

CCSC Board Meeting

**Executive Conference Room at the Westin 26th Floor
Pittsburgh, Pennsylvania
Wednesday, February 26, 2025
7:00 pm – 11:00 pm (Eastern Time)**

Zoom Meeting Session

Agenda

1 Approval of Agenda

Cathy Bareiss moved to approve, Haiyan Chang seconded. Motion carries.

2 Welcome

I wish to offer a warm welcome to the members of the CCSC Board of Directors who are meeting for the CCSC Spring 2025 Board Meeting.

3 Past Meetings

3.1 Approval of the minutes of the Fall 2024 Board Meeting

Approved by email vote.

4 Future Board & Business Meetings

4.1 Future Board Travel and Cost Savings Changes

1. Do nothing. Keep things as-is, with the board and regional reps attending 2 meetings per year.
 - We will end up anywhere from \$-5,000 to possibly \$1,000 or \$2,000 surplus. Note the negative number will get large as time goes on as airfare and hotels increase in costs.
2. Spring Board Meeting is held virtually every other year (completely avoiding the expenses of attending SIGCSE every year).
 - Savings of \$20,000 - \$25,000 per year.
3. Cut down the # of nights at SIGCSE. Board meeting and business meeting Friday.
 - Savings roughly \$5,000 - \$6,000

4. Regional reps can physically attend one board meeting (of their choice) and participate in other meetings via Zoom.
 - Saving roughly \$13-\$15k per year.
5. Zoom for all meetings, and send a small contingent to SIGCSE (maybe the President, Vice President, National Partners chair, treasurer + a few others).
 - Should save about as much as #2, if not more
 - Some board members will probably attend regardless, and they could help with the booth and attend the business meeting.
6. The same as #5, but paying for a board member's travel to attend one CCSC other than their home region to learn how other areas work would mean an increased board presence at Spring CCSCs.
 - Likely similar cost savings to #4 minus a bit for the small contingent
7. Zoom for all, no travel, no SIGCSE attendance/contingent
 - Most extreme solution
8. Other thoughts?
9. One night at SIGCSE for Spring meeting, Fall meeting virtual and Business meeting virtual (held at regional meeting and Zoom)
10. Same as #9 but paying for a board member's travel to attend one CCSC other than their home region to learn how other areas work would mean an increased board presence at Spring CCSCs.

Action Item: Approve one of these plans or an alternative to handle the need to save money on annual board travel.

Motion by Mark Bailey: Move the Fall in-person board meetings to virtual meetings. Scott Sigman seconded the motion. **Motion carries.**

Motion by Mark Bailey: Move Spring in-person board meetings to virtual meetings. Scott Sigman seconded the motion. **Motion does not carry.**

Motion by Cathy Bareiss: The Spring board meeting will be held in person at SIGCSE, and CCSC will adapt the current policy to cover only one night, instead of covering three nights. Ed Lindoo seconded the motion. **Motion carries.**

Motion by Cathy Bareiss: The Business meeting of CCSC will be held in conjunction with the Fall board meeting. Michael Shindler seconded the motion. **Motion does not carry.**

Motion by Cathy: The business meeting of CCSC will be held virtually on the Friday night of SIGCSE. Michael Shindler seconded the motion. **Motion does not carry.**

Motion by Mika Morgan: The business meeting of CCSC will be held virtually on Saturday the week after SIGCSE. Seconded by Cathy Bareiss. **Motion carries.**

Motion by Scott Sigman: Strike Standing Rule 1 for article V. Seconded by Karen Works. **Motion carries. Vote on change will occur on March 8, 2025.**

The president will send a solicitation to regions for proposals for extra funding.

Motion by Karen Works: Form a sub-committee consisting of a mix of board members and CCSC members, to form strategic plan proposals to bring to the Fall 2025 board meeting. Seconded by Haiyan Cheng. **Motion carries.**

Regional representatives send names of potential members of the strategic planning committee to Bryan Dixon.

4.2 Fall 2025 Board Meeting and Spring 2026 Business Meeting

Based on the approved change to board travel, revote the Fall 2025 meeting date/time since the date for CCSC: EA has changed.

Action Item: Approve the Business meeting location for Spring 2026 and confirm the Fall 2025 meeting date.

Taken care of in section 4.1

5. Elections & Appointments

5.1 Nominating Committee Report (Shereen Khoja)

We have received the following nominations:

- Membership Secretary - 1 nomination
- Midsouth Representative - no nominations, but will postpone until after their first conference in April
- Northeastern Representative - 4 nominations
- Rocky Mountain Representative - 2 nominations
- Associate Treasurer - no nominations

Urgent need for an Associate Treasurer nomination.

5.2 Spring Elections

We have been using VotingPlace.net to hold elections. Shereen Khoja, CCSC Vice President, will conduct elections. The suggested dates are May 1, 2025 through May 31, 2025.

Action Item: Approve Spring 2025 elections to be held May 1 through May 31, 2025 using VotingPlace.net.

Alternative Action Item: Approve a different platform for the elections for the same dates.

Motion by Cathy Bareiss: Use VotingPlace.net to hold Spring 2025 elections May 1, 2025 through May 31, 2025. Seconded by Judy Mullins. **Motion carries.**

6 Reports

- Board members are requested to report verbally only on additions to their written report.
- New action items arising from reports will be deferred to New Business.
- Please read other reports ahead of time and do not read your own report to us during the meeting.

6.1 Report of the President (Bryan Dixon)

Nothing to report beyond agenda

6.2 Report of the Vice President (Shereen Khoja)

SIGCSE In-Cooperation Agreements

SIGCSE in-cooperation agreements were obtained for Spring 2025 conferences. I am currently in the process of submitting SIGCSE In-Cooperation requests for Fall 2025 conferences. Please do not use the SIGCSE In-Cooperation logo until you get the official response from SIGCSE.

6.3 Report of the Publications Chair (Abbas Attarwala)

In the past, printed journals incurred additional costs for extra pages, but with digital publishing, this is no longer a concern. However, page limits for full papers still vary by region. Some regions, such as CCSC SW and CCSC SC (and possibly others), have a 6-page limit, while others, like CCSC CP and CCSC MW, allow up to 10 pages.

Is there a specific rationale for these differences? Would it be possible to standardize the page limit at up to 10 pages across all regions?

Regional reps must help ensure their regions have multiple reviewers for all their papers. Regional reps can make a call for reviewers on the membership mailing list.

6.4 Treasurer's Report (Ed Lindoo)

Spring 2025 CCSC Board Meeting
Treasurer's Report for fiscal year 2024-2025
January 1, 2025

Snapshot 12/31/24

| | CCSC | SE | EA | MW | NW | RM |
|--|-----------------|------------------|------------------|------------------|-----------------|-----------------|
| Income | | | | | | |
| 45000 Investments | | | | | | |
| 45030 Interest-Savings, Short-term CD | 3,017.12 | | | | | |
| | \$ | | | | | |
| Total 45000 Investments | 3,017.12 | | | | | |
| 46400 Other Types of Income | | | | | | |
| UPE Contribution | \$1,000.00 | 200.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| National partners | \$3,000.00 | 600.00 | 600.00 | 600.00 | 600.00 | 600.00 |
| Flat rate CCSC membership fee | | | | | | |
| CCSC Headcount charge | | | | | | |
| 46430 Miscellaneous Revenue | 2,271.50 | | | | | |
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Total 46400 Other Types of Income | 2,278.50 | 800.00 | 800.00 | 800.00 | 800.00 | 1,350.00 |
| 47200 Program Income | | | | | | |
| 47230 Direct Membership Dues | | 60.00 | | 340.00 | | |
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Total 47200 Program Income | . | 60.00 | 0.00 | 340.00 | 0.00 | 0.00 |
| PayPal Sales | 5,135.00 | 10,930.00 | 20,880.00 | 8,665.00 | 6,060.00 | 2,925.00 |
| Uncategorized Income | 83.34 | | | 300.00 | | |
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Total Income | 2,939.84 | 11,790.00 | 21,680.00 | 10,105.00 | 6,860.00 | 4,275.00 |
| Total Investments | 3,017.12 | | | | | |
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Gross Profit | 5,956.96 | 11,790.00 | 21,680.00 | 10,105.00 | 6,860.00 | 4,275.00 |
| Expenses | | | | | | |
| 60900 Business Expenses | | | | | | |
| 60920 Business Registration Fees | 22.00 | | 125.00 | | | |
| 60950 Reimbursed Conference expense | | | | | 160.00 | 110.00 |
| 60951 catering | | 8,657.93 | 10,054.64 | 4,277.82 | 2,942.92 | 712.00 |
| 60958 conference supplies | | | 408.76 | 33.63 | | 240.33 |
| 60962 facility & equip rentals | 50.57 | | | | | |
| 60965 Speaker & Entertainment | | 500.00 | 506.20 | 500.00 | | |
| 60967 awards | | 347.85 | | 750.00 | | |
| 60971 signage and web expense | 185.88 | | | | | |
| 60972 publicity materials & distribution | | | | | | |
| 60975 conf travel & committee exp | | | | | | |
| 60978 Other conference expense | | 115.00 | | | | |
| Total 60950 Reimbursed Conference expense | 236.45 | 9,620.78 | 11,094.60 | 5,561.45 | 3,102.92 | 1,062.33 |
| 60980 Journal Expense | 275.00 | | | | | |
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Total 60900 Business Expenses | 511.45 | 9,620.78 | 11,219.60 | 5,561.45 | 3,102.92 | 1,062.33 |
| 62100 Contract Services | | | | | | |
| 62110 Accounting Fees | 3,857.73 | | | | | |
| 62150 Outside Contract Services | 957.37 | | | | | |

| | | | | | | |
|---------------------------------------|--------------|------------|-----------|-----------|----------|----------|
| Total 62100 Contract Services | \$ 4,815.10 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 65000 Operations | | | | | | |
| 65020 Postage, Mailing Services | \$ 16.20 | | | | | |
| 65040 Supplies | \$ 89.00 | | | | | |
| 65000 Operations | | | | | | |
| 65050 Telephone, Telecommunications | | | | | | |
| Total 65000 Operations | \$ 105.20 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 65100 Other Types of Expenses | | | | | | |
| 65120 Insurance - Liability, D and O | 779.00 | | | | | |
| 65160 Other Costs | | | | | | |
| 65180 PayPal Fees | 1,168.24 | | | | | |
| Total 65100 Other Types of Expenses | \$ 1,947.24 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 68300 Travel and Meetings | | | | | | |
| 68310 Conference, Convention, Meeting | | | | | | |
| 68320 Travel | 14,234.14 | | | | | |
| Total 68300 Travel and Meetings | \$ 14,234.14 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| Sum Expenses | 21,613.13 | 9,620.78 | 11,219.60 | 5,561.45 | 3,102.92 | 1,062.33 |
| Flat rate CCSC membership fee | (5,000.00) | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 |
| Head-Count | | 51 | 92 | 77 | 47 | 32 |
| CCSC Headcount charge | (13,455.00) | 2,295.00 | 4,140.00 | 3,465.00 | 2,115.00 | 1,440.00 |
| Total CCSC charges | (18,455.00) | 3,295.00 | 5,140.00 | 4,465.00 | 3,115.00 | 2,440.00 |
| Total Expenses | 3,158.13 | 12,915.78 | 16,359.60 | 10,026.45 | 6,217.92 | 3,502.33 |
| Net Operating Income | 2,798.83 | (1,125.78) | 5,320.40 | 78.55 | 642.08 | 772.67 |
| Net Result from regions | 5,388.92 | | | | | |
| Overall profit/loss | 8,187.75 | | | | | |

| | | | | | |
|------------------|--------|--------|-------|-------|-------|
| Catering cost PP | 169.76 | 109.29 | 55.56 | 62.62 | 27.38 |
|------------------|--------|--------|-------|-------|-------|

As you can see, for our yearly report we are \$8,187.75 in the black. We had one conference that came in over budget while the others were positive.

CCSC financial status as the end of December 2024

| | | |
|---------------------------|--------------|---------------------|
| Assets & Liabilities | | |
| As of January, 1, 2025 | | |
| | | |
| ASSETS: | | |
| Bank of America Checking | \$5,336.08 | |
| Bank of America CD | \$177,275.73 | |
| Wells Fargo Checking | CLOSED | |
| Wells Fargo CD | CLOSED | |
| PayPal | \$5,835.15 | |
| Total Assets: | | \$188,446.96 |
| | | |
| LIABILITIES: | | |
| BoA Credit Card | \$0 | |
| Total Liabilities: | | \$0 |
| | | |
| NET BALANCE: | | \$188,446.96 |

All account balanced and reconciled every month.

Notables:

- Gaggle mail; purchased one year for \$20 covers us through April 20, 2025. Received an email 8/8/24 that rates are going up. Minimum rate will be \$100 per year, but we will get a 50% discount.
 - Bryan.....we are cancelling this right? Renews 4/30/25
 - Gaggle mail will be canceled.
- We did well with our CD's in 2024 at 5%. However, the rate dropped to 4% for a 7mo CD, expires 7/25.
- As you know, Brian Hare has resigned as associate treasurer. We need a new volunteer.
- This was approved at the last meeting:

NEW BUSINESS:

- Motion: Turn in receipts for reimbursement within two months. Reimbursements not accepted after 60 days not accepted.
Moved by Ed Lindoo, seconded by Michael Shindler. Motion is approved.

It has not been updated on our website.

- I'd also like to get this item we talked about at our last meeting as a standard rule.

Action Item: Potentially formulate a rule/motion

Request that all regional treasurers submit updated budgets to the national treasurer and Comptroller two weeks prior to the conference. More education from regional reps with the regional treasurer and potentially factor in contingencies.

7.2 Travel Reimbursement (Ed Lindoo)

Bottom line, we should change the standing rule to this:

13. In addition to duties defined in regional Bylaws, Regional Treasurers shall:

- a. Submit proposed Conference Budgets to the Comptroller for CCSC Board approval by June 30th each year.
- b. Submit all expense and reimbursement requests to the CCSC Treasurer within 60 days of the expense. Expenses submitted after 60 days will not be reimbursed.
- c. Report, and submit for deposit to the appropriate CCSC financial account as designated by the CCSC Treasurer, any income collected regionally.
- d. Reconcile local records of income and expenses with the CCSC financial accounting system by submitting an updated/FINAL budget to the CCSC Treasurer two-weeks prior to the local conference.

Will vote on the standing rule change with the change approved in section 4.1 of this agenda.

- Reminder, please have all Awards paid by gift cards.
- And finally, somewhere I want the by-laws to state that ultimately the region rep is responsible for ensuring that budgets are being met.

6.5 Membership Secretary’s Report (Cathy Bareiss)

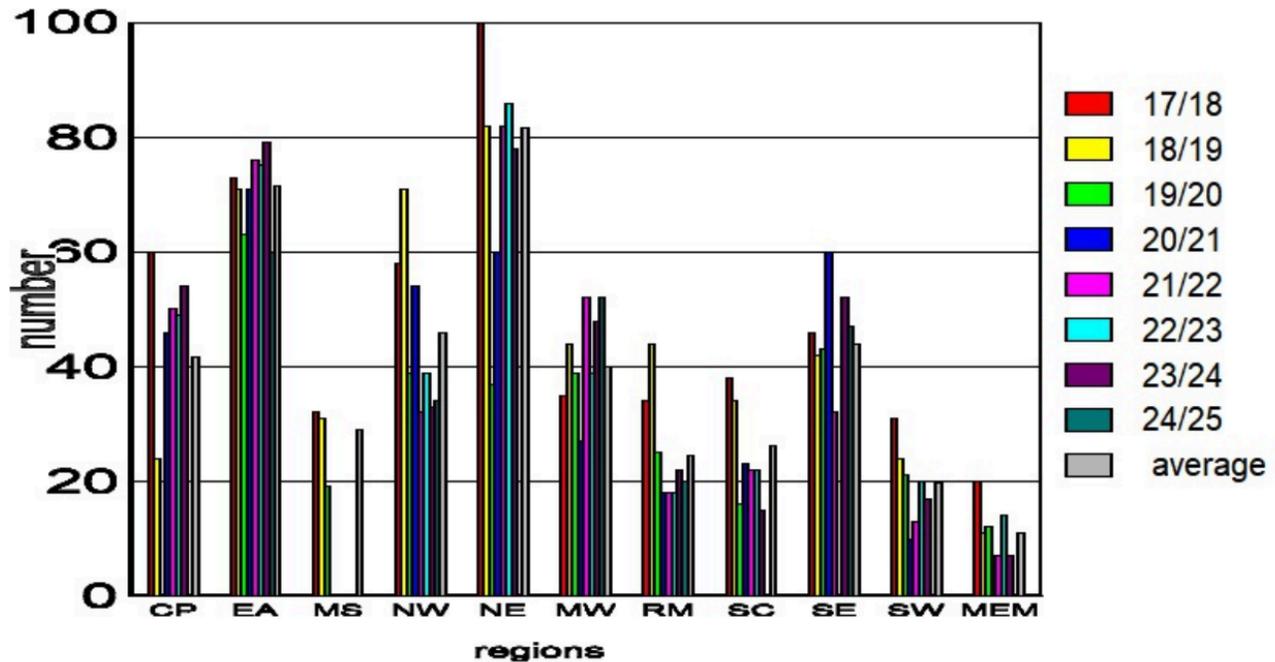
CCSC Membership Secretary Report
Spring 2025

| | Average | 15/16 | 16/17 | 17/18 | 18/19 | 19/20 | 20/21 | 21/22 | 22/23 | 23/24 | 24/25 |
|--------|---------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| CP | 41.8 | 51 | 42 | 60 | 24 | X | 46 | 50 | 49 | 54 | |
| EA | 72.9 | 62 | 86 | 73 | 71 | 63 | 71 | 76 | 75 | 79 | 60 |
| MS | 29.0 | 34 | 29 | 32 | 31 | 19 | X | X | X | NA | |
| NW | 47.1 | 50 | 48 | 58 | 71 | 39 | 54 | 32 | 39 | 33 | 34 |
| NE | 81.7 | 97 | 113 | 100 | 82 | 37 | 60 | 82 | 86 | 78 | |
| MW | 40.1 | 36 | 29 | 35 | 44 | 39 | 27 | 52 | 39 | 48 | 52 |
| RM | 25.0 | 25 | 21 | 34 | 44 | 25 | 18 | 18 | 18 | 22 | 50 |
| SC | 26.3 | 31 | 36 | 38 | 34 | 16 | 23 | 22 | 22 | 15 | |
| SE | 43.4 | 54 | 62 | 46 | 42 | 43 | 60 | 32 | X | 52 | 47 |
| SW | 19.6 | 21 | 19 | 31 | 24 | 21 | 10 | 13 | 20 | 17 | |
| MEM | 10.9 | 15 | 10 | 20 | 11 | 12 | 2 | 7 | 14 | 7 | |
| totals | 423.6 | 476 | 495 | 527 | 478 | 314 | 371 | 384 | 362 | 405 | 213 |

Membership

| | Feb 2022 | Nov 2022 | 03/23 | 04/23 | 10/23 | 03/24 | 10/24 | 02/25 |
|--------------------------|----------|----------|-------|-------|-------|-------|-------|-------|
| Members | 426 | 597 | 528 | 638 | 575 | 579 | 588 | 581 |
| Expiring end of semester | | 73 | 68 | 65 | 119 | 94 | 101 | 89 |

Attendance from 2015/2016 to 2024/2025



Thoughts

1. Virtual coolers need to happen again.
2. Overall numbers seem steady. Regions should look at their numbers
3. Google resources seem to be working
4. Last fall it was very hard for me to get the reports on numbers and names back from the region!
5. I still need to work on the summer virtual conference

Regional representatives must fill out the end-of-conference spreadsheet that is in the Board folder, under structure. [Here is a direct link to the spreadsheet.](#) Regional representatives can contact their regional registrar to do this.

6.6 Regional Reports

6.6.1 Central Plains Regional Report (Judy Mullins)

CCSC: Central Plains Regional Report February 26, 2025

Central Plains Conference 2025

The 31st annual conference will be held April 4-5 at Drake University in Des Moines, IA. Eric Manley is the conference chair.

- Our opening keynote speaker will be Meredith Moore, Assistant Professor of Computer Science at Drake University and host of the CodeAbility podcast. Her talk is titled *“Accessible Computing: What every CS*

Educator Should Know." The banquet keynote will be given by John Emmons, Director of AI at Salesforce. His talk is titled "*AI Engineering: Lessons from the Frontlines.*"

- Carter Zenke (Harvard University) and Charlie Liu (Yale University) will present a pre-conference workshop titled "*Teaching With AI (GPT).*"
- Proposals for 19 papers, 3 workshops and 5 nifty-assignment were received. We accepted 11 papers for an acceptance rate of 58%. All workshops and nifty assignments were accepted.
- In addition to papers, workshops, lightning talks and nifty-assignments, the conference will feature works in progress, student papers, a student poster contest, a programming contest and a student hackathon. We will host one remote track this year.

The complete program and other conference information may be found at <http://www.ccsc.org/centralplains/>.

Regional Board members and Conference Steering Committee members are:

Board Representative Judy Mullins

Editor Joan Gladbach

Registrar Ron McCleary

Treasurer Ajay Bandi

Webmaster Deepika Jagmohan

Secretary Diana Linville

Eric Manley, Joseph Kendall-Morwick, Mahmoud Yousef, Scott Sigman, Kevin Brunner, Wen Hsin, Joan Gladbach, Mohammad Rawashdeh, Bill Siever, Shane Adams, Belinda Copus, Chris Branton, Brian Hare, Charles Riedesel, Aziz Fellah, Teresa Hale Lespier, Tim Urness, Andrei Migunov, Chris Porter and Alimoor Reza

Regional Steering Committee Elections

The election for Regional Secretary and Regional Webmaster will be held at the Central Plains Business Meeting on April 5th.

Central Plains Conference 2026

Our 2026 conference will be hosted by Ozarks Technical Community College, Springfield, MO, April 3-4, 2026. Tiffany Ford will serve as the conference chair.

Future Conferences

We don't yet have a host for the 2027 conference.

Respectfully submitted,

Judy Mullins, Central Plains Representative

6.6.2 Eastern Regional Report (Michael Flinn)

Eastern Region

Spring 2025 Report to CCSC

Submitted by Michael B. Flinn, Frostburg State University

Introduction

This report was written and submitted following our 40th Annual Regional Conference, held on October 18-19, 2024, at Mount St. Mary's (The Mount), Emmitsburg, MD. The conference was chaired by Ruth Lamprecht and Scott Weiss from Mount St. Mary's University. We welcome Dr. Lamprecht to the CCSC Eastern Steering Committee.

Details

The conference stood out for its academic rigor and diversity. Of the 27 papers submitted, 20 were accepted, an acceptance rate of 74.07%. A highlight was a paper on *English to American Sign Language: An AI-based Approach*, among other captivating workshops, panels, and tutorials. The program also featured undergraduate and graduate student paper presentations, 30 posters (12 faculty, 18 students), Tutorial/Workshop/Nifty Ideas, 29 teams in the competitive programming contest, and 10 teams in the new CTF competition.

The Keynote by Adrienne Decker Transforming Grading Practices in the Computing Education Community was well received. The Banquet speaker, Gary McGraw, presented Stacking up the LLM Risks: Applied Machine Learning Security in an engaging and fun discussion.

Participants

The conference attracted over 86 participants (Breakdown in the system). In addition, we hosted more than 29 programming teams (about 87 students) from various colleges and 10 CTF teams with 6-8 members per team.

Notes to Future Conferences

We need to ensure that the participation fee for the CTF competition is in alignment with costs of the awards, snacks, and hosting facilities.

Awards

Best Faculty Papers

Best Pedagogy Paper

"Guardrail: A Framework for Identifying Possible Errors in Student Java Code"

Ian Finlayson & Stephen Davies

Best Research Paper

"English to American Sign Language: An AI-based Approach"

James May, Kyle Brennan, Stefanie Amiruzzaman, Md Amiruzzaman

Best Faculty Poster

"Evaluating the Pedagogical Impact of Large Language Models on Programming Skills in Data Science Programs in Higher Education"

Giancarlo Crocetti, Seonwoo Bak, Daena D. Vautor-Laplaceliere, Naqib A. Noory

Best Student Paper

"Investigating LIME"

Sandra L. Delancy & Lily Liang, Ph.D.

Best Student Poster

"Evaluating Stima: Experiences Modifying the Assembly Code of Closed Source Android Apps"

Shokhinabonu Tojjeva & Chelsea Rao

Collegiate Programming Competition Results

The CCSC Eastern 2024 Collegiate Programming Contest is always a conference highlight. The results were as follows:

First Place:

Team "Byte Me" – West Chester University
Mary Bauman, Daniel Stein, Nolan Prochnau

Second Place:

Team "1011 1011" – Millersville University
Zacaria Tawfick, Lincoln Craddock, Tristan Rush

Third Place:

Team "EZPZ" – Sacred Heart University
Gabriel Enrico Augusta Rocha, Yuna Ukawa, Matthew Scarpelli

Capture the Flag Competition Results

The CCSC Eastern 2024 CTF Competition challenged participants with cybersecurity puzzles and exploits. The CTF event was our first year and was hosted by the VA Cyber Range. We will continue this event on the US Cyberrange Platform.

First Place:

Team "Dinobox" – Montgomery Blair High School
Eliana Wang, Tony Song, Peter Xiao, William Zhang, Arjun Samavedam

Second Place:

Team "BSU Team 1" – Bowie State University
Sage Despeignes, Calvin-Caleb Amiolemen, Haley Reyes, Kevin Elias-Mejia, Tarron Montgomery, Tobiloba Ayodeji

Third Place:

Team “SHU” – Sacred Heart University
Gabriel Enrico Augusta Rocha, Matthew Scarpelli, Samuel Oakes, Jack Dyson

Future Conferences

[The 41st Annual Conference](#), chaired by Dr. Vitaly Ford, will be held at [Arcadia University](#) (They have a Castel), 450 S. Easton Road, Glenside, PA 19038, on October 24-25, 2025. We have several institutions in the queue to host future conferences. The strong response to hosting future events ensures a dynamic continuation of our conference series.

Closing Remarks

Participants interested in joining the 2024 conference committee were encouraged to attend the post-conference meeting. We aim to maintain a strong list of host colleges and universities for future events.

For more information, please visit our regional links:

[Eastern Website](#)
[Past Conferences](#)

This report was respectfully submitted by Dr. Michael B. Flinn, Eastern Regional Representative, on this cool but sunny February 24, 2025.

6.6.3 Midsouth Regional Report (Scott Sigman)

Report of the Interim Midsouth Representative

In September of 2024, Ed Lindoo, Mike Flinn, and I began working on a project that Ed dubbed as the Resurrection of the Midsouth Region. The major work in the project to date has consisted of soliciting interest from those teaching within the region and organizing a 2025 Midsouth Regional Conference. We have found interest in both.

The 2025 Midsouth Regional Conference will be held April 11 & 12, 2025 at the University of the Ozarks in Clarksville, Arkansas. Papers, Posters, workshops, tutorials, and panel proposals are due by February 28, 2025. Student posters and papers are also invited. Registration for the conference is currently open.

The conference committee is as follows:

| Name | Institution | Position |
|---------------|---------------------------|-------------------------|
| Ricky Casey | Campbellsville University | Conference Co-Chair |
| Stacy Prowell | Tenn Tech University | Keynote Speakers |
| Filiz Gatasoy | University of the Ozarks | |
| Cathy Bareiss | Bethel University | CCSC Membership Liasion |

| | | |
|-----------------------|----------------------------|----------------------------------|
| Dave Hovemeyer | John Hopkins University | |
| Mike Flinn | Frostburg State University | Publicity-CFP |
| Ed Lindoo | Regis University | Conference Registrar & Treasurer |
| Scott Sigman | Drury University (Retired) | Conference Co-Chair |
| Vincent Scovetta | Campbellsville U. | |
| Lisa Singleton | Campbellsville U. | |
| Shellon Blackman-Lees | Campbellsville U. | |
| Dwayne Towell | Lipscomb University | |

The timeline for organizing the conference is tight. As of this report, the most pressing organizational tasks are to identify volunteers to serve as conference editor, student papers chair, and student posters chair. (eg., Fill out the positions column above.) Additionally, a Regional Representative needs to be identified in order to nominate them at the Annual Meeting of the Membership. Other regional officers will be elected during the conference business meeting.

In closing I would like to recognize Ed Lindoo and Mike Flinn for their yeoman’s work in organizing the conference. Ed compiled an initial list of contacts within the region, developed the conference budget, and configured registrations and papers on Conftool. Mike designed the CFP, chaired the initial Conference Committee meeting, and managed all publicity through email lists.

Respectively submitted,

Scott Sigman
Interim Midsouth Representative

Motion by Mark Bailey: provide travel expenses and registration for Ed Lindoo and Scott Sigman to attend the Midsouth conference in Clarksville, Arkansas. Seconded by Michael Flinn. **Motion carries.**

6.6.4 Midwest Regional Report (David Largent)

Midwest Region Spring 2025 Report to the CCSC Board of Directors

February 25, 2025

Fall 2025 Conference Preview

Our Fall 2025 conference will be held September 19-20, 2025, at Wabash College, in Crawfordsville, Indiana. A spring planning/onsite meeting will be held in early June. The conference committee is comprised of the following individuals:

| Position | Name | Institution |
|------------------|----------|-------------|
| Conference Chair | --open-- | |

| | | |
|--|------------------------|---------------------------------|
| Vice Conference Chair | Zachary Kurmas | Grand Valley State University |
| Site Chair | Colin McKinney | Wabash College |
| Site Chair (Assistant) | William Turner | Wabash |
| Papers | Imad Al Saeed | Saint Xavier University |
| Nifty Tools & Assignments | Ahmed Elmagrous | University of Wisconsin-Stout |
| Nifty Tools & Assignments (Assistant) | Fola Olagbemi | Hope College |
| WIP | Ahmed Elmagrous | University of Wisconsin-Stout |
| Panels, Tutorials, & Workshops (Assistant) | Cathy Bareiss | Bethel University |
| Panels, Tutorials, & Workshops | Sugandha Malviya | Ball State University |
| Authors/Editor | William Turner (2027) | Wabash College |
| Past Conference Chair | Jeff Lehman | Huntington University |
| Programming Contest | Paul Talaga | University of Indianapolis |
| Programming Contest (Assistant) | Md Haque | Butler University |
| Programming Contest (Assistant) | Nathan Sommer | Xavier University |
| Publicity | David Largent | Ball State University |
| Registrar | Lucy La Hurreau (2025) | Ivy Tech Community College |
| Registrar (Assistant) | Deborah Hwang | University of Evansville |
| Speakers (Keynote & Dinner) | Stefan Brandle | Taylor University |
| Student Showcase | Andy Harris | Ball State University |
| Treasurer | Dominic Wilson (2026) | University of Findlay |
| Two-year College Liaison | Kris Roberts | Ivy Tech Community College |
| Vendors | Takako Soma | Illinois College |
| Virtual Host | Cathy Bareiss | Bethel University |
| Webmaster | Michael Rogers (2025) | University of Wisconsin Oshkosh |
| Webmaster (Assistant) | William Turner | Wabash University |
| Regional Representative | David Largent (2026) | Ball State University |

Regional Steering Committee Activity

During the coming months, I will task our Steering Committee with two responsibilities:

- **Selection of host institutions for 2026 and beyond**

When I issued a call to our regional membership for potential host sites for 2024 and beyond, I received 14 expressions of interest! To my knowledge, we've never had such an extensive list of options from which to choose. We will be evaluating these offers and establishing a geographic rotation of sites in our region for the next few years.

- **Re-establishment of current regional bylaws**

I came to realize during the last year that I did not have a copy of our regional bylaws, nor could I find a copy on our regional or national website, nor anywhere else for that matter. I asked long-term Steering Committee members (past and present) and have acquired a copy from quite a few years ago. The provider indicated that changes were made to the bylaws after the copy they provided, but they don't have any record of such changes. We will be working to update our regional bylaws to match our current operations and policy.

Respectively submitted,

David L. Largent, Midwest Regional Representative

6.6.5 Northeastern Regional Report (Mark Bailey)

Conference Details

We are preparing to hold the 29th Annual CCSC Northeastern Conference on April 4-5 at the SUNY Brockport in Brockport, NY. The conference chairs are Adita Kulkarni (Brockport) and Jim Teresco (Siena College). Plans are going smoothly. The conference committee membership is:

| Role | Name | Institution |
|-------------------------------------|-------------------|-----------------------------------|
| Conference co-Chair | Adita Kulkarni | SUNY Brockport |
| Conference co-Chair | Jim Teresco | Siena College |
| Program Chair | Mark Bailey | Hamilton College |
| Papers | Yana Kortsarts | Widener University |
| Papers | Chetan Jaiswal | Quinnipiac University |
| Panels, Tutorials, Workshops | Jordan Crouser | Smith College |
| Panels, Tutorials, Workshops | Bo Kim | Southern New Hampshire University |
| Faculty Posters and Lightning Talks | Dan Rogers | SUNY Brockport |
| Faculty Posters and Lightning Talks | Joan DeBello | St. John's University |
| Faculty Cohorts | Ali Erkan | Ithaca College |
| Faculty Cohorts | Mike Gousie | Wheaton College (Massachusetts) |
| Undergraduate Posters | Sandeep Mitra | SUNY Brockport |
| Undergraduate Posters | Liberty Page | University of New Haven |
| Undergraduate Posters | Drew van der Poel | Northeastern University |
| Undergraduate Posters | Karyn Doke | Hamilton College |
| Speakers | Larry D'Antonio | Ramapo College of New Jersey |
| Registration | Rick Kline | Pace University |
| Programming Contest | Del Hart | SUNY Plattsburgh |
| Programming Contest | Paul Olsen | Le Moyne College |
| Programming Contest | Darren Lim | Siena College |
| Programming Contest | Dan Rogers | SUNY Brockport |
| Vendors and Partners | Ingrid Russell | University of Hartford |
| Vendors and Partners | Kevin McCullen | SUNY Plattsburg |
| Local Arrangements | Ning Yu | SUNY Brockport |
| Local Arrangements | Sandeep Mitra | SUNY Brockport |

The conference program is solid this year. We have 10 papers (21 submitted, 48% acceptance), 8 lightning talks (8 submitted, 100% acceptance), 10 faculty posters (11 submitted, 91% acceptance), 1 panel (1 submitted,

100% acceptance), 2 tutorials (2 submitted, 100% acceptance), and 3 workshops (3 submitted, 100% acceptance). The student poster session has yet to close for submissions.

For the second year, we have merged faculty posters and lightning talks such that, once accepted, faculty may choose to present either a poster or a lightning talk, or both. This year's numbers are higher because we communicated the process more effectively. Second, we are again sponsoring a faculty cohorts program. The idea is to have faculty with common interests (teaching an operating systems class, supervising undergraduate research, mentoring young faculty, etc.) meet at the conference and discuss the topic and develop collaborations that last beyond the conference and throughout the year. This effort is being spearheaded by Ali Erkan (Ithaca College) and Mike Gousie (Wheaton College).

We plan to have two plenary speakers this year, but they haven't been announced.

I am in the process of finalizing the program. It will be available on the Northeastern Website: www.ccscne.org.

Future Hosts:

Spring 2026 – Smith College, Northampton, MA, host – Jordan Crouser

Respectfully submitted,
Mark W. Bailey
Northeastern Representative

6.6.6 Northwestern Regional Report (Haiyan Cheng, Interim)

The preparation of CCSC-NW 2025 is underway. There are some changes being made:

The hosting university has been changed to St Martin's university, Lacey Washington. The conference data will be on October 10-11 2025.

The conference committee are:

- **Conference Chair** – Paul Pham paul.pham@evergreen.edu - The Evergreen State College
- **Site Chair** – Ranada Dvorak, RDvorak@stmartin.edu, St Martin University
- **Program Chair** - David Pouliot - pouliotd@sou.edu - Southern Oregon University
- **Papers Chair** - Lucas Cordova - lpcordova@willamette.edu - Willamette University
- **Panels & Tutorials Chair** - John Stratton - strattja@whitman.edu - Whitman College
- **Speaker's Chair** - Richard Weiss - weissr@evergreen.edu - The Evergreen State College
- **Partners Chair** - Peter Drake - drake@lclark.edu - Lewis & Clark University
- **Student Posters Chair** - Fred Agbo - fjagbo@willamette.edu - Willamette University

Foreseeable challenge:

The conference chair is running a Hackathon on site simultaneously with the CCSC conference on Friday night with at least 100 student participants. The site chair confirmed the capacity and hosting facility.

Respectfully submitted,

Haiyan Cheng, Interim Northwest Regional Representative

6.6.7 Rocky Mountain Regional Report (Mohamed Lotfy)

33rd Rocky Mountain Region Conference 2024

The thirty third CCSC Rocky Mountain Region Conference was held face-to-face on October 18-19, 2024, at Northern Arizona University (NAU). Nine papers were accepted for presentation (out of 14 submitted papers), two posters, as well as four tutorials. Keynote speaker Dr. Morgan Vigil-Hayes, Northern Arizona University described her work which centers the information needs and practices of rural and tribal communities in North America with the goal of addressing longstanding digital and social inequities. Dr. Vigil-Hayes discussed her recent NSF CAREER award that focuses on designing new approaches to engaging communities in measuring mobile broadband to create more representative coverage maps that can be used to inform broadband development and policy efforts. Special thanks to Dr. Markus Geissler from ACM2Y, a CCSC Gold partner, for attending, describing ACM2Y efforts in advancing computer education in two-year programs and having a table for ACM2Y at the conference. In addition, nine CCSC Board of Directors members attended the conference.

- Number of Attendees: 19 Faculty & authors
2 Students
2 Partners
9 Board Members

Total: 32

- Papers: 14 Submitted
9 Accepted
5 Rejected

Acceptance rate: 64.29%

- Tutorials and Panels 4 Submitted
4 Accepted
0 Rejected

- Two posters were accepted.
- National partner ACM2Y attended the conference.

The following was the RM 2024 Conference Committee:

CCSC Rep (Regional chair): Mohamed Lotfy

Treasurer: Ed Lindoo

Editor(s): Pam Smallwood

Submission chair(s): Karina Assiter & Mohamed Lotfy

Webmaster: Dan McDonald

Publicity Chair: Jenny Nehring

Registrar: Ed Lindoo

Conference chair(s): Thyago Mota

Site Chair(s): Michael Leverington

Program Chair(s): Mohamed Lotfy

Student Programming/Cybersecurity Competition Chair: Dave Loper

Student Posters Chair: Michael Leverington & Ranjidha Rajan

34th CCSC Rocky Mountain Region Conference 2025

The 34th CCSC Rocky Mountain Region Conference will be held at Utah Valley University, Orem UT. The dates are October 17-18, 2025.

The Regional board for the CCSC RM 2025 includes:

CCSC Rep (Regional chair): TBD

Treasurer: Ed Lindoo

Editor(s): Pam Smallwood

Submission chair(s): Karina Assiter & Mohamed Lotfy

Webmaster: Dan McDonald

Publicity Chair: Jenny Nehring

Registrar: Ed Lindoo

Conference chair(s): Michael Leverington

Site Chair(s): Xi Chen and Jenny Nehring

Program Chair(s): Mohamed Lotfy

Student Programming/Cybersecurity Competition Chair: Dave Loper

Student Posters Chair: Michael Leverington & Ranjidha Rajan

Key Deadlines:

Submission Due June 16, 2025

Notifications..... July 7, 2025

Final draft Due July 21, 2025

- The website for the conference is at <http://www.ccsc.org/rockymt/>.
- Dr. Jenny Nehring started promoting the CCSC RM 2025 conference to institutions in the region's states.

CCSC RM Region Notes

- Dr. Mohamed Lotfy, CCSC Board of Directors Member representing the CCSC Rocky Mountain Region, three-year term will end July 31, 2025. Elections will be conducted to by the CCSC Vice President during Spring 2025 to elect the Rocky Mountain Region CCSC Board of Directors Member for the 2025-2028 three-year term.

Respectfully submitted,

Mohamed Lotfy, PhD

CCSC Rocky Mountain Region Representative.

6.6.8 South Central Regional Representative (Mika Morgan)

South Central Regional Report

Mika Morgan

2025 Conference:

The 36th Annual CCSC South Central Conference will be hosted by McNeese State University in Nacogdoches, TX on Friday, April 4, 2025. The conference site/program chair is Vipin Menon. All presenters are required to attend in-person. The program will include papers, posters, and Nifty assignments.

The original paper deadline was Friday, January 17, 2025, but we extended the deadline one week due to a low number of submissions. Under the new deadline of Friday, January 24th, we received 26 papers and 1 Nifty assignment. Of those, 12 papers were accepted for an acceptance rate of 46%. We are going to continue accepting Nifty assignments and poster submissions until March 28th.

Papers:

- Impact of Artificial Intelligence on Student's Education
 - Sang Suh, East Texas A&M University; Nikita Strogalev; Jesus Ravelo
- Integrating AI into Scrum: Enhancing and Refining Agile Software Development Practices
 - Aziz Fella, Northwest Missouri State University
- AI Governance and Auditing: Transformations, Challenges, and Adaptations
 - Daniel Wu, Georgia College & State University
- A Concurrent Multi-Project Strategy to Engineer a Better Software Engineering Course
 - Michael P. Rogers, University of Wisconsin Oshkosh; Christopher L. Groves
- Adversarial Thinking: Innovating Contemporary Problem Solving Skills in Computing
 - Christian Servin, El Paso Community College; J.J. Childress, Microsoft; Nadia Karichev, El Paso Community College
- Developing a Computer Science Curriculum for Two-Year Programs: From Concepts to Implementation
 - Christian Servin, El Paso Community College; Markus Geissler, Pam Schmelz, Cara Tang, Cindy Tucker, ACM Committee for Computing Education in Community Colleges
- Exploring the Roots of Computing and Cybersecurity: A Study Abroad Experience in London
 - Tina Johnson, Midwestern State University Texas
- Gamification of Cybersecurity Education for K-12 Teachers
 - Zulfiqar Khoja, University of North Texas; Yeswanth Dintakurthy
- Enhancing Blue Collar Jobs - Development of a Location-Based Mobile Job Portal for Repair Services
 - Srinivas Makkena, Gowtham Reddy Mallu, Naveen Kumar Poka, Mika Lee Morgan, Midwestern State University
- Programming the Prisoner's Dilemma Problem: A Case Study
 - Cong-Cong Xing, Nicholls State University; Jun Huang, South Dakota State University
- Diabetic Retinopathy Multiclass Classification Web Application Using Transfer Learning Models
 - Pratikshya Timalsina, Steele Russell, Southeastern Louisiana University
- Generating 012-Permutations Under Chebyshev Distance
 - Lamisa Tahseen, University of Texas at Dallas; Giselle Reyes

Conference Steering Committee:

Conference Host and Chair: Vipin Menon, McNeese State University

Registrar: Anne Marie Eubanks, Stephen F. Austin State University

Treasurer: **Vacant**

Nifty Assignments Chair: Mika Morgan, Midwestern State University Texas
Posters Chair: Shyam (Sam) Karrah, University of Texas, Dallas
Regional Editor / Paper Chair: Mustafa Al-Lail, Texas A&M International University
Moderator Chair: Vipin Menon, McNeese State University
Panels and Tutorials Chair: Christian Servin, El Paso Community College
Publicity Chair: Eduardo Colmenares-Diaz, Midwestern State University Texas
National Board Representative: Mika Morgan, Midwestern State University Texas
Reviewer Co-Chair: Lasanthi Gamage, Webster University
Webmaster: Jeffery Zheng, Stephen F. Austin State University

2026 Conference:

Details for the 37th Annual CCSC South Central Conference will be decided at the local CCSC:SC board meeting on Saturday, April 6th and will be published in the fall minutes.

Question for the Board:

How do we get the login information for the regional role Google accounts? (such as sc-host, sc-registrar, etc.)

Respectfully submitted,
Mika Morgan, South Central Regional Representative

6.6.9 Southeastern Regional Representative (Karen Works)

CCSC:SOUTHEAST REGIONAL REPORT Spring 2025

Fall 2024 CCSC:Southeastern Conference

The 38th CCSC Southeastern Conference was hosted by Furman University in Greenville, SC on November 1-2, 2024. There were 95 registrants, 43 of whom were students, and 38 of whom were first time attendees (24 of these first timers were students). This is an encouraging development as it is our most successful conference since the pandemic of 2019. Closest to this numbers were in 2016 (94 registrants) and 2014 before that (98 registrants). We are constantly evaluating what we workshops/panels we offer in order to increase the involvement. The program was robust, including 17 papers (up from 14 scheduled last year), 1 panel, 3 workshops, a “nifty assignments” session, and a session of student presentations from our student research competition.

Roughly 44 regular papers were submitted of which 14 were accepted, for an acceptance rate of 31.8%, compared to 50% in 2023, 60% in 2022, 50% in 2021, 54% in 2020, 62% in 2019, 55% in 2018, 60% in 2017, 52% in 2016, 57.1% in 2015, 54.5% in 2014, 46.8% in 2013 and 2012 and 60% in 2011. (The acceptance rate for tutorials/workshops/panels was 100%.) We are very happy with these numbers, and hope to continue to build on them.

Student participation was very high, with 21 teams from 12 schools in the programming contest. 17 students presented research at the student research poster contest, representing 9 different institutions. Winners in the programming contest were Furman University (1st), Elon University (2nd), and Bob Jones University (3rd).

Fall 2025 CCSC:Southeastern Conference

Mercer University in Macon, GA will host the 2025 conference. This will be our first visit to Mercer. The dates are November 7-8, 2025. Andy Digh is the site chair. M. Cristina Petruso will assist. The rest of the Conference Committee has not yet been determined. The conference web site is:

<http://www.ccsese.org/conference.php?year=39th>

The call for participation is available at the site. June 20 is the deadline for paper submissions. (September 30 is the deadline for abstracts for the Student Research Contest.) Student activities will again include a programming contest and student paper competition. Details of each are available on the web site. The keynote and banquet speakers have yet to be determined.

Future CCSC:Southeastern Conferences

The host site for 2025 will be Mercer University (for the first time) . ETSU will host in 2026 (having last hosted in 1996), and Florida State University – Panama City will host in 2027 for the first time. Several institutions have expressed interest in possibly hosting in 2028 or beyond, including potential new hosts Florida Southern, High Point University, and the University of West Florida, and Lenoir-Rhyne, which last hosted in 2005. No 2028 host has been finalized, however. We will continue to aggressively recruit new hosts, in hopes of cultivating organizers who are willing to be repeat hosts every 5-6 years.

Other Regional Issues/Activities

Leadership Changes – Dr. Karen Works from FSU Panama City is now the chair of the Regional Board for CCSC:SE and the SE representative to the CCSC Board of Directors. Dr. Tania Roy from New College Florida is taking over Karen’s role as regional treasurer. Mark Alan Hills is our new publicity chair. Many of the long-standing dedicated board members are retiring from their positions and we are filling them with new younger professors. We are currently looking for a new Programming Contest Co-Director as our current one will retire at the end of the year.

Renewal of Pre-conference Workshop Tradition – Another formerly regular feature of our conference has been absent for years now. That is our pre-conference workshop for early attendees. We will take steps to include this on the schedule again for 2025.

Task Force Initiatives – The regional board is working on some initiatives that are expected to improve the conference and the operations of the region. Specifically:

- Developing and refining new procedures for branding and publicity
- Setting timelines for turnover of long-held Regional Board positions to revitalize the leadership of the region
- Review and assessment of bi-annual Regional Board meeting procedures to address problems of attendance, as well as innovation and creativity

- Review and upgrading of our comprehensive conference hosting manual

Respectfully submitted,
Karen Works
Southeastern Regional Representative

6.6.10 Southwestern Regional Representative (Michael Shindler)

Regional Officers:

- **Regional Chair:** Joshua Gross, CSU Monterey Bay
- **Treasurer and Registrar:** Michael Doherty, University of the Pacific
- **Regional Representative:** Michael Shindler, UC Irvine
- **Webmaster:** Megan Thomas, CSU Stanislaus

2025 Conference

7 papers were accepted (13 submitted), lightning talks, tutorials, partner talks, and nifty tools/assignments. This will be the first two-day in-person conference for the region since 2019.

Southwestern Conference 2025

- Location: University of San Diego, San Diego, CA
- Date: March 28-29 2025
- Conference Organizers:
 - **Conference Chair:** Sophia Krause-Levy and Saturnino Garcia, USD
 - **Papers Chair:** Megan Thomas, CSU Stanislaus
 - **Authors Chair:** Mariam Salloum, UC Riverside
 - **Posters Chair:** Todd Gibson, CSU Chico
 - **Speakers Chair:** Michael Shindler, UC Irvine
 - **Panels/Tutorials Chair:** Olivera Grujic, CSU Stanislaus
 - **Lightning Talk Chair:** Shirin Haji Amin Shirazi, UC Riverside
 - **Site Chair:** (same as conference chair)
 - **Partner's Chair:** Michael Shindler, UC Irvine

Southwestern Conference 2026

- **Location:** TBD. Cal Tech and UCSB have expressed interest.

Respectfully submitted,

Michael Shindler
Southwest Regional Representative

6.7 Other Reports

6.7.1 Service Recognition Committee Report (Mohamed Lotfy)

SUSAN DEAN DISTINGUISHED SERVICE AWARD COMMITTEE
Amos Gichamba, Michael B. Flinn and Mohamed Lotfy (chair)
MOTION:

The Susan Dean Distinguished Service Award Committee nominates the following individual as recipient of the 2025 award:

- Dr. Scott Sigman Professor Emeritus, Drury University

Rationale: Scott has a long and significant service record to CCSC at the regional and national levels. He has been an integral part of the work in the Central Plains region since it was formed about 1995. Scott represented the Central Plains region on the board for many years. Scott has been a respected leader for the Central Plains region, serving numerous conference roles. CCSC Central Plains conference committee members over a period of many years appreciate his long history of insightful leadership.

Scott also served as the Board Vice President 2012-2014 and President 2014-2016 and 2022-2024 and chaired the subcommittee appointed to propose bylaws to the national board for organizational structure for CCSC during 1996-1997. Over his years as an active Board member at the national level, Vice President and President of CCSC, he continually demonstrated his strong commitment to CCSC, and helped to shape the organization.

Scott continues to be an advocate for Computer Education and CCSC. Recently, he has been working on a subcommittee of CCSC Board members to resurrect the CCSC Mid-South region and volunteered for a co-host position for the upcoming Mid-South conference.

Scott Sigman's dedication to the organization is a testament to his deserving of this prestigious award.

6.7.2 Comptroller's Report (George Dimitoglou)

A. Conference Proposed Budgets

In accordance with the Board's vote during the Spring 2024 Board Meeting (Sec. 8.3 *Change in Budget Process*) proposed conference budgets are to be submitted by June 30th each year.

As of the filing of this report, Table 1 below reflects the status of the submitted budgets for conferences in 2024-2025. If any of the contact information appearing on the table is incorrect or is about to be changed in the coming months, please let me know.

CCSC Conferences Proposed and Approved Budgets (2024-2025)

| Region | Abbr | Treasurer | E-mail | Board Rep | Term | Conference | STATUS |
|----------------|------|-------------------|-------------------------|------------------|--------|----------------|-------------|
| Central Plains | CP | Ajay Bandi | ajay@nwmissouri.edu | Judy Mullins | Spring | April 2025 | Approved |
| Eastern Region | EA | Nathan Green | ngreen@marymount.edu | Michael Flinn | Fall | October 2025 | Due 06/2025 |
| Midsouth | MS | Martha N. Harrell | mharrell3@atu.edu | David Naugler | Spring | n/a | n/a |
| Midwest | MW | Mary Jo Geise | geise@findlay.edu | David Largent | Fall | September 2025 | Due 06/2025 |
| Northeastern | NE | Adrian Ionescu | ionescu@wagner.edu | Mark Bailey | Spring | April 2025 | Approved |
| Northwestern | NW | Lucas Cordova | lpcordova@willamette.ec | Shereen Khoja | Fall | October 2025 | Due 06/2025 |
| Rocky Mountain | RM | Ed Lindoo | elindoo@regis.edu | Mohamed Lotfy | Fall | October 2025 | Due 06/2025 |
| South Central | SC | AnneMarie Eubanks | eubanksanne@sfasu.edu | Tina Johnson | Spring | May 2025 | Approved |
| Southeastern | SE | Tania Roy | troy@ncf.edu | Kevin Treu | Fall | Nov 2025 | Approved |
| Southwestern | SW | Michael Doherty | mdoherty@pacific.edu | Michael Shindler | Spring | March 2025 | Approved |

Table 1. Status of proposed and approved budgets for 2024-2025.

B. Annual Audit Report

The annual audit report for the 2023-2024 budget year is completed and will be presented next.

Respectfully submitted,

George Dimitoglou
CCSC Comptroller

6.7.3 Audit Committee Report (Geoge Dimitoglou)

Report of the Audit of CCSC Fiscal Year 2023-2024

February 26, 2025

1. List any active (i.e., holding funds) bank or other asset account (as reported by the Treasurer).

Bank of America (BOA) Checking
Bank of America (BOA) Savings
Banf of America (BOA) CD
PayPal

NOTES:

1. As of the fiscal year under review, the Wells Fargo Savings and Wells Fargo Checking accounts have been closed. All funds have been moved to the BOA accounts.

2. Are you aware of any other active or inactive accounts (as reported by the Treasurer)?

None

3. Take each bank statement provided by the treasurer and match the July 31st amount with the amount stated on the treasurer's record on QBO.

| | | | |
|--------------------------|-------------|------------------|--------------------------------------|
| BOA Checking: | \$5,591.71 | QBO: \$5,591.71 | * adjustment/reconciliation 07/10/24 |
| BOA Savings: | \$51,647.55 | QBO: \$51,647.55 | |
| PayPal [as of 07/31/24]: | \$12,914.71 | QBO: \$12,914.71 | * adjustment/reconciliation 7/31/24 |

NOTES:

- Due to the closing of the Wells Fargo accounts and the movement of funds to the BOA CD, it is impossible to reconcile the closed accounts with the BOA CD account, given that as a long-term, maturity-based BOA CD account, it does not provide monthly statements. As of the date of this audit, the BOA CD account has a current balance of \$178,476.23. The account was opened on 11/10/2023 with a 7-month maturity term (next maturity date 07/10/2025).

Select a random month for the following two questions:

4. Match an expense transaction entered in the treasurer’s record on QBO with what is shown in the matching bank statement.

We randomly selected the CCSC-SE 2023 conference. The QBO entry for a transfer to \$6,763.24 on 02/26/2024 is matched to the BOA Checking transaction and posted to the BOA Checking account on 03/04/2024.

5. Match a deposit transaction entered in the treasurer’s record on QBO with what is shown in the matching bank statement.

We selected a deposit in QBO from -- as of the time of this audit -- closed the Wells Fargo account into BoA (note two checks, one deposit) for \$1,621.68 and \$124,563.74. The two checks of the transaction are confirmed on the BOA statement as a single-entry transaction.

Select a random conference for the following two questions:

6. Pick a random conference disbursement for a region and verify the documentation supporting this reimbursement. Obtain match a request and/or bill statement, and match a sample of the expenses to disbursements (CCSC expenses) as they appear on CCSC bank statements.

We continued with CCSC-SE 2023 as the randomly selected conference. We cross-verified the original reimbursement request from the CCSC-SE for the amount of \$6,763.24, reflecting the conference’s detailed reimbursement request:

| | |
|---------------|---|
| | \$2,060.71 Banquet |
| | \$1,314.34 Lunch |
| | \$1,010.25 Programming team Luncheon III |
| | \$608.60 Presenter’s luncheon |
| | \$500.00 Keynote Speaker |
| | \$258.35 Programming team Luncheon I |
| | \$253.98 Programming team Luncheon II |
| | \$222.88 Keynote Speaker Lodging |
| | \$222.88 Keynote Speaker Lodging |
| | \$130.74 Keynote Speaker Travel |
| | \$71.59 Coffee service |
| | \$62.72 Programming Competition Judges Luncheon |
| | \$46.19 Coffee service |
| Total: | \$6,763.23 |

Fig. 1: Audit verification of expenses and confirmation of total reimbursement request.

7. Verify (accessing: <https://www.ccsc.org/board/documents-public/>) that all the appropriate amounts have been reported on the tax forms. Compare tax forms posted on the CCSC website with (check on the TAX form the Total Revenue and Total Expense lines and compare with our Total Revenue and Total Expense

from the CCSC Financial Report -- this information is available in the previous Fall Board Meeting minutes (<https://www.ccsc.org/board/documents-public/minutes/>))

Using the following:

- Tax forms beginning Aug 1, 2023, and ending July 31, 2024, which can be found here: <https://www.ccsc.org/board/documents-public/>
- Treasurer report dated July 31, 2024, which can be found in the minutes of the Fall Board Meeting dated October 17, 2024, available here: <https://www.ccsc.org/board/documents-public/>

Total Revenue:

| | |
|-------------------------------------|--|
| Tax Forms dated July 31, 2024 | - \$109,989 (line 9 of tax form) |
| CCSC Treasurer Report of 10/17/2024 | - \$109,989 (incl. \$2,000 UPE, \$5,214 inv. income) |

Total Expenses:

| | |
|--|---|
| Tax Forms dated July 31, 2024 | - \$112,410 (using line 31 on the tax form) |
| CCSC Treasurer Report Dated 10/17/2024 | - \$112,410 |

8. Verify that all appropriate forms have been filed when due (if the tax forms are available on the CCSC site, <https://www.ccsc.org/board/documents-public/>) five months after the end of the review period (July 31). Then, they are considered to have been filed on time.

The tax forms for the beginning of Aug 1, 2023, and ending July 31, 2024, have been filed on time.

9. Verify deposits of money paid by the national vendors.

In QBO: A vendor deposit of \$2,000 on 06/26/2024, transaction confirmed in BOA and verified in the corresponding PayPal statement. Vendor: GitHub.

NOTES:

1. Identified and confirmed one vendor transaction.
2. Vendor deposits tend to stand out due to their, typically higher than other deposits values however, they are not easy to identify the vendor since PayPal transactions list the name of an individual, not the affiliated company

10. Verify that the numbers of members reported by the regions as having registered to attend the conference are reported accurately in the membership report and that deposits of fees associated with these registrations are accounted for in the Treasurer's records.

The reported participation (source: CCSC Fall 2024 Membership Report) shows 405 participants for the following 2023-2024 Conferences: CP, EA, NW, NE, MW, RM, SC, and SW (excluding MS), for an expected income of 405 x \$45 = \$18,225. This membership/registration income type is not reported separately as a line item in the Treasurer's Report but is included in each conference registration's income.

11. Verify correspondence between numbers in the membership report and the Treasurer's records of deposits paid by (or on behalf of) new and renewing members who did not attend conferences.

This membership/registration income type is not reported separately in the Treasurer's Report as a line item.

12. For each region, verify that funds disbursed for conference expenses agree with attendee counts and are within the approved conference budget.

The disbursement of funds, as reflected in the region-specific Income and Expense QBO reports, generally agrees with attendee counts. As conference expenses include various other costs (e.g., promotional material, awards), it is impossible to identify a one-to-one correspondence between attendee counts and conference expenses. No

unexpected expenses were identified. The disbursement of funds is within approved budgets with minor deviations from the proposed budgets.

13. Verify that the disbursement of funds for non-conference board expenses is in accordance with the approved budget for the fiscal year being audited and with any relevant guidelines established in the operating procedures, as reflected in the bylaws, standing rules, and minutes of the CCSC Board meetings. This information is available in the previous Fall Board Meeting minutes (<https://www.ccsc.org/board/documents-public/minutes/>) under the Treasurer's Report (under the "CCSC" category).

Using the Treasurer report from the Fall Board Meeting minutes dated October 12, 2024:

- The total for 2023-24 (using Travel & Meetings as done previously) was \$21,968.82
- Total expenses are \$50,543.48.

Additional comments from the Comptroller

This audit was performed before the Board meeting with the support of the Audit Committee instead of the historical practice of conducting the audit during the Board meeting.

**2025 Audit Committee
Submitted March 20, 2024**
*George Dimitoglou, Chair
Joan, Gladbach
Olivera Grujic
Ron McCleary*

6.7.4 Finance Committee and CCSC Budget Report (Ed Lindoo)

6.7.5 National Partners Chair Report (Karina Assiter)

Current National Partners List

| https://www.conftool.org/ccsc-renew CCSC National Partners and Logos National Partner Levels and Benefits Email alias: partners@ccsc.org | | | | | | | | | | | | | | | |
|---|------------------------------------|--------|--------------|--------------|-----------|--------------------------|--------------------|--------------------|-----------------------------|---------------------------|--------------|-------------------|-------------------|-------|--------------------------------|
| Good standing | Partner | Level | Income | Member since | Paid Date | Last Welcome (back) Sent | Last Renew Request | Expires or Expired | Primary Contact | | | Alternate Contact | | | |
| | | | | | | | | | Name | Email | Phone | Name | Email | Phone | Notes |
| ✓ | ACM ACM2Y & CCECC joint membership | Gold | 2,000 | 9/13/2023 | 8/4/2024 | 8/5/2024 | | 6/30/2025 | Marcus Geissler (ACM CCECC) | geisslm@CRC.losrios.edu | 916-692-9155 | Cara Tang | cara.tang@pcc.edu | | Joint ACM2Y and ACM CCECC Gold |
| ✓ | CodeGrade | Gold | 2,000 | 3/22/2024 | 3/22/2024 | 3/22/2024 | | 6/30/2025 | Youri Voet | youri@codegrade.com | | | | | |
| ✓ | CodeZinger | Silver | 1,000 | 9/27/2024 | 9/27/2024 | 9/27/2024 | | 6/30/2025 | Bhaskar Rao | bhaskarrao@codezinger.com | | | | | |
| ✓ | GitHub | Gold | 2,000 | 6/26/2024 | 6/26/2024 | 6/27/2024 | | 6/30/2025 | Avni Fein | avni@github.com | | Phoebe Quir | phoebequincy... | | |
| ✓ | Rephactor | Gold | 2,000 | 5/17/2022 | 8/1/2024 | 8/1/2024 | | 6/30/2025 | Dr. Tom Way | drtomway@gmail.com | 302-463-7462 | | | | |
| | | | Total Income | 9,000 | | | | | | | | | | | |

This National Partners list in the [board/National Partners](#) folder should always have the current list of National partners. Note that important National Partner links are included on the sheet, including a reference to the list of National Partner Levels and Benefits.

Changes

The only change since the fall is new contacts for GitHub.

Possible new business discussion

- Determine if it's possible to (or if we should) develop standard procedures for National Partners attending conferences:
 - How much do regions differ in their process?
 - If the region representatives participate in the process of developing standard procedures, would the regions be willing to change what they currently do?
 - Are we mostly happy with how things currently happen?

Respectfully submitted,

Karina Assiter, National Partners Chair

6.7.8 UPE Report (Ed Lindoo)

6.7.9 Report of the Webmaster (Deborah Hwang)

7 Old Business

7.1 Status of the Mid-South Regional Conference & Region

Status update, potentially from the interim Mid-South Regional Rep but could have been discussed in their report in previous section.

7.2 CCSC Marketing

Go through lists of regional universities and colleges to email faculty.

Ed mentioned the following list to find CS universities by state:

<https://www.appily.com/colleges/best-colleges/major/computer-science/state/arkansas?page=1>

7.3 National Partners Items

Action Item: Discussion lead by Karina Assiter.

7.4 NSF Grant Renewal

During the Fall 2023 Board Meeting a committee, consisting of Michael Shindler (chair), Michael Flinn, Bryan Dixon, and Scott Sigman, was created to consider the creation of a grant program with NSF.

Action Item: Report of the committee.

7.5 New Board Member Orientation

During the Fall 2023 Board Meeting Michael Shindler and Dave Largent volunteered to explore the creation of an orientation document for new board members.

Action Item: Report on the creation of an orientation document.

8 New Business

9 Future

9.1 Usability and Maintenance of Board Documents

The Board needs to undertake a thorough examination of where we archive our important documents, the policies that govern their maintenance. As an example, we do not have a copy of the Bylaws beyond the one which the webmaster maintains on our web page. Admittedly, changes to our site are available via the Wayback Machine site. The wisdom in relying on an external site, which is not secure, for a backup of our defining document is questionable. Other examples include board policies, like the travel reimbursement policy addressed at our last board meeting. Policies adopted by the board are available in the minutes archive, which is, again, housed on our website. The searchability of this archive is limited.

At a minimum, the board needs to examine the creation of a permanent archive for the Bylaws, the minutes, and policies, which are not standing rules, adopted by the board. The archive of the minutes and the policies need to be searchable.

10 Announcements

11 Adjournment

Cathy Bareiss moved to adjourn. Michael Shindler seconded. Motion carries.