiCSE, or similar conferences),.

There were 23 papers submitted of which 13 were accepted (this reflected 10 fewer paper submissions than last year). This was an acceptance rate of 56.5%. In addition the conference featured four tutorials, no panels, and four pre-conference workshops.

There were two excellent invited speakers: Colin Ware, University of New Hampshire speaking on "Visual Queries, Visual Thinking and Data Visualization" and Bill Manaris, College of Charleston speaking on "Computing in the Arts: the Algorithm is the Medium".

The programming contest took place on Friday morning. The student posters were displayed during the Friday evening social hour.

There were seven vendors who exhibited at the conference: Mercy College.
No one went to the vendors – not placed in a great location.
Think about layout for vendors. (regional reps)

2019 Conference
The conference committee was introduced for the 2019 conference, our Twenty-Fourth Annual Meeting, which is to be held at the University of New Haven on April 12-13, 2019. The conference chairs are Alice Fischer from the University of New Haven and Mark Hoffman from Quinnipiac University

The deadline for papers, panels, tutorials, workshop submissions and lightning talks for the 2019 conference will close on November 16, 2018. Faculty posters are due January 11, 2019. Student poster abstracts are due February 25, 2019.

Other Items
Ramapo College of New Jersey will host the 2020 meeting, which will be the 25th anniversary of CCSCNE.

Respectfully submitted, September 21, 2018
Lawrence D'Antonio, Chair of CCSCNE Board

Northwestern Regional Report

Rocky Mountain Regional Report

27th Rocky Mountain Region Conference 2018

The Twenty Seventh Annual Rocky Mountain Conference will be held October 12-13 at the New Mexico Institute of Mining and Technology, in Socorro, New Mexico.

Kim Bartholomew and Robert Jorgensen–Utah Valley University–are the Conference Chairs.

Jun Zheng– New Mexico Institute of Mining and Technology–is the Site Chair.

There are 14 papers accepted for presentation (out of 21 submitted papers), three tutorials, and one panel discussion session.

The website for the conference is at http://www.ccsc.org/rockymt/ and the program can be found at http://www.ccsc.org/rockymt/RockyMountainProgram2018.pdf . Members of the conference committee can be found at http://www.ccsc.org/rockymt/RMCCSCConferenceCommittee2018.pdf .

28th Rocky Mountain Region Conference 2019

University of Sioux falls will be the site for the RM Region 2018 conference.

The tentative conference dates are October 11-12, 2019.

The Regional board for 2018-2019 include:
CCSC Rep (Regional chair): Mohamed Lotfy
Treasurer: Ed Lindoo
Editor(s): Pam Smallwood
Submission chair(s): Karina Assiter & Mohamed Lotfy
Webmaster: Kim Bartholomew
Publicity: Reva Freedman
Registrar: Durga Suresh
Conference chair(s): Jun Zheng
Site Chair(s): Shawn Chiappetta & Matt Reick
Program Chair: Mohamed Lotfy & Shawn Chiappetta

Regional Notes

The Rocky Mountain region conference board is working on increasing the annual conference attendance and are devising ways to inform faculty and students that are not currently CCSC Rocky Mountain members about the annual RM conference.

Six year Summary

Year	Submissions	Papers				Panels/Tutorials/Workshops				Registrations				
		Total	Accepted	Rejected	Rate %	Total	Accepted	Rejected	Rate %	Total	Region	Students	Board	Partner
2013	18	13	11	2	84.62%	5	5	0	100.00%					
2014	21	19	16	3	84.21%	2	2	0	100.00%	31	23	3	0	5
2015	30	24	17	7	70.83%	6	6	0	100.00%	29	25	4	0	0
2016	19	16	11	5	68.75%	3	3	0	100.00%	29	23	5	0	1
2017	31	24	18	6	75.00%	7	6	1	85.71%	48	33	1	13	1
2018	21	21	14	7	66.67%	4	4	0	100.00%	22	21	1	0	1

Note: 2018 numbers are not finals since registration will not close until Oct 13, 2018.

Respectfully submitted,

Mohamed Lotfy

Rocky Mountain Region Representative

South Central Regional Report

Tina Johnson

2018 Conference
The 29th Annual CCSC South Central Conference was hosted by Texas Christian University on April 6 in Fort Worth, Texas. The conference chair was Michael Scherger, Texas Christian University; the conference site/program chair was Michael Scherger, Texas Christian University.

There were 19 submitted papers of which 12 were selected, an acceptance rate of 63.2%; 2 tutorials/workshops were submitted and accepted; and 2 Lighting talks. There were 57 attendees total, 37 faculty and 20 students. Google for Education was scheduled for the opening session, but did not attend. Dr. Michael Scherger provided an impromptu opening session over historical figures in computing.

Papers:
> **A Multilingual and Comparative Approach to Teaching Introductory Computer Programming**, J. F. Yao, Georgia College & State University Gongbing Hong, Georgia College & State University Chris Michael, Brookwood High School, Snellville, Georgia, Lisa Phillips, Brookwood High School, Snellville, Georgia
> **A Study Of Knowledge Retention In Introductory Programming Courses,** Matthew Tennyson, Murray State University, Marc Beck, Murray State University
> **Minority Student Learning With An Interactive Textbook In An Introductory Computer Science Course,** Abena Primo, Huston-Tillotson University, Azubike D. Okpalaeze, Huston-Tillotson University
> **Using Active Learning Strategies in Teaching Introductory Database Courses**, Bilal Shebaro, St. Edward's University
> **Teaching SQL: A Divide-And-Conquer Method For Writing Queries,** Gang Qian, University of Central Oklahoma
> **The Study And Investigation Of A New Form Of Active-Learning For Cs: PeerTeaching With Videos,** Gita Phelps, Georgia College and State University, Yi Liu, Georgia College and State University
> **Cybersecurity: 1) What Math Is Necessary And 2) Developing Ubiquitous Cybersecurity In Current Computing Programs,** Rob Byrd, Abilene Christian University
> **GenCyberScrum: Improving Cybersecurity Education Outcomes with the Scrum Framework**, Bryson Payne, University of North Georgia, Tamirat Abegaz, University of North Georgia
> **A Comparison Of Cs Majors And NonCs Majors Attitudes And Practices Regarding Password Strength**, Jose Cordova, University of Louisiana at Monroe
> **Enabling Research Into An Open Problem In Abstract Algebra Through Undergraduate HPC Courses**, Karl Frinkle, Southeastern Oklahoma State University, Mike Morris, Southeastern Oklahoma State University
> **An Analysis Of Matlab's Software Performance Interfaced With High-Level C Language For Expediting Numerical Integration Techniques,** Christian Ennis, Southeastern Louisiana University, Lisa Kuhn, Southeastern Louisiana University, Andrew Sievers, Southeastern Louisiana University, Steele Russell, Southeastern Louisiana University
> **Adding Game Theory Into Computer Science,** Cong-Cong Xing, Nicholls State University, Jun Huang, Chongqing University of Posts and

Telecommunications

Tutorials (Scheduled, but not presented - No Shows):
    IoT Cybersecurity, B. Bhagyavati, Columbus State University
    Measuring Students' Attitudes toward Information Technology, Anu Gokhale, Illinois State University

2019 Conference

The 30th Annual CCSC South Central Conference will be hosted by University of Texas at Dallas on April 6, 2019, in Fort Worth, Texas. The conference site/program chair is Shyam (Sam) Karrah, UT Dallas. The program will include papers, posters, workshops, panels, and lightning talks.

Conference Dates:

November 8, 2018	Last day to submit professional papers for review.
November 9, 2018	Papers released to reviewers.
November 26, 2018	Last day to submit a panel, workshop, or tutorial proposal.
November 26, 2018	Electronic reviews due back to Papers chair.
November 30, 2018	Steering Committee meeting to decide 2019 program.
December 3, 2018	Authors notified via email of paper status.
January 15, 2019	Final electronic versions of accepted professional papers and tutorials/workshops due for publication.
January 15, 2019	All professional authors (papers and tutorial/workshop/ presenters)registrations due.
February 28, 2019	Last day to submit Lightning Talk
March 15, 2019	Last day of Early Conference Registration
April 1, 2019	Last day to submit student or faculty poster abstracts for presentation
April 5, 2019	Conference at The University of Texas at Dallas in Dallas, Texas.

Conference Steering Committee:
    Program Chair / Professional Paper: Laura Baker, St. Edward's University
    Conference Site Chair: Shyam (Sam) Karrah, University of Texas, Dallas
    *Registrar: Anne Marie Eubanks, Stephen F. Austin State University
    Treasurer: Bilal Shebaro, St. Edward's University
    Lightning Talks Chair: Michael Kart, St. Edward's University
    *Posters Chair: Michael Scherger, Texas Christian University
    Moderators Chair: Bingyang Wei, Texas Christian University
    Panels and Tutorials Chair: Tim McGuire, Sam Houston State University

Publicity Chair: Eduardo Colmenares-Diaz, Midwestern State University
*National Board Representative: Tina Johnson, Midwestern State University
Webmaster: Vipin Menon, McNeese State University
*At Large: Abena Primo, Huston-Tillotson University

* Elected/Re-elected to serve until 2021

Regional Discussion:
Attendance was good at the 2018 conference and the new lightning talks were well received, however concerns were expressed regarding tutorial no-shows. Notification will be sent to the respective Chairs and Deans.

Respectfully submitted,

Tina Johnson, South Central Regional Representative

Conference no shows: keynote speaker, 2 tutorials.

Regional reps to share with region (suggestions):
- **If put it in the Call for Papers that if they don't show they're paper is pulled from digital copies, then can remove it.**
- **Have a "backup" presentation.**
- **Contact Dean/Chairs when submitters do something unethical.**
- **Search for submissions to verify it hasn't been published before.**

<center>**Southeast Regional Report**</center>

Fall 2018 CCSC: Southeastern Conference

The 32nd CCSC Southeastern Conference is scheduled for Nov 2-3 in Salem, VA at Roanoke College. This will be the fourth time Roanoke has hosted, and the second time in four years. Anil Shende and Durell Bouchard are the site co-chairs. Kevin Treu is chairing the regional board; John Hunt (Covenant) is program chair. Other regional board members are Susan Dean (publicity, UMUC – Maryland in Europe), Jeannie French (local registrar, Coastal Carolina), Laurie Patterson (secretary, UNCW), John Hunt (treasurer, Covenant), John Meinke (Proceedings Editor, UMUC – Maryland in Europe), Kevin Treu (2017 site chair, Furman), Richard Chapman (2019 site chair, Auburn), and Robert Lover (at-large, Belmont Abbey).

The members of the local conference committee are:
• Local Arrangements Chair, Speakers Chair: Anil Shende
• Publicity Chair, Vendors Chair, Corporate Sponsors Chair: Durell Bouchard
• Programming Contest Directors: Andy Digh, Chris Healy
• Student Research Contest Director: Chris Healy

The scheduled program includes 10 papers, 1 tutorial, 1 workshop, a "nifty assignments" session, a national partner session, and a session of student presentations from our student research competition. A total of 18 regular papers were submitted (down from 25 last year) of which 10 were accepted, for an acceptance rate of 55%, compared to 60% in 2017, 52% in 2016, 57.1% in 2015, 54.5% in 2014, 46.8% in 2013 and 2012 and 60% in 2011. (The acceptance rate for tutorials/workshops was 100% -- 2 of 2 submissions.)

Due to the small number of workshop proposals received, no pre-conference workshop was scheduled this year. The regional board will discuss and determine whether or not to revive this tradition in 2019.

The keynote and banquet addresses are being finalized by the co-chairs at this time.
Student activities consist of a programming contest and a student research contest. We expect a full slate of participants in our 25th annual programming contest – at least 25 teams with over 100 students from 15 or more universities. Submissions to our annual student research competition dropped off precipitously last year, and we don't know why. That's something we'll be looking into as we hope for better this year.

Winners in each of the competitions will be announced at the conclusion of the conference on Saturday, Nov 3.

2019 CCSC: Southeastern Conference

At present we are scheduled for only the next conference, with Auburn University hosting in 2019. However, we have received interest from several different (and new) institutions in hosting beyond 2019, which is encouraging.

Other Regional Issues/Activities

Overall Health of the Region – There are some concerns here. Membership seems to be stagnant. We experienced a significant dropoff in submissions five years ago, and hadn't yet rebounded fully when they dropped off again this year. Only 18 paper submissions is shocking for our region. Consequently, I have concerns about our long term health. I hope to discuss with other representatives how things are going in their regions and what they're doing to keep them vital.

Respectfully submitted,

Kevin Treu

Southeastern Regional Representative

Southwest Regional Report

Bryan Dixon

Regional Officers:
- Regional Chair: Michael Doherty, University of the Pacific
- Treasurer and Registrar: Dean Nevins, Santa Barbara City College
- Secretary: Diba Mirza, UCSB
- Regional Representative: Bryan Dixon, CSU Chico
- Webmaster: Angelo Kyrilov, UC Merced

2016 Conference

Five papers accepted, 1 grant-writing workshop, lightning talks. (Eleven papers submitted.)

2017 Conference

Three invited talks, 5 referred papers, 2 tutorials, lightning talks, vendor exhibits and an array of student posters. (Eleven papers submitted).

2018 Conference

Three invited talks, 8 referred papers, lightning talks, birds of a feather talks, vendor exhibits and an array of student posters. (Eighteen papers submitted).

Southwestern Conference 2019

- **Location:** Stanford University
- **Date:** March 22-23, 2019
- **Conference Organizers:**
  - **Conference Chair:** Cynthia Lee, Stanford University
  - **Papers Chair:** Megan Thomas, CSU Stanislaus
  - **Author's Chair:** Diba Mirza, UCSB

- o **Posters Chair:** Youwen Ouyang, CSU San Marcos
- o **Speakers Co-Chair:** TBD
- o **Panels/Tutorials Chair:** Colleen Lewis, Harvey Mudd College
- o **Lightning Talk Chair:** Paul Cao, UCSD
- o **Site Chair:** TBD
- o **Partner's Chair:** Rick Covington, CSU Northridge

Southwestern Conference 2020

- ● **Location:** CSU San Marcos

Respectfully submitted,

Bryan Dixon
Southwest Regional Representative

Treasurer Report

Brian Hare

1. Income/expenses for fiscal year 2017-18: See appendices.
   - 10000 in the red for year.
   - Suggestions for saving money – limit nights covered, double up rooms, etc…
2. Assets/Liabilities as of end of FY 2017-18: See appendices.
   - $173,000 in various accounts.
3. Conference budgets to be approved (see appendices)
   - Susan moved, Mohamed second to approve. Approved.

   - **Ask Laurie about invoices (Google)**
   - NCWIT national partner as well…

   1. Northeast 2019 Proposed

   2. South Central 2020 Proposed
      On site less than late… discrepancy.

   Regional treasurers: line items are fixed, don't remove a line… put in value of 0.

4. Other items – verbal reports
   1. Regional deposit procedures
      - **Brian Hare will send Karina info on this to put in minutes (for regional reps).**

   2. Status of BoA accounts
      - Checking and savings account : Bill Myers name off account or permission to close accounts.
      - Jeff entertained motion to allow Brian to close if Bill's name can not be removed and open new account where CCSC is owner and Brian is treasurer. Judy made motion, Mohamed second. Passes.
   3. Quickbooks & account reconciliation
      - Pick a date (August 1, 2018) and then after that do reconciliation in Quickbooks: Bring accounts and quickbooks in-line.
      - Help auditing in the Spring.

- o **Cathy moves to allow, Susan second. Passes.**

Respectfully submitted,

Brian K. Hare
CCSC Treasurer

Comptroller Report

Shereen Khoja

I took over from Rob Bryant as CCSC Comptroller in March. It's been a learning curve.

The table below is the status of budgets that have been sent, received, and processed by me as of 9/21/18. Baseline budgets are sent to each region at least twice a year (May-July and January).

All regions are to have their budgets for a conference approved at least 1 year in advance of the conference. Conferences occurring in the fall of 2019 should have their budgets submitted for approval for the fall board meeting. EA and MW have not submitted their budgets for their next fall conferences.

Below is the current status of all budgets.

CCSC Comptroller Conference Budget approval status, 9/21/2018

Region -conf. term	Baseline yr & date sent to region	Budget yr & date rcvd from region	Comptroller Approval sent to treasurer	approved by board	Next budget needed
CP-SPR	2020: 6/13/2018	2019: 2/11/2018	2019: 2/11/2018	2019: 2/23/2018	2020
EA - FA	2019: 6/13/2018	2018: 2/20/18	2018: 2/20/18	2018: 2/23/2018	2019
MS - SPR	2019: 6/13/2018	2018: 1/16/2018	2018: 1/16/2018	2018: 2/23/2018	2019
MW - FA	2019: 6/13/2018	2018: 3/7/2018	2018: 3/2/2018	2018: 3/26/2018	2019
NE - SPR	2019: 6/13/2018	2019: 6/26/2018	2019: 9/13/2018		2020
NW - FA	2019: 1/13/2018	2019: 3/25/2018	2019: 4/5/2018		2020
RM - FA	2020: 6/13/2018	2019: 2/8/2018	2019: 2/8/2018	2019: 2/23/2018	2020
SC - SPR	2020: 6/13/2018	2020: 6/16/2018	2019: 9/13/2018	2019: 3/26/2018	2020
SE - FA	2020: 6/13/2018	2019: 2/26/2018	2019: 3/2/2018	2019: 3/26/2018	2020
SW - SPR	2019: 1/13/2018	2019: 2/24/2018	2019: 2/24/2018		2020

Jeff informally proposed: Fall approve budgets for fall, Spring approve budgets for Spring (year ahead).

National Partners Chair Report

Regional reps reminded to thank national partners at conferences.

Service Recognition Report

Nomination for Service Recognition (Larry). Tina moves, Judy second. All voted in favor.

UPE Report

Following is the report sent to UPE for their support of student activities at CCSC conferences! Their preference is that they receive such once per year rather than stringing them out conference by conference. This also works out better for us since it does not tie their monies to any particular conference but rather to the overall conference schedule! UPE would also like to be invoiced directly, so the following report was sent to the CCSC treasurer so that he could forward it to the UPE treasurer along with an invoice for $2000.

CCSC CONFERENCES STUDENT ACTIVITIES EXPENSES, 2017-2018

All CCSC regional conferences include student activities (such as programming contests and student poster contents) with appropriate credit to UPE for sponsorship of these activities. However, many of the expenses cannot be separated out since they are embedded within other budget line items. An appropriate example of this is Southeastern which has a programming contest every year but also includes a pizza party the night before for the programming teams. That expenses is embedded within the conference food expense items so is an example of expenses for student activities that do not appear below.

Midwestern conference, 22nd- 23rd September
Student Showcase awards	$300
Total for Midwestern	$300

Southeastern conference, 3rd-4th November
Student contest prizes	$17.78
Programming contest plaques	$175.90
Total for Southeastern	$193.68

South Central conference, 6th April
Amazon gift cards	$200
Total for South Central	$200

Mid-South conference, 6th-7th April
Screen printing - programming contest	$399.31
Programming team awards	$360
Total for Mid-South	$759.31

Central Plains conference, 6th-7th April
Student programming contest	$350
Student poster contest	$350
Total for Central Plains	$700

Northeastern conference, 20th -21^{27} April

Student programming contest	$480
Student poster contest	$250
Total for Northeastern	$730

Total for Student awards for fy 2017-18 $2882.99

CCSC is most grateful to UPE for their pledge of $2000 in support of student activities at CCSC regional conferences.

Respectfully submitted,
John Meinke

As CCSC moves forward the Board needs to address the UPE liaison position and who should accomplish that function! Over the last couple years I have been fortunate in that the CCSC treasurer / associate treasurer, Susan Dean, was readily accessible and able to respond to my needs putting together the UPE report. Susan prepared a query to give me the best information that I could get. I'm not certain how much longer Susan is willing to continue as associate treasurer – both of us have served CCSC for a lot of years! (Please note for those who were on the Board in the "old days" will remember how Liz Adams "went crazy" every year trying to get information from each of the conferences regarding how UPE monies were spent!)

If CCSC really wants to receive UPE's $2000 support for student programs two things are absolutely necessary. First is that whoever is going to be the UPE liaison must be willing to follow through each year in a timely manner, and secondly is that person must be willing to make certain that s/he can work with the CCSC treasurer and with the regions to present a report to UPE that will convince UPE to continue full UPE funding at their level of $2000 annually.

Respectfully submitted,
John Meinke, UPE Liaison

- Brian has invoiced UPE for last year. Hasn't heard anything back yet…
- Some schools absorb expenses so can not say how we spent their money.
- Student activities paid for by UPE (each conference get $200).
- Appointed position (UPE)
- **Each regional treasurer should send info about what was spent for students at their conference.   Make sure you do SOMETHING for students.**

Future Directions Commission Report and Recommendations

CCSC Permanent Address

 The CCSC mailing address has traditionally been the address of the Treasurer. Going forward, if the Treasurer position is not a life sentence then this address will keep having to be updated every couple of years. Is there another solution?

Susan Dean contacted ACM might play that role but ACM doesn't offer that service. There are businesses that offer this service, for a fee. The cheapest that I found was one called iPostal1, there URL is https://ipostal1.com/. They offer different levels of service with different fees. I contacted them by phone and they seemed to understand our situation. Their least expensive plan is called Virtual Mailing Address. It costs $9.99 per month.

With this plan you can receive 30 items of mail per month (more items 35 cents each). When an item of mail is received they scan the outside and send it to you. You can have it forwarded (fee depends on what mail service you want to use), or have them open it, scan the mail and send you the scan (this costs $2.00 per item), or you can have them discard the item.

There are many different services available (e.g., they will deposit checks for you, for a fee).

I'm not sure if the cost is worth the hassle of changing addresses every couple of years, but they seem dependable with decent reviews.

Larry D'Antonio

- Questions about tax & insurance addresses.
- How much do we need snail mail address?
- **Suggestion to have PO Box.**
- **Review for next meeting???   Brian Hare will look into issue.**

Appendices

Income/expenses for fiscal year 2017-18 (August 2017 – July 2018)

	CCSC	CP	EA	MS	MW	NE	NW	RM	SC	SE	SW	TOTAL
Income												
43400 Direct Public Support												$0.00
43450 Individ, Business Contributions		720.00										$720.00
Total 43400 Direct Public Support		**720.00**										**$720.00**
45000 Investments												$0.00
45030 Interest-Savings, Short-term CD	43.82											$43.82
Total 45000 Investments	**43.82**											**$43.82**
46400 Other Types of Income												$0.00
46410 National Partners	8,500.00											$8,500.00
46430 Miscellaneous Revenue	116.48											$116.48
Total 46400 Other Types of Income	**8,616.48**											**$8,616.48**
47200 Program Income												$0.00
47240 Program Service Fees												$0.00
47250 Registrations with Membership												$0.00
47252 Pre-registered	524.00	6,495.00	10,725.00	960.00	6,815.00	8,056.00	4,510.00	3,400.00	2,730.00	5,330.00	1,920.00	$51,465.00
47254 On-SIte		1,474.00	405.00	3,780.00	1,360.00	3,060.00	900.00			700.00	725.00	2,880.00	$15,284.00
Total 47250 Registrations with Membership	**524.00**	**7,969.00**	**11,130.00**	**4,740.00**	**8,175.00**	**11,116.00**	**5,410.00**	**3,400.00**	**3,430.00**	**6,055.00**	**4,800.00**	**$66,749.00**
47260 Registrations without Membership												$0.00
47262 Vendor registration					250.00		300.00		120.00			$670.00
47264 K-12 teacher		350.00	100.00								148.00	$598.00
47268 Other Registrant								157.00				$157.00
47270 Student Registrations												$0.00
47272 Student Conf		2,085.00	405.00	200.00	2,360.00	3,060.00	300.00		1,000.00	270.00	1,070.00	$10,750.00

	C1	C2	C3	C4	C5	C6	C7	C8	C9	C10	C11	Total
47275 Indiv student team nember		900.00			210.00					260.00		$1,370.00
47278 Team registration	150.00		1,080.00	1,350.00		5,060.00				1,100.00		$8,740.00
Total 47270 Student Registrations	**150.00**	**2,985.00**	**1,485.00**	**1,550.00**	**2,570.00**	**8,120.00**	**300.00**		**1,000.00**	**1,630.00**	**1,070.00**	**$20,860.00**
Total 47260 Registrations without Membership	**150.00**	**3,335.00**	**1,585.00**	**1,550.00**	**2,820.00**	**8,120.00**	**600.00**	**157.00**	**1,120.00**	**1,630.00**	**1,218.00**	**$22,285.00**
47280 Extra Service Fees												$0.00
47282 Workshop early					300.00							$300.00
47285 Banquet		60.00	448.00		25.00	30.00	180.00	70.00	10.00	25.00	57.00	$905.00
47286 Lunch		84.00					75.00			10.00	14.00	$183.00
47288 Extra Proceedings			6.00	10.00	20.00	40.00	30.00	18.00			22.00	$146.00
47290 Other Service								800.00				$800.00
Total 47280 Extra Service Fees		**144.00**	**454.00**	**10.00**	**345.00**	**70.00**	**285.00**	**888.00**	**10.00**	**35.00**	**93.00**	**$2,334.00**
Total 47240 Program Service Fees	**674.00**	**11,448.00**	**13,169.00**	**6,300.00**	**11,340.00**	**19,306.00**	**6,295.00**	**4,445.00**	**4,560.00**	**7,720.00**	**6,111.00**	**$91,368.00**
47295 Conference Misc Income/donations	644.00								180.00			$824.00
Total 47200 Program Income	**1,318.00**	**11,448.00**	**13,169.00**	**6,300.00**	**11,340.00**	**19,306.00**	**6,295.00**	**4,445.00**	**4,740.00**	**7,720.00**	**6,111.00**	**$92,192.00**
Total Income	**$9,978.30**	**$12,168.00**	**$13,169.00**	**$6,300.00**	**$11,340.00**	**$19,306.00**	**$6,295.00**	**$4,445.00**	**$4,740.00**	**$7,720.00**	**$6,111.00**	**$101,572.30**
GROSS PROFIT	$9,978.30	$12,168.00	$13,169.00	$6,300.00	$11,340.00	$19,306.00	$6,295.00	$4,445.00	$4,740.00	$7,720.00	$6,111.00	$101,572.30
Expenses												
60900 Business Expenses												$0.00
60950 Reimbursed Conference expense												$0.00
60951 catering		4,658.04	6,547.59	2,226.64	5,889.30	9,687.17	3,158.85	1,985.31	1,334.19	4,538.54	1,983.77	$42,009.40
60958 conference supplies					40.45	50.06	58.04		67.13	785.59	54.02	$1,055.29
60962 facility & equip rentals			1,064.24									$1,064.24
60965 Speaker & Entertainment		508.66				1,471.73	1,255.82			200.00		$3,436.21
60967 awards	134.70	700.00	625.00	759.31	250.00	730.00			200.00	193.68		$3,592.69
60971 signage & web expense	99.99		40.34			175.00			48.00			$363.33
60972 publicity materials & distribution		237.25			910.67							$1,147.92
60973 handouts							26.65					$26.65

60975 conf travel & committee exp	507.35	151.92			4,959.89							$5,619.16
60978 Other conference expense					185.00	1,218.00		116.00	180.00	630.00		$2,329.00
Total 60950 Reimbursed Conference expense	**742.04**	**6,255.87**	**8,277.17**	**2,985.95**	**7,275.42**	**18,291.85**	**4,499.36**	**2,101.31**	**1,829.32**	**6,347.81**	**2,037.79**	**$60,643.89**
60980 Journal expenses												$0.00
60981 Journal Printing exp	16,364.70											$16,364.70
60985 Journal distribution	1,158.34											$1,158.34
Total 60980 Journal expenses	**17,523.04**											**$17,523.04**
Total 60900 Business Expenses	**18,265.08**	**6,255.87**	**8,277.17**	**2,985.95**	**7,275.42**	**18,291.85**	**4,499.36**	**2,101.31**	**1,829.32**	**6,347.81**	**2,037.79**	**$78,166.93**
62100 Contract Services												$0.00
62140 Legal Fees	0.00											$0.00

Assets/Liabilities as of end of FY 2017-18

CCSC Financial Status - End of FY 17-18	Aug-1-2018
Account	**Balance**
WF Checking	$ 22,015.35
WF Savings	$ 60,192.04
BofA Checking	$ 22,539.08
BofA Savings	$ 49,209.41
PayPal	$ 19,064.18
Total Funds on Hand	**$ 173,020.06**
Chase Credit Card	$ 465.10
Journal Subscription Liability (paid in FY 17-18, issues in 18-19)	$ 4,362.50
Early Registrations Liability (paid in FY 17-18, confs in 18-19)	$ 13,293.00
National Partners Liability (paid in FY 17-18, benefits in 18-19)	$ 2,000.00
FY 17-18 Student Awards Checks returned and replaced in FY 18-19	$ 140.00
Total Liabilities	**$ 18,120.60**

CCSC Northeast 2019 Proposed

Region:	Northeast	Baseline Budget year:		2019										Actuals	
		host:													
		Proposed budget amounts				Last budget amounts approved by Board			2018	2017	2016	2015	2014	2013	2012	2011
		#	each	total		#	each	total								
Income												97	123	112	135	135	
	Registrations - Full - Early	100	135.00	$13,500		100	135.00	$13,500		$8,056	$13,230	$11,880	$15,880		17765	16685	$15,930
	Registrations - Full - Late			$0				$0									
	Registrations - Full - On-Site	10	170.00	$1,700		10	170.00	$1,700		$3,060	$2,210	$1,360					
	Registrations - Student - early	85	60.00	$5,100		85	60.00	$5,100		$3,060	$5,100	$3,800	$3,400		3400	7650	9410
	Registrations - Student - late			$0				$0									
	Registrations - K-12 early			$0				$0			$300		$50				
	Registrations - K-12 late			$0				$0									
	Registrations - Progr Teams	30	50.00	$1,500		30	50.00	$1,500		$5,060	$7,300	$7,000	$4,800		6700	1350	1700
	Registrations - Progr Team Members	90	60.00	$5,400		90	60.00	$5,400									
	Registrations - student web			$0				$0									
	Workshop - early			$0				$0									
	Workshop - late			$0				$0									
	Extra Meals														90	684	720
	Banquet	10	30.00	$300		10	30.00	$300		$30	$90		$150				
	Lunch (Saturday)	0		$0		0		$0									
	Extra Proceedings	15	10.00	$150		15	10.00	$150		$40	$40		$50		70	130	240
	Vendors Registration	3	300.00	$900		3	300.00	$900				$600	$1,080	$1,800		1800	900
	Vendors Presentations			$0				$0									
	National Partners	3	100.00	$300		3	100.00	$300				$300			300	300	300
	Industry Sponsorship																
	UPE Sponsorship			$200				$200				$200			200	200	200
	Grants																
	Other Income (List)																-100

	Total			$29,050				$29,050		$19,306	$29,370	$25,120	$26,130		$28,525	$28,799	$29,300
Expenses																	
	Steering Com. Travel Ex.			3,750.00				3,750.00		$4,960	$3,684				2153	3306	3216
	Steering Com. Meeting Ex.	20	$14	280.00		20	$14	280.00		$1,218	$320						
	Phone/Fax																
	Publicity																
	In support of Conference																
	Other																
	Postage																
	Publicity																2	
	In support of Conference														6		
	Other															1	1
	Office Supplies									$50							
	Publicity																
	In support of Conference																151
	Other																
	Brochure Printing/Duplicating			350.00				350.00									
	Publicity (printing, other formats)																
	Other duplicating																
	Signage																
	Speaker Expenses	2	650.00	$1,300		2	650.00	$1,300							600	600	300
	Consortium Head Tax	110	41.00	$4,510		110	41.00	$4,510							5535	5084	5494
	Extra Proceedings	15	6.00	$90		15	6.00	$90							60	306	
	Meals - Total				$8,172				$11,672	$9,688	$12,974				12800	13423	15382
	Break (3:45-5:00)-Friday	220	2.1	$462		220	3.6	$792									
	Break (11:00-11:30)-Saturday	100	2.1	$210		100	4.5	$450									
	Reception-Friday	220	5.9	$1,298		220	2	$440									
	Banquet-Friday	220	21.25	$4,675		220	36	$7,920									
	Saturday Breakfast	100	4.2	$420		100	4.5	$450									
	Friday Breakfast (prog. Teams)	120	2.1	$252		120	4.5	$540									
	Friday Luncheon	90	9.5	$855		90	12	$1,080									

	A	B	C	D	E	F	G	H	I
(prog. Teams)									
Luncheon (Sat.)	0		0	$0					
Gratuity Required (15%)									
Entertainment					$1,472	$1,616			
Transportation									
Rentals		$992				$900		1487	
Student Awards		765		765	$730	$780	880	690	780
Faculty Awards									
Consortium Membership		1,000		1,000					
Other Expenses (List)					$175	$577			
Publicity									
Web Expenses		119		119			119		
EasyChair		360		360					
In support of Conference									
Total		$21,688		$24,196	$18,293	$20,851	$22,153	$24,899	$25,324
Balance		$7,362		$4,854	$1,013	$8,519			

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CCSC South Central 2020 Proposed

Region:	SouthCentral	Baseline Budget year:		2020							2018	2017	2016	2015	2014	2013	2012	2011	Actuals 2010	2009	2008
		host:									2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
					Last budget amounts approved by Board																
Income		each	total		each	total						36	31	42	43	34	33				
	Registrations - Full - Early	30	$130	$3,900	30	$130	$3,900				$2,730	$4,030	$3,380	$5,570	5495	4280	4280	$4,995	$8,665	$3,000	$10,375
	Registrations - Full - Late	6	$140	$840	6	$140	$840					$700	$700						had >60 attend in austin		
	Registrations - Full - On-Site	0	$135	$0	0	$135	$0				$700	$0									
	Registrations - Student - early	20	$50	$1,000	20	$50	$1,000				$1,000	$1,000	$1,250	$1,000	900	1035				135	970
	Registrations - Student - late			$0			$0														
	Registrations - K-12 early			$0			$0														
	Registrations - K-12 late			$0			$0														
	Registrations - Progr Teams			$0			$0														
	Registrations - student web			$0			$0														
	Workshop - early			$0			$0														
	Workshop - late			$0			$0														
	Extra Meals																			140	570
	Banquet	2	$10	$20	2	$10	$20				$10		$10	$15							
	Lunch (Saturday)	0	$0	$0	0	$0	$0							$10							
	Extra Proceedings	2	$10	$20	2	$10	$20														30
	Vendors Registration	1	$130	$130	1	$130	$130				$120		$130	$130							
	Vendors Presentations			$0			$0														
	National Partners	3	$100	$300	3	$100	$300						$400						400	300	300
	Industry Sponsorship																				
	UPE Sponsorship			$200			$200						$200						120	120	
	Grants																				
	Other Income (List)										$180								8,665	4,370	75
	Total			$6,410			$6,410				$4,740		$6,070						$17,850	$8,065	$12,320
Expenses																					
	Steering Com. Travel Ex.																				
	Steering Com. Meeting Ex.			$50			$50												$0	$165	$16
	Phone/Fax			$0			$0														
	Publicity																				
	In support of Conference																				
	Other																				
	Postage																				45
	Publicity			$0			$0														
	In support of Conference																				

	Qty	Unit	Total	Qty	Unit	Total						
Other												
Office Supplies			$0			$0				320	339	103
Publicity												
In support of Conference			$350			$350	$67					
Other			$0			$0						
Brochure Printing/Duplicating	56	$2.00	$112	56	$2.00	$112	$48		$337		28	
Publicity (printing, other formats)							$68				93	
Other duplicating												39
Signage												
Speaker Expenses	1	$50	$50	1	$50	$50						93
Consortium Head Tax	36	$45	$1,620	36	$45	$1,620			$1,440	2,624	1,681	2,665
Extra Proceedings	2	$10	$20	2	$10	$20				366	504	360
Meals - Total			$1,288			$1,288	$1,334			4,000	2,061	4,915
Breaks-Friday	56	$5	$280	56	$5	$280			$198			
Breaks-Saturday	0	$5	$0	0	$5	$0						
Reception	56	$0	$0	56	$0	$0						
Banquet	56	$18	$1,008	56	$18	$1,008			$876			
Saturday Breakfast	0	$5	$0	0	$5	$0						
Saturday Breakfast (prog. Teams)			$0			$0						
Luncheon (prog. Teams)			$0			$0						
Luncheon (Sat.)	0	$11	$0	0	$11	$0						
Entertainment									$125			
Transportation			$100			$100						
Rentals - Includes Banquet Room			$600			$600			$346			844
Student Awards			$300			$300		$200	$320	200	150	300
Faculty Awards												88
Consortium Membership			$1,000			$1,000		$180	$1,000			
Other Expenses (List)										101	(579)	1,205
Publicity												
In support of Conference												
Other												
Total			$5,490			$5,490		$1,897	$4,642	$7,611	$4,443	$10,674
Balance			$920			$920		$2,843	$1,428			

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