
Tue May 13 16:36:32 1997

Re: Board Meeting

Date: Tue, 13 May 97 16:29:38 -0600

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Subject: Re: Board Meeting

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I have a last completed this task, so long neglected. I have attached a WP6.1 version.

Minutes of the CCSC Board Meeting
February 26, 997
San Jose, California

Meeting called to order by Sue Fitzgerald at 6 pm.
Regional Reports:

Chuck Howerton: Rocky Mt. 40 + board attended Fall conference at Longmont
Next year at Shiprock New Mexico
Surveys indicated it was a good meeting.

Scott Sigman: Central Plains. Advance program held to 45 days before so that it wouldn't get lost. Papers have been processed, 1998 conference is scheduled for Emporia Kansas, followed by Northwest Missouri State University in 1999. Regional Board will nominate the regional representative. Student project being worked on.

Cathy Bareiss: Mid-Western conference in Chicago next September is on track.

Ingrid Russell: Northeastern Conference to be held this April at Northeastern University in

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Boston: University of Hartford and NU are covering cost. Large committee for next year

Bill Myers asked that all conference committees copy him with date, place, who when, papers call date and place.

Gail Miles: Southeastern's conference last November had 74 attendees at East Tennessee State. Programming contest popular (11 last year, 15 projected at Lenoir Rhyne for 1997 Conference). Carson- Newman will be the host in host in 1998.

No one for SC report

Gail Miles: NECC Report. Reviewed points of email discussion. Conference in Seattle, then San

Diego, then Atlantic City. Gail reviewed the site selection procedures. Reviewed past program contributions. Discussed Consortium financial support (mostly in terms of presenters). Membership should understand our participation goals. National presence exhibited (in brochures and at literature table).

no one for SIGCSE Report

Fall minutes correction: 3 regional representatives were asked to "consider" SIGCSE cooperation (they did, but decided not to pursue it this year)..

Minutes accepted as amended.

Membership report: Bill Myers

Institutional membership down due to Spring conferences (supposed) growth of 9%. Projecting 100 members more next year.

Treasurer: Becky Tidwell:

handed out summary of last year's cash flow and explained.

Newsletter Editor's report. (emailed)

Positive comments about proceedings, explanation of new publications position.

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Publications Committee: <http://www.ccsc.org/> Spent \$100 for name.

Finance -- Motion made to propose a budget for the consortium for fiscal year 1997-98 based upon the projected income from dues and interest. Seconded. Passed after discussing and charging a sub-committee to report back a zero-based balanced budget for the operations of the board of directors and the subscription provisions for the general membership. Said budget to be based upon projected income from dues and interest. Said budgets to explicitly exclude the income and costs of established conferences.

Membership and Treasurer are to assist the finance committee. Mitchell appointed chair. Martha McCormick and Susan Dean are the other members. Committee charged to propose a budget no later than the end of April. Address travel funding and NECC funding. Amounts and source of funding. May involve change of policy.

Motion that regions are required to submit conference budgets for the calendar 1998 by the fall 1997 board meeting. In subsequent years conference budgets must be brought to a board meeting at least one year in advance of the conference. No conference may obligate money prior to having its budget approved. Seconded. Passed.

In the future the finance committee is to prepare and present a budget for the following fiscal year to the board for approval at the spring meetings. This budget will be based on the data provided by the Membership Chair

Paul assumed the chair:

Fall meeting: Sept 26: Dominican Univ. (March 31 is the paper deadline for the Midwestern Conference).

NECC may go private. Premature to make any decision, Panel committed for Seattle: Kevin Treu, Furman, Paul Myers, Trinity, David Kay, Univ of Calif-Irvine, Martin Osborne, Western Washington Univ.

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SIGCSE report: NSF grant for taking workshops to Conferences is being approved. It is awarded to ACM and we need details about how it will be administered.

Paul Riviera, ACM says much paperwork must be completed to be "in cooperation with".
SIGCSE has approved a local chapter in New York City. College of New Jersey is developing a SIGCSE laboratory repository (on the web?)

Old Business item: researched indexing and abstracting service.

Old Business: logo? Publications requested to report on this task.

South Central: papers down but student papers s up.

Membership meeting concerns:

Nominations Committee: report distributed and discussed prior to presentation to the membership.(in addition to membership and treasurer, plus regions)

Another agenda item: moved and seconded to present SIGCSE at Atlanta as the site of the next annual meeting.

Other agenda items : NSF grant and abstracting and indexing..
NECC

Moved that Fall board meetings be held at the three Fall Board meetings in strict rotation. Second.

Motion to table until Fall Board meeting, second. passed (one abstention).

Meeting adjourned after praising Sue Fitzgerald for her three years and applauding the five others leaving the board (Becky Tidwell, Kevin Treu, Cathy Bareiss, Martha McCormick, and Susan Dean).