CONSORTIUM FOR COMPUTING SCIENCES IN COLLEGES

2018 Spring CCSC Board of Directors Meeting

Baltimore Convention Center
Room 316
Baltimore, MD
February 21, 2018, 7:00 pm

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CCSC Board Meeting

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Annotated Agenda

I. Approval of Agenda

II. Future Board Meetings

1. Meeting Times and Location of Upcoming CCSC Board Meetings
The Fall 2018 board meeting has been set for 7:00 p.m. September 27, 2018 immediately prior to the Midwest regional conference at Ball State University, Muncie, IN. The conference will be held on September 28, 29.

2. Location of the Spring 2019 CCSC Business Meeting
Each year we formally move that the next year's business meeting be held in conjunction with the annual SIGCSE meeting. This action also comes to the annual meeting for approval by the membership.

Action Item: Approval of a recommendation to the membership of the co-location of the Spring 2019 CCSC Annual Business Meeting with the 2019 SIGCSE conference. SIGCSE 2019 meets in Minneapolis, MN and this meeting date will be Friday, March 1, 2019, following the SIGCSE Business meeting. The usual meeting time is 6 pm.

III. Elections and Appointments

1. Election of Publication chair

John Meinke's term as Publication chair expires on July 31, 2018. Baochuan Lu has agreed to serve as CCSC Publication chair.

Action Item: Approve the appointment of Baochuan Lu for a three-year term as CCSC publication chair, August 1, 2018 through July 31, 2021.

2. Nominating Committee Report

Members of the Nominating Committee include Vice-President Jeff Lehman, Judy Mullins and Mohamed Lotfy. The committee solicited nominations for three regional representatives to serve terms from August 1, 2018 through July 31, 2021 (Northwest,

south central and Southeast). In addition to Vice president/ president elect to serve from August 1, 2018 through July 31, 2020

Action Item: Approve recommending the Nominating Committee Report to the membership for consideration at the 2018 Annual Business Meeting.

3. Spring Election

The Spring 2018 election will continue to be held electronically. Vice-President Jeff Lehman will conduct the election using VotingPlace.net as was used in the previous Spring election. Dates for the election are April 15 through May 15.

IV. Reports

Board members are requested to report verbally only on additions to their written report, which was distributed prior to the meeting. New action items arising from reports will be deferred to New Business. Please read the other reports ahead of time and do not read your own report to us during the meeting.

Officers' Reports
President
Vice President
Publications Chair
Membership Secretary
Treasurer

Regional Reports

Central Plains (Judy Mullins)	Eastern (John Wright)
Midwest (Cathy Bareiss)	Mid-South (David Naugler)
Northeastern (Larry D'Antonio)	Northwestern (Brent Wilson)
Rocky Mountain (Mohamed Lotfy)	South Central (Tina Johnson)
Southeastern (Kevin Treu)	Southwestern (Bryan Dixon)

Other Reports
Nominating Committee Report (Jeff Lehman)
National Partners Chair (Liz Adams)
Comptroller Report (Rob Bryant)
Service Recognition (Kevin Treu)
UPE (John Meinke)

V. Budgets and Financial

1. Treasurers Report
Report on the Consortium's financial standing at the midpoint of the year and other items as the Treasurer sees fit.

2. Finance Committee and CCSC Budget
The Finance Committee is a standing committee of the Board chaired by the Treasurer. Members appointed to serve on this committee at the Fall Board Meeting were Brian Hare, Rob Bryant, Shereen Khoja, and Susan Dean. They are charged to report to the Board a recommended CCSC budget for the next fiscal year shortly after the conclusion of the Spring 2018 Board Meeting.

3. Approval of Regional Budgets
Rocky Mountain 2019
Eastern 2018

4. Comptroller's Report
Though the item is listed at this point in the agenda, the CCSC Comptroller, Rob Bryant, will report to the Board as his duties conducting the 2018 Audit allow.

5. Audit Committee Report
Comptroller Rob Bryant, Joanne Selinski from Johns Hopkins, and Shereen Khoja from Pacific University will conduct an audit of the Consortium. The Comptroller will report on the findings of the audit before the board meeting adjourns. The audit committee will meet in Baltimore convention center room 317.

VI. Old Business

1. Report from Membership task force (Kevin Treu (chair), Scott Sigman and Brent Wilson).
2. Report from Publications task force (John Meinke (chair), Jeff Lehman, and Larry D'Antonio).
3. Permanent address
4. Reduced registration rates for retirees. Does the reduced rate still come with automatic membership and all it implies?

VII. New Business

<h1 align="center">Report of the President</h1>

<h2 align="center">Hala ElAarag</h2>

My term as president will end on July 31 of this year. This is the last Board Meeting I will preside over. I would like to express my gratitude to each of you for your support, hard work and cooperation.

John Meinke's term as publication chair is ending this year as well. On behalf of the board I would like to express our appreciation for the long service for CCSC.

Paul Tyman and Mike Erlinger, former NSF POs, have received funding from the NSF for the creation of a CCSC Showcase similar to the SIGCSE NSF Showcase. This includes a workshop provided by Paul Tyman, Mike Erlinger of another NSF PO on NSF proposal preparation. It also includes a conference slot for an NSF PI to present the essence of their particular project. Ideally, the NSF PI would be someone outside of the local region but their research is of interest to that Region.

We have four Gold Level partners including Turing's Craft, Google for Education, GitHub, and NSF. We also have three Bronze Level partners including National Center for Women and Information Technology, Teradata University Network, and zyBooks.

Since we last met in Fall 2017, we have resolved several issues. Most importantly, thanks to Susan Dean, the update of the standing rules to reflect the current duties of the vice president, membership secretary, membership system administrator, treasurer and conference coordinator. Two new standing rules have been added for the roles of the UPE liaison and the associate membership secretary positions.

There are several issues that we still need to consider. Foremost on the list is continuing the Future Directions commission work in the areas of membership and publication. Susan Dean is developing documentation for the financial, accounting and membership procedures to ensure a smooth transition to the Treasurer and Membership secretary positions. The Board's task will be to oversee the process and provide the needed assistance. We still need to consider the permanent address for the Consortium. Susan Dean has contacted ACM regarding having CCSC Permanent mailing through ACM. Unfortunately, ACM refused to offer this service due to the many "in cooperation" events that ACM takes part in.

I am looking forward to working with you on these issues in Baltimore. I hope we can get most of these issues resolved during the meeting.

Respectfully Submitted,
Hala ElAarag, CCSC President

Report of the Vice President

Jeff Lehman

Fall 2017 board meeting minutes

On November 12, 2017 Jeff Lehman moved and Larry D'Antonio seconded the approval of the Fall 2017 board meeting minutes. Minutes were approved.

> Voted yes: 10
> Voted No: 0
> Did not vote: 5

Standing Rule for Article VI – Governing Body of the CCSC Bylaws

On January 25, 2018 Susan Dean proposed the following changes to Standing Rule for Article VI – Governing Body of the CCSC Bylaws. Changes were approved.

> Voted yes: 10
> Voted No: 0
> Did not vote: 5

Add to SR 1 (Vice President duties):
> d. Be the interface between the individual regions and SIGCSE to maintain the "in cooperation with" status for all conferences.

SR 2 (membership Secretary duties):
Reword b:
> b. Be the interface between the Board and the Membership System Administrator to resolve registration system problems.

Add:
> d. Maintain a centralized repository of CCSC membership information.

Move from Membership System Administrator duties described in SR 6:
a. Maintain the membership database as specified by the Board. *(Becomes e. under rule 2)*
b. Provide timely reports to support membership, financial, publications, and other Board functions, reflecting accurate and up-to-date membership information. *(Becomes f. under rule 2)*

SR 6 (Membership System Administration duties):
New item (and delete item c.):
a. Coordinate with individual regional/conference registrars to ensure that conference-related registration information is kept up to date. *(Rewording of what was item c.)*

New item:
b. Provide support and coordination between the online registration system and online payment systems as specified by the Board.

Change SR 4 (Treasurer) to refer to item 12, not Item 11, regarding Associate Treasurer duties.

Delete SR 8 (Conference Coordinator) as this position has not been filled since Fall 2016.

Add two new Standing Rules for Article VI:

8. The Associate Membership Secretary shall assist the Membership Secretary with duties as assigned.

16. The UPE (Upsilon Pi Epsilon) Liaison shall provide a regular report to UPE on student activities sponsored at individual CCSC conferences by UPE grants.

SIGCSE In-Cooperation
SIGCSE In-Cooperation requests for the spring 2018 conferences were submitted and approved. Approval for In-Cooperation agreements needs to be obtained before any conference promotional material or web site designations for In-Cooperation are used.

Respectfully Submitted,
Jeff Lehman, CCSC Vice President

Publications Chair Report

John Meinke

Spring 2018

Spring 2018 Conferences

A summary of the statistics for the spring 2018 conferences follows:

Conference	Number Papers	Average Size	Panels/tutorials/...	Average Size	Page Count	Acceptance rate
Mid South	11	8	10	1½	98	44%
Central Plains	12	7½	9	2	116	54%
South Central	12	8⅓	2	1	102	63%
Southwestern	8	8	–	–	78	45%
Northeastern	–	–	–	–	–	–

Please note that the figures above reflect what appears in the *Journal*. They do not reflect the final program for each conference in which there might have been additional workshops and such. In addition, note that these figures are hand computed so are subject to possible off-by-one miscounts.

Please also note that I have no information regarding this Spring's Northeastern conference. As of this writing there have been no manuscripts received. In addition, Northeastern is trying a different manuscript submission process this year. When I requested that manuscripts be forwarded to me as soon after receipt as possible so that I could stay on top of them I was told that nothing could be sent on until the submission site was closed, which would be 6th February so manuscripts would start appearing to me after midnight as soon as the site was closed! At this point I have major doubts about whether we can actually have final copy available for the conference!

Once again, my thanks to the editorial team, Susan Dean and Baochuan Lu, as well as the folks I worked with from the individual Spring 2018 conferences: David Naugler, Baochuan Lu, Laura Baker, Megan Thomas, and Pat Virtue. They all proved once again wonderful to work with! My thanks also to our printer, Courier Printing, as well as to Susan Dean and Baochuan Lu who helped tremendously in proof-reading.

Timely Submission of Manuscript Copy

Please negotiate manuscript due dates. Please keep in mind that conference weekends seldom turn out to be the same weekend year after year. This is particularly true in the Spring

since Easter floats over approximately a one month time span.   That moved some of our Spring conferences up trying to get some of the individual conferences in prior to Easter! Please let's discuss these dates ahead of time! Also note thee Northeastern problems this year, plus keep in mind that all of the final work is being accomplished by volunteers and events in their lives (including non-anticipated events) can impact final copy production.

I would also note that it takes time to get final copy up on the ACM Digital Library! We submit our final copy to ACM in a form that lends itself well to being loaded to the Digital Library quickly. However, that must still fit into ACM's schedule! Moving everything to digital is not going to solve deadline needs for manuscript preparation!

Internet Presence

Another stuck on a broken record: It is important that each of our regions has an up-to-date presence on its web site. This includes having the conference program posted as early as possible. We cannot expect folks to register for the conference without at least being able to see a program. I personally would not register for a conference when I haven't seen the program prior to registering, and a number of our regions are posting the registration process long prior to posting the final program, or even a preliminary program. I also note that I use the regional committee and the conference committee for the proceedings and accomplish that when starting to work on the proceedings. Regional representatives need to take this message back to their regions. Regional web sites must be kept up to date!

Print Runs

We are definitely doing much better on projecting print runs! One of the Fall issues was right down to the last copy between shipments to the conference and the bulk mail run! We can't do that every time, but our membership secretary is definitely in the process of working out an algorithm to come as close as possible without risking running out.

ACM Digital Library

Simply to have this item reiterated, we have had presenters not show up for their presentations at some of the conferences. If that is the case we can have the paper pulled from the ACM Digital Library *provided* the call for participation states such clearly. This is in line with ACM's policy. Regional representatives: please make certain that this gets communicated to whoever prepares your call for participation! A request to pull a manuscript from the Digital Library should go to me along with the evidence that the call for conference participation indicated such.

Update regarding form of proceedings

   At our Fall meeting there was a request for additional information regarding printing on demand.   Baochuan Lu (as candidate Publications Chair) followed through for me. Here is what he found regarding pricing, minimum print runs, and shipping:

"- There is no minimum print run. Here is a test publication I put on Amazon last year. You can order as many copies as you want.
https://www.amazon.com/CCSC-Journal-32-Number-4/dp/1542764076/ref=sr_1_2?s=books&ie=UTF8&qid=1515531291&sr=1-2&keywords=CCSC

"- The shipping rate does vary depending on the quantity and the speed:
https://www.createspace.com/Special/Help/Order/BookShippingRates.jsp (As an Amazon Prime member I get free shipping on such orders too.)

"- Cost of printing can be calculated using this online tool
https://www.createspace.com/Products/Book/#content6
$5.35 (for 5.5"x8.5" trim size and 200 pages)
$6.5 (for 5.5"x8.5" trim size and 250 pages)"

 I also would like to reiterate my support for Baochuan Lu as a candidate for Publications Chair.

Respectfully submitted,
John Meinke, Publications Chair

Membership Secretary Report

Susan Dean

Spring, 2018

Members/Conference Registrations (spring conference numbers as of Feb. 5, 2018)

	FY2014-15	FY2015-16	FY2016-17	FY2017-18		
	Members	Members	Members	Members	Students*	Other**
EA	63	62	86	73	10	5
MW	63	50	48	58	73	3
NW	41	36	29	35	10	8
RM	23	25	21	34	1	17
SE	75	54	62	46	10	4
CP	46	51	42	26	1	3
MS	25	34	29	3		
NE	124	97	114	25	1	
SC	41	31	36	20	2	
SW	19	21	19	9	3	
MEM		15	10	15	6 ****	11***

Title row above table: Registrations in ConfTool

* includes individual students and teams, so does not consistently reflect actual student count
** K-12, vendors, National Partners, free (board, speakers), 1-day, other non-subscription categories
***Life members - Distinguished Service Award
**** libraries and other nonvoting members

Note – some members attend more than one conference, so the total of the members column does NOT give the number of members of CCSC.

As of Feb. 9, 2018, there are 525 Regular Members of the CCSC.

Respectfully submitted,
Susan Dean
Membership Secretary

Treasurer Report

Brian Hare

Central Plains Regional Report

Judy Mullins

Central Plains Conference 2018

Our 24th annual conference is scheduled for April 6-7 at the Northwest Missouri State University, Maryville, MO. Scott Bell is the current conference chair with Rex McKanry serving as a co-chair and the 2019 conference chair.

The complete program and other conference information may be found at http://www.ccsc.org/centralplains/.

Our opening keynote speaker is Katie Hendrickson, Director of State Government Affairs, Code.org. The topic of her talk will be *Computer Science is for Everyone*. The banquet speaker is Alicia Dwyer Cianciolo, NASA engineer. Her talk is titled *Flight Planning From 300 Million Miles Away: Computing Techniques for Landing on Mars.* The Saturday morning keynote will be given by Dr. Reza Derakshani, University of Missouri-Kansas City School of Computing and Engineering. His talk is titled *Biometrics: Past, Present and Future.*

- Michael Rogers, Northwest Missouri State University and Bill Siever, Washington University will present a SIGCSE sponsored pre-conference workshop titled *"An Iota of IoT."*

- Proposals for 22 papers, 4 tutorials/workshops, 4 panels and 7 nifty-assignments were received. We accepted 12 papers for an acceptance rate of 54%. 2 tutorials/workshops and 4 nifty assignments were accepted. In addition to papers, panels, tutorials/workshops and nifty-assignments, the conference will feature lightning talks, a student programming contest and a student poster contest.

- Cerner Corporation is once again sponsoring scholarships for K-12 teachers who attend the conference. In addition, a meeting of the Missouri Computer Science Teachers Association will be held on Saturday afternoon after the conclusion of the conference.

- Conference Steering Committee and Regional Board members are listed at http://www.ccsc.org/centralplains/committee-stuff.html

Central Plains Conference 2019

Our 2019 conference will be hosted by St. Charles Community College in Cottleville, MO. April 5-6, 2019. Rex McKanry from St. Charles Community College will serve as the conference chair and Chetan Jaiswal, Truman State University, will serve as the co-chair.

Future Conferences

The 2020 conference will be hosted by Truman State University in Kirksville, MO. The 2020 conference chair will be Chetan Jaiswal.

Respectively submitted,
Judy Mullins, Central Plains Representative

Eastern Regional Report

John Wright

We had another invigorating Eastern conference at Muhlenberg College last fall, October 20-21, 2017. The energy and enthusiasm from the 2016 conference continued in 2017 and we hope to continue that momentum into 2018. Muhlenberg College provided a wonderful space for the conference and was a very generous host. Co-chairs George Benjamin and Jorge Reyes-Silveyra and their wonderful committee did a great job organizing the event. Pulling off a good conference is a lot of work and all of these volunteers should be commended. The conference presented 18 posters, 3 workshops, 3 tutorials, 2 panels, 2 vendor demos, and 15 papers in 5 sessions. For papers, we had a 57% acceptance rate. We had 72 registered attendees, 7 student attendees, and 19 programming teams. The programming competition is always a highlight with winning teams from Muhlenberg College, Ramapo College, and James Madison University.

The keynote speaker was Dr. Armin Mikler, Professor of Computer Science and Engineering at The University of North Texas, who presented, "Computational Intelligence and Big Data Challenges in Computational Epidemiology and Population Health". The banquet speaker was Mr. Chris Dunham, Jr., Directory of Digital Communications for Minor League Baseball, who presented, "Evolving Technology in the Sports Field". Links to the call for participation, program, conference committee, awards, and results of the programming contest can be found under the 'Past Conferences' tab on the region's web site, http://www.ccsc-eastern.org/.

The 2018 conference, our 34th, will be held on October 19-20, 2018 at Marymount University in Arlington, VA and will include a Student Programming Contest and a new Student Research session. The chair is Dr. Nathan Green from Marymount University. The Call for Participation, Conference Committee, and all other relevant information is posted on the Eastern web site. The 35th annual conference will be held in the fall of 2019 at Robert Morris University. We are always interested in hosts for future conferences and are looking for a host for the 2020 conference.

Respectfully submitted,
John Wright, Eastern Regional Representative

Mid-South Regional Report

David Naugler

2018 Conference
The Sixteenth Annual Mid-South Conference will be held at Christian Brothers University in Memphis Tennessee April 6 - April 7, 2018. David Middleton of Arkansas Tech University will be the conference chair and James McGuffee will be the site chair. There will be 11 professional papers presented (out of 17 submitted), five tutorials and four nifty assignments. There will be a student papers session and a student programming contest.

2017 Conference
The Fifteenth Annual Mid-South Conference was held at Lyon College in Batesville, Arkansas on March 31 - April 1, 2017. David Middleton of Arkansas Tech University was the conference chair and David Sonnier of Lyon College was the site chair. There were six professional papers presented (out of eleven submitted), five tutorials, a workshop, three nifty assignments, two panels, and six student papers. There was also a student programming contest with fifteen teams from eight institutions.

The keynote was given by Anthony Owen, State director of Computer Science Education, Arkansas Department of Education.

Respectfully submitted,
David Naugler, Mid-South Regional Representative

Midwest Regional Report

Cathy Bareiss

Midwest Conference 2018
The 2018 Midwest conference will be held September 28-29, 2018 at Ball State University in Muncie, IN. Paul Gestwicki and David Largent, Ball State University, will serve as the site chairs. Scott Anderson, University of Southern Indiana, will serve as the Conference Chair. The Conference Committee will meet in late April at Ball State University to set the program.

Respectfully submitted,
Cathy Bareiss, Midwest Regional Representative

Northeast Regional Report

Lawrence D'Antonio

2018 Conference

The Twenty-Third Annual CCSCNE conference will be held April 20-21, 2018 at the University of New Hampshire - Manchester. The conference chairs are Mihaela Sabin and Michael Jonas from UNH - Manchester.

The numbers of submissions were down this year. There were 23 papers submitted of which 13 were accepted. This represents an acceptance rate of 56.5%. In addition, the conference will feature four tutorials, no panels, four pre-conference workshops, and four lightning talks. There will be 11 faculty posters.

We have two distinguished invited speakers: Colin Ware from University of New Hampshire who will speak on data visualization and Bill Manaris from the College of Charleston who will speak on computing and music.

The cut-off date for early registration is April 8, 2018.

2019 Conference

The Twenty-Fourth Annual CCSCNE conference will be held in April 2018 at University of New Haven (no specific date yet). The conference chair will be Alice Fischer from New Haven.

2020 Conference

The Twenty-Fifth Annual CCSCNE Conference will be held at Ramapo College of New Jersey.

Lawrence D'Antonio
Chair of CCSCNE Board
Ramapo College of NJ
Mahwah, NJ 07430

Phone: 201-684-7714
Email: ldant@ramapo.edu

Northwestern Regional Report

Brent Wilson

Future Northwestern Conference Sites

Year	Dates	School	Location
2018	October 12-13, 2018	University of Washington Bothell	Bothell, WA
2019	1st/2nd Weekend of October, 2019	University of Portland	Portland, OR
2020	1st/2nd Weekend of October, 2020	Whitman College	Walla Walla, WA

Regional Notes

Past Conference Information:
- Location: Washington State University – Tri-Cities, Richland, WA
- Attendees: 34 faculty, 9 students
- Paper Submissions: 16 papers submitted, 12 accepted.
- Tutorial/Panels 5 panels/tutorials submitted, 4 accepted
- Student Posters (sponsored by UPE): 5 total
    - 1st Place: Identifying Clouds with Convolutional Neural Networks
        - Sean Richardson and Jeff Mullins from Lewis & Clark College
    - 2nd Place: RunView: One-Glance, Zero-Effort Representation of Program Efficiency with the Cactus
        - Anna Neshyba from Willamette University
    - 3rd Place: Simulating Gene Regulation Networks with Delay Differential Equations
        - Kirk Lange and Nikhill Lonberg from Whitman College

Upcoming Conference (October 12-13, 2018. Papers Deadline June 1st, 2018):
This fall we will be in University of Washington – Bothell in Bothell, WA.
Conference Committee:
Conference Chair, Kelvin Sung, University of Washington-Bothell
Site Chair, Bryan Zelten, University of Washington-Bothell
Program Chair, Bob Lewis, Washington State University-Tri Cities
Papers Chair, Brian Snider, George Fox University
Panels & Tutorials Chair, Haiyan Cheng, Willamette University
Speakers & Partners Chair, Tammy VanDeGrift, University of Portland
Student Posters Chair, Shereen Khoja, Pacific University

We also saw many new participants and are encouraged by this. We will continue to encourage their attendance in addition to considering future paper submissions.

Respectfully submitted,
Brent Wilson, Northwestern Representative

Rocky Mountain Regional Report

Mohamed Lotfy

26th Rocky Mountain Region Conference 2017

The Twenty-Six Annual Rocky Mountain Conference was held October 13-14 at Utah Valley University in Orem, Utah. Mohamed Lotfy and Pam Smallwood–Regis University–were the Conference Chairs. Kim Bartholomew and Robert Jorgensen–Utah Valley University–were the Site Chairs. There were 18 papers accepted for presentation (out of 24 submitted), five tutorials, and one panel discussion session. One undergraduate student paper was presented. Keynote Speaker was Dan Timpson, Chief Technology Officer, DigiCert.

Number of Attendees:	36	Faculty & authors
	2	Students
	13	CCSC Board members
	1	Presenter
	Total: 52	

Papers:	24	Submitted
	18	Accepted
	6	Rejected
Acceptance rate: 75%		

Presentations and Panels	7	submitted
	6	Accepted
	1	Rejected

In addition to national partners NCWIT & GitHub attending the conference, MyEducator sponsored the Saturday lunch for the conference.

The following was the RM 2017 Conference Committee:
Treasurer: Ed Lindoo
Editor(s): Pam Smallwood
Submission chair(s): Karina Assiter & Mohamed Lotfy
Webmaster: Kim Bartholomew
Publicity: Reva Freedman
Registrar: Durga Suresh
Conference chair(s): Mohamed Lotfy & Pam Smallwood
Site Chair(s): Kim Bartholomew & Robert Jorgensen
Program Chair: Kim Bartholomew & Mohamed Lotfy

27ᵗʰ Rocky Mountain Region Conference 2018

The 27th Annual Rocky Mountain Conference of the Consortium for Computing Sciences in Colleges Computing Conference will be held from October 12-13, 2018 in New Mexico Institute of Mining and Technology, Socorro, NM.

The following is the RM 2018 Conference Committee:
Treasurer: Ed Lindoo
Editor(s): Pam Smallwood
Submission chair(s): Karina Assiter & Mohamed Lotfy
Webmaster: Kim Bartholomew
Publicity: Reva Freedman
Registrar: Durga Suresh
Conference chair(s): Kim Bartholomew & Robert Jorgensen
Site Chair(s): Jun Zheng
Program Chair: Jun Zheng & Mohamed Lotfy

Key Deadlines:
  Submission Due .... May 31, 2018
  Notifications............... June 21, 2018
  Final draft Due .... July 5, 2018

The website for the conference is at http://www.ccsc.org/rockymt/. Call for participation can be found at http://ccsc.org/rockymt/CallForPapers2018.pdf .

The call for participation have been sent to local institutions in New Mexico. In addition, Dr. Reva Freedman started promoting the conference.

The call for participation flyers for the 2018 RM region conference will be distributed at the CCSC booth in the SIGCSE 2018 conference, which we hope will increase the number of papers submitted.

Region Notes

The proposed 2019 budget for the RM region conference was submitted to the treasurer for approval after Dr. Robert Bryant approved it.

Respectfully submitted,
Mohamed Lotfy, Rocky Mountain Region Representative

South Central Regional Report

Tina Johnson

2017 Conference
The 28th Annual CCSC South Central Conference was hosted by Texas Christian University on April 7 in Fort Worth, Texas. The conference chair was Michael Scherger, Texas Christian University; the conference site/program chair was Michael Scherger, Texas Christian University.

There were 22 submitted papers of which 12 were selected, an acceptance rate of 55.4%, 11 were presented; 2 tutorials and 1 workshop were accepted out of 5 submitted.

Pre-Conference Workshop
Guiding Students to Understand CS Concepts and Develop Process Skills with POGIL, Helen Hu, Westminster College

Professional Papers:
The Pedagogical Value and Importance of Applicable Computational Intensive Scientific Kernels in Parallel Computing: a Case Study, Eduardo Colmenares, Midwestern State University, Amy Knowles, Midwestern State University Heng Wu, Texas Tech University

Concept Mapping in Computer Science Education, Kwokbun Yue, University of Houston – Clear Lake Wei Wei, University of Houston – Clear Lake

A Virtual Experience: Benefits of Extracurricular Group Projects, Tina Johnson, Midwestern State University, Bingyang Wei, Midwestern State University

Teaching Safe Coding Via Comparative Languages, David A. Cook, Stephen F. Austin State University, Anne Marie Eubanks, Stephen F. Austin State University

Evaluating Hands - On Labs for Teaching SQL Injection: a Comparative Study, Jinsheng Xu, North Carolina A&T State University, Xiaohong Yuan, North Carolina A&T State University, Imano Williams, North Carolina A&T State University, Jung Hee Kim, North Carolina A&T State University, Huiming Yu, North Carolina A&T State University, Taehee Kim, North Carolina A&T State University

A Labware for Educating Location Privacy Protection in Location-Based Services, Na Li, Prairie View A&M University, Vikram Chava, Prairie View A&M University, Lin Li, Prairie View A&M University

Techapalooza: Technology Showcase for Retention and Recruitment of Millennials Into Computing Degree Programs, Alana Platt, University of Wisconsin – Whitewater
When Asteroids Attack - an Introduction to SEE to Develop Student Interest in HLA,
Bingyang Wei, Midwestern State University, Amy Knowles, Midwestern State University, Christopher Silva, Midwestern State University, Christine Mounce, Midwestern State University

Teaching Test-Driven Development Using Dojo, Jeong Yang, Texas A&M University - San Antonio, Young Lee, Texas A&M University - Kingsville, Bhargavan Marepalli, Texas A&M University - Kingsville

Automated Assessment Tools: Too Many Cooks, Not Enough Collaboration, Raymond Pettit, Abilene Christian University, James Prather, Abilene Christian University

Do It Again: Learning Complex Coding Through Repetition, Michael Jonas, University of New Hampshire

Tutorials
The Appropriateness of Competitive Programming and the UVa Online Judge in the Classroom, Richard Simpson, Midwestern State University

A Gentle Introduction to GPU Programming, Eduardo Colmenares, Midwestern State University

Special thanks to sponsor, Google, for their support and tutorial:

Cloud in the Classroom, Dr. Laurie White, CS Professor Emeritus, Mercer University Cloud Developer Relations, Google

2018 Conference
The 29th Annual CCSC South Central Conference will be hosted by Texas Christian University on April 6, 2018, in Fort Worth, Texas. In addition to papers, posters, workshops, and panels, lightning talks have been added to the program. Lightning talks will be limited to 5 minutes and will include ideas, collaborations, current works in progress, and/or opportunities for collaboration. The talks will be published in the Conference program but will not be in the journal.

The local board met on December 1, 2017. There were 19 submitted papers of which 12 were selected, an acceptance rate of 63.2%; 2 tutorials/workshops were submitted and accepted.

Conference Steering Committee:
Conference Chair: Michael Scherger, Texas Christian University
Professional Papers / Program Chair: Laura Baker, St. Edward's University
Registrar: Anne Marie Eubanks, Stephen F. Austin State University
Treasurer: Bilal Shebaro, St. Edward's University
Posters Chair: Shyam (Sam) Karrah, University of Texas, Dallas
Moderators Chair: Bingyang Wei, Midwestern State University
Panels and Tutorials Chair: Tim McGuire, Sam Houston State University
Publicity Chair: Eduardo Colmenares-Diaz, Midwestern State University
National Board Representative: Tina Johnson, Midwestern State University
Webmaster: Vipin Menon, McNeese State University

The following positions will be up for election in 2018:
Registrar, Posters Chair, and National Board Representative

Respectfully submitted,
Tina Johnson, South Central Regional Representative

Southeast Regional Report

Kevin Treu

1. Fall 2017 CCSC:Southeastern Conference

The 31st CCSC Southeastern Conference was hosted by Furman University in Greenville, SC on Nov 3-4, 2017. There were only 59 registrants (10 of whom were students, and 11 of whom were first time attendees). This is a drastic drop from the 94 registrants we had in 2016. (And from 80 registrants in 2015, and 98 registrants in 2014.) The program included 15 papers, 2 tutorials, 1 workshop, a "nifty assignments" session, a national partner session, and a session of student presentations from our student research competition. A total of 25 regular papers were submitted (same as last year) of which 15 were accepted, for an acceptance rate of 60%, compared to 52% in 2016, 57.1% in 2015, 54.5% in 2014, 46.8% in 2013 and 2012 and 60% in 2011. (The acceptance rate for tutorials/workshops was 100% -- 3 of 3 submissions.) Student participation was very high, with 26 teams consisting of 120 students representing 15 schools in the programming contest. Only 5 (down from 12) students authored papers in the student paper contest, representing 3 different institutions. Winners in the programming contest were Bob Jones University A (1st), Bob Jones University B (2nd), and Covenant College (3rd).

2. Fall 2018 CCSC:Southeastern Conference

Roanoke College in Salem, VA will host the 2018 conference on November 2-3. Anil Shende and Durell Bouchard are the site chairs. The rest of the Conference Committee has not yet been determined. The conference web site is:

http://www.ccscse.org/conference.php?year=32nd

The call for participation is available at the site. May 11 is the deadline for paper submissions. (September 24 is the deadline for abstracts for the Student Research Contest.) Student activities will again include a programming contest and student paper competition. Details of each are available on the web site. The keynote and banquet speakers have yet to be determined.

3. Future CCSC:Southeastern Conferences

Auburn University will host for the first time in November of 2019. Dates have not yet been finalized. UNC-Wilmington has committed to hosting in 2020. Several institutions have expressed interest in possibly hosting beyond 2020, including potential new hosts Bob Jones University and the University of West Florida, and ETSU, which last hosted in 1996. We will be aggressively recruiting hosts, considering the fact that Roanoke and Furman have been bearing the bulk of the hosting load in recent years.

4. Other Regional Issues/Activities

Overall Health of the Region – There are some concerns here. Though we've been successful recently in lining up hosts, membership seems stagnant. Registration dropped off a cliff in 2017. Essentially, only presenters and programming contest sponsors and very few others registered. Although the number of submissions remained steady, it's still down from where we were a few years ago. Consequently, I have concerns about the long term health of the region.   I hope to discuss with other representatives how things are going in their regions and what they're doing to keep them vital.

Task Force Initiatives – The regional board is working on some initiatives that are expected to improve the conference and the operations of the region. Specifically:

- Review and assessment of bi-annual meeting procedures to address problems of attendance
- Continued refinement of the ConfTool system for paper submission and reviewing
- Consideration of other alternative forms of presentation and participation at the conference, such as the new "nifty assignments" session
- Continued testing and dissemination of a comprehensive conference hosting manual

Reports on these initiatives are expected at the regional board meeting on March 4, with specific recommendations to be discussed and adopted.

Respectfully submitted,
Kevin Treu, Southeastern Regional Representative

<p align="center">**Southwest Regional Report**</p>

<p align="center">**Bryan Dixon**</p>

Regional Officers:
- Regional Chair: Colleen Lewis, Harvey Mudd College
- Treasurer and Registrar: Michael Doherty, University of the Pacific
- Secretary: Dean Nevins, Santa Barbara City College
- Regional Representative: Bryan Dixon, CSU Chico
- Webmaster: Angelo Kyrilov, UC Merced

2018 Conference

Eight papers accepted, 3 Keynotes, lightning talks, birds of a feather talks. (Eighteen papers submitted.)

Southwestern Conference 2018
- **Location:** Harvey Mudd College
- **Date:** March 23-24, 2018
- **Conference Organizers:**
  - **Conference Chair:** Leo Porter, University of California, San Diego
  - **Papers Chair:** Megan Thomas, CSU Stanislaus
  - **Authors Chair:** Pat Virtue, UC Berkeley
  - **Posters Chair:** Youwen Ouyang, CSU San Marcos
  - **Speakers Co-Chair:** Leo Porter, UCSD
  - **Panels/Tutorials Chair:** Cynthia Lee, Stanford University
  - **Lightning Talk Chair:** Paul Cao, UCSD
  - **Site Chair:** Soohyun Nam Liao, UCSD
  - **Partner's Chair:** Rick Covington, CSU Northridge

Southwestern Conference 2019
- **Location:** Stanford University

Respectfully submitted,
Bryan Dixon, Southwest Regional Representative

Nominating Committee Report

Committee Members: Jeff Lehman (chair), Mohamed Lotfy, Judy Mullins

Requests for nominations were sent to Regional Reps and the CCSC Board. Regional Representatives were asked to request nominations from their regions. The Nominating Committee also contact individuals for the Vice President/President-Elect position.

The Nominating Committee submits the following slate of candidates. Additional nominations will be solicited from the floor at the Annual CCSC Business Meeting, which will be held at 6:00 pm. on February 23, 2018 in Baltimore, MD.

Northwest Region (8/1/2018 – 7/31/2021)
Brent Wilson, George Fox University

South Central Region (8/1/2018 – 7/31/2021)
Tina Johnson, Midwestern State University

Southeastern Region (8/1/2018 – 7/31/2021)
Kevin Treu, Furman University

Vice President/President-Elect (8/1/2018 – 7/31/2020)
Karina Assiter, Landmark College

Respectfully Submitted,
Jeff Lehman (chair)

National Partners Chair Report

Elizabeth Adams

We have four Gold Level partners including Turing's Craft, Google for Education, GitHub, and NSF. We also have three Bronze Level partners including National Center for Women and Information Technology, Teradata University Network, and zyBooks.

No changes to report regarding the program categories and perks. I will need to have the Fall conference information up on the CCSC website so I can give it to prospective donors. I'll also need to know if the Board wants any changes in the program. It will be helpful to have an exhibits pass in order to visit the exhibits and chat with and thank current supporters and recruit new ones.

Respectfully submitted,
Elizabeth Adams, National Partners Chair

CCSC Comptroller Report

Rob Bryant

The table below is the status of budgets that have been sent, received, and processed by me as of 2/15/18. Baseline budgets are sent to each region at least twice a year (May/June and January/Feb).
Shereen Khoja (shereen@pacificu.edu) will be taking over the comptroller duties after the audit committee meeting on 2/21/18. All proposed budgets should be sent to her from now on.

CCSC Comptroller Conference Budget approval status, 2/15/18

Region -conf. term	Baseline yr & date sent to region	Budget yr & date rcvd from region	Comptroller Approval sent to treasurer	approved by board	Next budget needed
CP-SPR	2019: 1/13/2018	2019: 2/11/2018	2019: 2/11/2018		2019
EA - FA	2018: 1/13/2018				2018
MS - SPR	2018: 1/13/2018	2018: 1/16/2018	2018: 1/16/2018		2018
MW - FA	2018: 1/13/2018				2018
NE - SPR	2019: 1/13/2018				2019
NW - FA	2019: 1/13/2018				2019
RM - FA	2019: 1/13/2018	2019: 2/8/2018	2019: 2/8/2018		2019
SC - SPR	2019: 1/13/2018				2019
SE - FA	2019: 1/13/2018				2019
SW - SPR	2019: 1/13/2018				2019

CCSC

INCOME AND EXPENSES BY REGION

August 2017 - July 2018

	CCSC	CP	EA	MS	MW	NE	NW	RM	SC	SE	SW	NOT SPECIFIED	TOTAL
Income													
45000 Investments													$0.00
45030 Interest-Savings, Short-term CD	21.78											8.04	$29.82
Total 45000 Investments	**21.78**											**8.04**	**$29.82**
46400 Other Types of Income													$0.00
46410 National Partners	5,000.00												$5,000.00
46430 Miscellaneous Revenue	116.48												$116.48
Total 46400 Other Types of Income	**5,116.48**												**$5,116.48**
47200 Program Income													$0.00
47240 Program Service Fees													$0.00
47250 Registrations with Membership													$0.00
47252 Pre-registered	518.00	2,548.00	11,220.00	120.00	6,815.00	636.00	4,510.00	3,400.00	2,080.00	5,200.00	800.00		$37,847.00
47254 On-SIte			425.00		1,360.00		1,080.00			870.00			$3,735.00
Total 47250 Registrations with Membership	**518.00**	**2,548.00**	**11,645.00**	**120.00**	**8,175.00**	**636.00**	**5,590.00**	**3,400.00**	**2,080.00**	**6,070.00**	**800.00**		**$41,582.00**
47260 Registrations without Membership													$0.00
47262 Vendor registration					250.00		300.00						$550.00
47264 K-12 teacher		50.00	100.00										$150.00
47268 Other Registrant								157.00					$157.00
47270 Student Registrations													$0.00
47272 Student Conf		45.00	405.00		2,360.00		300.00		100.00	270.00	80.00		$3,560.00
47275 Indiv student team member					210.00					260.00			$470.00
47278 Team registration			1,080.00							1,100.00			$2,180.00
Total 47270 Student Registrations		**45.00**	**1,485.00**		**2,570.00**		**300.00**		**100.00**	**1,630.00**	**80.00**		**$6,210.00**
Total 47260 Registrations without Membership		**95.00**	**1,585.00**		**2,820.00**		**600.00**	**157.00**	**100.00**	**1,630.00**	**80.00**		**$7,067.00**
47280 Extra Service Fees													$0.00
47282 Workshop early					300.00								$300.00
47285 Banquet		20.00	448.00		25.00		180.00	70.00	10.00	50.00	40.00		$843.00
47286 Lunch		12.00					75.00			20.00			$107.00
47288 Extra Proceedings			6.00		20.00		30.00	18.00					$74.00
47290 Other Service								800.00					$800.00
Total 47280 Extra Service Fees		**32.00**	**454.00**		**345.00**		**285.00**	**888.00**	**10.00**	**70.00**	**40.00**		**$2,124.00**
Total 47240 Program Service Fees	**518.00**	**2,675.00**	**13,684.00**	**120.00**	**11,340.00**	**636.00**	**6,475.00**	**4,445.00**	**2,190.00**	**7,770.00**	**920.00**		**$50,773.00**
47295 Conference Misc Income/donations	644.00												$644.00
Total 47200 Program Income	**1,162.00**	**2,675.00**	**13,684.00**	**120.00**	**11,340.00**	**636.00**	**6,475.00**	**4,445.00**	**2,190.00**	**7,770.00**	**920.00**		**$51,417.00**
Total Income	**$6,300.26**	**$2,675.00**	**$13,684.00**	**$120.00**	**$11,340.00**	**$636.00**	**$6,475.00**	**$4,445.00**	**$2,190.00**	**$7,770.00**	**$920.00**	**$8.04**	**$56,563.30**
GROSS PROFIT	**$6,300.26**	**$2,675.00**	**$13,684.00**	**$120.00**	**$11,340.00**	**$636.00**	**$6,475.00**	**$4,445.00**	**$2,190.00**	**$7,770.00**	**$920.00**	**$8.04**	**$56,563.30**
Expenses													
60900 Business Expenses													$0.00
60950 Reimbursed Conference expense													$0.00
60951 catering			6,547.59		5,889.30		3,158.89	1,985.31		4,538.54			$22,119.63
60958 conference supplies	40.45						58.04			785.59			$884.08
60962 facility & equip rentals			1,064.24										$1,064.24
60965 Speaker & Entertainment							1,255.82			200.00			$1,455.82
60967 awards	384.70									193.68			$578.38
60971 signage & web expense	140.33				175.00								$315.33
60972 publicity materials & distribution	481.98												$481.98
60973 handouts							26.65						$26.65
60975 conf travel & committee exp	507.35						2,306.01						$2,813.36
60978 Other conference expense	145.00				40.00			116.00		630.00			$931.00
Total 60950 Reimbursed Conference expense	**1,699.81**		**7,611.83**		**5,929.30**	**2,481.01**	**4,499.40**	**2,101.31**		**6,347.81**			**$30,670.47**
60980 Journal expenses													$0.00
60981 Journal Printing exp	10,050.88												$10,050.88
Total 60980 Journal expenses	**10,050.88**												**$10,050.88**
Total 60900 Business Expenses	**11,750.69**		**7,611.83**		**5,929.30**	**2,481.01**	**4,499.40**	**2,101.31**		**6,347.81**			**$40,721.35**
62100 Contract Services													$0.00
62140 Legal Fees	0.00												$0.00
62150 Outside Contract Services	556.07												$556.07
Total 62100 Contract Services	**556.07**												**$556.07**
65000 Operations													$0.00
65020 Postage, Mailing Service	32.60												$32.60
Total 65000 Operations	**32.60**												**$32.60**
65100 Other Types of Expenses													$0.00
65120 Insurance - Liability, D and O	954.00												$954.00
65180 PayPal Fees	935.06												$935.06
Total 65100 Other Types of Expenses	**1,889.06**												**$1,889.06**

	CCSC	CP	EA	MS	MW	NE	NW	RM	SC	SE	SW	NOT SPECIFIED	TOTAL
68300 Travel and Meetings													$0.00
68320 Travel	11,072.83												$11,072.83
Total 68300 Travel and Meetings	11,072.83												**$11,072.83**
Total Expenses	$25,301.25	$0.00	$7,611.83	$0.00	$5,929.30	$2,481.01	$4,499.40	$2,101.31	$0.00	$6,347.81	$0.00	$0.00	$54,271.91
NET OPERATING INCOME	$ -19,000.99	$2,675.00	$6,072.17	$120.00	$5,410.70	$ -1,845.01	$1,975.60	$2,343.69	$2,190.00	$1,422.19	$920.00	$8.04	$2,291.39
NET INCOME	$ -19,000.99	$2,675.00	$6,072.17	$120.00	$5,410.70	$ -1,845.01	$1,975.60	$2,343.69	$2,190.00	$1,422.19	$920.00	$8.04	$2,291.39

Proposed Budget CCSC FY 2018-19

	Proposed Budget 2018-2019	Actual 2017-18 (as of Jan 5, 2018)	Budget 2017-18	Actual 2016-17	Budget 2016-17	Actual 2015-6	Budget 2015-16	Actual 2014-15	Budget 2014-15	Actual 2013-14	Budget 2013-14	Actual 2012-13	Budget 2012-13	Actual 2011-12	Budget 2011-12
Income															
Membership Dues	500	448	500	324	1,000	157	1,200	$1,077	$1,400	$1,575	$1,050	$1,435	$700	$420	$700
Head Tax	20,000	10,086	20,000	19,926	21,000	18,901	23,000	20,705	24,000	$21,812	25,000	$19,557	27,000	21,361	$27,000
Reserves from Prior Year	10,000	19,467	10,000	7,563	10,000	10,782	10,000	8,276	11,000	$8,319	11,000	$8,269	11,000	8,507	$11,000
National Partners	10,000	5,000	11,000	9,000	7,000	7,000	10,000	6,000	8,000	$6,000	8,000	$6,000	8,000	6,000	$8,000
Grants	2,000		2,000	2,000			2,000		2,000	$2,000	2,000		2,000	2,000	$2,000
Interest	100	22	250	176	350	270	450	408	1,000	485	1,000	711	1,000	814	1,000
Proceedings Sold to conferences									900	1,284	1,800	1,680	1,800	1,554	1,800
Donations								1,000				1			
Royalities															
Credit Card Rebates	150		150	212	100	182		88	300	284	300	370		667	
Sales Tax Refund												(10)		529	
Other Income										262		37		175	
Conference Surpluses	10,000	24,862	10,000	40,533	10,000	24,873	10,000	16,057	10,000	21,177	10,000	21,721	10000	20,778	10,000
Total Income	52,750	59,885	53,900	79,734	49,450	62,165	56,650	$53,611	$58,600	$63,198	$60,150	$59,771	$61,500	$62,805	$61,500
Expenses															
Board Travel	24,000	11,006	24,000	20,708	24,000	25,227	25,000	$19,083	$25,000	$24,842	$27,000	$25,287	$27,000	$25,788	$25,000
Board Meet. Exp.	300		300	257	250		1,500	59	1,500	1,859	1,500	1,336	1,500	1,400	1,500
Audit Comm. Exp.	1,000		1,000	750	600	1,461	600	457	600	387	600	437	600	29	600
Journal Printing	16,000	8,431	15,000	13,216	15,000	13,891	14,500	13,899	14,500	14,145	13,500	13,902	18,000	14,001	18,000
Journal Mailing	4,000	1,620	4,500	2,831	4,500	3,169	4,000	3,549	4,000	3,636	6,500	4,140	2,200	4,469	2,500
Professional Fees	25		25	22	10	7	25	7	25	7	25	7	25	7	25
Phone/Fax							25		25		25		25		25
Phone/Fax/Supplies				21	100		100		100	11	100	34	200	27	250
Publicity	500		500	24	500	272	500	385	250	486	250		250		250
Other Printing/ Duplicating					25		50	6	50	10	50	6	50	2	50
Postage	30		15	31	15	13	10	13	50		100		250	-2	500
National Partners Fees to Conferences	5,000		5,500	4,500	3,500	3,500	5,000	3,000	4,000	2,000	4,000	3,000	4,000	3,000	4,000
Awards	250	85	200	167	200	165	150	99	100	81	100	78			
Web Expenses	300	100	300	235	300	235	400	115	200	149	250	315	150	99	150
Liability Insurance	1,000		1,000	876	800	718	750	638	600	500	750	500	750	500	800
Checks/Bank Fees				23	50		100	1	100		100		100		150
Credit Card Annual Fees			50		100		100	50	100	50	100	50		50	
PayPal Expenses	2,750	921	2,500	2,614	2,500	2,249	2,500	2,289	2,000	2,287	2,000	1,869	2,000	1,798	2,000
Interest										61		35			
Grants to Confs.	2,000		2,000	1,000			2,000	500	2,000	2,000	2,000		2,000	2,000	2,000
Treasurer Expenses	750		750	650	750	518	1,000	400	1,000	220					
Voting Expenses	250		250		250	180	250	180	250	180	250	180	250	180	
Conference Dev.			500		500		500		500		500		500	670	500
Database Development							500		500		1,000		1,000		1,000
Publication Expenses	500		500		500	50	500	300	500		500		500		500
Miscellaneous					200		200		200		200	276	200	518	200
Membership System Exper	500		500		500										
Total Expenses	59,155	22,163	59,390	47,925	55,150	51,655	60,260	$45,030	$58,150	$52,911	$61,400	$51,452	$61,550	$54,536	$60,000
Reserves for Grants/NP	2,000		2,000	12,000											
Reserves for Subscriptions	8,000		8,000	7,467	10,800	7,563	10,800	$10,782	$10,500	$8,276	$11,000	$8,319	$11,000	8269	$11,000
Surplus	(16,405)	37,722	(15,490)	12,342	(16,500)	2,947	(14,410)	($2,201)	($10,050)	$2,011	($12,250)	$0	($11,050)	$0	($9,500)

FY14-15 had an ACTUAL deficit -- conferences "leftover" did not cover expenses.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V
1	Region:	Rocky Mountain			Proposed Budget year: 2019															Actual		
2		host:											2017	2016	2015	2014	2,013	2012	2011	2010	2009	
3											Last Budget Approved from board											
4					Proposed 2019 Budget																	
5	Income		#	each	total				#	each	total		34	21	25	23	23	39				
6		Registrations - Full - Author	27	$140	$3,780				27	$140	$3,780		3400	2100	3340	3105	2,970	$ 4,845	$3,915	$4,365	$2,885	
7		Registrations - Full - Attendee	2	$100	$200				2	$100	$200											
8		Registrations - Student - Full	2	$75	$150				2	$75	$150				200	105	105	105	$560	$135	$185	
9		Registrations - No meals Attendee	2	$50	$100				2	$50	$100											
10		Registrations - No meals Student	3	$25	$75				3	$25	$75											
11		Registrations - K-12 early			$0						$0											
12		Registrations - K-12 late			$0						$0											
13		Registrations - Progr Teams			$0						$0											
14		Registrations - student web			$0						$0											
15		Workshop - early			$0						$0								$510			
16		Workshop - late			$0						$0											
17		Extra Meals															40	20	$10	$20		
18		Banquet	3	$25	$75				3	$25	$75						25					
19		Lunch (Saturday)	1	$15	$15				1	$15	$15											
20		Extra Proceedings	5	$10	$50				5	$10	$50						30	10	20			
21		Vendors Registration	0	$50	$0				0	$50	$0											
22		Vendors Presentations			$0						$0												
23		National Partners	3	$100	$300				3	$100	$300						100	300	$300	$300	$500	
24		Industry Sponsorship																					
25		UPE Sponsorship	1	$200	$200				1	$200	$200							200	$200	$200	$120	
26		Grants																					
27		Other Income (Microsoft)																		$10	$1,185	$1,130	
28																						
29		Total			$4,945						$4,945					$3,265	$3,225	$5,490	$5,505	$6,205	$4,820	
30																						
31	Expenses																					
32		Steering Com. Travel Ex.																				
33		Steering Com. Meeting Ex.			$200						$200											
34		Phone/Fax			$15						$15											
35		Publicity																					
36		In support of Conference																					
37		Other																					
38		Postage for publicity			$68						$68											
39		Publicity																					
40		In support of Conference																	12				
41		Other																					
42		Office Supplies			$86						$86											
43		Publicity																					
44		In support of Conference																	189	$149	41		
45		Other																					
46		Brochure Printing/Duplicating			$113						$113											
47		Publicity (printing, other formats)																					
48		Other duplicating																					
49		Signage																					
50		Speaker Expenses	1		$400				1		$400						400	7				
51		Consortium Head Tax	31	$41	$1,271				31	$41	$1,271						902	1107	$1,189	$820	$1,025	
52		Extra Proceedings	5	$6	$30				5	$6	$30						168	138	$54	$240	$210	
53		Meals - Total										$1,702					1,379	$5,064	$3,028	$1,827	$1,776	
54		Breaks-Friday	31	$6	$186				31	$6	$186											
55		Breaks-Saturday	31	$6	$186				31	$6	$186											
56		Reception			$0						$0											
57		Banquet	34	$25	$850				34	$25	$850											
58		Saturday Breakfast			$0						$0											
59		Saturday Breakfast (prog. Teams)			$0						$0											
60		Luncheon (prog. Teams)			$0						$0											
61		Luncheon (Sat.)	32	$15	$480				32	$15	$480											
62		Entertainment																		$400		
63		Transportation																					
64		Rentals																					
65		Student Awards			$60						$60							150	$150			
66		Faculty Awards																	$150			
67		Consortium Membership			$1,000						$1,000											
68		Other Expenses																					
69																						
70		Total			$4,945						$4,945						$2,849	$6,667	$4,720	$3,328	$3,011	
71																						
72		Balance			$0						$0											

Region:	Eastern	Budget year 2018		2018				2017	2016	2015	2014	2013	2012	2011	2010	2009
		host: Marymount University													Past Years	
		Proposed amounts			Last budget amounts approved by Board											
Income		#	each	total	#	each	total		86	61	68	55				
	Registrations - Full - Early	75	$175	$13,125	68	$165	$11,220		13035	6975	8,470	8,095	665	$ 10,970	$ 8,745	$ 17,725
	Registrations - Full - Late	5	$185	$925	2	$175	$350			2555						
	Registrations - Full - On-Site	0	$195	$0	0	$195	$0		780							
	Registrations - Retired	0		$0	0		$0									
	Registrations - Board Members	0	$140	$0	0	$130	$0									
	Registrations - Student - early	25	$60	$1,500	20	$55	$1,100		2640	660	1,210	815		245	1,105	1,510
	Registrations - Student - late	5	$70	$350	5	$65	$325									
	Registrations - K-12 early	0	$50	$0	0	$50	$0									
	Registrations - K-12 late	0	$60	$0	0	$60	$0									
	Registrations - Progr Teams	15	$65	$975	15	$60	$900		1800	1140	1,200			1,260	855	1,080
	Registrations - student web			$0			$0									
	Workshop - early	0	$6	$0	0	$6	$0									184
	Workshop - late	0	$8	$0	0	$8	$0									
	Extra Meals												15	360	50	14
	Banquet (Friday)	5	$32.00	$160	5	$32.00	$160		288							
	Lunch (Saturday)	5	$20.00	$100	5	$20.00	$100		40							
	Extra Proceedings	4	$6.00	$24	4	$6.00	$24		24		12	4	10	30		
	Vendors Registration	3	$150	$450	3	$150	$450						0		150	450
	Vendors Presentations			$0			$0									
	National Partners	3	$100	$300	3	$100	$300						300	300	300	500
	Industry Sponsorship			$200			$200									
	UPE Sponsorship			$200			$200						200	200	200	120
	Grants															
	Other Income (List)	.	.										-150	460	300	
	Total			**$18,309**			**$15,329**						$1,040	$13,825	$11,705	$21,583
Expenses																
	Steering Com. Travel Ex.													$ -	$ -	$ -
	Steering Com. Meeting Ex.	8	$18	$144	8	$18	$144						168			331
	Phone/Fax			$0			$0									
	Publicity															
	In support of Conference															
	Other															
	Postage															
	Publicity			$200			$150									
	In support of Conference													15		
	Other													1		1
	Office Supplies			$150			$150									
	Publicity															
	In support of Conference												479		131	103
	Other			$0			$0									
	Brochure Printing/Duplicating			$600			$600									
	Publicity (printing, other formats)			$500			$500							667	226	178
	Other duplicating															
	Signage			$100			$100									
	Speaker Expenses	1	800.00	$800	1	800.00	$800							1,056	500	206
	Consortium Head Tax	80	41.00	$3,280	70	41.00	$2,870							3,239	2,624	4,797
	Extra Proceedings	40	6.00	$240	40	6.00	$240					24	720	246	198	198
	Meals - Total			$9,903			$7,870							10,040	6,875	10,320
	Breaks-Friday(Morning)	80	9.00	$720	80	6.00	$480									
	Breaks-Friday(Afternoon)	80	12.00	$960	80	6.00	$480									
	Breaks-Saturday (Morning)	80	9.00	$720	80	6.00	$480									
	Breaks-Saturday (11:30 am)	80	9.00	$720												
	Reception (food)	80	15.50	$1,240	80	11.00	$880									
	Banquet	80	25.00	$2,000	80	24.00	$1,920									
	Ticketed drinks	80	6.00	$480	80	6.00	$480									
	Saturday Breakfast	80	9.00	$720	80	7.75	$620									
	Saturday Breakfast / Snacks (prog. Teams)	45	9.00	$405	45	7.75	$349									

Item	Qty	Price	Amount	Qty	Price	Amount								C1	C2	C3	C4
Luncheon (prog. Teams)	45	15.50	$698	45	15.25	$686											
Luncheon (Sat.)	80	15.50	$1,240	98	15.25	$1,495											
Entertainment																	
Transportation																	
Rentals			$606			$1,330											106	808
Student Programs																	212
Student Awards			$725			$725									350	530	590	725
Faculty Awards			$50			$50											150	50
Consortium Membership			$1,000			$1,000												
Other Expenses (List)																	
Publicity			$0			$0											
Planning meeting for 2017 (lunch for 15 participants)			$0			$200											
			$0			$0											
In support of Conference			$0			$0										631	58	67
			$0			$0											
Other (Campus Safety/Custodial)			$0			$0										53	
Total			$18,297			$16,728								$1,717	$16,462	$11,474	$17,996
Balance			$12			($1,399)											
Details of rental above																	
Friday - Keynote - Plenary Session			$400			$400											
Friday - classrooms for presentations			$0			$0											
Friday Banquet area			$0			$400											
Saturday - Programming Contest			$0			$0											
Saturday - classrooms for presentations			$0			$0											
Saturday - luncheon area			$0			$400											
Reception set up	6	$19.00	$114	2	$19.00	$38											
Reception bar tenders (4 hr. minimum)	4	$22.95	$92	4	$22.95	$92											
Tech equipment (podium, mic, amplification)																	

2018 Spring CCSC Board of Directors Meeting

Baltimore Convention Center

Room 316

Baltimore, MD

February 21, 2018, 7:00 pm

Minutes

Voting Members Present: Hala ElAarag, President; Jeff Lehman, Vice-President; John Meinke, Publications Chair; Susan Dean, Associate Treasurer and Membership Secretary; Brian Hare, Treasurer; Larry D'Antonio, Northeastern Representative; Judy Mullins, Central Plains Representative; Cathy Bareiss, Midwest Representative; Brent Wilson, Northwest Representative; Mohamed Lotfy, Rocky Mountain Representative; Tina Johnson, South Central Representative; Kevin Treu, Southeastern Representative; Bryan Dixon, Southwestern Representative; John Wright, Eastern Representative

Voting Members Not Present: David Naugler, Midsouth Representative

Guests: Mike Erlinger, NSF; Baochuan Lu, Upcoming Publications Chair

Hala ElAarag called the meeting to order at 7:07 pm.

All present introduced themselves.

Cathy Bareiss moved and Lotfy Mohamed seconded a motion to approve the agenda. Agenda was approved.

The Fall 2018 CCSC Board of Directors Meeting will be at 7:00 p.m. September 27, 2018 immediately prior to the Midwest regional conference at Ball State University, Muncie, IN. The conference will be held on September 28 and 29.

Cathy Bareiss moved and Judy Mullins seconded a motion to approve the location for both the spring 2019 meeting of the Board of Directors and the CCSC Annual Business Meeting to be at the SIGCSE Conference in Minneapolis, Minnesota. The CCSC Board of Directors will meet on Wednesday, February 27, 2019 from 7:00 pm. to 11:00 pm. The CCSC Annual Meeting will be held on Friday, March 1, 2019 following the SIGCSE Business Meeting. Locations were approved.

We thanked John Meinke, Publications Chair, for his many years of service. He will complete his term on July 31, 2018. We approved Baochuan Lu as the new Publications Chair beginning a three-year term on August 1, 2018. John reported that he Susan Dean will assist Baochuan this fall as he begins the position.

Approved the recommendations from the Nominating Committee. There are three Regional Representative positions to be filled in the 2018 Spring Election. The nominee for Northwest is Brent Wilson from George Fox University. The nominee for South Central Region is Tina Johnson from Midwestern State University. The nominee for Southeastern Region is Kevin Treu from Furman University. The nominee for Vice President/President-Elect is Karina Assiter from Landmark College. The slate of nominees will be taken to the Annual Business meeting on Friday, February 23, 2018. Additional candidates can be nominated from the floor at this meeting. Voting will be held electronically via http://votingplace.net from April 15, 2018 to May 15, 2018.

Hala ElAarag thanked our National Partners Chair, Liz Adams, for her work recruiting national partners this past year. We have four Gold Level partners including Turing's Craft, Google for Education, GitHub, and NSF. We also have three Bronze Level partners including National Center for Women and Information Technology, Teradata University Network, and zyBooks.

Mike Erlinger shared that he and Paul Tyman have received funding from the NSF for the creation of a CCSC Showcase similar to the SIGCSE NSF Showcase. Travel money is now available to invite NSF PIs to participate in CCSC Regional Conferences. They plan to work with each individual CCSC Regional Conference to determine the particular involvement for that conference.

Reviewed Reports as submitted.

President (Hala ElAarag) – Expressed her appreciation to the board for their help and support the past two years during her term as CCSC President. Her term ends July 31, 2018. We thanked Hala for her service.

Vice President (Jeff Lehman) – Reported that the SIGCSE In-Cooperation agreement paperwork must be submitted one-year in advance. Spring conferences should be submitted in May and fall conferences in November.

Publications Chair (John Meinke) reported that there was an issue with late papers. Regional representatives are reminded that papers need to be submitted at least 8 weeks ahead of the paired conference. It is helpful to submit papers as they are received rather than waiting until all paper have been submitted. Baochuan Lu reported he is looking at alternate publishing options and prices.

Membership Secretary (Susan Dean) reported there are approximately 538 regular members as of February 5, 2018.

Treasurer Report (Brian Hare) reported that our revenues still exceed our expenses. He continues to review procedures for efficiency tweaks. One issue is that when people pay on-site we need their conftool id to match money and cash with attendees

Reviewed Regional Reports as submitted.
> Central Plains (Judy Mullins) – no additions.
> Eastern (John Wright) – no additions.
> Midwest (Cathy Bareiss) – no additions.
> Mid-South (David Naugler) – (by e-mail) no additions.
> Northeastern (Larry D'Antonio) – no additions.
> Northwestern (Brent Wilson) – no additions.
> Rocky Mountain (Mohamed Lotfy) – no additions.
> South Central (Tina Johnson) – no additions.
> Southeastern (Kevin Treu) – no additions.
> Southwestern (Bryan Dixon) – no additions.

Service Recognition (Kevin Treu, chair, Bob Neufeld, Cathy Bareiss) reported that the 2018 Distinguished Service Recognition Award will be given to the late Myungsook Klassen of California Lutheran University. Her colleague Stephanie August will accept the award on her behalf at the CCSC Annual Meeting on Friday, February 23, 2018. Her husband Ron will accept the award at the CCSC Southwest conference this spring at Harvey Mudd College. Nominations are now open for the 2019 Distinguished Service Recognition Award. Two letters of recommendation are needed for nominations.

UPE Representative (John Meinke) reported that UPE wants one report each year after the spring conferences. They need to know how much money was spent on student activities at the conferences.

Approved the Rocky Mountain 2019 and Eastern 2018 budgets. Regions are reminded that budgets should be approved at least one-year before the conference.

Approved the CCSC Budget for 2018-2019 as submitted by the Finance Committee.

Comptroller's Report (Robert Bryant) – no additions. Shereen Khoja from Pacific University will replace Rob Bryant as Comptroller. We thanked Rob for his many years of service in this role.

Old Business

The Membership Task Force (Kevin Treu, chair, Scott Sigman, Brent Wilson) are still looking at data and will report at the fall board meeting.

John Meinke and Bauchuan Lu will continue to look at publication options and report at the fall board meeting.

ACM is not able to provide a permanent address. Larry D'Antonio will continue to look at possible solutions and report at the fall board meeting.

We discussed reduced registration rates for retirees. Each conference will need to decide if retirees are considered members.

New Business

Cathy Bareiss shared that it would be helpful for regions to mention one or two exciting things that are happening in their regions as part of the review of regional reports.

Meeting adjourned at 9:28 pm.

Respectfully Submitted,
Jeff Lehman, CCSC Vice President