

**CCSC Annual Business Meeting  
Minneapolis, Minnesota  
Hyatt Regency: Greenway B/C (2nd floor)**

**Friday, March 1, 2019 - 6:00 p.m.**

1. Minutes of Spring 2018 Annual Business Meeting, posted at <http://www.ccsc.org/board/documents-public/minutes/>.
2. Introduction of Regional Representatives
3. Membership Secretary Report
4. Treasurer's Report
5. Publications Chair Report
6. National Partners Chair Report and Introduction of National Vendor Representatives
7. Nominating Committee Report and Election procedures for Spring 2019 Election.
8. Board of Directors recommends that the CCSC Annual Business meeting for Spring 2020 be held in conjunction with SIGCSE 2020 in Portland, Oregon on Friday, March 13<sup>th</sup>.
9. 2019 Distinguished Service Award Presentation.
10. New Business from membership.

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**Minutes**

CCSC President, Jeff Lehman, called the meeting to order at 6:05 pm on March 1, 2019 at the Hyatt Regency in Minneapolis, MN. He reported the minutes of the Spring 2018 Annual Business Meeting, are posted at <http://www.ccsc.org/board/archive.htm>

Regional Representatives were introduced and reported on their upcoming conferences. Information on future conferences is posted at <http://www.ccsc.org/regions/future-conferences/>

Membership Secretary, Susan Dean, reported there are approximately 536 members. Jeff Lehman thanked Susan for her many years of service and acknowledged that she would be serving as the associate membership secretary.

Treasurer, Brian Hare, reported that financial reports are in the board meeting reports and minutes are available online. He reported that we ended the year with a small deficit but are on track to finish the academic year in the black.

Publications Chair, Bauchoun Lu, reported that we are changing to LaTeX for typesetting, but are still accepting Word documents for submission. Bauchoun, along with regional editors, will convert Word documents to LaTeX. Additionally, we are now printing on-demand through Amazon rather than sending printed conference journals. The CCSC board voted to purchase Digital Object Identifier's (DOI) for published papers and are considering purchasing DOI's for panels and workshops. He thanked John Meinke for his many years of service.

National Partners Chair, Liz Adams, reported that we have eight national partners. Platinum partners include Turing's Craft, Google for Education, GitHub, and NSF. zyBooks is a Silver level partner and four bronze partners, NCWIT, Teradata, and Mercury Learning and Information. Mercey College is our newest Bronze level partner. We recognized representatives from our National Partners including NSF representative, Mike Erlinger.

Jeff Lehman reported the slate of nomination from the Nominating Committee. There are four Regional Representative positions to be filled in the 2019 Spring Election. The nominee for Northwest is Brian Snider from George Fox University. This nominee will complete the remaining two years of the three-year term vacated by Brent Wilson. The nominee for Midsouth is David Naugler. The nominee for Northeast is Larry D'Antonio. The nominee for Rocky Mountain is Mohamed Lotfy. Jeff Lehman asked for nominations from the floor. There was a motion to close the nominations by Judy Mullins. The motion was seconded by Cathy Bareiss

and the nominations closed. Voting will be held electronically via <http://votingplace.net> from May 1, 2019 to May 31, 2019.

The 2020 Distinguished Service Recognition Award was recognized. The winner this year was Larry D'Antonio. Mark Hall accepted the award on Larry's behalf as he was unable to attend. The CCSC Northeast region will honor Larry at their spring conference. Kevin Treu mentioned that nominations are now open for next year.

The CCSC Annual Business meeting for Spring 2020 will be held in conjunction with SIGCSE on Friday March 13, 2020 in Portland, OR. Motion was made, seconded, and accepted.

John Meinke moved that the meeting be adjourned, and Mohamed Lotfy seconded the motion. All were in favor. The meeting was adjourned at 6:30 pm.

Respectfully Submitted,

Tina Johnson, CCSC South Central Rep