CONSORTIUM FOR COMPUTING SCIENCES IN COLLEGES

2017 Spring Meeting of the CCSC Board of Directors

Washington State Convention Center (WSCC)
Room 301
Seattle, WA
March 8, 2017, 7:00 pm

Contents

Annotated Agenda

2017 Spring Meeting of the CCSC Board of Directors
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I. Approval of Agenda

II. Future Board Meetings

1. Location of the Spring 2018 CCSC Business Meeting
Each year we formally move that the next year's business meeting be held in conjunction with the annual SIGCSE meeting. This action also comes to the annual meeting for approval by the membership.

Action Item: Approval of a recommendation to the membership of the co-location of the Spring 2018 CCSC Annual Business Meeting with the 2018 SIGCSE conference. SIGCSE 2018 meets in Baltimore, MD and this meeting date will be Friday, February 23, 2018, following the SIGCSE Business meeting. The usual meeting time is 6 pm.

2. Meeting Times and Location of Upcoming CCSC Board Meetings
The Fall 2017 board meeting has been set for 7:00 p.m. October 12, 2017 immediately prior to the Rocky Mountain regional conference at Utah Valley University, Orem, Utah. The conference will be held on October 13 and 14.

Action Item: Approve the location of the Fall 2017 board meeting to be held Thursday, October 12, 2017 prior to the Rocky Mountain conference. The meeting will run 7-11 pm.

III. Elections and Appointments

1. Election of Treasurer

Susan Dean's term as Treasurer expires on July 31, 2017. Brian Hare has agreed to serve as CCSC Treasurer.

Action Item: Approve the appointment of Brian Hare for a three-year term as CCSC Treasurer, August 1, 2017 through July 31, 2020 and as Associate Treasurer March 8-July 31, 2017.

2. *Election of Associate Treasurer*

To help with the transition for the new Treasurer, Susan Dean has agreed to serve as an associate treasurer for one year.

Action Item: Approve the appointment of Susan Dean for a one-year term as CCSC Associate Treasurer, August 1, 2017 through July 31, 2018.

3. *Nominating Committee Report*

Members of the Nominating Committee include Vice-President Jeff Lehman, Larry D'Antonio and Tina Johnson. The committee solicited nominations for four regional representatives to serve terms from August 1, 2017 through July 31, 2020 (Central Plains, Eastern, Midwest, Southwest).

Action Item: Approve recommending the Nominating Committee Report to the membership for consideration at the 2017 Annual Business Meeting.

4. *Spring Election*

The Spring 2017 election will continue to be held electronically. Vice-President Jeff Lehman will conduct the election using VotingPlace.net as was used in the previous Spring election. Dates for the election are April 15 through May 15.

IV. Reports

As usual, Board members are requested to report verbally only on any additions to, or action items contained in (but not present in this agenda), the written reports submitted and distributed prior to the meeting. New action items arising from reports will be deferred to New Business.

Officers' Reports

President	Publications Chair
Vice President	Membership Secretary

Regional Reports

Central Plains (Judy Mullins)	Northwestern (Brent Wilson)
Eastern (John Wright)	Rocky Mountain (Mohamed Lotfy)
Midwest (Cathy Bareiss)	South Central (Tina Johnson)
Mid-South (David Naugler)	Southeastern (Kevin Treu)
Northeastern (Larry D'Antonio)	Southwestern (Megan Thomas)

Other Reports
Conference Coordinator (Will Mitchell)
National Partners Chair (Liz Adams)
UPE (John Meinke)

V. Budgets and Financial

1. *Treasurers Report*
   Report on the Consortium's financial standing at the midpoint of the year and other items as the Treasurer sees fit.

2. *Finance Committee and CCSC Budget*
   The Finance Committee is a standing committee of the Board chaired by the Treasurer. Members appointed to serve on this committee at the Fall Board Meeting were Judy Mullins, Rob Bryant, and John Meinke. They are charged to report to the Board a recommended CCSC budget for the next fiscal year shortly after the conclusion of the Spring 2017 Board Meeting.

3. *Approval of Regional Budgets*
   2017 Eastern Regional Budget

4. *Comptroller's Report*
   Though the item is listed at this point in the agenda, the CCSC Comptroller, Rob Bryant, will report to the Board as his duties conducting the 2017 Audit allow.

5. *Audit Committee Report*
   Comptroller Rob Bryant, Joanne Selinski from Johns Hopkins, and Shereen Khoja from Pacific University will conduct an audit of the Consortium. The Comptroller will report on the findings of the audit before the board meeting adjourns. The audit committee will meet in Washington State convention center.

VI. Old Business

1. Report from Membership task force (Kevin Treu (chair), Scott Sigman and Brent Wilson).
2. Report from Organization task force (Tina Johnson (chair), David Naugler, Kevin Treu, and Judy Mullins).
3. Report from Publications task force (John Meinke (chair), Jeff Lehman, and Larry D'Antonio).
4. Compilation of a list of ideas to promote attendance in conferences to be helpful for Regional Representatives. (Jeff Lehman)
5. Update of standing rules to have Vice president complete the required forms for SIGCSE (Jeff Lehman and Scott Sigman)
6. Permanent mailing address for the CCSC (Susan Dean)
7. Deborah Hwang has reported that all hosting plans at WebHostingHub.com include unlimited disk space. This means we can store the organization archives on the site. (Jeff Lehman)
8. Update of standing rules of Article VI for associate membership secretary and UPE liaison position (Susan Dean)

VII. New Business

1. **Resignation**

   Comptroller Rob Bryant has notified the board of his resignation Spring 2017.

   Action Item: Start the process of identifying and approving a Comptroller.

2. **National Partners**:

   Question for discussion: what to do when conferences don't comply with what's in the National Partners program and whether there should be a deadline for requests to participate from the National Partners.

Minutes of the Board Meeting

2017 Fall Meeting of the CCSC Board of Directors

Washington State Convention Center (WSCC)
Room 301
Seattle, WA
March 8, 2017, 7:00 pm

Voting Members Present: Hala ElAarag, President; Jeff Lehman, Vice-President; John Meinke, Publications Chair; Susan Dean, Treasurer and Membership Secretary; John Wright, Eastern Representative; David Naugler, Midsouth Representative; Cathy Bareiss, Midwest Representative; Larry D'Antonio, Northeastern Representative; Brent Wilson, Northwest Representative; Mohamed Lotfy, Rocky Mountain Representative; Tina Johnson, South Central Representative; Kevin Treu, Southeastern Representative; Megan Thomas, Southwestern Representative.
Voting Members Present attending by Skype: Judy Mullins, Central Plains Representative.

President Hala ElAarag called the meeting to order.

John Meinke moved and Susan Dean seconded a motion to approve the agenda. Agenda was approved.

John Meinke moved and Susan Dean seconded a motion to approve the location for both the spring 2018 meeting of the CCSC Board of Directors and the CCSC Annual Business Meeting to be at the SIGCSE Conference in Baltimore, Maryland. The CCSC Board of Directors will meet Wednesday, February 21, 2018 at 7 pm. The CCSC Annual Business meeting will take place on Friday, February 23, 2018 following the SIGCSE Business Meeting. The usual meeting time is 6 pm. Motion was approved.

John Meinke moved and Larry D'Antonio seconded a motion to approve the location for the fall 2017 CCSC Board of Directors meeting to be held in conjunction with the Rocky Mountain 2017 Conference at Utah Valley University, Orem, Utah. The meeting will take place on Thursday, October 12, 2017 at 7 pm. prior to the conference held October 13 and 14, 2017. Motion was approved.

Approved the appointment of Brian Hare for a three-year term as CCSC Treasurer, August 1, 2017 through July 31, 2020 and as Associate Treasurer March 8, 2017 through July 31, 2017.

Approved the appointment of Susan Dean for a one-year term as CCSC Associate Treasurer, August 1, 2017 through July 31, 2018.

Brent Wilson moved and Mohamed Lotfy seconded a motion to approve the recommendations from the Nominating Committee. There are four Regional Representative positions to be filled in the 2017 Spring Election. The nominee for Central Plains is Judy Mullins from University of Missouri-Kansas City. The nominee for Eastern is John Wright from Juniata College. The nominees for Midwest are Cathy Bareiss from Olivet Nazarene University and Mark Hall from University of Wisconsin –

Marathon County. The nominees for Southwestern Representative are Bryan Dixon, California State University, Chico and Megan Thomas from California State University Stanislaus. The slate of nominees will be taken to the Annual Business meeting on Friday, March 10, 2017. Additional candidates can be nominated from the floor at this meeting. Voting will be held electronically via http://votingplace.net from April 15, 2017 to May 15, 2017.

Reviewed Reports as submitted.

President (Hala ElAarag) – no additions.

Vice President (Jeff Lehman) – no additions.

Publications Chair (John Meinke) reported that there are still issues with membership dates.

Membership Secretary (Susan Dean) reported that we have approximately 520 members with stronger spring numbers. Brian Snider, Associate Membership Secretary, will be sending out automatic renewal notices soon. Mail Chimp is being considered to connect with the membership. Opt-in or out data is now being collected to allow e-mail notices to members. The exact wording is being developed.

Reviewed Regional Reports as submitted.
> Central Plains (Judy Mullins) – no additions.
> Eastern (John Wright) – no additions.
> Midwest (Cathy Bareiss) – no additions.
> Mid-South (David Naugler) – no additions.
> Northeastern (Larry D'Antonio) – no additions.
> Northwestern (Brent Wilson) – no additions.
> Rocky Mountain (Mohamed Lotfy) – no additions.
> South Central (Tina Johnson) – no additions.
> Southeastern (Kevin Treu) – no additions.
> Southwestern (Megan Thomas) – no additions.

National Partners Chair (Liz Adams) reported that we have three National Partners including Turing Craft (Platinum), Google (Platinum) and INI at Carnegie Mellon (Gold). We discussed the requirement for each region to accommodate our national partners as outlined in our agreements including presentation slots and vendor tables. Regional Representatives were reminded to get updated conference content and contacts for the web site to help facilitate planning by vendors and to recruit vendors for conferences and as national partners.

UPE Representative (John Meinke) reported that UPE needs a report each year giving the total amount awarded.

Treasurer Report (Susan Dean). We reviewed report of current assets and liabilities. We need on average $2,000 per year per conference to cover expenses. Lack of a permanent address for CCSC is still an issue. Working to ensure new treasurer will have access to accounts. We are currently using two banks (Wells Fargo and Bank of America) and are considering consolidating to a single bank to simplify.

Approved the CCSC Budget for 2017-2018 as submitted by the Finance Committee.

John Meinke moved and Cathy Bareiss seconded a motion to approve the Central Plains 2018, Midwest 2017, and Rocky Mountain 2018 budgets. Budgets were approved.

John Wright will submit the 2017 Eastern Budget for approval by e-mail.

Comptroller's Report (Robert Bryant) – no additions.

We again discussed ways to ensure regional budgets are submitted in a timely manner. A suggestion was made to automate the budget process such that specific budgets would be approved at each board meeting. For example, we could have the spring conference budgets approved at the fall meeting and fall conference budgets approved at the spring meeting. Regions would still be given a baseline budget for modification. If modifications are not submitted by the deadline, then the baseline budget would be submitted for approved. Susan Dean will review this suggestion for the fall board meeting.

Membership task force (Kevin Treu (chair), Scott Sigman and Brent Wilson). No progress to report. Plan to meet during current SIGCSE meeting and will report at fall 2017 board meeting.

Organization task force (Tina Johnson (chair), David Naugler, Kevin Treu, and Judy Mullins) presented a report. They recommended that Central Plains and MidSouth regions consider offering a joint conference when feasible. Regional representatives from these two regions will discuss this possibility at their next local steering committee meetings.

Publications task force (John Meinke (chair), Jeff Lehman, and Larry D'Antonio) presented an update report. A key issue they are considering is if we should continue to have a printed journal. The task force will continue and report again at the fall 2017 board meeting.

Jeff Lehman sent a list of suggested content for board reports including ideas for promoting attendance. Regional representatives are encouraged to add to this list. Cathy Bareiss suggested adding this information to a shared Google drive.

Jeff Lehman reported that he is working with Scott Sigman and Will Mitchell to complete the required forms for in-cooperating with SIGCSE. He will work on Standing Rules changes for the fall board meeting.

Susan Dean reported that a permanent address for CCSC is still an issue.

Our current web host can be used as a document archive. Jeff Lehman will work with Deborah Hwang to make the archive accessible.

We deferred updating the standing rules of Article VI.

New Business

Rob Bryant has notified the board of his resignation. He will work through the spring 2018 board meeting. A new comptroller must be identified before the spring 2018 board meeting.

Meeting adjourned.

Respectively Submitted,
Jeff Lehman, CCSC Vice President

Nominating Committee Report

Larry D'Antonio, Tina Johnson, Jeff Lehman

The Nominating Committee solicited nominations from the CCSC regional representatives. The positions to be filled in the 2017 Spring Election are Regional Representatives from the Central Plain, Eastern, Midwest, and Southwestern Regions. The Nominating Committee submits the following slate of candidates for a three-year term 8/1/2017 to 7/31/2020.

Southwestern Representative (x2 candidates)
>Bryan Dixon
>California State University, Chico
>
>Megan Thomas
>California State University Stanislaus

Central Plains Representative (x1 candidate)
>Judy Mullins
>University of Missouri-Kansas City, retired

Midwest Representative (x2 candidates)
>Cathy Bareiss
>Olivet Nazarene University
>
>Mark Hall
>University of Wisconsin – Marathon County

Eastern Representative (x1 candidate)
>John Wright
>Juniata College

Additional nominations will be solicited from the floor at the Annual CCSC Business Meeting, which will be held at 6:00 pm. on March 10, 2017 at the Washington State Convention Center, Seattle, Washington.

Respectfully Submitted,

Jeff Lehman, Nominating Committee Chair

Report of the President

Hala ElAarag

There are several issues that we need to discuss over the Spring 2017 board meeting. Most importantly, the reports submitted from the three task forces for future directions. The Membership task force (Kevin Treu (chair), Scott Sigman and Brent Wilson) was charged to investigate and analyze the drop in submissions to conferences, drop in conference attendance and the corresponding drop in CCSC membership. The Organization task force (Tina Johnson (chair), David Naugler, Kevin Treu, and Judy Mullins) was charged to analyze the current organization and potential modifications to our geographic regional structure with a view toward maximizing both conference attendance and conference submission rates. The Publications task force (John Meinke (chair), Jeff Lehman, and Larry D'Antonio) was charged to provide appropriate definition of our publication functions to enable an eventual transition to different leadership. We need to update the Standing Rules to reflect the addition of the associate membership secretary and associate treasurer positions. Our capable treasurer and membership secretary is developing documentation for the financial, accounting and membership procedures to ensure a smooth transition to the Treasurer and Membership secretary positions. We also need to update the standing rules for the vice president to complete the required forms for SIGCSE. A compilation of a list of ideas to promote attendance in conferences would be very helpful for Regional Representatives. We still need to find a permanent address for the consortium. Deborah Hwang has reported that all hosting plans at WebHostingHub.com include unlimited disk space. This means we can store the organization archives on the site. We need to have a plan to do so. Lastly, Comptroller Rob Bryant is resigning and we need to start the process in identifying and approving a new comptroller.

I am looking forward to working with you on these issues in Seattle. I hope we can get most of these issues resolved during the meeting.

Hala ElAarag, CCSC President

Report of the Vice President

Jeff Lehman

Two e-mail votes of the Board were conducted since the Spring Board Meeting. The results are listed as follows.

Approval of the minutes of the 2016 Fall Board meeting
On November 29, 2016 Jeff Lehman moved and John Meinke seconded a motion to approve the minutes of the 2016 Fall Board meeting as attached to a previous email. Voting on the motion took place today, Tuesday, December 13, 2016 and Wednesday, December 14, 2016. The motion was approved.

     Voted yes: 8, Voted no: 0, Abstain: 1, Did not vote: 5

Approval of Southwest 2017 Budget
On January 16, 2017 Susan Dean moved and John Meinke seconded the approval of the CCSC:SW 2017 Budget. Discussion took place from January 17, 2017 through January 19, 2017. Voting on the motion took place from January 20 through January 23, 2017. The motion was approved.

     Voted yes: 12, Voted No: 0, Did not vote: 2

I responded to two e-mails sent to moreinfo@ccsc.org. Both were from potential vendors requesting conference information.

Respectfully Submitted,
Jeff Lehman, CCSC Vice President

Publication Chair Report

John Meinke

Spring 2017 Conferences

A summary of the statistics for the spring 2017 conferences follows:

Conference	Number Papers	Average Size	Panels/tutorials/...	Average Size	Page Count	Acceptance rate
Mid South	6	7	8	2	59	6/11 55%
Central Plains	14	7½	6	2	126	67%
South Central	8	7½	2	1	64	50%
Southwestern	5	7	3	1½	41	45%
Northeastern	14	10½	22	2½	213	45%

Please note that the figures above reflect what appears in the *Journal*. They do not reflect the final program for each conference in which there might have been additional workshops and such. In addition, note that these figures are hand computed so are subject to possible off-by-one miscounts.

Once again, my thanks to the editorial team, Susan Dean and Baochuan Lu, as well as the folks I worked with from the individual Spring 2017 conferences: David Naugler, Baochuan Lu, Laura Baker, Megan Thomas, and Mihaela Sabin. They all proved once again wonderful to work with! My thanks also to our printer, Courier Printing, as well as to Susan Dean and Baochuan Lu who helped tremendously in proof-reading.

Timely Submission of Manuscript Copy

Please negotiate manuscript due dates. Please keep in mind that conference weekends seldom turn out to be the same weekend year after year. This is particularly true in the Spring since Easter floats over approximately a one month span. That moved some of our Spring conferences up trying to get the individual conferences in prior to Easter! I know of at least one manuscript ending up missing the deadlines so will not be published! Please let's discuss these dates ahead of time!

Internet Presence

Another stuck on a broken record: It is important that each of our regions has an up-to-date presence on its web site. This includes having the conference program posted as early as possible. We cannot expect folks to register for the conference without at least being able to see a program. I personally would not register for a conference when I haven't seen the program prior to registering, and a number of our regions are posting the registration process long prior to posting the final program, or even a preliminary program. I also note that I use the regional committee and the conference committee for the proceedings and accomplish that when starting to work on the proceedings. Regional representatives need to take this message back to their regions. Regional web sites must be kept up to date!

Print Runs

We are definitely doing much better on projecting print runs! One of the Fall issues was right down to the last copy between shipments to the conference and the bulk mail run! We can't do that every time, but our membership secretary is definitely in the process of working out an algorithm to come as close as possible without risking running out.

ACM Digital Library

Simply to have this item reiterated, we have had presenters not show up for their presentations at some of the conferences. If that is the case we can have the paper pulled from the ACM Digital Library *provided* the call for participation states such clearly. This is in line with ACM's policy. Regional representatives: please make certain that this gets communicated to whoever prepares your call for participation! A request to pull a manuscript from the Digital Library should go to me along with the evidence that the call for conference participation indicated such.

Candidate for Publications Chair

I would like to reiterate my support for Baochuan Lu as a candidate for Publications Chair. We're looking a couple years into the future, but Baochuan is doing an excellent job of shadowing and assuming some of the responsibilities. He shadowed the Central Plains proceedings and it worked well. He also is working on the copyright notice form – at this point each conference has a unique copyright form – getting it into some sort of a pull down menu form would be wonderful, and our authors would no doubt wholeheartedly agree!

Respectfully submitted,
John Meinke, Publications Chair

Membership Secretary Report

Susan Dean

Members/Conference Registrations (spring conference numbers as of Feb 24, 2017)

	FY2014-15	FY2015-16	FY2016-17		
	Members	Members	Members	Students*	Other**
EA	63	62	86	47	3
MW	63	50	48	80	1
NW	41	36	29	14	3
RM	23	25	21	5	2
SE	75	54	62	21	15
CP	46	51	26	4	3
MS	25	34	16	1	1
NE	124	97	43	2	2
SC	41	31	22	1	
SW	19	21	13	4	
MEM	14? 32?	15	5		9 ***

table title: Registrations in ConfTool

* includes individual students and teams, so does not consistently reflect actual student count
** K-12, vendors, National Partners, free (board, speakers), 1-day, other non-subscription categories
***Life members - Distinguished Service Award
Note – some members attend more than one conference, so the total of the members column does NOT give the number of members of CCSC.

Verbal updates:
1. Spring 2017 conference registration data
2. plans for renewal notices
3. voting lists
4. email lists
5. Print run counts and mailing lists

Respectively submitted,
Susan Dean
Membership Secretary

Central Plains Regional Report

Judy Mullins

Our 23rd annual conference is scheduled for March 31-April 1 at the University of Nebraska-Lincoln in Lincoln, Nebraska. Charles Riedesel is the current conference chair with Scott Bell serving as a co-chair and the 2018 conference chair. The complete program and other conference information may be found at http://www.ccsc.org/centralplains/. Our keynote speaker is Max Pierobon, Assistant Professor, Computer Science & Engineering, University of Nebraska-Lincoln. The topic of his talk will be "*Engineering Computing and Communications in Biological Systems.*" The banquet speaker is Adrian S. Wisnicki, Assistant Professor, Department of English Faculty Fellow, Center for Digital Research in the Humanities University of Nebraska-Lincoln. He will speak about "*The Evolution of the Livingstone Spectral Imaging Project.*"

- Bill Manaris , College of Charleston will present a pre-conference SIGCSE-sponsored workshop titled "*Making Music with Computers.*"
- Proposals for 21 papers, 2 tutorials and 3 nifty-assignments were received. We accepted 14 papers for an acceptance rate of 66.68%. 1 tutorial and 3 nifty assignments were accepted. In addition to papers, panels, tutorials and nifty-assignments, the conference will feature lightning talks, an employer job fair, a student programming contest and a student poster contest. This year we have also invited several local industry representatives to participate in an Industry Panel to discuss Job Market Interview Strategies.
- Cerner Corporation is once again sponsoring 30 scholarships for K-12 teachers who attend the conference. In addition, a meeting of the Missouri Computer Science Teachers Association will be held on Saturday afternoon after the conclusion of the conference.
- Conference Steering Committee and Regional Board members are listed at http://www.ccsc.org/centralplains/committee-stuff.html

Central Plains Conference 2018
Our 2018 conference will be hosted by Northwest Missouri State University in Maryville, MO. April 6-7, 2018. Scott Bell from Northwest will serve as the conference chair and Rex McKanry St. Charles Community College will serve as the co-chair.

Future Conferences
The 2019 conference will be hosted by St. Charles Community College in Cottleville, MO. The 2019 conference chair will be Rex McKanry.

Regional Steering Committee Elections
The positions of Regional Representative and Registrar & Membership Chair will need to be filled at the Central Plains Business Meeting on March 10th. We will also be appointing a person to complete Brian Hare's term as Regional Treasurer when he assumes the role of National Board Treasurer.

Respectively submitted by:
Judy Mullins, Central Plains Representative

Eastern Regional Report

John Wright

We had a very energizing and well attended Eastern conference at Frostburg State University last fall. The energy generated during those two days in October really got many of us excited about the conference and for organizing for next year. Co-chairs Mike Flinn and David Zheng orchestrated a great conference and provided a wonderful venue in the western mountains of Maryland. The location also brought in some new schools and some we haven't seen for a while. The conference presented 18 posters, 4 workshops, 5 tutorials, 4 panels, 2 sets of nifty ideas/lightning talks, and 15 papers in 5 sessions. For papers, we had a 54% acceptance rate. We had 83 registered attendees, 44 student attendees, and 29 programming teams. With that number of programming teams, the programming contest was extra exciting this year and, at least to an outside observer, ran very smoothly. Dave Hovemeyer, Programming Contest Chair, and the folks at Frostburg made it look easy. The keynote speaker was Dr. Jean Oh, Project Scientist of the Robotics Institute at Carnegie Mellon University, who spoke about cognitive advancements in AI in unmanned robots with her talk, "Towards Robots with Cognitive Abilities". The banquet speaker was Mr. Kevin Nunley, Vice President of Student Affairs at The Washington Center. He and a panel of students from Robert Morris University spoke on, "Cybersecurity in the Nation's Capital", and their experiences with the cybersecurity program at The Washington Center. Links to the call for participation, program, conference committee, awards, and results of the programming contest can be found under the 'Past Conferences' tab on the region's web site, http://www.ccsc-eastern.org/.

The 2017 conference, our 33rd, will be held on October 20-21, 2017 at Muhlenberg College in Allentown, PA and will include a Student Programming Contest. Co-chairs will be George Benjamin and Jorge Reyes-Silveyra, both from Muhlenberg. The Call for Participation, Conference Committee, and all other relevant information is posted on the Eastern web site.

The 34th annual conference will be held in the fall of 2018 at Marymount University. The 35th annual conference will be held in the fall of 2019 at Robert Morris University. We are always interested in hosts for future sites and are looking for a host for the 2020 or 2021 conference.

Respectfully submitted,
John Wright
Eastern Regional Representative

Mid-South Regional Report

David Naugler

2017 Conference
The Fifteenth Annual Mid-South Conference will be held at Lyon College in Batesville, Arkansas on March 31 - April 1, 2017. David Middleton of Arkansas Tech University is the conference chair and David Sonnier of Lyon College is the site chair. There will be five professional papers, five tutorials, a 2-part workshop, three nifty assignments and two panels. There will also be a student programming contest and a student papers session. A concerted effort has been made to involve more pre-college teachers of Computer Science and related topics. The keynote will be given by Anthony Owen, the State director of Computer Science Education, Arkansas Department of Education.

Midwest Regional Report

Cathy Bareiss

Not much has changed since the last board meeting

Midwest Conference 2016
The twenty-third annual Midwest Conference was held September 30 and October 1, 2016 at Taylor University in Upland, IN. David Largent, Ball State University, served as the Conference Chair. Stefan Brandle and Jonathan Geisler both of Taylor University served as the site chairs. The 2016 Midwest Conference Committee met May 1, 2016 at Taylor University to select papers and finalize the conference schedule.

There were a total of 132 attendees: 48 faculty attendees and presenters, 2 invited speakers, 62 full student conference attendees, 19 programming contest only student attendees, and 1 National Partners.

The student showcase contest had 4 submissions.

Midwest Conference 2017
The 2017 Midwest conference will be held September 22 and 23, 2017 at Calvin College in Grand Rapids, Michigan. Vic Norman, Calvin College, will serve as the site chair. David Largent, Ball State University, will serve as the Conference Chair. An initial fall planning meeting was held at the close of the 2016 conference with additional planning handled by e-mail. The Conference Committee will meet in late April at Calvin College to set the program.

Elections
We have two names for the position of regional representative:
Cathy Bareiss
Mark Hall

Future work
We are working to establish a list serve to help people in our region to connect.

Respectfully submitted,
Cathy Bareiss
Midwest Regional Representative

Lawrence D'Antonio

2017 Conference

The Twenty-Second Annual CCSCNE conference April 7-8, 2017 will be held at The College of Saint Rose in Albany, New York. The conference chairs are Jim Teresco from Siena College and John Avitable from The College of Saint Rose.

The numbers of submissions were up this year. There were 33 papers submitted of which 15 were accepted. This represents an acceptance rate of 45%. In addition the conference will feature two tutorials, one panel, and three pre-conference workshops. To attract additional presentations we have invited people who have given SIGCSE presentations to give an encore presentation at our conference. There will be 11 faculty posters and 59 student posters.

We have two distinguished invited speakers: Pat Yongpradit, the Chief Academic Office of code.org and Anthony Sabatelli, a lawyer specializing in intellectual property issues..

The cut-off date for early registration is March 17, 2017.

2018 Conference

The Twenty-Third Annual CCSCNE conference will be held April 13-14, 2018 at University of New Hampshire - Manchester. The conference co-chairs will be Mihaela Sabin and Michael Jonas from UNH.

Submitted February 28, 2017

Lawrence D'Antonio
Chair of CCSCNE Board
Ramapo College of NJ
Mahwah, NJ 07430

Phone: 201-684-7714
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Northwestern Regional Report

Brent Wilson

Future Northwestern Conference Sites

Year	*Dates*	*School*	*Location*
2017	October 6-7, 2017	Washington State Univ. Tri-Cities	Richland, WA
2018	1st/2nd Weekend of October, 2018	University of Washington Bothell	Bothell, WA
2019	1st/2nd Weekend of October, 2019	George Fox University	Newberg, OR

Regional Notes

Past Conference Information:
- Location: Lewis & Clark College, Portland, OR
- Attendees: 30 faculty, 14 students
- Dinner Speaker: Alexandra Zafiroglu, Intel Corporation **"From Trickle to Flood: Daily Life and Data At Home and on the Go"**
- Paper Submissions: 11 papers submitted, 6 accepted.
- Tutorial/Panels 8 panels/tutorials submitted, 7 accepted
- Student Posters (sponsored by UPE): 10 total

Upcoming Conference:
This fall we will be in Eastern Washington at Washington State University, Tri-Cities in Richland, WA.

This past year we noticed an increased participation by graduate students and a few newer faculty. We are hopeful that many of these new participants will continue their attendance in addition to considering future paper submissions.

Respectfully submitted,
Brent Wilson
Northwestern Representative

Rocky Mountain Regional Report

Mohamed Lotfy

26<u>th</u> Rocky Mountain Region Conference 2017
Utah Valley University in Orem Utah will be the site for the RM Region 2017 conference. The conference dates are October 13-14, 2017.

The website for the conference is at http://www.ccsc.org/rockymt/. Members of the conference committee can be found at http://www.ccsc.org/rockymt/RMCCSCConferenceCommittee2017.pdf .

Key Deadlines:
      Submission Due .... May 31, 2017
      Notifications............... June 21, 2017
      Final draft Due .... July 5, 2017

The call for participation have been sent to local institutions in Colorado. In addition, Dr. Reva Freedman started promoting the conference.

The call for participation flyers for the 2017 RM region conference will be distributed at the CCSC booth in the SIGCSE 2017 conference, which we hope will increase the number of papers submitted.

The CCSC 26th RM region conference 2017 extended an invitation to the CCSC National Board of Directors to hold its fall board meeting at the RM conference 2017 in OREM, UT. The National Board accepted the invitation. We would like to extend an invitation to each of the CCSC National Board members to consider submitting a paper for the 26th RM 2017 fall conference.

Region Notes
The proposed 2018 budget for the RM region conference was submitted to the treasurer for approval after Dr. Robert Bryant approved it.

Respectfully submitted,
Mohamed Lotfy
Rocky Mountain Region Representative

South Central Regional Report

Tina Johnson

2017 Conference

The 28th Annual CCSC South Central Conference will be hosted by Texas Christian University on April 7, 2017, in Fort Worth, Texas. The conference chair is Michael Scherger, Texas Christian University, who is also serving as the site chair and the program chair is Laura Baker, St. Edward's University.

There were 22 submitted papers of which 12 were selected, an acceptance rate of 55.4%; 2 tutorials and 1 workshop were accepted out of 5 submitted. In addition to accepted paper presentations and tutorials, Google will be presenting a tutorial over "Cloud in the Classroom."

More information regarding the conference can be found at http://www.ccsc.org/southcentral/conference2017.html

Respectfully submitted,

Tina Johnson
South Central Regional Representative

Southeast Regional Report

Kevin Treu

Fall 2016 CCSC:Southeastern Conference

The 30th CCSC Southeastern Conference was hosted by the University of North Carolina – Asheville in Asheville, NC on Nov 4-5, 2016. There were 94 registrants (20 of whom were students, and 22 of whom were first time attendees). This is up from 80 registrants in 2015, and on par with the 98 registrants that we had in 2014. The program included 13 papers, 1 panel, 1 tutorial, 1 workshop, a "nifty assignments" session, a faculty poster session, and a session of student presentations from our student research competition. A total of 25 regular papers were submitted (4 more than last year) of which 13 were accepted, for an acceptance rate of 52%, compared to 57.1% in 2015, 54.5% in 2014, 46.8% in 2013 and 2012 and 60% in 2011. (The acceptance rate for panels/tutorials/workshops was 100% -- 4 of 4 submissions, although one panel was withdrawn at the last minute.) Student participation was very high, with 26 teams consisting of 116 students representing 15 schools in the programming contest. 12 students authored papers in the student paper contest, representing 5 different institutions. Winners in the programming contest were Furman University (1st), Mercer University (2nd), and Bob Jones University (3rd).

Fall 2017 CCSC:Southeastern Conference

Furman University in Greenville, SC will host the 2017 conference on November 3-4. Kevin Treu is the site chair. The rest of the Conference Committee has not yet been determined. The conference web site is:

http://www.ccscse.org/conference.php?year=31st

The call for participation is available at the site. April 7 is the deadline for paper submissions. (October 2 is the deadline for abstracts for the Student Research Contest.) Student activities will again include a programming contest and student paper competition. Details of each are available on the web site. The keynote and banquet speakers have yet to be determined.

Future CCSC:Southeastern Conferences

Roanoke College will host for the fourth time in November of 2018. Dates have not yet been finalized. Several institutions have expressed interest in possibly hosting beyond 2018, including potential new hosts Bob Jones University and the University of West Florida, and ETSU, which last hosted in 1996. We will be aggressively recruiting hosts, considering the fact that Furman was not originally scheduled to host this year, but was pressed into duty by a cancellation.

Other Regional Issues/Activities

Overall Health of the Region – There are some concerns here. Though we've been successful recently in lining up hosts, membership seems stagnant. After experiencing a significant drop off in submissions over the last two years, we bounced back a little this year, but not much. Consequently, I have concerns about the long-term health of the region.   I hope to discuss with other representatives how things are going in their regions and what they're doing to keep them vital.

Task Force Initiatives – The regional board is working on some initiatives that are expected to improve the conference and the operations of the region. Specifically:

- Review and assessment of bi-annual meeting procedures to address problems of attendance
- Continued assessment and refinement of the ConfTool system for paper submission and reviewing
- Consideration of alternative forms of presentation and participation at the conference, including the new "nifty assignments" session
- Continued testing and dissemination of a comprehensive conference hosting manual

Reports on these initiatives are expected at the regional board meeting on March 4, with specific recommendations to be discussed and adopted.

Respectfully submitted,

Kevin Treu

Southeastern Regional Representative

<div align="center">**Southwest Regional Report**

Megan Thomas</div>

Regional Officers:
- Regional Chair: Colleen Lewis, Harvey Mudd College
- Treasurer and Registrar: Michael Doherty, University of the Pacific
- Secretary: Dean Nevins, Santa Barbara City College
- Regional Representative: Megan Thomas, CSU Stanislaus (3 yr term ends this spring)
- Webmaster: Mai Ho, Harvey Mudd College

2017 Conference

Five papers accepted, 2 tutorials, 1 grant-writing workshop, lightning talks. (Eleven papers submitted.)

Southwestern Conference 2017
- **Location:** University of California, San Diego
- **Date:** March 24-25, 2017
- **Conference Organizers:**
  - **Conference Chair:** Leo Porter, University of California, San Diego
  - **Papers Chair:** Megan Thomas, CSU Stanislaus
  - **Authors Chair:** Wen Chin Hsu, CSU Northridge
  - **Posters Chair:** Youwen Ouyang, CSU San Marcos
  - **Speakers Co-Chair:** Stephanie August, Loyola Marymount University) **Panels/Tutorials Chair:** Cynthia Lee, Stanford University
  - **Lightning Talk Chair:** Belle Wei, San Jose State University
  - **Site Chair:** Soohyun Nam, University of California, San Diego
  - **Partner's Chair:** Rick Covington, CSU Northridge

Southwestern Conference 2018
- **Location:** CSU Northridge

Respectfully submitted,

Megan Thomas
Southwest Regional Representative

Treasures Report

Susan Dean

1. Income and Expenses FY 16-17 – *see appendix*

2. Assets and Liabilities - Feb 27, 2017 - *see appendix*

3. Conference budgets - *see appendix*
      MW 2017 Proposed
      CP 2018 Proposed
      RM 2018 Proposed
      Note that the FY16-17 income and expenses for fall conferences are shown in the report for Item 1.

4. CCSC 2017-18 Proposed budget – *see appendix*

5. Other Projects – *verbal reports*
      A.   "Ownership" of Financial Accounts
      B.   Permanent Address for CCSC
      C.   Insurance Forms for Upcoming Conferences
      D.   Revision of forms for reimbursements and other payments of expenses
      E.   Transition to next Treasurer
      F.   Documentation

Respectfully submitted,
Susan Dean
CCSC Treasurer

Comptroller Report

Rob Bryant

The table below is the status of budgets that have been sent, received, and processed by me as of 3/2/17. Baseline budgets are sent to each region at least twice a year (May/June and January/Feb).

Yet again, multiple regions are not getting proposed budgets submitted with the year lead time.

CCSC Comptroller Conference Budget approval status, 3/2/17

Region -conf. term	Baseline yr & date sent to region	Budget yr & date rcvd from region	Comptroller Approval sent to treasurer	approved by board	Next budget needed
CP-SPR	2018: 1/22/2017	2018: 2/16/2017	2018: 2/16/2017		2018
EA - FA	2017: 1/22/2017				2017
MS - SPR	2018: 1/22/2017				2018
MW - FA	2017: 7/12/2016	2017:11/28/2016	2017: 12/8/2016		2017
NE - SPR	2018: 1/22/2017				2018
NW - FA	2017: 1/22/2017				2017
RM - FA	2018: 1/22/2017	2018: 2/9/2017	2018: 2/9/2017		2018
SC - SPR	2019: 1/22/2017				2019
SE - FA	2018: 1/22/2017				2018
SW - SPR	2018: 1/22/2017				2018

Rob Bryant, CCSC Comptroller

Appendices

CCSC Assets and Liabilities - FY 16-17

Assets	July 31, 2016	Feb. 27, 2017
PayPal	5,195.83	12,393.70
Checking	36,968.22	50,960.82
Savings	69,805.31	98,537.84
CDs	44,684.16	10,784.89
Accounts Receivable		
Total Assets	156,653.52	174,677.25
Liabilities		
Credit Card(s)	740.50	326.04
Reserves - National Partners		2,000
Reserves for Journals	7,169	4,000 *
Early Registrations	14,642	**
Total Liabilities	22,552.50	6,326.04

* estimate – exact value to be determined after spring conferences and membership renewals
** this figure will reflect early registrations (by presenters) for fall conferences.

CCSC
External Income and Expenses
August 2016 - July 2017

(Note - internal" transfers between individual conferences and CCSC are not reflected in this report)

	CCSC	CP	EA	MS	MW	NE	NW	RM	SC	SE	SW	Total
Income												
45000 Investments												0.00
45030 Interest-Savings, Short-term CD	139.29											139.29
Total 45000 Investments	$ 139.29	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 139.29
46400 Other Types of Income												0.00
46410 National Partners	9,000.00											9,000.00
Total 46400 Other Types of Income	$ 9,000.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 9,000.00
47200 Program Income												0.00
47240 Program Service Fees												0.00
47250 Registrations with Membership												0.00
47252 Early	209.50	3,276.00	13,035.00	1,920.00	6,960.00	4,593.00	3,505.00	2,920.00	2,265.00	7,325.00	1,852.50	47,861.00
47254 On-Site			780.00		550.00		1,440.00	40.00		390.00		3,200.00
Total 47250 Registrations with Membership	$ 209.50	$3,276.00	$13,815.00	$1,920.00	$ 7,510.00	$4,593.00	$4,945.00	$2,960.00	$2,265.00	$7,715.00	$1,852.50	$51,061.00
47260 Registrations without Membership												0.00
47262 Vendor registration			400.00				200.00					600.00
47264 K-12 teacher		150.00				40.00						190.00
47270 Student Registrations												0.00
47272 Student Conf		45.00	2,640.00	50.00	2,435.00	120.00	450.00	100.00	50.00	520.00	110.00	6,520.00
47275 Indiv student team member		40.00			330.00	600.00						970.00
47278 Team registration			1,800.00	150.00		920.00				1,480.00		4,350.00
Total 47270 Student Registrations	$ 0.00	$ 85.00	$ 4,440.00	$ 200.00	$ 2,765.00	$1,640.00	$ 450.00	$ 100.00	$ 50.00	$2,000.00	$ 110.00	$11,840.00
Total 47260 Registrations without Membership	$ 0.00	$ 235.00	$ 4,840.00	$ 200.00	$ 2,765.00	$1,680.00	$ 650.00	$ 100.00	$ 50.00	$2,000.00	$ 110.00	$12,630.00
47280 Extra Service Fees												0.00
47282 Workshop early					100.00							100.00
47285 Banquet			288.00		25.00	30.00	60.00		15.00	50.00	40.00	508.00
47286 Lunch			40.00				30.00			10.00		80.00
47288 Extra Proceedings			24.00	10.00	30.00	10.00	10.00	24.00				108.00
Total 47280 Extra Service Fees	$ 0.00	$ 0.00	$ 352.00	$ 10.00	$ 155.00	$ 40.00	$ 100.00	$ 24.00	$ 15.00	$ 60.00	$ 40.00	$ 796.00
Total 47240 Program Service Fees	$ 209.50	$3,511.00	$19,007.00	$2,130.00	$10,430.00	$6,313.00	$5,695.00	$3,084.00	$2,330.00	$9,775.00	$2,002.50	$64,487.00
Total 47200 Program Income	$ 209.50	$3,511.00	$19,007.00	$2,130.00	$10,430.00	$6,313.00	$5,695.00	$3,084.00	$2,330.00	$9,775.00	$2,002.50	$64,487.00
Total Income	$ 9,348.79	$3,511.00	$19,007.00	$2,130.00	$10,430.00	$6,313.00	$5,695.00	$3,084.00	$2,330.00	$9,775.00	$2,002.50	$73,626.29

p. 2 of External Income and Expenses

Expenses

	C1	C2	C3	C4	C5	C6	C7	C8	C9	C10	C11	Total
60900 Business Expenses												0.00
60950 Reimbursed Conference expense												0.00
60951 catering			6,965.62		5,184.72			814.00		5,864.03		18,828.37
60958 conference supplies										444.70		444.70
60962 facility & equip rentals										535.00		535.00
60965 Speaker & Entertainment										338.30		338.30
60967 awards			675.00		300.00					175.90		1,150.90
60971 signage & web expense							72.00					72.00
60972 publicity materials & distribution			213.40		205.91					503.96		923.27
60973 handouts			422.15							105.80		527.95
60975 conf travel & committee exp						1,516.31						1,516.31
60978 Other conference expense		20.00	923.08		320.00		160.00			867.27		2,290.35
Total 60950 Reimbursed Conference expense	$ 0.00	$ 20.00	$ 9,199.25	$ 0.00	$ 6,010.63	$1,516.31	$ 232.00	$ 814.00	$ 0.00	$8,834.96	$ 0.00	$26,627.15
60980 Journal expenses												0.00
60981 Journal Printing exp	6,353.75											6,353.75
60985 Journal distribution	1,413.86											1,413.86
Total 60980 Journal expenses	$ 7,767.61	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 7,767.61
Total 60900 Business Expenses	$ 7,767.61	$ 20.00	$ 9,199.25	$ 0.00	$ 6,010.63	$1,516.31	$ 232.00	$ 814.00	$ 0.00	$8,834.96	$ 0.00	$34,394.76
62100 Contract Services												0.00
62150 Outside Contract Services	584.30											584.30
Total 62100 Contract Services	$ 584.30	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 584.30
65000 Operations												0.00
65020 Postage, Mailing Service	9.74											9.74
65040 Supplies	166.70											166.70
Total 65000 Operations	$ 176.44	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 176.44
65100 Other Types of Expenses												0.00
65120 Insurance - Liability, D and O	876.00											876.00
65160 Other Costs	22.00											22.00
65180 PayPal Fees	957.18											957.18
Total 65100 Other Types of Expenses	$ 1,855.18	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 1,855.18
68300 Travel and Meetings												0.00
68310 Conference, Convention, Meeting	256.80											256.80
68320 Travel	7,604.02											7,604.02
Total 68300 Travel and Meetings	$ 7,860.82	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 7,860.82
Total Expenses	$ 18,244.35	$ 20.00	$ 9,199.25	$ 0.00	$ 6,010.63	$1,516.31	$ 232.00	$ 814.00	$ 0.00	$8,834.96	$ 0.00	$44,871.50
Net Operating Income	-$ 8,895.56	$3,491.00	$ 9,807.75	$2,130.00	$ 4,419.37	$4,796.69	$5,463.00	$2,270.00	$2,330.00	$ 940.04	$2,002.50	$28,754.79
Net Income	-$ 8,895.56	$3,491.00	$ 9,807.75	$2,130.00	$ 4,419.37	$4,796.69	$5,463.00	$2,270.00	$2,330.00	$ 940.04	$2,002.50	$28,754.79

Monday, Feb 27, 2017 04:06:46 PM GMT-8 - Accrual Basis

Budget for 2017										2015	2014	2013	2012
Midwest Conference				Last budget amounts approved by Board						2015	2014	2013	2012
Income	#	each	total		#	each	total			50	63	84	53
Registrations - Full - Early	55	$145	$7,975		55	$145	$7,975			6525	8510	9985	9990
Registrations - Full - Late	5	$170	$850		5	$170	$850						
Registrations - Full - On-Site			$0				$0			680			
Registrations - Student - ea	60	$40	$2,400		40	$40	$1,600			2400	2720	2720	1060
Registrations - Student - late			$0				$0						
Registrations - K-12 early	0	$25	$0		5	$25	$125			25	50	100	
Registrations - K-12 late			$0				$0						
Registrations - Progr Team	20	$15	$300		20	$15	$300			210	285	270	255
Registrations - student web			$0				$0	(Breakfast and lunch)					
Workshop - early	10	$20	$200		15	$20	$300			170	280	280	220
Workshop - late	0	$20	$0		10	$20	$200					300	
Extra Meals													
Banquet	5	$25	$125		5	$25	$125			165		75	
Lunch (Saturday)	5	$15	$75		4	$15	$60			15		45	
Extra Proceedings	5	$10	$50		5	$10	$50			10		20	80
Vendors Registration	2	$150	$300		2	$150	$300			150	150	170	150
Vendors Presentations			$0				$0						
National Partners	3	$100	$300		4	$100	$400						300
Industry Sponsorship													
UPE Sponsorship			$200				$200			200			200
Grants													
Other Income (List)													
Board Registrations		$0			0	$110	$0						
Total			$12,775				$12,485					$13,965.00	$12,255

Expenses												
Steering Com. Travel Ex.												
Steering Com. Meeting Ex.	2	$175	$350		2	$175	$350					
Phone/Fax			$0				$0					
Publicity												
In support of Conference												
Other												
Postage											100.89	
Publicity	2	$200	$400		2	$200	$400				390.43	
In support of Conference												
Other												
Office Supplies												
Publicity			$150				$150					
In support of Conference											78.47	65
Other			$0				$0					
Brochure Printing/Duplicating			$1,200				$1,200		1202.2			
Publicity (printing, other formats)												
Other duplicating												
Signage												
Speaker Expenses			$750				$750				200.11	500
Consortium Head Tax	60	$41	$2,460		60	$41	$2,460				2747	2747
Extra Proceedings	5	$6	$30		10	$6	$60				78	
Meals - Total				$4,160			$4,270	6245	8072.23			
Breaks-Friday	80	$7	$560		80	$7	$560					
Breaks-Saturday		$0	$0			$0	$0					
Reception		$0	$0			$0	$0					
Banquet	80	$23	$1,840		80	$23	$1,840					
Saturday Breakfast	80	$8	$640		85	$8	$680					
Saturday Breakfast (prog. Teams)		$0	$0			$0	$0					
Luncheon (prog. Teams)		$0	$0			$0	$0					
Luncheon (Sat.)	80	$14	$1,120		85	$14	$1,190					
Entertainment												
Transportation												
Rentals			$350				$350					
Student Awards			$300				$300		50		300	300
Faculty Awards												
Consortium Membership			$1,000				$1,000					
Other Expenses (List)												
Total			$11,150				$11,290		7497.2	0	11967.13	$3,612
Balance			$1,625				$1,195					

Central Plains	Proposed Budget year:			2018						
	Host:									
	Budget amounts proposed				Last budget amounts approved by Board					
									2016	2015
Income	#	each	total		#	each	total		51	46
Registrations - Full - Early	50	$150	$7,500		55	$150	$8,250		6750	6750
Registrations - Full - Late	5	$175	$875		2	$175	$350		1050	175
Registrations - Full - On-Site			$0				$0			
Registrations - Retired	2	$60	$120				$0			
Registrations - Student - ea	35	$45	$1,575		55	$45	$2,475		1665	2295
Registrations - Student - late			$0				$0			
Registrations - K-12 early	12	$50	$600		12	$50	$600			500
Registrations - K-12 late			$0				$0			
Registrations - Progr Team	54	$20	$1,080		54	$20	$1,080			740
Registrations - student web										
Student Poster Contest	15	$20	$300		15	$20	$300			120
Workshop - early			$0				$0			
Workshop - late			$0				$0			
Extra Meals										
Banquet	4	$20	$80		4	$20	$80			80
Lunch (Saturday)	2	$12	$24		2	$12	$24			12
Extra Proceedings	3	$10	$30		3	$10	$30			50
Vendors Registration	1	$135	$135		1	$135	$135			
Vendors Presentations			$0				$0			
National Partners	3	$100	$300		4	$100	$400			
Industry Sponsorship										
UPE Sponsorship			$200				$200			
Grants			$500				$500			
Other Income (List)										
Missouri Western Foundation							$1,200			
UNL CSE Department			$0							
Total			$13,319				$15,624			10722

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Expenses

Item	Qty	Unit	Amount		Qty	Unit	Amount	Actual
Steering Com. Travel Ex.			$0					
Steering Com. Meeting Ex.			$350				$350	356.11
Phone/Fax			$50				$50	
Postage								
Publicity			$350				$450	
In support of Conference								
Other								
Office Supplies			$200				$250	
Administration								
In support of Conference								
Other			$0				$0	
Brochure Printing/Duplicating			$500				$500	257.13
Publicity (printing, other formats)			$250				$250	
Other duplicating								
Signage								
Speaker Expenses	1	$1,000	$1,000		1	$1,000	$1,000	875
Consortium Head Tax	55	$41	$2,255		55	$41	$2,255	2132
Extra Proceedings	1	$6	$6		1	$6	$6	
Meals - Total				$6,678				
Breaks-Friday	108	$5	$540		120	$5	$600	550
Breaks-Saturday (2)	150	$5	$750		120	$5	$600	330
Reception			$0				$0	
Banquet	108	$19	$2,052		124	$16	$1,984	2448
Saturday Breakfast	123	$6.50	$800		78	$7	$507	600
Luncheon (prog. Teams)	54	$12	$648		66	$12	$792	
Luncheon (Sat.)	124	$12	$1,488		125	$12	$1,500	1500
Dinner Programming Teams			$400				$300	600
Entertainment			$0				$0	
Transportation-to banquet	0	$7	$0					
Rentals-banquet venue	0	$13	$0					
Student Awards			$575				$575	1075
Faculty Awards			$100				$100	
Consortium Membership			$1,000				$1,000	1000
Other Expenses (List)								
Publicity								
In support of Conference								
Facility setup - moving of poster boards			$0				$0	
Food service setup			$0					
Other								
Total			$13,314				$13,069	
Balance			$6				$2,555	

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Rocky Mountain	Baseline Budget year: 2018									2016	2015	2014	2,013
	host:												
					Last Budget Approved from board								
	Proposed 2018 Budget												
Income	#	each	total		#	each	total				25	23	23
Registrations - Full - Author	27	$140	$3,780		27	$140	$3,780				3340	3105	2,970
Registrations - Full - Attend	2	$100	$200		2	$100	$200						
Registrations - Student - Fu	2	$75	$150		2	$75	$150				200	105	105
Registrations - No meals A	2	$50	$100		2	$50	$100						
Registrations - No meals S	3	$25	$75		3	$25	$75						
Registrations - K-12 early			$0				$0						
Registrations - K-12 late			$0				$0						
Registrations - Progr Teams			$0				$0						
Registrations - student web			$0				$0						
Workshop - early			$0				$0						
Workshop - late			$0				$0						
Extra Meals													40
Banquet	3	$25	$75		3	$25	$75						25	
Lunch (Saturday)	1	$15	$15		1	$15	$15						
Extra Proceedings	5	$10	$50		5	$10	$50						30	10
Vendors Registration	0	$50	$0		0	$50	$0						
Vendors Presentations			$0				$0						
National Partners	3	$100	$300		4	$100	$400							100
Industry Sponsorship													
UPE Sponsorship	1	$200	$200		1	$200	$200						
Grants													
Other Income (Microsoft)													
Total			$4,945				$5,045						$3,265	$3,225

Expenses									
Expenses									
Steering Com. Travel Ex.									
Steering Com. Meeting Ex.			$200				$300		
Phone/Fax			$15				$15		
Publicity									
In support of Conference									
Other									
Postage for publicity			$68				$68		
Publicity									
In support of Conference									
Other									
Office Supplies			$86				$86		
Publicity									
In support of Conference									
Other									
Brochure Printing/Duplicating			$113				$113		
Publicity (printing, other formats)									
Other duplicating									
Signage									
Speaker Expenses	1		$400		1		$400		400
Consortium Head Tax	31	$41	$1,271		31	$41	$1,271		902
Extra Proceedings	5	$6	$30		5	$6	$30		168
Meals - Total							$1,702		1,379
Breaks-Friday	31	$6	$186		31	$6	$186		
Breaks-Saturday	31	$6	$186		31	$6	$186		
Reception			$0				$0		
Banquet	34	$25	$850		34	$25	$850		
Saturday Breakfast			$0				$0		
Saturday Breakfast (prog. Teams)			$0				$0		
Luncheon (prog. Teams)			$0				$0		
Luncheon (Sat.)	32	$15	$480		32	$15	$480		
Entertainment									
Transportation									
Rentals									
Student Awards			$60				$60		
Faculty Awards									
Consortium Membership			$1,000				$1,000		
Other Expenses									
Total			$4,945				$5,045		$2,849
Balance			$0				$0		

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Proposed Budget CCSC FY 2017-18

	Proposed Budget 2017-18	Actual 2016-17 as of Jan-23-2017	Budget 2016-17	Actual 2015-6	Budget 2015-16	Actual 2014-15	Budget 2014-15
Income							
Membership Dues	$500	$175	$1,000	$157	$1,200	$1,077	$1,400
Head Tax	$20,000	$10,291	$21,000	$18,901	$23,000	20,705	24,000
Reserves from Prior Year	$10,000	$7,563	$10,000	$10,782	$10,000	8,276	11,000
National Partners	$11,000	$11,000	$7,000	$7,000	$10,000	6,000	8,000
Grants	$2,000	$1,000			$2,000		2,000
Interest	$250	$107	$350	$270	$450	408	1,000
Proceedings Sold							900
to conferences							
Donations						1,000	
Royalities							
Credit Card Rebates	$150	$163	$100	$182		88	300
Sales Tax Refund							
Other Income							
Conference Surpluses	$10,000		$10,000	$24,873	$10,000	16,057	10,000
Total Income	$53,900	$30,299	$49,450	$62,165	$56,650	$53,611	$58,600

Expenses							
Board Travel	$24,000	$7,604	$24,000	$25,227	$25,000	$19,083	$25,000
Board Meet. Exp.	$300	$257	$250		$1,500	59	1,500
Audit Comm. Exp.	$1,000		$600	$1,461	$600	457	600
Journal Printing	$15,000	$4,522	$15,000	$13,891	$14,500	13,899	14,500
Journal Mailing	$4,500	$1,033	$4,500	$3,169	$4,000	3,549	4,000
Professional Fees	$25	$22	$10	$7	$25	7	25
Phone/Fax					$25		25
Phone/Fax/Supplies			$100		$100		100
Publicity	$500		$500	$272	$500	385	250
Other Printing/			$25		$50	6	50
Duplicating							
Postage	$15	$10	$15	$13	$10	13	50
National Partners Fees	$5,500	$4,500	$3,500	$3,500	$5,000	3,000	4,000
to Conferences							
Awards	$200		$200	$165	$150	99	100
Web Expenses	$300	$135	$300	$235	$400	115	200
Liability Insurance	$1,000	$876	$800	$718	$750	638	600
Checks/Bank Fees			$50		$100	1	100
Credit Card Annual Fees	$50		$100		$100	50	100
Credit Card Expenses	$2,500	$957	$2,500	$2,249	$2,500	2,289	2,000
Interest							
Grants to Confs.	$2,000	$1,000			$2,000	500	2,000
Treasurer Expenses	$750	$216	$750	$518	$1,000	400	1,000
Voting Expenses	$250		$250	$180	$250	180	250
Conference Dev.	$500		$500		$500		500
Database Development					$500		500

Publication Expenses	$500		$500	$50	$500	300	500
Miscellaneous			$200		$200		200
Membership System Expenses	$500		$500				
Total Expenses	$59,390	$21,132	$55,150	$51,655	$60,260	$45,030	$58,150
Reserves for Grants/NP	$2,000	$2,000					
Reserves for Subscriptions	$8,000	$1,629	$10,800	$7,563	$10,800	$10,782	$10,500
Surplus	($15,490)	$5,538	($16,500)	$2,947	($14,410)	($2,201)	($10,050)

FY14-15 had an ACTUAL deficit -- conferences
"leftover" did not cover expenses.

Publications Task Force Report

Let's start with the original charge of the task force:

 i. Review and refine/define the list of responsibilities for the National Editor and Associate Editors including a detailed timeline.

 ii. Review the summary of tasks and issues identified by this task force

 iii. Develop an "order of succession" that will allow for consistency yet eliminate the National Editor position as a 3 years to life commitment. Consider an Assistant Editor/Editor Elect position.

 iv. Review and refine the list of responsibilities for regional editors including a detailed timeline. Consider asking regional editors to perform more editing.

 v. Develop a standardized set of submission deadlines that would account for varying conference dates. This would ensure the National Editor has time to edit all Journals.

 vi. Standardize the final paper submission system to simplify submissions to the National Editor (papers, copyrights, conference program, chair welcome, conference committee list, reviewer list etc …)

 vii. Review and refine submission guidelines for authors and Regional Editors. Review and refine sample documents for formatting as well as detailed instructors for how to complete copyright forms.

As we move forward, the immediate question is what form will the Journal take. Should it continue as a printed copy with an electronic copy in the ACM Digital Library? If it evolves into only an electronic copy what do we do for distribution?

We really need a survey and a number of people were very strong in discouraging using the SIGCSE list. We felt that we could use a conference set of paper authors so Baochuan Lu canvassed Central Plains – response rate was only eight responses – too low to draw conclusions.

Items that need to be addressed in the survey are whether the promotion and tenure committee of "your" institution requires a printed copy of a publication, and whether electronic publication qualifies as scholarly work.

Susan Dean and Megan Thomas found that we do have the opt-out option for email through ConfTools – it just was never pulled out. Susan is at this point pulling that information for the last several years of conference registrations. She intends to use that for membership renewals and we also would like to use that for this survey.

Informally we have been told that a lot of journals are no longer offered in hard copy. The SIGCSE Symposium proceedings is a perfect example.

We do have the ACM Digital Library so a hard copy could be printed out from that. Baochuan Lu also checked on printing through Amazon. The following is what he came back with:

"One way to handle on-demand printing is through createspace (an Amazon company): https://www.createspace.com/

" I uploaded JCSC32_4.pdf with 130 pages. If we sell it for $7 on Amazon the royalty is $1.79. The book is under review. Once it is done we can a copy to see the printing quality.

" I guess since CCSC holds the copyright of the proceedings we can distributed them in any channel we want. The shipping cost depends on the number of copies ordered (https://www.createspace.com/Products/Book/).

Assuming that after we have a reasonable response to a survey and are willing to make a recommendation eliminating the paper copies of the Journal, the next step would be to examine how we fit in with the standing rules. (Standing rules can be amended by the Board with appropriate advance notification to the Board.) The

standing rules for article VI of our bylaws include:

3.   The Publications Chair shall:
        a.   Publish a minimum of four issues of the Journal each year.
                i.   Each issue of the Journal shall consist of refereed proceedings of the sponsored conferences, other proceedings selected by the Board, and/or other publications chosen by the Board.
                ii.   The content of Journal issues shall be refereed, unless otherwise designated.
                iii.   Each issue of the Journal will include a complete list of the members of the Board of Directors along with appropriate contact information.
        b.   Execute appropriately on a regular basis legal documents related to copyright issues.
        c.   Set up and maintain a centralized repository of copyright forms with movement toward an electronic repository.

      We could stay on the same schedule as we are following now, but getting the complete journal issues into the hands of the membership becomes the question. Do we place all issues on a single DVD and send it at the end of the fiscal (academic year) out to the membership? It certainly would help with determining print runs! However, we then would need to figure out how to get the proceedings directly into the hands of the individual conferences! Somebody registers for a conference – he/she expects to have a copy of the proceedings in hand! I can imagine that happening and possibly they download – and then on a twice a year basis we run the mailing list and send the three Fall issues out in January on a single DVD, and then the three Spring issues out on a single DVD! It sort of accomplishes what we have been talking about in previous Board meetings – yes, your membership might expire on 1st May with the 30 day grace period to 31st May, but you get all three issues of the Spring conferences are included on the DVD!

      Bottom line – our committee is working on these questions – we are still not ready with a final recommendation and are recommending that the committee continue working.

      Going back to the original charges of the task force, Bauchuan and I are working in tandem to answer many of the original individualized questions. As Baochuan shadows what I have been doing and slowly takes over some of those duties we can formalize a lot of the issues. In addition, Baochuan having served several years as a regional editor allows him to see the interface that the regional editors should serve. Some changes were already accomplished this Spring for Central Plains with respect to the copyright form.
Respectfully submitted,

John Meinke, Publications Chair
Baochuan Lu, Associate Editor
Larry D'Antonio, Northeastern Representative
Jeff Lehman, Vice President

National Partners Report

For Liz Adams

As of this time we have three national partners: TuringCraft and Google who are Platinum and INI at Carnegie Mellon who is Gold. I've not heard back from the folks who were trying to get an NSF grant for support. I've been in touch with Oracle and they have declined to be a partner at this time. The most active of our partners is Google which is sending someone to every Spring conference. There were a few problems getting it set up at SW but they have been solved. NE got back to the in response to Google's initial request to participate and then went silent. Laurie White of Google has written to them again. I have sent an e-mail to them and the regional rep about there being a problem. Am waiting to hear back from Laurie as to whether the problem has been solved. I have made an arrangement to speak with the president of Mercury Learning and Information LLC here and intend to visit all the other vendors. I have compiled a handout with information about the organization, the partners program and the Spring and Fall conferences. It is difficult to get people interested in partnering to make use of the Fall conferences because that information is not up on the web yet. I had copies of the handout printed at Staples. I'll pass them around, if you like, for you to see but I need them back. Issues are

1. What to do when conferences are unresponsive.
2. What to do when they refuse to let a partner do what they are entitled to
3. When payments can be accepted: I propose that they be accepted at any time and good for a year from the date of payment or else January 1 or June 1 and good for a year.

Future Directions Organization Task Force Report

Central Plains, MidSouth, Southeastern, and South Central

Goal: Determine if there is an overlap in the attendance pool for the Central Plains, MidSouth, Southeastern, and South Central regions. If an overlap is found to exist, offer suggestions that may facilitate greater conference attendance.

The following options were considered:
1.   Keep things as-is
2.   Consider merging one or more regions
3.   Consider offering conferences in alternate regions every other year
4.   Consider moving one or more conferences to fall

Committee Members:

Tina Johnson (chair), South Central Representative
Judy Mullins, Central Plains Representative
David Naugler, MidSouth Representative
Kevin Treu, Southeastern Representative

Procedure:

Registration information from the past three years was collected from the four regions under investigation (CP, MP, SE, SC). Data was mapped using mapcustomizer. Because institution names, rather than physical addresses, were available to plot, the mapcustomizer visualization has several identified errors. Regardless, the committee feels that there are areas of overlap in registration which may contribute to the decline in conference attendance.

Recommendations:

This committee recommends that Central Plains and MidSouth regions consider offering a joint conference when feasible. Regional representatives from these two regions will discuss this possibility at their next local steering committee meetings.

Ideas for Regional Representative Reports

At the fall 2016 board meeting we discussed the need to have a list of suggested topics for regional reports. We also encouraged regional representatives to include ides for ways to promote attendance. The following outlines suggested content for reports from regional representatives. Will plan to send this with the next call for reports. Please forward suggestions and edits.

1. Summary of information from **Most Recent Conference**
   a. Location
   b. Key Leadership Roles Including Conference and Site Chairs
   c. Stats
      i. Papers Accepted (% Acceptance Rate)
      ii. Attendance Numbers (Faculty, Students, Vendors)
   d. Content
      i. Speakers and Titles
      ii. Pre-Conference and Post-Conference Workshops
      iii. Panels, Tutorials, K-12, Nifty, Works-In-Progress, lightning talks, Encore Presentations, lightning talks
      iv. Faculty "best Poster"
      v. Student Events and Winners (helpful to list winners)
         1. Programming Contests
         2. Posters Contests
         3. Research Contests
         4. Hackfests
         5. Software Projects
   e. New Events and Promotions
   f. Thanks
      i. Sponsors for events
2. Planning and Details for **Upcoming Conferences**
   a. Location(s)
   b. Key Leadership Roles Including Conference and Site Chairs
   c. Scheduled Planning Meetings
   d. Deadlines for upcoming conferences
3. **Elections & Thanks**
   a. Results of regional elections
   b. Thanks to members stepping down from leadership roles
   c. Thanks to sponsors of conferences and events within region
4. **Regional Items**
   a. Current Issues and Concerns
   b. Task force initiatives
   c. Open positions
   d. Overall Health of Region

Additional Thoughts

Our regional reports serve as a historical record for events and decisions for each region. While including links to web sites in your report is helpful, they may not be valid after several years thus it is important to include key data in reports.

Respectfully Submitted,
Jeff Lehman, CCSC Vice President