CCSC Board Meeting

Metro Toronto Convention Center, South Building
Room 712
Toronto, Ontario, Canada
Wednesday, March 15, 2023
7:00 pm – 11:00 pm (Eastern Time)

Zoom Meeting Session

https://betheluniversity-edu.zoom.us/j/88204105933?pwd=VkhMbndlVlRYYmQySVJhNW5NcFJ3dz09

Meeting ID: 882 0410 5933   Passcode: 014628

Attendance:

Scott Sigman	Karina Assiter	Baochuan Lu	Brian Hare
Cathy Bareiss	Judy Mullins	Michael Finn	Mark Bailey
Shereen Khoja	Mohamed Lotfy	Kevin Treu	Bryan Dixon
George Dimitoglou	Deborah Hwang	Crystal Peng	Tina Johnson

Agenda

1 Approval of Agenda
Cathy moved, Bryan second, Passed.

2 Welcome

A warm welcome to Deborah Hwang, CCSC Webmaster, who is with us to discuss issues related to the CCSC website.

3 Past Meetings

3.1 Approval of the minutes of the fall 2022 Board Meeting

Action Item: Approve the minutes of the Fall 2022 Board Meeting.
Cathy moved, Shereen second. Approved.

4 Future Board & Business Meetings

4. 1 Fall 2023 Board Meeting

The Fall 2023 Board Meeting will be held at the 2023 Northwestern Regional Conference in Spokane, Washington, October 13-14. Eastern Washington University.

4.2 2024 Business Meeting

Each year we approve next year's CCSC Annual Business meeting to be co-located with the annual SIGCSE Technical Symposium.

Action Item: Approve the recommendation to co-locate the Spring 2024 CCSC Annual Business Meeting with the 2024 SIGCSE Technical Symposium, March 22, 2024, Portland, OR.
Cathy moved, Bryan seconded, Approved.

5.   Elections & Appointments

5.1 Nominating Committee Report (Karina Assiter)

<div align="center">CCSC 2023 Elections Slate of Nominees</div>

Nominee(s) for President (Through 2024)

Scott Sigman
Scott Sigman is a Professor of Computer Science at Drury University in Springfield, Missouri. He has taught computer science at the collegiate level for 40 years holding appointments at Southwest Baptist University and Drury University. He has been a member of CCSC since the late 1980s. He has served on the CCSC Board of Directors from 1995 through 1997 and from 2009 through 2012 as the Central Plains regional representative, as CCSC Vice President from 2012 – 2014, and CCSC President from 2014 – 2016. In November of 2022 he was appointed acting CCSC: President. His service in the Central Plains region service includes chairing the first CCSC: Central Plains Conference in 1995 and CCSC: Central Plains Conferences in 2007 and 2022. Additionally, he has served in various roles on the CCSC Central Plains Conference since 1995. He holds a Ph.D. in computer science from Missouri University of Science and Technology.

Nominee(s) for Vice-President (Through 2024)

Bryan Dixon
Bryan is an Associate Professor of Computer Science at California State University, Chico. He has been a member of the CCSC Southwest Steering since 2016 and the CCSC Southwest Regional Representative since 2017. He acted as the interim national partners' chair during Spring 2022 board meeting at SIGCSE and added a new partner along with increasing an existing partner's level. He has been the acting region chair for CCSC SW while working to find someone willing to step up to that role and has steered CCSC SW to start having a regular panel or tutorial focusing on diversity, equity, and inclusion topics with our first one happening this April at the 2023 CCSC SW conference.

Nominee(s) for Treasurer (Through 2026)

Ed Lindoo
Ed Lindoo is an Associate Professor and program director for the Computer Information Systems department at Regis University, Denver. Ed earned his Ph.D. in MIS and holds master's degrees in computer science and business administration. He has been teaching for over 30 and only retired from the business world as in IT

director 5 years ago. Ed has a passion for educating students and does this remotely from his home in Florida. He has been a member of the Rocky Mountain CCSC since 2009, acting as treasurer for that region since 2013, and as associate treasurer for the CCSC organization since 2019.

Nominee(s) for Central Plains (Through 2026)

Brian Hare
Brian Hare has been active in the Central Plains region of CCSC since 2008, when UMKC hosted the regional conference. Since then he has served as conference programming contest director, regional treasurer, regional registrar, and conference/committee chair. He has served on two task forces for the national board, and is completing his second term as board Treasurer. Brian has taught undergraduate computer science for over 20 years, and has revised or developed several undergraduate courses in that time. He has served as the adviser for the ACM student chapter, and served on and chaired the NCWIT Aspirations in Computing scholarship committee for the Kansas and Western Missouri region. He is currently chair of the Computer Science & Information Technology Degree Program Committee, and chair of the Computer Operations committee, for the School of Science & Engineering at UMKC.

Judy Mullins
Judy Mullins retired as an Associate Teaching Professor at the University of Missouri-Kansas City in 2013 after 20+ years of teaching. She has been a member of the CCSC Central Plains Steering Committee since 2006, serving in a variety of positions. In 2008 she was the Central Plains Conference Chair. She served two years on the National Audit Committee before being elected Regional Treasurer in 2009. She served two terms as treasurer before being elected Regional Representative to the national board in 2013. In October 2012 she joined the CCSC Financial and Accounting Practices Task Force, which was charged with reviewing the current financial and accounting practices of the organization and making recommendations regarding future practices. She was appointed Associate Treasurer for the national board in 2014. Since being on the national board, she has served on a variety of committees, including a recent appointment to a committee charged with creating a DEI statement for CCSC. She would be honored to continue serving the Central Plains region as the representative to the national board.

Nominee(s) for Eastern (through 2026)

Michael Flinn
Michael B. Flinn is Professor and Chair in the Department of Computer Science & Information Technologies at Frostburg State University. Michael is in his 21st year of educating computer science students and is passionate about computer science education. Michael will complete his first term as CCSC Eastern Regional Representative in 2023. Michael's dedication is seen in his commitment to bringing several students to educational conferences, encouraging undergraduate research in Computer Science, presenting at conferences and workshops, and hosting CCSC-E in 2016 at Frostburg State University. Michael has extended his passion for educating Computer Science students to the K12 space. He is the co-principal investigator on multiple grants to provide a more extensive pipeline for K12 Computer Science Educators in Maryland. Michael will continue to find ways to couple his love of Computer Science and professional development with computer science education.

Nominee(s) for Midwest (through 2026)

Dave Largent
Dave is an Associate Lecturer of Computer Science at Ball State University in Muncie, IN. He has been a full-time computer science educator for the last 13 years at Ball State, but also taught occasional night courses at Ivy Tech as an adjunct between 1981-1997. Prior to 2008, he worked for a single company for 28 years, starting as a computer programmer, and leaving as the department manager. He has a passion for quality education, being

especially interested in flipped learning, learner-centered teaching, and specifications grading, and was given two teaching awards last year. He is a frequent presenter at educational and professional conferences. He has been a member of the CCSC Midwest conference committee since 2010, holding a variety of positions including conference chair, site chair, and publicity chair. He is also currently serving as the CCSC Midwest Regional Representative. During his time in industry, he was active at both a regional and international levels of the International Association of Hewlett-Packard Computing Professionals (Interex) from 1980-2007. He served at the regional user group level as president, vice president, conference speaker chair, and newsletter editor. At the international level, he served on the Board of Directors (secretary, and policy & procedure chair), as well as various committees. He also regularly presented at Interex conferences and published articles during this time as well.

Personal Statement:

I see great worth in conferences (like CCSC) and similar gatherings of like-minded (and unlike-minded) individuals. During these gatherings, we have a wonderful opportunity to learn from others, and have others learn from us, thus pushing our collective knowledge forward just a bit. Learning occurs during presentations that affirm or challenge our beliefs or provide new insights, but can just as easily occur during informal discussions with others between sessions or during breaks as we make further connections. I have enjoyed and appreciated my 13 years of service with CCSC:MW, and now look forward to expanding my service to the national level. I bring a unique blend of recent academic and past industry experience, as well as my experience serving Interex, and now serving CCSC:MW.

Nominee(s) for CCSC Southwest (through 2026)

Michael Shindler
Michael is an Assistant Professor of Teaching in Computer Science at UC Irvine. He has been on the board for CCSC-SW since 2019.   Michael's research area is primarily algorithms education.

Action Item: Approve the Nominating Committee report to the membership for consideration at the CCSC 2023 Annual Business Meeting.
Cathy moved, Bryan seconded. Approved.

5.1.1 Special President & Vice President Election

Article VI.15 from the By-Laws requires us to elect both a President and a Vice President during the spring election. The elected officials will hold office until July 31, 2024, the original expiration of Chris's and Denise's terms. At that time, the Vice President will become President, as prescribed by the CCSC By-Laws, and the Vice President elected in the spring 2024 election will take office.

Questions, comments, discussion?

5.2 Spring Elections

We have been using VotingPlace.net to hold elections. Karina Assiter, Vice President, will conduct elections. The suggested dates are May 1, 2023 through May 31, 2023.

Action Item: Approve spring 2023 elections to be held May 1 through May 31, 2023 using VotingPlace.net.

Cathy moved, Bryan seconded. Approved.

6   Reports

- Board members are requested to report verbally only on additions to their written report.
- New action items arising from reports will be deferred to New Business.
- Please read other reports ahead of time and do not read your own report to us during the meeting.

6.1 Report of the President (Scott Sigman)

During the Fall Board Meeting, November 10, 2022, CCSC President Chris Healy, appointed Scott Sigman as Interim Vice President. Upon Chris' resignation at the adjournment of the board meeting, I became CCSC President. In consultation with the Board of Directors, I appointed Karina Assiter to fill the vacant Vice President's position. Both Karina and I are former CCSC Presidents and will serve, as prescribed by Article V, Section 15 of the CCSC By-Laws, until the results of the results of the Spring 2023 elections are announced,.Crystal Peng

6:28 PM Today

The positions of both the Vice President and the President will be filled by election during the Spring 2023 elections. The elected President will serve the remainder of the original Presidential term-until July 31, 2024. Likewise, the elected Vice President will serve the remainder of the original Vice-Presidential term. On July 31, 2024, the Vice President elected in the Spring 2023 election will transition to CCSC President as prescribed in Article VI, Section 7 of the By-Laws. From July 31, 2024, election of the Vice President and their transition to President will return to the election timeline prescribed in the By-Laws.

On December 2, 2023, the Board of Directors adopted a Special Statement thanking Chris Healy for his service to CCSC and announcing the appointments of acting President and Vice President. Additionally, the statement reaffirmed CCSC's traditional commitment to the diversity and experiences of our membership and of the students we serve. The statement is posted on the home page of CCSC website.

In January 2024, I appointed a committee to develop a Diversity, Equality, and Inclusion statement. Shereen Khoja agreed to chair the committee. Committee members are Bryan Dixon, Kevin Treu, Judy Mullins, and Jeff Lehman. The committee is charged with developing the DEI policy as a standing rule illustrating the implementation of Article XI.

In other business the board will discuss the status of the Midsouth Region, consider standardizing vendor fees across conferences, and discuss possible outreach programs for new faculty members. The Midsouth Region has not held a conference since the 2018-2019 academic year and there does not appear to be a functioning Regional Steering Committee. The status of the region and outreach to CCSC members of the region will be considered. Vendor fees vary widely among our different conferences. The board will consider whether the fees need to be standardized, and if so, how to proceed on this issue. Finally, the board will consider the question of developing outreach programs that target new faculty members who are beginning their careers at private and mid-sized regional universities.

I look forward to working with each board member. I am honored to be able to serve as CCSC President and I am excited about the possibilities we have to serve our members together.

Respectively submitted,

Scott Sigman, CCSC President

6.2 Report of the Vice President (Karina Assiter)

CCSC Business voting

Motion	Moved	Second	Result	Yes	No	Abstain	Did not vote
Approve Dr. Brent Wilson of George Fox University as Susan Dean Distinguished Service award recipient.	Susan Dean Distinguished Service Award Committee	N/A	**Approved**	8	0	0	7
Approve statement reaffirming CCSC commitment to Diversity, Equity, and Inclusion	B. Dixon	S. Khoja	**Approved**	10	0	0	5
*Amendment * to the board letter reaffirming CCSC commitment to Diversity, Equity, and Inclusion*	J. Mullins	M. Lotfy	**Approved**	11	0	1	3

In-cooperation agreements
Regional representatives, please make sure that all **2023 conference information** is up-to-date on region websites (and the national website) as soon as you can so that the Vice President can gather the necessary information to submit in-cooperation agreements with SIGCSE. Thanks!

Respectfully submitted,
Karina Assiter, CCSC Vice President

6.3 Report of the Publications Chair (Baochuan Lu)

Conference	Acceptance Rate	Journal Status
South Central	47%	done / edited by Crystal Peng
Southwestern		in progress
Central Plains	58%	done / edited by Crystal Peng
Northeastern		in progress

Mid-south		

The Journal of Computing Sciences in Colleges Papers of the 34th Annual CCSC South Central Conference March 31st, 2023 Stephen F. Austin State University Nacogdoches, TX
https://www.ccsc.org/publications/drafts/SC2023.pdf

The Journal of Computing Sciences in Colleges Papers of the 29th Annual CCSC Central Plains Conference April 21st-22nd, 2023 Johnson County Community College Overland Park, KS
https://www.ccsc.org/publications/drafts/CP2023.pdf

6.4 Treasurer's Report (Brian Hare)

<div align="center">

CCSC
Account Balances as of 12/31/22

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Bank of America Savings	$54,251.15
Bank of America Checking	$13,969.56
Wells Fargo Savings	$139,793.39
Wells Fargo Checking	$4,196.58
PayPal	$0.00
Pending Cashback on Visa	$624.15
Total Bank Funds	**$212,834.83**
Chase Visa Card	($201.70)
Total Liabilities	**($201.70)**
Net Balance	**$212,633.13**

CCSC
External Income and Expenses
August - December, 2022

	CCSC	Eastern	Midwest	Northeastern	North-western	Rocky Mountain	South-eastern	Total
Income								
45000 Investments								
45030 Interest-Savings, Short-term CD	11.57							11.57
Total 45000 Investments	$ 11.57	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	11.57
PayPal Sales	140.00	14,606.00	6,175.00		7,000.00	2,245.00	-499.30	29,666.70
Total Income	$ 151.57	$ 14,606.00	$ 6,175.00	$ 0.00	$ 7,000.00	$ 2,245.00	-$ 499.30	29,678.27
Gross Profit	$ 151.57	$ 14,606.00	$ 6,175.00	$ 0.00	$ 7,000.00	$ 2,245.00	-$ 499.30	29,678.27
Expenses								
60900 Business Expenses								
60950 Reimbursed Conference expense								
60951 catering		6,254.57	3,534.65		2,846.15	465.20		13,100.57
60958 conference supplies		206.13				194.61		400.74
60965 Speaker & Entertainment			986.00					986.00
60967 awards		987.96			150.00			1,137.96
60971 signage & web expense					58.97			58.97
60972 publicity materials & distribution		16.64						16.64
60975 conf travel & committee exp					1,984.08	300.55		2,284.63
60978 Other conference expense						160.00		160.00
Total 60950 Reimbursed Conference expense	$ 0.00	$ 7,465.30	$ 4,520.65	$ 1,984.08	$ 3,515.67	$ 659.81	$ 0.00	18,145.51
Total 60900 Business Expenses	$ 0.00	$ 7,465.30	$ 4,520.65	$ 1,984.08	$ 3,515.67	$ 659.81	$ 0.00	18,145.51
62100 Contract Services								
62150 Outside Contract Services	1,900.00							1,900.00
Total 62100 Contract Services	$ 1,900.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	1,900.00
65000 Operations								
65050 Telephone, Telecommunications	357.35							357.35
Total 65000 Operations	$ 357.35	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	357.35
65100 Other Types of Expenses								0.00
65120 Insurance - Liability, D and O	998.00							998.00
65180 PayPal Fees	792.27							792.27
Total 65100 Other Types of Expenses	$ 1,790.27	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	1,790.27
68300 Travel and Meetings	2,343.38							2,343.38
68310 Conference, Convention, Meeting	416.17							416.17
68320 Travel	6,202.78							6,202.78
Total 68300 Travel and Meetings	$ 8,962.33	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	8,962.33
Total Expenses	$ 13,009.95	$ 7,465.30	$ 4,520.65	$ 1,984.08	$ 3,515.67	$ 659.81	$ 0.00	31,155.46
Net Operating Income	-$ 12,858.38	$ 7,140.70	$ 1,654.35	-$ 1,984.08	$ 3,484.33	$ 1,585.19	-$ 499.30	-1,477.19
Net Income	-$ 12,858.38	$ 7,140.70	$ 1,654.35	-$ 1,984.08	$ 3,484.33	$ 1,585.19	-$ 499.30	-1,477.19

*Remaining expenses from last yr.

Saturday, Mar 11, 2023 05:50:43 PM GMT-8 - Accrual Basis

6.5 Membership Secretary's Report (Cathy Bareiss)

Cathy linked in attachments: 📄 MembershipReport.pdf

6.6 Regional Reports

6.6.1 Central Plains Regional Report (Judy Mullins)

Central Plains Conference 2023

The 29th annual conference will be held April 21-22 at Johnson County Community College (JCCC), Overland Park, Kansas. Mahmoud Yousef (University of Central Missouri) and Perla Weaver (JCCC) are the conference co-chairs.

- Our opening keynote speaker will be Perry Copus (Garmin Labs), whose talk will be "*The Engineering Generalist is [Probably] a Computer Scientist*." The banquet keynote will be given by Erin Christensen, Chief Operating Officer, KC Tech Council. Her talk is titled "*Tech Specs: The Outlook of the Tech Industry and the Impact on the Regional Economy and Workforce*."
- Ms. Buffie Holley (Albemarle High School, Charlottesville, VA) and Dr. Maritza Johnson (University of San Diego) will present a pre-conference workshop titled *Teaching Cybersecurity: Introducing the Security Mindset.*"
- Proposals for 12 papers, 1 workshop and 6 nifty-assignment were received. We accepted 7 papers for an acceptance rate of 58%. The workshop and 3 nifty assignments were accepted.
- In addition to papers, workshops and nifty-assignments, the conference will feature student papers, a student poster contest and a job fair. For the first time, we will host a student hackathon instead of a student programming contest.

The complete program and other conference information may be found at http://www.ccsc.org/centralplains/.

Regional Board members and Conference Steering Committee members are:

Board Representative   Judy Mullins
Editor   Joseph Kendall-Morwick
Registrar   Ron McCleary
Treasurer   Ajay Bandi
Webmaster   Deepika Jagmohan

Mahmoud Yousef, Perla Weaver, Scott Sigman, Kevin Brunner, Michael Rogers, Wen Hsin, Mohammad Rawashdeh, Bill Siever, Belinda Copus, Chris Branton, Brian Hare, Charles Riedesel, Suzanne Smith, Trisch Price

Regional Steering Committee Elections

The election for Regional Registrar will be held at the Central Plains Business Meeting on April 22nd. The election for Regional Representative will be held during the national board elections in May.

Central Plains Conference 2024

Our 2024 conference will be hosted by Graceland University, Lamoni, IA. with tentative dates of April 5-6, 2024. Kevin Brunner will serve as the conference chair.

Future Conferences

As we just did find a host for 2024, we have not yet started to look for a host for the 2025 conference.

Respectfully submitted,

Judy Mullins, Central Plains Representative

6.6.2   Eastern Regional Report (Michael Flinn)

Introduction
This report is being written and submitted after our 38th Annual Regional Conference, held in person on October 21-22, 2022, and hosted by DeSales University, Center Valley, Pennsylvania. It is chaired by Pranshu Gupta and Kathleen Ryan from DeSales University. We are grateful for Pranshu and Kathleen's dedication to and willingness to serve as chairs. Pranshu Gupta was invited to be on the Eastern

steering committee and has graciously accepted. We are fortunate to have your expertise and knowledge moving forward.

Details

The conference accepted 14 papers out of 24 submitted, a 58% acceptance rate. The conference included a panel on *Reflective Curriculum Review for Liberal Arts Computer Program*, among other exciting workshops, panels, and tutorials. The conference offered a student paper presentation and a Nifty Ideas/"Hot Topics" session inspired by the ACM SIGCSE nifty ideas and birds-of-a-feather sessions. We also had an exciting programming contest, vendors and vendor sessions, keynote and banquet speakers, and the closing luncheon.

COVID-19 Related

This will be my last entry on COVID-19-related information. There was no discussion on the topic, and the event was held without masking and other mandates. It was a relief to be back to in-person presentations and conversations.

Participants

We were happy to have 91 registrants at the conference: 51 Authors/Presenters, 20 attendees, 11 Students, 3 National Partners, 1 Invited Guest, and 2 K-12 attendees.

CCSCE 2022 Award Winners

Best Faculty Paper (2 this year)

> **Best Pedagogy Paper:** *Teaching Parallel Programming in Introductory CS Classes Using Java Patternlets in Interactive Notebooks*
> Ruth Kurniawati, Westfield State University

> **Best Research Paper:** *Reinforcement Learning to Generate 3D Shapes: Towards a Spatial Visualization VR Application*
> Charles Silverman, Stewart Liam, Christian Lopez, Lafayette College

> **Honorable Mention:** *Integrating Data Privacy Principles into Product Design: Teaching "Privacy by Design" to Application Developers and Data Scientists*
> Susan Conrad, Marymount University

Best Faculty Poster

> *Algorithmically Generated Artwork*
> Michael Wehar, John Mancini, Maya Newman-Toker, Alyssa Zhang, Swarthmore College

Best Student Paper

> *Evaluating the Quality of Art Generated by CLIP+VQGAN*
> Aaron Marker, Randolph-Macon College

Best Student Poster

Research Analysis & Topological Structures: Behavioral Analysis Using Machine Learning Techniques Data Analysis
Luke Cossman, Lucas Acosta-Morales, Caitlin McNamara, Carl Tyce, Harkiran Bhullar, DeSales University

Programming Contest
First Place: Villanova University: Wild - Giana Abbas, Ryan Vaughan, Carter Schmidt
Second Place: Muhlenberg College: Klinky Koders - Roy Hsu, Benedict Kohler, Jordan Greenbaum
Third Place: Millersville University: Fire Marshals - Marshall Feng, Sam Noggle, Trevor Bender

Fall 2023 and Future Conferences

Fall 2023 – Bay Atlantic University, Washington, DC

The 39th Annual Conference is October 20-21, 2023, Bay Atlantic University in Washington, DC, and will be chaired by Pipop Nuangpookka (pnuangpookka@bau.edu). A Call for Participation was distributed in March 2023. This is very late for our conference due to challenges in securing a hosting site for the year. Additional information has been posted on the region's website.

Our efforts in securing a site for 2023 brought in several more offers to host future events.

Tentative Future Hosts:

Fall 2024 – Laurel Ridge Community College, Middletown, VA, host – Dr. Melissa Stange

Fall 2025 – Arcadia University, Glenside, PA, host – Dr. Vitaly Ford

Fall 2026 – Haverford College, Haverford, host - PA – Dr. John P. Dougherty (JD)

We are continuing to add to our future hosting list, and I hope to maintain these efforts.

Eastern Website: http://www.ccsc-eastern.org

Eastern on Facebook: http://www.facebook.com/ccsceastern

Past Conferences: http://www.ccsc-eastern.org/past-conferences

This report is respectfully submitted on this *cool morning with an overcast sky* by Michael B. Flinn, Eastern

6.6.3   Midsouth Regional Report (David Naugler)

No report

6.6.4   Midwest Regional Report (David Largent)

The fall 2023 CCSC:Midwest conference will be held October 20-21, 2023 at the University of Indianapolis, in Indianapolis, Indiana. This date is a few weeks later than usual for us due to site availability. The conference committee (at present) is composed of the following individuals:

Conference Chair:	Lucy La Hurreau	Ivy Tech Community College
Vice-Chair:	Zaid Althaha	University of Wisconsin-Parkside
Site Chair:	Paul Talaga	University of Indianapolis
Authors:	Saleh Alnaeli	University of Wisconsin-Stout
Nifty Tools & Assignments:	TBD	
WIP	TBD	
Panels, Tutorials, & Workshops:	Cathy Bareiss	Bethel University
Papers:	Imad Al Saeed (2025)	Saint Xavier University
Past Chair:	Saleh Alnaeli	University of Wisconsin-Stout
Programming Contest:	Paul Talaga	University of Indianapolis
	Md Haque	University of Indianapolis
	Nathan Sommer	Xavier University
Publicity:	David Largent	Ball State University
Registrar:	Lucy La Hurreau	Ivy Tech Community College
	Deborah Hwang	University of Evansville
Speakers:	Stefan Brandle	Taylor University
Student Showcase:	TBD	
Treasurer:	Mary Jo Geise (2023)	University of Findlay
Two-year College Liaison:	Kris Roberts	Ivy Tech Community College
Vendors:	Takako Soma	Illinois College
Webmaster:	Stefan Brandle (2023)	Taylor University
Regional Representative:	David Largent (2023)	Ball State University
CCSC At-Large Board Member:	Kris Roberts (2024)	Ivy Tech Community College
CCSC At-Large Board Member:	TBD (2025)	

A spring conference planning/onsite meeting will be held in late May.

During the coming months, we will be striving to establish future sites for multiple years to come. This should allow us to return to our usual end of September/first of October time frame by getting dates reserved earlier, when there is more availability.

Respectively submitted,

David Largent

6.6.5   Northeastern Regional Report (Mark Bailey)

Conference Details

We are in the middle of gearing up for the 27th Annual CCSC Northeastern Conference to be held April 14-15, 2023 at Ithaca College in Ithaca, NY. Due to COVID, securing this location came very late in the calendar so we are still arranging for hotels and local arrangements. Conference co-Chairs Ali Erkan (Ithaca College) and Larry D'Antonio (Ramapo College of New Jersey) have been doing a bang-up job bringing this conference together in a short 6 month window.

The conference program is shaping up nicely. We have 15 papers (65% accepted), 2 panels (100%), 1 lightning talk (50%), 2 tutorials (100%), 3 workshops (75%), and 6 faculty posters (100%). Student posters seem to have rebounded with 61 submissions–the largest number since CCSCNE 2012! It seems there is a lot of interest in the conference despite the western location within our region.

We have two plenary talks this year:

Friday: "How journalists create data visualization," Reuben Fischer-Baum, Washington Post.
Saturday: "Choices and Consequences in Computing course,"Jon Kleinberg, Cornell University.

Tentative Future Hosts

Jim Teresco, CCSCNE Chair, has been working hard to secure future sights. His work has been fruitful.

Spring 2024 – College of Saint Rose, Albany NY, hosts – Ian MacDonald, Mark Gilder, and Paul Olsen

Spring 2025 – SUNY Brockport, Brockport, NY, host – Adita Kulkarni

Spring 2026 – Smith College, Northampton, MA, host Jordan Crouser

Spring 2027 – Siena College, Albany, NY, host Jim Teresco?

Northeastern Website: www.ccscne.org

Respectfully submitted,
Mark W. Bailey
Northeastern Representative

6.6.6   Northwestern Regional Report (Shereen Khoja)

2023 Conference

The CCSC-NW 2023 Conference will be held at Eastern Washington University on October 13-14. The conference committee is excited to host the CCSC board meeting at the conference, though we need to confirm the day and time with the board. The conference hotel is: The Davenport Grand, which is 6 blocks from the conference location and costs $179 a night.

Most of the conference committee members are new to these roles, and are looking forward to running a vibrant conference:

- **Conference Chair** - Stuart Steiner - ssteiner@ewu.edu - Eastern Washington University
- **Site Chair** - Stuart Steiner - ssteiner@ewu.edu - Eastern Washington University
- **Program Chair** - Haiyan Cheng - hcheng@willamette.edu - Willamette University
- **Papers Chair** - Ben Tribelhorn - tribelhb@up.edu - University of Portland
- **Panels & Tutorials Chair** - Markus Geissler - markus.geissler@crc.losrios.edu - Cosumnes River College
- **Speaker's Chair** - Stuart Steiner - ssteiner@ewu.edu - Eastern Washington University
- **Partners Chair** - Daniel Conte de Leon - dcontedeleon@uidaho.edu - University of Idaho
- **Student Posters** Chair - Calvin Deutschbein - ckdeutschbein@willamette.edu - Willamette University

Respectfully submitted,
Shereen Khoja, Northwest Regional Representative

6.6.7 Rocky Mountain Regional Report (Mohamed Lotfy)

31st CCSC Rocky Mountain Region Conference 2022
The thirty first annual Rocky Mountain Conference was held face-to-face on October 21-22, 2022. Troy Taysom, from Utah Valley University, was the Conference Chair. Nine papers were accepted for presentation out of 13 submitted papers. The review process resulted in a paper acceptance rate of 69.23%. Two tutorials, out of three submitted, were accepted with acceptance rate of 66.67%. Laurie White, National vendor Google, did a tutorial on Google cloud and how to program with the Cloud. Heather Monigan, Director of IP Strategy & Management, Intel Corporation's Network & Edge Group (NEX) was the keynote speaker. The keynote speech was about "The algorithm for success – What do graduates really need to know".

Number of Attendees:
17	Faculty & authors
1	Students
1	Partners

Total: 19

Papers:
13	Submitted
9	Accepted
4	Rejected

Acceptance rate: 69.23%

Tutorials and Panels
3	Submitted
2	Accepted
1	Rejected

National partner Google attended the conference.

The following was the RM 2022 Conference Committee:

- CCSC RM Regional Board Chair: Mohamed Lotfy
- Treasurer: Ed Lindoo

- Editor(s): Pam Smallwood
- Submission Chair(s): Karina Assiter and Mohamed Lotfy
- Webmaster: Dan McDonald
- Publicity: Sayeed Sajal
- Registrar: Ed Lindoo
- Conference Chair(s): Troy Taysom
- Site Chair(s): Troy Taysom
- Student Programming Competition Chair:
- Student Posters Chair: Michael Leverington

32nd CCSC Rocky Mountain Region Conference 2023

The 32nd CCSC Rocky Mountain Region Conference will be held at Metropolitan State University of Denver in Denver, Colorado. The dates are October 20-21, 2023.

The Regional board for the CCSC RM 2023 is as follows:

- CCSC Rep (Regional chair): Mohamed Lotfy
- Treasurer: Ed Lindoo
- Editor(s): Pam Smallwood
- Submission chair(s): Karina Assiter & Mohamed Lotfy
- Webmaster: Dan McDonald
- Publicity Chair: Jenny Nehring
- Registrar: Ed Lindoo
- Conference chair(s): TBD
- Site Chair(s): Jody Paul & Thyago Mota
- Program Chair(s): Mohamed Lotfy
- Student Programming Competition Chair: Kodey Crandall & Dave Loper
- Posters Chair: Michael Leverington & Troy Taysom

Key Deadlines:

- Submission Due .... June 18, 2023
- Notifications.............. July 10, 2023
- Final draft Due .... July 23, 2023

· The website for the conference is at http://www.ccsc.org/rockymt/.

· Dr. Jenny Nehring will start promoting the CCSC RM 2023 conference to institutions in the region states.

CCSC RM Region Notes

- Dr. Jenny Nehring joined the CCSC RM 2023 Regional board as the publicity Chair.
- Dr. Kodey Crandall and Dave Loper joined the CCSC RM 2023 Regional board as the Student Programming Competition Chairs.
- The CCSC RM region will offer the opportunity for rejected papers to be part of the poster's session for the first time in the 2023 conference.
- Respectfully submitted,

Mohamed Lotfy, PhD
CCSC Rocky Mountain Region Representative.

6.6.8 South Central Regional Representative (Tina Johnson)

2023 Conference

The 34th Annual CCSC South Central Conference will be hosted by Stephen F. Austin State University in Nacogdoches, TX on Friday, March 31, 2023. The conference site/program chair is Anne Marie Eubanks. The program will include papers, posters, and workshops.

There were 14 submitted papers of which 7 were selected, an acceptance rate of 50%; 5 tutorials were submitted; 4 of which were accepted.

Papers:

> ***Bug Battles: A Competition to Catch Bugs in Different Programming Languages***,
> Waleed Alhumud, Abdullah Alenzi, Renee Bryce, Yuan Li, University of North Texas
> Nasser Alshammari, Jouf University
>
> ***Hands-on Lab Development for Policy Violations in Voice Personal Assistants***, Alejandra Enriquez-Sanchez, Oludare Ogunbowale, Olayinka Adetola, Na Li, Prairie View A&M University
>
> ***Iterative Efforts for Improving Learning Experience in Software Engineering,*** Pradip Dey, Mohammad Amin, Bhaskar Raj Sinha, National University
>
> ***Preparing ABET Accreditation for an Undergraduate Software Engineering Program***, Jicheng Fu, Myungah Park, Gang Qian, Hong Sung, Thomas Turner, University of Central Oklahoma
>
> ***Supporting Low-Income, Talented Undergraduate Students in Engineering and Computing Sciences with Scholarships and Mentoring***, Dulal Kar, Scott King, Dugan Um, Texas A&M University-Corpus Christi
>
> ***Developing Incident Response-focused Cybersecurity Undergraduate Curricula***, Junghwan Rhee, Myung-Ah Park, Fei Zuo, Shuai Zhang, Gang Qian, Goutam Mylavarapu, Hong Sung, Thomas Turner, University of Central Oklahoma
>
> ***Comparative Sequential and Parallel Discrete Signal Convolution Algorithms: A Case Study***, Caleb Sneath, Eduardo Colmenares, Midwestern State University

Conference Steering Committee:

- Conference Host and Chair: Anne Marie Eubanks, Stephen F. Austin State University
- Registrar: Anne Marie Eubanks, Stephen F. Austin State University
- Treasurer: Bilal Shebaro, St. Edward's University
- Nifty Assignments Chair: Michael Kart, St. Edward's University
- Posters Chair: Christian Servin, El Paso Community College
- Regional Editor / Papers Co-Chair: Bingyang Wei, Texas Christian University
- Regional Editor / Paper Co-Chair: Mustafa Al-Lail, Texas A&M International University
- Moderator Chair: Abena Primo, Huston-Tillotson University
- Panels and Tutorials Chair: Jeffery Zheng, Stephen F. Austin State University
- Publicity Chair: Eduardo Colmenares-Diaz, Midwestern State University Texas
- National Board Representative: Tina Johnson, Midwestern State University Texas
- Reviewer Co-Chair: Lasanthi Gamage, Webster University
- Reviewer Co-Chair: Julie Smith, University of North Texas
- At Large: Tim McGuire, Texas A&M University

2024 Conference

The 35th Annual CCSC South Central Conference will likely be hosted by Stephen F. Austin State University in Nacogdoches, TX. Details will be decided at the local CCSC:SC board meeting on Friday, March 31, 2023 and will be published in the fall minutes.

Respectfully submitted,
Tina Johnson, South Central Regional Representative

6.6.9   Southeastern Regional Representative (Kevin Treu)

Fall 2022 CCSC:Southeastern Conference

The 36th CCSC Southeastern Conference was scheduled for November 11-12, 2022, but was canceled under unprecedented circumstances just over a week before the event. Everything about the situation was exceptionally troubling, and we are left with the task of rebuilding trust in our region, even as we were already working to recover from COVID. There were positive signs, as registration numbers had exceeded the 50 registrants we had for our 2021 conference (held in January of 2022), although the total had not quite reached those of our 2019 and 2020 conferences (77 and 72 total registrants, respectively). We still hope to return to a trend towards improvement on the 58 registrants we had in 2018 and 59 in 2017, building a trajectory towards the 94 registrants we had in 2016 (and the 98 registrants in 2014). But our task looms large now.

The program that had been scheduled was strong, including 12 papers, 2 tutorials, a "nifty assignments" session, a national partner workshop, and a session of student presentations from our student research competition. A total of 20 regular papers were submitted (a slight improvement from 14 last year, though drastically down from 39 in 2020, and still failing to match 24 in 2019) of which 12 were accepted, for an acceptance rate of 60%, compared to 50% in 2021, 54% in 2020, 62% in 2019, 55% in 2018, 60% in 2017, 52% in 2016, 57.1% in 2015, 54.5% in 2014, 46.8% in 2013 and 2012 and 60% in 2011. (The acceptance rate for tutorials/workshops/panels was 100% -- 2 of 2 submissions.) We were pleased to be able to maintain an acceptance rate near 50%.

All accepted papers were published as promised in spite of the cancellation. All fees were refunded thanks to the efforts of Brian Hare. Due to the dedication of Andy Digh of Mercer University and Ethan McGee of BJU, the student programming contest and the student research contest were both conducted virtually (and successfully).

Fall 2023 CCSC:Southeastern Conference

Coastal Carolina in Conway, SC will host the 2023 conference. This will be our second visit to CCU, and our first since 2007. The dates are November 3-4, 2023. Jeannie French is the site chair. The rest of the Conference Committee has not yet been determined. The conference web site is:

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http://www.ccscse.org/conference.php?year=37th
```

The call for participation is available at the site. June 9 is the deadline for paper submissions. (September 22 is the deadline for abstracts for the Student Research Contest.) Student activities will again include a programming contest and student paper competition. Details of each are available on the web site. The keynote and banquet speakers have yet to be determined.

As noted above, everyone on the Southeastern Regional Board recognizes that our first challenge is to rebuild trust among our membership and potential members. We would be pleased to receive any guidance from the Board of Directors as we undertake this challenge.

Future CCSC:Southeastern Conferences

The host site for 2024 will be Furman University, under my direction. This will be our seventh conference at Furman. Several institutions have expressed interest in possibly hosting in 2025 or beyond, including potential new hosts Florida Southern, High Point University, and the University of West Florida, as well as ETSU, which last hosted in 1996, and

Lenoir-Rhyne, which last hosted in 2005. No host has been finalized, however. We will continue to aggressively recruit new hosts, in hopes of cultivating organizers who are willing to be repeat hosts every 5-6 years.

Other Regional Issues/Activities

Recovery from 2022 Cancellation – Very simply, our most pressing task is to repair the damage that was done in 2022. The best first step in that process is to host a successful 2023 conference. To that end, we must renew and revitalize our planning and advertising processes, and develop new, innovative ones. Dr. Jonathan Cazalas of Florida Southern University took over as interim chair of the Regional Board in November under circumstances that can only be called heroic. He remains our chair for the time being, and is providing steady leadership. We are still in the process of determining whether or not he will be able to continue in the position long term. With one exception, the rest of the Regional Board remains intact, and committed to returning the SE region to full strength. (Our Program Chair resigned after just one year. I am temporarily taking his place, but we urgently need both a Program Chair and Editor.)

Overall Health of the Region – Even before the events of November 2022, we had some reasons for pessimism. After signs that interest in the conference was rebounding from 2018-20, the drop in paper submissions in 2021-22 was extremely discouraging. We continue to experience a trend wherein only presenters and programming contest sponsors and very few others register for the conference itself. We have not been creative in finding and implementing methods of branding and publicizing our conference. With a new interim Chair and relatively new Treasurer, there is some reason for optimism in the "new blood" on our Regional Board, but more change is necessary. In general, I have concerns about the long term health of the region, and I hope that they can be addressed hand-in-hand with new leadership. I hope to discuss with other representatives how things are going in their regions and what they are doing to keep them vital.

Task Force Initiatives – The regional board is working on some initiatives that are expected to improve the conference and the operations of the region. Specifically:

- Developing and refining new procedures for branding and publicity (as also noted above)
- Setting timelines for turnover of long-held Regional Board positions to revitalize the leadership of the region
- Review and assessment of bi-annual Regional Board meeting procedures to address problems of attendance, as well as innovation and creativity
- Consideration of other alternative forms of presentation and participation at the conference, such as the "nifty assignments" session
- Continued testing and dissemination of a comprehensive conference hosting manual

Respectfully submitted,
Kevin Treu
Southeastern Regional Representative

6.6.10 Southwestern Regional Representative (Bryan Dixon)

Regional Officers:
- **Regional Chair:** TBD (Bryan Dixon, CSU Chico acting)
- **Treasurer and Registrar:** Michael Doherty, University of the Pacific
- **Regional Representative:** Bryan Dixon, CSU Chico
- **Webmaster:** Megan Thomas, CSU Stanislaus

2023 Conference
Four papers were accepted, lightning talks, our first DEI forum, and 1 tutorial. (~7 papers submitted.)

Southwestern Conference 2023
- Location: UC Irvine in Irvine, CA
- Date: March 31, 2023
- Conference Organizers:

- ○ **Conference Chair:** Michael Shindler, UC Irvine
- ○ **Papers Chair:** Megan Thomas, CSU Stanislaus
- ○ **Authors Chair:** Mariam Salloum, UC Riverside
- ○ **Posters Chair:** Todd Gibson, CSU Chico
- ○ **Speakers Chair:** Michael Shindler, UC Irvine
- ○ **Panels/Tutorials Chair:** Joshua Gross, CSU Monterey Bay
- ○ **Lightning Talk Chair:** Bryan Dixon, CSU Chico
- ○ **Site Chair:** Michael Shindler, UC Irvine
- ○ **Partner's Chair:** Michael Shindler, UC Irvine

Southwestern Conference 2024
- ● **Location:** CSU Monterey Bay (Tentative)

Respectfully submitted,
Bryan Dixon
Southwest Regional Representative

Date now April 1, 2023

6.7 Other Reports

6.7.1   Service Recognition Committee Report (Kevin Treu)

Honoree not able to attend - will receive in absentia.

6.7.2   Comptroller's Report (George Dimitoglou)

The table below is the status of budgets that have been sent, received, and processed as of 2023-03-13.

All regions are to have their proposed budgets for a conference approved at least 1 year in advance of the conference.

Conferences occurring in the spring of 2024 should have their budgets
 for approval for the spring board meeting.

Please let me know if there are any inaccuracies on the submitted budgets or any role changes on the list of regional Treasurers.

CCSC Comptroller Conference Budget approval status, 2023-03-13

Region	Abbr	Treasurer	Term	Conference	Budget Submission	Comptroller Approval	For Board Mtg	Board Approval	Next Budget Due
Central Plains	CP	Ajay Bandi	Spring	April 2023	2022-03-08	2022-04-04	Spring 2023		Due Apr 2023
Eastern Region	EA	Nathan Green	Fall	October 2023	2023-03-13	2023-03-13	Spring 2023		Due Oct 2023
Midsouth	MS	Martha N. Harrell	Spring	cancelled	n/a	n/a	n/a		?
Midwest	MW	Mary Jo Geise	Fall	October 2023	2022-05-25	2022-06-07	Spring 2023		Due Oct 2023
Northeastern	NE	Adrian Ionescu	Spring	April 2023	2022-10-09	2022-10-10	Spring 2023		Due April 2023
Northwestern	NW	Dan Ford	Fall	October 2023	pending				Due Oct 2023
Rocky Mountain	RM	Ed Lindoo	Fall	October 2023	2023-03-13	2023-03-13	Spring 2023		Due Oct 2023
South Central	SC	Bilal Shebaro	Spring	March 2023	2022-10-11	2022-10-11	Spring 2023		Due Mar 2023
Southeastern	SE	Karen Works	Fall	Nov 2023	2023-02-14	2023-02-14	Spring 2023		Due Nov 2023
Southwestern	SW	Michael Doherty	Spring	March 2023	2022-10-19	2022-10-19	Spring 2023		Due Mar 2023

Respectfully submitted,

George

6.7.3 Audit Committee Report (Geoge Dimitoglou)

Report of the Audit of CCSC Fiscal Year 2021-2022 $\qquad$ **03/15/2022**

1. **Take each bank statement provided by the treasurer and match the July 31st amount with the amount stated on the treasurer's record on QBO.**
BOA Checking: $17,589.01 $\qquad$ QBO: $22,359.08 $\qquad$ * adjustment entry made 7/30
BOA Savings $54,248.87 $\qquad$ QBO: $54,213.20
PayPal [used 6/30/22 statement]: $12,165.89 $\qquad$ QBO: $12,592.08 $\qquad$ *during automated transition PPal to QBO*

Wells Fargo Savings Balance: $111,996.47; $\qquad$ QOB: $111,996.47
Wells Fargo Checking Balance: $8,363.60; $\qquad$ QOB: $8,363.60

2. Randomly select a month in one of the accounts and match the checks entered in the treasurer's record on QBO with the list of checks shown in the matching bank statement.
Note: If the Treasurer did not use any checks, this should be indicated before the audit.
We could not find any checks on any of the bank statements. Per the Treasurer, physical checks are not used. If we continued this verification, we would have to change it to a disbursement. Checks are rarely used as income as well.

3 Randomly select a month in one of the accounts and match the deposits listed by the treasurer on QBO to those listed on the bank statement.
We selected to verify the "Paypal Transfer 211106 1016671856063 Consortium for Computing" deposit on 11/8/2021 for $20,000. QBO: confirmed (ref# 98K49-3350W)

4. Pick a random conference disbursement for each month of a region and verify the documentation supporting this reimbursement (match check written to check request and/or bill statement; check requests and bill statements are organized by region). Do this by picking one disbursement (CCSC written check) from each month and matching to bank statement and corresponding bill/receipt.
We verified expenses for NE and cross-confirmed between QBO and bank statements.
$4,970.13 Catering to Pace Univ verified invoice, $140.00 AV, $437.84 Labor.
Total: $5,547.97 -- total confirmed on WF Bank statement 5/11/21.

5. Determine whether deposits reported by, or through in case of locally deposited funds, the treasurer as being CCSC dues match the list of new memberships and membership renewals as reported by the Membership Secretary for the appropriate time periods in a region.

Membership reporting and conf-tool reporting issues are making it impossible with the existing (and often lack of) data to verify. This should rectify with processes going forward in collaboration between the Treasurer and the Membership Secretary.

6. Verify that all the appropriate amounts have been reported on the tax forms. Compare tax forms posted on the CCSC website with (check on the TAX form the Total Revenue and Total Expense lines and compare with our Total Revenue and Total Expense from the CCSC Financial Report)
We compared the Tax filing (Total Revenue: $62,232 and Total Expenses: $71,135) but the CCSC 2021 Financial Report (Total Revenue: $61,812.61 and Total Expenses: $71,674.80). The difference of $420 was adjusted in the tax form by two additional lines of $210.

7. Verify that all appropriate forms have been filed when due.
The tax forms for the beginning of Aug 1, 2021, and ending July 31, 2022, have been filed when due.

8. Verify deposits of money paid by the national vendors.
In QBO:
Zybooks $1,959.71 on 3/19/2022 -- Confirmed from PPal statement.
No other partner details were found

9. Verify that the numbers of members reported by the regions as having registered to attend the conference are reported accurately in the membership report and that deposits of fees associated with these registrations are accounted for in the Treasurer's records.
We do not have the conf-tool report, so we are unable to verify that they match with those on the treasurer's report.

10. Verify correspondence between numbers in the membership report and the Treasurer's records of deposits paid by (or on behalf of) new and renewing members who did not attend conferences.

The new version conf-tool, treating this category as a distinct region, will allow it to be verified going forward. Currently, we are not able to verify this information.

11. For each region, verify that disbursements of funds for conference expenses agree with attendee counts and are within the approved conference budget.

We looked at the Income and Expenses by Region report on QBO and note the following:
- There should be a single report indicating a comparison between the proposed budget and the outcome (deficit or profit). Currently, no region had significant deviations. The net operating income/losses across regions was under $500 (two regions) and all others were self-supporting or with marginal profit.

12. Verify that disbursement of funds for non-conference board expenses are in accordance with the approved budget for the fiscal year being audited, and with any relevant guidelines established in the operating procedures as reflected in the bylaws, standing rules, and minutes of the meetings of the CCSC Board. This information should be found in the QBO under the "CCSC" category.

There were no proposed budget preparations due to the pandemic so it is not possible to compare proposed and actual expenses. For 2021-202 2 the non-conference board expense was $17,840.87.

Additional comments from the comptroller:

The conf-tool/Membership/Treasurer process must become more robust.

Final Report on 2021-2022

2021-2022 Audit Committee
Submitted 03/15/2023
George Dimitoglou, Chair
John Wright

6.7.4 Finance Committee and CCSC Budget Report (Brian Hare)

No report.

6.7.5 National Partners Chair Report (Karina Assiter)

The table below highlights the status of our current list of National Partners, which is essentially the list that I inherited when I became the National Partners Chair. I did not receive historical information about paid dates, and therefore, expiration dates for all National Partners, and I did not have a contact for GitHub.

Partner	Level	Income	Paid Date	Last Welcome (back) Sent	Last Renew Request Sent	Expires	Contact
Google for Education	Platinum	3,000					Tara Kousha
National Science Foundation	Platinum	3,000					Mike Eringer
GitHub	Platinum	3,000	6/17/2021			**6/17/2022**	
Rephactor	Gold	2,000	3/19/2022			**3/19/2023**	Dr. John Lewis
ZyBooks	Gold	2,000	3/3/2022				Carrie Stevenson
Mercury Learning (subs. of Stylus Publishing)	Associate	500	7/19/2021		8/8/22	**7/19/22**	Jean Westcott
Mercy College	Associate	500					Krystal Trama
	Total Income	**14,000**					

I had asked the treasurer to see if he could find any of that information from previous years' financial records; since I have not received results, I am assuming that they are not accessible?

GitHub, and essentially **all Partners without an expiration date**, have officially expired, but since it's our fault for having incomplete records, I consider them to be in a **grace period.**

I discussed the issue with the current President (Scott Sigman), and he thought that the renewal dates should be in line with the new fiscal year (August 1) versus a rolling renewal. The downside to this is that when new partners sign up during SIGCSE they would only have a few months before they would then have to renew. If they instead intend to wait to join until after August 1, they will miss the spring conferences and potentially forget to join.

Another issue is that the listed contacts may not be (or may longer be) correct; I sent out a renewal notice to Mercury learning and they have not renewed online. This hopefully can be handled by talking directly with our current Partners during SIGCSE.

As a **NEW BUSINESS ITEM** I would request that the board discuss how we handle the unknown paid and expiration dates (i.e., set a renewal for June 1, 2023 for those unknown?). We have certainly lost money in the meantime by allowing National Partners to have a grace period for renewal.

Respectfully submitted,

Karina Assiter, National Partners Chair

6.7.8 UPE Report (Ed Lindoo)F

<replace with report>

6.7.9 Report of the Webmaster (Deborah Hwang)

We have a website that doesn't work well. Deborah has time but it needs to be redesigned. She doesn't want to do it. She did the original as it is. Would be willing to help. Recommends finding a semi-professional. Continue until we find a new webmaster. National is slow, central plains is slow, and midwest is slow. Using WordPress plugins that take up energy.

7 Old Business

7.1 National Partners Expiration Dates

From the minutes of the Fall 2022 Board Meeting:

> Karina Assiter, our national partners chair, suggests that it may be desirable for the board to establish a default expiration/renewal date for national partners, when such a date is not known.

Motion is to set current expiration date to July 1, 2023, for those who don't have renewal dates.

Karina Moved, Cathy second, Approved.

Mark Bailey moved to set all expiration dates to June 30. Membership will be at least 12 months and expire on June 30. Cathy seconded.

Mohamed amended that memberships will be July 1 expire June 30. Brian seconded.   Carries.

Move to set all expiration dates to June 30th. Membership will be 12 months and expire on June 30.

 Motion to amend. Memberships starting after Jan 1 will have at least 12 months (6 months for free).

Michael moved, Mark seconded: New National Partners onboarded between July 1 and December 31 of a given year's membership will expire on June 30 of the following calendar year.

New National Partners onboarded between January 1 and June 30th of a given year's membership will start on July 1 of the given calendar year and expire on June 30th of the following calendar year. In addition, National Partners onboarded between January 1 and June 30th will be given access to all spring conferences.

Approved.

7.2 CCSC Website & Webmaster

Two questions standout on this issue. The first involves honoring Deborah's long standing request for the board to find a new webmaster. The second, involves the operation and technologies involved in operating the CCSC website.

- Scott Sigman proposes a committee: Michael Flinn, Mark Bailey, Bryan Dixon.
- Michael Flinn said there was a committee. Found out that hiring someone would be expensive. Pay or build?
- Mark Bailey suggests intermediate: pay grad student? Expect redo every 2 years.
- Committee will make a proposal.
- Michael Flinn will chair the committee.

8   New Business

8.1 DEI Statement

I have formed a committee to develop a DEI statement for CCSC. The committee members are:

Shereen Khoja (chair), Judy Mullins, Bryan Dixon, Kevin Treu, and Jeff Lehman (former CCSC President).

The committee's charge is:

> Develop a standing rule for Article XI of the By-Laws that embodies a DEI statement for CCSC. The statement will have to be formulated so that it becomes a "directive for implementation" of the Article XI. (See. Article X.4 for an explanation of the relationship of a standing rule and the By-Laws.

Article XI as it now stands meets the IRS restrictions on 501(c)3 organizations. Adopting a DEI statement as a Standing Rule for this Article meets the By-Laws requirement that Standing Rules explain the implementation of an Article. Also, Standing Rules are adopted by the CCSC Board of

Directors. Changing the wording of Article XI would require amending the By-Laws, a much more arduous process. (Standing Rule: 2/3 vote of the board of directors. Amendment of By-Laws: passed by board of directors and approved by a simple majority of votes cast, the majority must amount to a minimum of 10% of the membership.)

The committee will present 3 options to the board, and then there will be a virtual vote.

8.2 Status of the Midsouth Region

The Midsouth Region is currently inactive. David Naugler is the only active office of the Midsouth region that I have been able to locate. I talked with two former regional steering committee officers-one who has retired and the other who is uninterested in serving in the region. Neither could direct me to others to talk with in the region other than David Naugler.

The board needs to discuss what action to take in regard to the region.

3 members were found in Cathy's membership list. Inactive region. Resurrect midsouth? Need to have contacts. Who do we know? Contact the current members? How do we remove a region?

Cathy has emailed the 3 current members and will report the results.

8.3 Vendor Fees

Future issue from from the minutes of the Fall 2022 Board Meeting:

> Should we standardize the fees that vendors pay at our conferences? This issue was briefly mentioned in spring 2022.

8.4 Associate Treasurer

Ed Lindo has requested that the associate treasurer be a part of, and invited to the two meetings we have each year. Ed is nominated for the position of Treasurer and Brian Hare has agreed to serve as Assistant Treasurer for a year to help Ed learn the duties and responsibilities of the position.

Note: We can discuss this item at the board meeting. The associate treasurer position is a standing position established by Standing Rule 5 of Article VI of the By-Laws. Filling the position will require a vote of the board. Appointed members can attend board meetings without prior approval of the board. However, covering costs for travel, lodging, etc for appointed members will be covered by an established policy. Any variance from the policy will also require a vote of the board. (Possibly this could be one motion.) The major issue is one of timing. Until Ed is actually elected any motion is premature. Approving it before he is elected would set a precedent better not set.

Ed, after he is elected, will bring this to the board.

8.5 Outreach to New Faculty

Are there enough new faculty members, without experience teaching under the constraints imposed by small private and medium sized regional institutions, to warrant a special recruitment program and/or development of a support program at the CCSC national level.

- Teaching crises. How to recruit faculty? Isn't a masters enough? Doctorate in Computer Science Education.
- Cathy: Buy mailing lists, access email of CS faculty. Blast email.
- Mark Bailey suggested: Let grad students interested in teaching come to conferences for free, have a session for teaching. j
- Mohamed Lotfy suggested students come free. Michael suggested: or scholarship.
- National site for job postings at teaching schools?
- CCSC members go to graduate job fairs?
- Retired CCSC members willing to travel & recruit?
- Recruit TA's versus RA's.
- Collect proposals of recruiting ideas from regions and fund (grant)?
- Regional reps. take ideas to meetings, come back to fall meeting ready to report.

8.6 List servers/google groups for national CCSC

One for official announcements from board members and is an opt-out

One for members/regions to use to communicate with each other which is an opt-in

8.7? papers across regions

From Tina: The items from our board (whenever it's appropriate to discuss): How do other CCSC local conferences:

- check for previously published papers, plagiarism, and auto-generated papers?

  turn it in.

- handle papers that include identifying information in the paper which prohibits blind reviews?

  reject paper? Initial to find and tell author, let them fix?

- access the paid version of Easy Chair?

9   Future

Cathy: workshop for small schools - meeting with people tomorrow at SIGCSE.

10 Announcements

11 Adjournment

Action Item: Approve a motion to adjourn.

Cathy moved, Bryan seconded. Approved!